



## City of North Bay Report to Council

Report No: CORP-2023-081

Date: May 26, 2023

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

Megan Rochefort, P.Eng.  
Municipal Engineer

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Proposal 2023-28 Road Safety Strategy

Closed Session: yes  no

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### Recommendation

That City Council approves the award of a contract to CIMA Canada Inc. in the amount of \$166,610.00 (plus HST) for the provision of a safety strategy for the city's road network.

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### Background

In 2018, a group composed of various road safety partners and stakeholders called the North Bay Road Safety Committee, made a presentation to Council regarding a multi-national traffic safety initiative called Vision Zero. Vision Zero is a concept first established in Sweden in the 1990s, that has a goal to eliminate fatalities and serious injuries from road transportation. Following the Road Safety Committee presentation, City Council endorsed the framework of Vision Zero and the North Bay Vision Zero Committee through Council Resolution 2018-256. The North Bay Vision Zero Committee commenced plans to engage a consultant to assist with development of a Road Safety Strategy, and in the 2020 Capital Budget, City Council approved funds to contribute to the committee for this strategy.

Since COVID-19, the North Bay Road Safety Committee has been inactive and City staff has taken the lead to develop a Road Safety Strategy. Staff determined that additional funding was required to engage an experienced engineering consultant for the project, which was approved in the 2022 Capital Budget.

The Road Safety Strategy will provide direction to identify and prioritize safety improvements to transportation infrastructure and the road network, as well as develop a traffic calming policy. As part of the development of the strategy, there will be consultation with the public and stakeholders, including the North Bay Road Safety Committee, and it will also involve in-person public meetings/workshops.

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### **Financial/Legal Implications**

A formal bid request, which closed May 10, 2023, was administered by the Purchasing Department and was publicly advertised in accordance with the City’s Purchasing By-Law 2013-200. Five proposals were evaluated by the Purchasing Manager, the Municipal Engineer, Municipal Development Engineer and the Senior Capital Program Engineer. The evaluation considered experience & qualifications, project understanding methodology & approach, work plan, project schedule, risk management and price.

The results are as follows:

| <b>Ranking</b> | <b>Company</b>                              | <b>Overall Score</b> |
|----------------|---|----------------------|
| 1              | CIMA Canada Inc.                            | 88.00                |
| 2              | True North Safety Group Incorporated        | 84.87                |
| 3              | Arcadis Professional Services (Canada) Inc. | 80.65                |
| 4              | J.L. Richards & Associates Limited          | 73.13                |
| 5              | EXP Services Inc.                           | -                    |

\* Proponents marked with an asterisk provided proposals that did not meet the minimum mandatory requirements

The proposal from CIMA Canada Inc. scored highest and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this contract is available in Capital Project No. 4007RD – Road Safety Strategy/ Master Plan.

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### **Corporate Strategic Plan**

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

### **Specific Objectives**

Develop a practice of communications and engagement that ensures that residents are aware and understanding what City Hall is doing.

Work with community stakeholders to enhance safety and integration throughout the city.

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## **Options Analysis**

Option 1: That City Council approves the award of a contract to CIMA Canada Inc. in the amount of \$166,610.00 (plus HST) for the provision of a safety strategy for the city's road network.

Option 2: Do not award a contract. This option is not recommended because a Road Safety Strategy is key to identify and prioritize safety improvements to transportation infrastructure and the road network.

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## **Recommended Option**

That City Council approves the award of a contract to CIMA Canada Inc. in the amount of \$166,610.00 (plus HST) for the provision of a safety strategy for the city's road network.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: Megan Rochefort, P.Eng.  
Title: Municipal Engineer

## **We concur with this report and recommendation**

Name: Adam Lacombe, P. Eng.  
Title: Senior Capital Program Engineer

Name: Shannon Saucier, CPA, CA  
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA  
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Megan Rochefort, P.Eng.  
Title: Municipal Engineer