

1917

BY-LAW NUMBER 739.

BEING a By-Law appointing a Tax Collector and Water Commissioner for the Town of North Bay, and defining his duties.

WHEREAS it is deemed expedient to pass a By-Law appointing a Tax Collector and Water Commissioner for the said Town of North Bay, and defining his duties.

BE IT THEREFORE ENACTED BY THE MUNICIPAL COUNCIL OF THE TOWN OF NORTH BAY, AS FOLLOWS:-

1. THAT all former By-Laws appointing a Tax Collector and Water Commissioner be, and the same are, hereby repealed.
2. THAT the duties of the said Tax Collector and Water Commissioner shall be as follows:-
  - (a) To collect all taxes and water rates from the Town of North Bay, at the time fixed by By-Laws for the collection of same, and pay same over to the Treasurer of the said Town of North Bay daily, taking his receipt for the same.
  - (b) To send out yearly notices in January to all consumers of water, showing the amount of quarterly charges for the current year, and arrears if any.
  - (c) To prepare statements of outstanding water rates on the first day of March, June, September and December in each year, and send to the Mayor and Council.
  - (d) To direct all water services to be turned off, for non-payment of rates, and to direct same to be turned on again, when all rates and charges have been paid.
  - (e) To receive applications on prescribed forms for the installation or renewal of water services and hand the same over to the Town Engineer for action.
  - (f) To see that all provisions of the water works By-Law are properly enforced and report to the Mayor and Councillors the amount of collections for each quarter, and any other information they may require.
  - (g) That said Tax Collector and Water Commissioner shall be in his office in the Town Hall in the Town of North Bay, from nine (9) o'clock in the forenoon until twelve (12) o'clock noon, and from one (1) o'clock in the afternoon until six (6) o'clock in the afternoon each day of the week excepting Sundays and Legal Holidays and Saturday afternoons, and with the exception of the last three days for the payment of any instalment of taxes, and Water Rates at PAR, when the said Tax Collector or his assistant shall be in his office from nine (9) o'clock in the forenoon until six (6) o'clock in the afternoon, and shall receive taxes and Water Rates during the following hours:-
    - S. Sec. (1) During the last three days for the payment of any instalment of Taxes and Water Rates at Par his office shall be open to the Public from nine (9) o'clock in the forenoon until six (6) o'clock in the afternoon.
    - S. Sec. (2) During the remaining working days of the year his office shall be open to the Public from nine (9) o'clock in the forenoon until twelve (12) o'clock noon, and from one (1) o'clock in the afternoon until six (6) o'clock in the afternoon with the exception of all Saturday afternoons not covered by the preceding sub-section.

(h) The said Tax Collector and Water Commissioner to devote his whole time to the services of the Town exclusively.

3. THAT JOHN SMALL be, and is, hereby appointed Tax Collector and Water Commissioner for the Town of North Bay.

4. THAT JOHN SMALL shall deposit with the Town Clerk a guarantee bond in sufficient amount to be satisfactory to the Council and shall keep the same renewed and in force during the term of his office provided premiums for same is paid for by the Town.

5. THAT the said Tax Collector and Water Commissioner shall be paid for the faithful performance of his duties for the year One Thousand Nine Hundred and Twenty-Five, One Per-Cent (1) on all monies collected for Taxes and Water Rates and interest thereon up to Two Hundred Thousand (\$200,000.00) Dollars and One-Half (1/2) of One Percent on all monies collected for Taxes and Water Rates and interest thereon over and above the sum of Two Hundred Thousand (\$200,000.00) Dollars excepting the collection for Hydrant rental and all other Municipal Services.

6. THAT, in order to more equalize the monthly payments, the Tax Collector and Water Commissioner be paid the sum of Two Hundred Dollars per month, and charged to his account.

7. That, on the first day of April, July and October, 1925, and on the first day of January, 1926, the Tax Collector and Water commissioner shall be paid the balance to his credit, if any, for the preceding months of 1925.

8. THAT, the said Tax Collector and Water Commissioner shall employ and pay for efficient office assistants through out the year, in order to comply with the provisions of this By-Law and the Statutes with reference to the collection of Taxes and Water Rates.

(a) THAT the Town of North Bay shall furnish all necessary stationery and postage.

9. THAT the term of engagement of the said Tax Collector and Water Commissioner may be terminated at any time at the pleasure of this Council, without any notice being required to that effect.

THIS By-Law shall be considered to take effect from the First Day of January, A. D. 1925.

Read a first time in Open Council this 19th day of Jan. 1925.

Read a second " " " " this 19th day of Jan. 1925.

Read a third time and passed in Open Council  
this 19th day of Jan. 1925.

..... *H. J. ...* .....  
M A Y O R

..... *J. ...* .....  
C L E R K