



**APPLICATION FOR NON-RESIDENT HAWKER AND PEDDLER  
 LICENCE - CLASS "B"  
 City of North Bay Business Licensing By-Law 2012-225  
 Schedule "F"**

**Business Information**

**Owner Information**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Operating As (If Applicable)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email Address

**Please Attach All Appropriate Documentation**

Application Fee - <b>\$300.00</b> per year (July 1 <sup>st</sup> to June 30 <sup>th</sup> )	
Copy of Articles of Incorporation or Master Business Licence (If Applicable)	
Merchandise being sold	
Location	
Approval of City North Bay Zoning Department (If Applicable) See page 2 of Application	
Approval of North Bay Parry Sound District Health Unit – See Page 2 of Application	

I/We hereby agree and understand the terms and conditions set out in By-Law 2012-225 and any amending By-Laws and will comply therewith and I understand that any non-compliance will result in the revoking of my licence without refund.

The undersigned hereby certifies that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* and will be used to determine eligibility for business licensing. Questions about this collection of personal information should be directed to the City Clerk, 200 McIntyre Street East, P.O. Box 360, North Bay, Ontario P1B 8H8 or telephone (705) 474-0626 ext. 2510

**Application for Non-Resident Hawker and Peddler Licence - Class "B"**  
**City of North Bay Business Licensing By-Law 2012-225**  
**Schedule "F"**

**Name of Business:** \_\_\_\_\_

**Address of Business:** \_\_\_\_\_

**APPROVALS REQUIRED**

Approval and Signature of City of North Bay Zoning Administrator (If Applicable)  
(Please contact the Planning Department at [zoning@northbay.ca](mailto:zoning@northbay.ca) for an appointment)

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval and Signature of North Bay Parry Sound District Health Unit (If Applicable)  
(Please contact North Bay and District Health Unit at 705-474-1400 for an appointment)

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**HAWKER AND PEDDLER**

<b>Applicable to:</b>	<p>Hawker and Peddler shall mean any Person who:</p> <ol style="list-style-type: none"> <li>1. Goes from door to door with goods, wares or merchandise for sale or who carries and displays samples, patterns or specimens of any goods, wares or merchandise for which immediate sales are made and for which orders are taken with delivery to follow.</li> <li>2. Sells from a permanent structure on a temporary basis, goods, wares or merchandise for sale, or who carries and displays samples, patterns or specimens of any goods, wares or merchandise for which immediate sales are made and for which orders are taken with delivery to follow.</li> <li>3. Is engaged in retail sales but does not have a commercial store front and includes their employees but does not include:             <ol style="list-style-type: none"> <li>(i) Service Clubs</li> <li>(ii) Not for Profit Clubs</li> <li>(iii) Charitable Organizations or</li> <li>(iv) Such other institutions, organizations or clubs as the Council by Resolution may approve.</li> </ol> </li> </ol>
<b>Definitions:</b>	<p><u>Class A:</u> Class A Licence shall mean a Licence issued to a Resident.</p> <p>Resident shall mean a Person who resides in the City and does not have a Place of Business in the City in which the Business is normally carried on and shall include a person who conducts Business in a place, premises or location on a one-time or temporary basis.</p> <p><u>Class B:</u> Class B Licence shall mean a Licence issued to a Non-Resident</p> <p>Non-Resident shall mean a Person who has not resided continuously in the City for at least three (3) months immediately preceding the time of commencing a Business in the City.</p> <p><u>Class C:</u> Class C Licence shall mean an annual Hawker and Peddler Licence issued to the owner of the premises, in lieu of requiring individual persons to obtain Hawker and Peddler Licences to operate a Business on that premises.</p>
<b>Exemptions:</b>	<p>The requirement to obtain a Hawker and Peddler Licence does not apply to:</p> <ol style="list-style-type: none"> <li>1. The sale of goods by wholesale.</li> <li>2. Persons who sell goods that are grown or produced on their own agricultural operation within the City, or family members or employees who have written authority to sell the goods on their behalf.</li> <li>3. Persons who sell Christmas trees on a seasonal basis.</li> <li>4. Persons who conduct Business on a premises for which the Owner holds a valid Class C Licence.</li> </ol>
<b>Licence Fee:</b>	<p>Class A: \$100.00 per year (Resident) Licences shall run from January 1<sup>st</sup> to December 31<sup>st</sup> of each calendar year.</p> <p>Class B: \$300.00 per year (Non-Resident) Licences shall run from July 1<sup>st</sup> to June 30<sup>th</sup> of the next calendar year.</p> <p>Class C: \$3,000.00 per year (Annual) Licence shall run from January 1<sup>st</sup> to December 31<sup>st</sup> of each calendar year.</p>

<b>Application Circulated to and Approvals Required:</b>	<ol style="list-style-type: none"> <li>1. City of North Bay Zoning Department (if applicable)</li> <li>2. North Bay Parry Sound District Health Unit (if applicable)</li> </ol>
<b>Special Conditions:</b>	<ol style="list-style-type: none"> <li>1. All Signs promoting any event shall be in accordance with City of North Bay By-Law No. 2006-143, and any amendments thereto, being a By-Law to restrict and Regulate Signs and Other Advertising Devices, Including Posting of Notices on Public Property within the City of North Bay.</li> </ol>