

**Minutes of the Operational Review Committee
Meeting Held
Tuesday, February 13, 2018**

Present:

Councillor Maroosis, Committee Chair
Mayor McDonald, Committee Member
Councillor King, Committee Member
Councillor Anthony, Committee Member
Councillor Serran, Committee Member
Councillor Bain, Committee Member
Councillor Forgette
Councillor Mayne
Keith Robicheau, Chief Administrative Officer
Lea Janisse, Managing Director Corporate Services
Margaret Karpenko, Chief Financial Officer
Greg Saunders, Deputy Fire Chief Operations
David Euler, Managing Director Engineering, Environmental and Works
John Severino, Managing Director Community Services

Regrets:

Gord Mulcahey, Executive Member North Bay Professional Firefighters' Association
Marti Gerbasi, President CUPE Local 122

Special Review Committee Chair, George Maroosis, called the meeting to order at 5:16 p.m.

1. Adoption of Minutes:
The Minutes of January 30, 2018 were approved and will be presented to Council on February 27, 2018.
2. Business Arising from Minutes:
 - 1) The CAO will bring forward information regarding Economic Development and Invest North Bay at the February 13, 2018 meeting.
 - a. The draft Economic Development report "2017 in Review" info graphic was provided to members of Council on January 30, 2018. Staff from Economic Development provided a presentation to members of Council previously and the PowerPoint will be re-circulated pending a new presentation.
 - 2) Provide information regarding the new Asset Management Regulation and compliance standards.
 - 3) Schedule a date for Council to attend an information session on The National Standard for Psychological Health and Safety in the Workplace.
 - a. This presentation will be scheduled on March 27, 2018 at 5:15 pm.
 - 4) The Chief Administrative Officer will meet with the Senior Management Team and provide a list of opportunities to the committee.
 - a. There are meetings pending with the Senior Management Team to discuss, prepare and provide a report to the Operational Review Committee.
 - 5) The Chief Administrative Officer will meet with the Senior Management Team to come up with the list of savings achieved to date.
 - a. There are meetings pending with the Senior Management Team to discuss, prepare and provide a report to the Operational Review Committee.

- 6) The Chief Administrative Officer will meet with the Senior Management Team and evaluate the current Organization Structure.
- a. There are meetings pending with the Senior Management Team to discuss, prepare and provide a report to the Operational Review Committee.
3. Continuation of Chief Administrative Officer's Observations of City Operations in 2017 and suggestions for future priorities. Keith Robicheau, Chief Administrative Officer. A copy of the PowerPoint Presentation will be emailed to all members of Council.
- Municipal Fiscal Challenge
 - What is happening regarding the Smart Cities Challenge?
 - City staff attended a presentation regarding the Smart Cities Challenge. The Smart Cities Challenge is a pan-Canadian competition open to communities of all sizes, including municipalities. The Challenge encourages communities to adopt a smart cities approach to improve the lives of their residents through innovation, data and connected technology. The prizes for the contest are as follows: One prize of up to \$50 million; Two prizes of up to \$10 million (populations under \$500,000.00); and one prize of up to \$5 million (populations under 30,000). Smart Cities is looking at outcomes rather than technologies. This will be brought to Council and we are looking at getting to the 2nd stage to hopefully be successful at \$250,000.00 to prepare the final proposal.
 - The Hotel tax that the City of Toronto has implemented is this in other municipalities?
 - Yes. This is under review in several communities. Tourism North Bay would like to meet with Council to discuss a Destination Fee. Tourism North Bay is preparing a report.
 - What sort of revenues could be expected by a Destination Fee?
 - Given North Bay and potential 4% tax it may possibly generate \$800,000.00 in annual revenue.
 - Is it just the hotels involved in the tax?
 - Yes. It would include all hotels including Airbnb. It will be exempt for College/University. All cities are looking at this. In our case we would have to split the revenue with Invest North Bay. The revenue would be used for tourism, infrastructure and development. This could be a potential funding source for supporting capital initiatives.
 - The Chamber of Commerce attempted this about 5-7 years ago and the idea did not go beyond the table.
 - AMO's "Local Share" Campaign: This would result in an increase in the HST. All 3 Party Leaders have said that they are not in support of this recommendation. A survey of municipalities revealed that 48 are in support and 3 are not in support. North Bay's share would be about 11.7 million.
 - Preliminary list of recommendations: 1. Reduce or Contain Cost. 2. Enhance/Generate Revenue 3. Improve Service Delivery 4. Reduce/Mitigate Risk.
 - Where are we on abandoning the GPS project?

- We reviewed the details of the GPS and complications arose with snowplows and the use of the pre-emption technology for snow plows. This is under review for transit.
- In some of the larger cities they have red light cameras for ticketing purposes. Is that coming?
 - This service is in Montreal. There are complexities with such a system.
- Now that we are fully metered for water, do we know how much we are missing?
 - We are receiving reports monthly and continuing to reduce areas that arise as a concern. We are working to eliminate the slow long leaks.
- Does Council get the figures? What are the percentages?
 - This will be provided. We are tracking this monthly.
- What is your perspective regarding Workplace Safety and Insurance Board and Post Traumatic Safety Disorder?
 - This is Presumptive Legislation. The Fire Department has been working on a plan. The City is also implementing the Psychological Health and Safety Standard.

4. Action Items:

- 1) Request presentation of Invest North Bay.
- 2) Request presentation of the 911 Committee.

Next Meeting: Tuesday, February 27, 2018 @ 5:15 p.m.

Agenda Items:

1. Legal Services
2. Purchasing Services

Meeting adjourned at 6:22 p.m.

Councillor George Maroosis
Chair Operational Review Committee

Judy Bechard
Deputy City Clerk