



# Committee Agenda

**Committee Meeting of Council  
March 26, 2012  
at 7:00 p.m.**

# MEETINGS

**FOR THE WEEK OF  
MARCH 26<sup>TH</sup>, 2012**

Monday, March 26, 2012

7:00 p.m.

Committee Meeting of Council  
Council Chambers, 2<sup>nd</sup> Floor

# PRESENTATION

**BUSINESS UNIT**

Monday, March 26, 2012

7:00 p.m.

Lea Janisse  
Corporate Services

**GENERAL GOVERNMENT COMMITTEE**

Monday, March 26, 2012

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**Chairperson: Councillor Chirico**  
**Vice-Chair: Councillor Koziol**  
**Members: Councillors Anthony, Maroosis**  
**Ex-Officio: Mayor McDonald**

- GG-2011-04      Motion from Councillor Anthony dated January 10, 2011 re Council remuneration (F16/2011/CNB/COUNCIL).
- GG-2011-16      Report from C.M. Conrad dated August 2, 2011 re Election campaign signs (C07/2011/ELECT/GENERAL).
- GG-2011-18      Report from D.G. Linkie dated August 31, 2011 re Power assisted bicycles (T00/2011/TRANS/GENERAL).

## COMMUNITY SERVICES COMMITTEE

Monday, March 26, 2012

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**Chairperson: Councillor Lawlor**  
**Vice-Chair: Councillor Mendicino**  
**Member: Councillor Vaillancourt**  
**Ex-Officio: Mayor McDonald**

- CS-2001-35 Rezoning applications by Consolidated Homes Ltd. – Golf Club Road (D14/2001/CHLTD/GOLFCLUB).
- CS-2003-37 Condominium application by Rick Miller on behalf of New Era Homes Ltd. - McKeown Avenue (D07/2003/NEHL/ MCKEOWN).
- CS-2004-29 Rezoning and Plan of Subdivision applications by Rick Miller on behalf of Grand Sierra Investments Ltd. - Sage Road (D12/D14/2003/GSIL/SAGERD).
- CS-2011-04 Motion moved by Councillor Mayne on January 24, 2011 re Designated Off-Leash Dog Area (R00/2011/PARKS/DOGPARK).
- CS-2011-16 Plan of Subdivision application by Miller & Urso Surveying Inc. on behalf of 873342 Ontario Inc. (Kenalex Development Inc.) - Phase II, Trillium Woods Subdivision (Booth Road) (D12/2011/KENAL/BOOTHRD2).
- ▶ **CS-2011-22 Report from E. Acs dated November 15, 2011 re 2011 Update - Municipal Accessibility Advisory Committee Annual Report (C01/2011/MAAC/GENERAL).**
- ▶ **CS-2011-24 Report from P. Carello dated November 25, 2011 re 2011 Municipal Heritage Committee Annual Report (R01/2011/NBMHC/GENERAL).**
- ▶ **CS-2012-06 Report from C.M. Conrad / S. Killins dated February 7, 2012 re Proposed amendments to Property Standards By-Law No. 1999-06 (C00/2012/BYLAW/PROPERTY).**
- CS-2012-07 Rezoning application by the City of North Bay - North Bay Jack Garland Airport (D14/2011/CNB/NBJGA).
- CS-2012-08 Plan of Subdivision application by Dimitrios & Tracy Kolios - Carmichael Drive (D12/2012/KOLIO/CARMICHA).

# CS-2011-22

Draft recommendation:

- "That a) the Municipal Accessibility Advisory Committee be thanked for their work; and
- b) the 2011 Update – Municipal Accessibility Plan and Municipal Accessibility Advisory Committee Annual Report be noted and filed."

## City of North Bay

### Report to Council

Report No: CSBU 2011 – 107

Date: November 15, 2011

Originator: Erik Acs

Subject: 2011 Update – Municipal Accessibility Plan and Municipal Accessibility Advisory Committee

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#### RECOMMENDATIONS

That the 2011 Update – Municipal Accessibility Advisory Committee Annual Report be received and referred to Committee.

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#### BACKGROUND

The first Municipal Accessibility Plan was adopted by Council in the fall of 2003.

The annual update report from the Advisory Committee is a requirement under Section 29(4) the *Accessibility for Ontarians with Disabilities Act (AODA)*. The 2011 update was discussed by the Advisory Committee and was adopted at its September 29, 2009 meeting. Some of the highlights from the report include the following:

- Council and City Staff is to be commended on continued progress made on a number of fronts since the Plan was adopted.
- The City of North Bay was again the host city for an Accessibility Advisory Committee Information Forum run by the Ministry of Community and Social Services.
- The Municipal Accessibility Committee ran its annual Awareness Initiative & BBQ on June 8<sup>th</sup>, 2011 at the Transit Terminal.
- Municipal Accessibility Advisory Committee members were invited to tour the new North Bay Regional Health Centre and comment on design and accessibility related matters.

In terms of objectives for 2012, some of the specific items for consideration by Council include:

- Continue to allow the MAAC (or an accessibility consultant) to review drawings or designs for any new City building or major renovation to make comment on accessibility and design features.
- MAAC will inform Council of Provincial Standards and Legislation as it becomes available
- Continue to increase awareness of accessibility issues.

Also attached is a brief summary of MAAC activities in 2011. The Committee focused primarily on increasing their awareness of municipal departments and their accessibility initiatives, as well as providing information to the public regarding accessibility issues. Some of the Committee's core accomplishments in 2011 were:

- MAAC was consulted and contributed to the design of the 1<sup>st</sup> Floor washroom facility at West Ferris Arena.
  - MAAC was consulted and contributed to the redevelopment of several City owned downtown parking lots.
  - MAAC reviewed and commented on designs for the renovation of accessible entrances at Memorial Gardens.
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## ANALYSIS

Option 1:

Do Not Receive the Report:

Council could choose to not receive the report of the Municipal Accessibility Advisory Committee. However, the reporting requirement is set out in legislation. This option is not recommended.

Option 2:

Receive the Report and Refer to Committee:

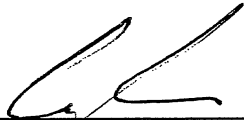
Under this option, Council could receive the Report from the Municipal Accessibility Advisory Committee, and refer it to Committee for discussion. This option is recommended.

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## RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 2 is the recommended option. This would provide the MAAC an opportunity to share its annual report with council and discuss initiatives for 2012.

Respectfully submitted,



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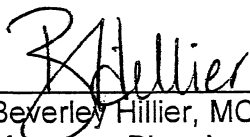
Erik Acs  
Development Planner / Gap Coordinator

EA/dlb

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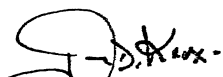
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We concur with this report and recommendations.



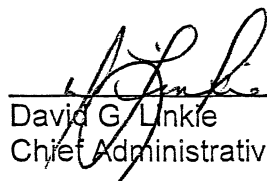
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Beverley Hillier, MCIP, RPP  
Manager, Planning Services



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Jerry D. Knox  
Managing Director, Community Services



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David G. Linkie  
Chief Administrative Officer

Staff Designated for Continuance: Erik Acs, Development Planner / gap Coordinator

**CITY OF NORTH BAY**  
**Municipal Accessibility Advisory Committee (MAAC)**

**2011 ANNUAL REPORT**

**BACKGROUND**

This report reflects activities undertaken by the North Bay Municipal Accessibility Advisory Committee during 2011 and plans for 2012.

**SUMMARY OF ACTIVITIES – YEAR 2011**

**Committee Membership – 2011**

Nora Long (Chair)  
Emma Langdon (Vice-Chair)  
Denise Alkins  
Jo-Ann Wilson  
Nicole Glanz  
Barbra Smith  
Brian Trivett  
Geoff Laplante  
Councillor Mac Bain (City Council Representative)

Staff: Erik Acs (Secretary-Treasurer)  
Dorothy Carvell (City Transit Representative)

**Meetings of the Committee**

A total of nine (9) meetings of the Committee were held during 2011. Meetings generally take place every four to six weeks depending on circumstances, at 5:00 p.m. at City Hall. One meeting was held at the new North Bay Regional Health Centre. Committee members were able to tour the new facility and note accessibility designs.

**Consultations**

MAAC was consulted on major municipal projects, such as the redevelopment of several downtown parking lots, parking and accessible entrances at Memorial Gardens, first floor washroom retrofits at West Ferris Arena, and first floor renovations in the finance department at City Hall. These consultations enable the Committee to offer unique insight to City staff and its contractors. The



Committee was also provided access to the capital budget, allowing members to identify projects they wish to comment on.

The Committee also commented on designs for the Community Waterfront Park, and making it more accessible, as well as the design of the Main & Fraser Street Parkette.

### Awareness Initiatives

MAAC held an accessibility awareness initiative at North Bay Transit Terminal on June 8th 2011. The event has been held annually for the past 3 years. The purpose of the event is to showcase city initiatives such as accessible transit buses, as well invite other community organizations to provide information on accessibility and accessibility related initiatives to the community.

### Community Involvement Initiatives

Representatives from the City of North Bay and MAAC were invited to attend Nipissing University's Summer Transition Program for Students with Disabilities. Alan McDonald (Mayor) and Erik Acs (Secretary-Treasurer MAAC) attended this luncheon event on August 29<sup>th</sup>, 2011 welcoming back and meeting new students enrolled in Nipissing University's Disability Services Program.

### Guest Speakers

Alan Korell (Managing Director Engineering, Environment & Public Works), Rheaume Bellehumer (Parks & Recreation), Ray Brunette (Elections Canada) and Cathy Conrad (City Clerk) all attended a MAAC meeting as a guest speaker to discuss accessibility issues. These discussions offer insight to Committee members of the internal processes at City Hall and enable City Staff to gain a better understanding of accessibility concerns.

### Communication with City's Internal Accessibility Committee

Dorothy Carvell provided the MAAC with an update from the City's Internal Accessibility Committee at every meeting. This allowed the Committee to learn of progress made to increase accessibility within the City, such as the implementation of the Service Interruption notification system.

### Accessibility Advisory Committee Regional Forum

The City of North Bay was again the host city for an Accessibility Advisory Committee Information Forum put on by the Ministry of Community and Social Services on May 5<sup>th</sup> 2011 at the Best Western. The event attracted municipal

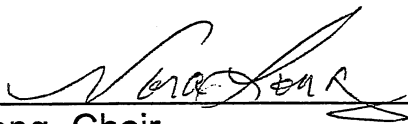
representatives and MAAC members from throughout Northeastern Ontario. Over 50 individuals attended this event, including North Bay MAAC members.

### 2011 Work Program

The Committee and Staff are preparing a formal work program for 2011. This program may include, but not be limited to, the following:

1. Inform Council of Provincial Standards and Legislation, as they become available.
2. Continue to increase awareness of accessibility issues.
3. Review and comment on plans for capital upgrades of municipal facilities.
4. Host guest speakers from various municipal departments and outside agencies. MAAC currently has scheduled appearances by Daralynn D'Angelo (Nipissing University Disability Services) and Shawn Killins (Chief Building Official – City of North Bay).

Respectfully submitted,



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Nora Long, Chair  
North Bay Municipal Accessibility Advisory Committee

NL/EA/dlb

# CS-2011-24

Draft recommendation:

"That a) the Municipal Heritage Committee be thanked for their work; and

b) the 2011 Update – Municipal Heritage Committee Annual Report be noted and filed."

City of North Bay

Report to Council

Report: CSBU 2011 – 112

Date: November 25, 2010

Originator: Peter Carello, Secretary-Treasurer – Municipal Heritage Committee

Subject: 2011 Municipal Heritage Committee (MHC) Annual Report

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**RECOMMENDATION**

That City Council receive the 2011 Annual Report from the North Bay Municipal Heritage Committee and refer the matter to Committee.

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**BACKGROUND**

Attached is the Annual Report of the Municipal Heritage Committee (MHC). The Annual Report was adopted by the Municipal Heritage Committee at their regular meeting held on November 17th, 2011. The Annual Report describes the activities of the Committee over the past year.

The Committee was able to evaluate and score two properties in 2011. In cooperation with the City's Parks, Recreation and Leisure Services Department, three (3) new Heritage Site Plaques were produced in 2011. The Committee has also continued to promote heritage and conservation throughout the year. Examples of specific activities undertaken to achieve this goal includes participation at Summer in the Park, the preparation of a newsletter and the development of a new interactive walking tour map.

The Committee looks forward to continuing to fulfill its mandate in 2012.

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**ANALYSIS/OPTIONS**

Option #1

That City Council receive the 2011 Annual Report from the North Bay Municipal Heritage Committee and refer the matter to Committee.

As the Annual Report is being filed in accordance with the Terms of Reference established by the by-law that created the Municipal Heritage Committee, this is the recommended option.

Option #2

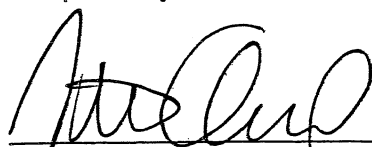
To not receive the Annual Report. This option is not recommended.

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**RECOMMENDED OPTION/FINANCIAL IMPLICATION**

That City Council receive the 2011 Annual Report from the North Bay Municipal Heritage Committee and refer the matter to Committee. There are no financial implications.

Respectfully submitted,



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Peter Carello, Secretary-Treasurer  
Municipal Heritage Committee

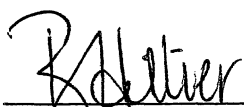
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PC/dlb

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attach.

We concur with this report and recommendations.



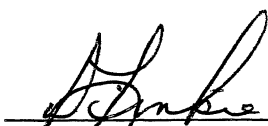
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Beverley Hillier  
Manager, Planning Services



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Jerry D. Knox  
Managing Director, Community Services



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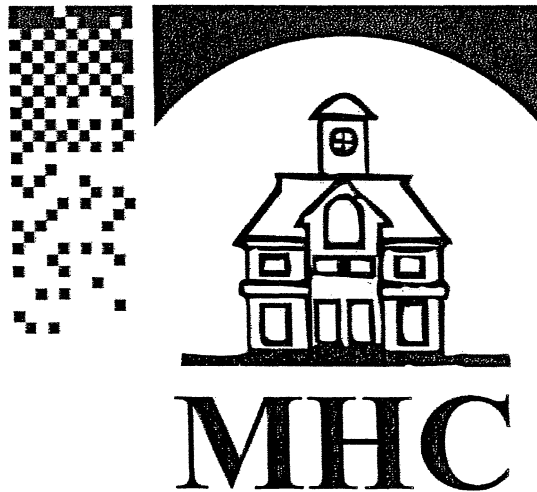
David G. Linkie  
Chief Administrative Officer

Personnel designated for continuance: Secretary-Treasurer, Municipal Heritage Committee

**THE CITY OF NORTH BAY**  
**MUNICIPAL HERITAGE COMMITTEE (MHC)**

**2011 ANNUAL REPORT**

Municipal Heritage Committee



**CITY OF NORTH BAY  
MUNICIPAL HERITAGE COMMITTEE (MHC)**

**2011 ANNUAL REPORT**

a) **INTRODUCTION**

This report to City Council is submitted pursuant to Clause 6(g) of By-law No. 38-96, as amended, of The Corporation of the City of North Bay (the MHC By-law).

b) **BACKGROUND**

This report reflects activities undertaken by the North Bay MHC during 2011 and plans for 2012.

c) **SUMMARY OF ACTIVITIES – YEAR 2011**

a) **Committee Membership – 2011**

Peter Handley, Chair (Community Representative)  
Jennifer Buell, Vice Chair (Community Representative)  
Andrew Bruce-Payne (North Bay Society of Architects)  
Lindsey Voisin (North Bay Museum)  
Councillor Judy Koziol (City Council Representative)  
Amy Bennett (Community Representative)  
Dr. Robin Gendron (Community Representative)  
Aaron Northrup (Community Representative)  
Margaret Surtees (Community Representative)  
Ex-officio: Paul Walker (North Bay and Area Public Library)  
Ex-officio: Caroline Loiselle (Ministry of Citizenship and Culture)  
Staff: Peter Carello, Secretary-Treasurer (Senior Planner)

Following the municipal election in 2010, City Council appointed new membership to the North Bay Municipal Heritage Committee. Councillor Judy Koziol remained City Council's liaison and Andrew Bruce-Payne returned to the Committee as the representative of the Society of Architects.

Lindsey Voisin joined the Committee in 2011 as the new representative of the North Bay Museum (Discovery North Bay).

Members Peter Handley, Amy Bennett, Robin Gendron were reappointed to the Committee.

Aaron Northrup and Margaret Surtees are new members of the Committee. Jennifer Buell, who previously served as the North Bay Museum representative, joined the Committee as a Community Representative.

Due to re-organization within the Planning Services Department, Peter Carello (Senior Policy Planner) took over the Secretary-Treasurer role from Steve McArthur (Senior Planner – Current Operations) at the start of the new term in January 2011.



b) Meetings of the Committee

A total of ten (10) meetings of the Committee were held during 2011. All meetings occurred at City Hall.

c) Property Evaluations

The Committee continued its examination of properties with potential heritage significance in 2011. As part of this program, the Committee completed evaluations of the Cormack Block and of the former John Bourke home that were started in 2010.

Also, the Committee performed new evaluations on the Empire Living Centre (former Empire Hotel) and the Cenotaph at Memorial Park. Scoring for these properties is done. At the time of this report, the Committee is working on the report for each of the properties. This is expected to be completed in early 2012.

d) Plaque Presentations and Installation

The Committee worked with City Staff to install a plaque at the Empire Living Centre. A media event was held on-site on October 27<sup>th</sup>, 2011. The event resulted in some positive media coverage for the Municipal Heritage Committee.

e) Public Awareness Initiatives

In 2008, the Committee began to examine the possibility and feasibility of developing a "Heritage Site Recognition Program". This program would be consistent with Section 6 D) of By-Law No. 38-96, which states the MHC is "to implement programs and activities to increase public awareness and knowledge of heritage conservation issues". The proposed program would not only highlight sites of historic interest in the City, it would also fit in with planned historic walking tours of the City. Five (5) plaques were installed in 2010.

In 2011, the Committee prepared an additional three (3) plaques. The chosen sites were the Manitou Islands, the former Post Office and the former Mackey House. Two of these plaques were installed in 2011. The installation of the third plaque is being held until Spring 2012. The Committee plans a media event to unveil the new plaques, to be timed to commemorate the start of Heritage Awareness Week, which will occur the third week of February 2012.

The Committee is currently working on an additional four (4) plaques to be completed in 2012. The sites chosen for the newest plaques are the former Queen Victoria School, the Cormack Block and Memorial Park Cenotaph. The final site being the initial location of Nipissing University (presently Cassellholme). This plaque is being produced in cooperation with Nipissing University.

The various heritage sites were amalgamated into a walking tour in previous years.





In 2011, Evan Moore of the City's Information Systems Department converted the walking tour information into an interactive website ([www.cityofnorthbay.ca/heritagetour](http://www.cityofnorthbay.ca/heritagetour)). Users are now able to scroll from site to site and have the information and historical information that has been prepared and written by the MHC pop up.

Hardcopies of maps were distributed through the Museum, Chamber of Commerce and the Hotel Association. Also, the maps have been made available online for download from the City of North Bay's website.

Also in 2011, the Municipal Heritage Committee participated in Summer in the Park. The Committee operated a booth, which featured promotional materials and some of the projects we are working on. For example, hardcopies of the walking tour were distributed, which included a link to the interactive walking tour.

Finally, the Committee prepared and distributed a Summer newsletter in 2011. The newsletter publicized some of the Committee's works and introduced the Committee's newly appointed members to the community.

f) Operating Budget

The 2011 Operating Budget was \$2,600. The Committee will finish the year under budget.

g) Memberships

The North Bay MHC is a member of Community Heritage Ontario, a province-wide organization which provides information and advice to heritage groups. CHO's mission is to *"be an advocate for heritage in Ontario, to encourage the development of municipally-appointed heritage advisory committees and to further the identification, preservation, interpretation and wise use of community heritage locally, provincially and nationally."*

The MHC is also a member of two area museums, Discovery North Bay and the Dionne Quints Museum. This supports the operations of our two museums, while offering the Committee access to their facilities, their records and their inventory.

The MHC joined the Ontario Historical Society for the first time in 2011. The MHC receives a regular newsletter (5 times annually), which offers the Committee insights regarding trends in heritage and history throughout the province.

h) 2011 Summary of Activities

1. Developed and designed three (3) heritage site plaques commemorating former buildings and sites with local heritage significance.
2. Began work on the script for the placement of four (4) heritage site plaques in 2012, including one plaque to be installed in cooperation with Nipissing University.



3. Worked with the Information Systems Department to convert the existing inventory of heritage sites into an interactive walking tour.
4. Completed the evaluations of the former home of John Bourke (North Bay's first Mayor) and the Cormack Block.
5. Completed the evaluation and glass plaque installation at the Empire Living Centre.
6. Completed the scoring for the Memorial Park evaluation.
7. Met with the Director of Parks, Recreation and Leisure Services to recommend that the City consider developing a maintenance plan for the Bronze Cenotaph statue in Memorial Park.
8. Operated a booth at Summer in the Park 2011.
9. Produced and distributed a newsletter in June 2011.
10. Participated in the Cultural Advisory Committee.
11. Revised the Evaluation Form utilized to evaluate properties.
12. Reviewed applications made under the Planning Act.

k) 2012 Work Program

The Committee and Staff are preparing a formal work program for 2012. This program may include, but not be limited to, the following:

1. The identification of worthy additional buildings, sites and structures for evaluation or re-evaluation.
2. Continue work with Parks, Recreation & Leisure Services Staff to prepare Heritage Site Plaques commemorating properties with identified heritage significance.
3. Install the Heritage Site Plaque on the waterfront recognizing the Manitou Islands.
4. Update the MHC Illustrative Guide.
5. Participate in Heritage Awareness Week. The Committee plans to unveil the newest Heritage Site Plaques at a media event timed to coincide with Heritage Awareness Week.
6. Produce a Committee newsletter next spring, with distribution to be completed both electronically and hard copy.
7. Continue to receive appropriate heritage training, when available and applicable.
8. Participate in applicable heritage recognition programs.
9. Review of the available Provincial and Federal financial assistance programs in conjunction with the GAP Officer/Development Planner.
10. Review of planning applications from a heritage perspective.
11. Work with Parks, Recreation & Leisure Services Department, @Discovery North Bay (North Bay Museum) and the Downtown Improvement Area to expand the heritage walking tour in the downtown core.



Respectfully submitted,



Peter Handley, Chair  
Municipal Heritage Committee

PH/PC/dlb

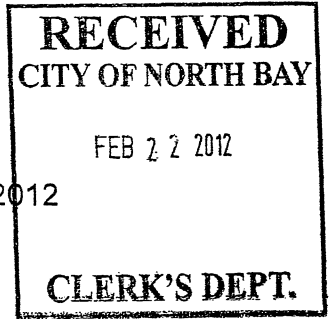
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# CS-2012-06

Draft recommendation:

"That Council authorize the City Clerk to amend Property Standards By-Law No. 1999-06, as set out in Report to Council CORP 2012-09."

CITY OF NORTH BAY  
REPORT TO COUNCIL



Report No: CORP 2012-09

Date: February 7, 2012

Originator: Catherine Conrad, City Clerk  
Shawn Killins, Chief Building Official

Subject: Proposed Amendments to Property Standards By-law No. 1999-06

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**RECOMMENDATION**

That Council authorize the City Clerk to amend Property Standards By-law No. 1999-06 as set out in Report to Council CORP 2012-09.

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**BACKGROUND**

A review of the current Property Standards By-law 1999-06 has identified a number of housekeeping matters, as follows:

1. Section 3.1 – Yards

Subsection 3.1.1 (4) – refers to “garbage, rubble, waste, construction material or other debris that constitutes an unsafe condition”. It is recommended that, the intent of the by-law is to prohibit the materials mentioned regardless of whether they constitute an unsafe condition.

It is recommended that Subsection 3.1.1 (4) be amended as follows:

“3.1.1(4) garbage, rubble, waste, discarded and unused construction material or other debris.”

2. Section 3.3 – Sewage and Drainage

Subsection 3.3.4 – refers to “No person shall maintain or change the grade of any property which causes excessive ponding or the entrance of water into a basement or cellar or an unsafe condition.” It is recommended that, it is desirable to prohibit the discharge of excessive storm water onto abutting properties in general.

It is recommended that Subsection 3.3.4 be amended as follows:

“3.3.4 No person shall maintain or change the grade of any property which causes excessive storm water to be discharged onto abutting properties causing an adverse affect.”

3. Section 3.5 – Accessory Buildings, Fences and Other Structures

Subsection 3.5.1 – refers to “Accessory buildings, fences and other structures appurtenant to the property shall be maintained in structurally sound condition and in good repair”. The maintenance of retaining walls has proven to be a property standards issue and it is recommended for clarification purposes that retaining walls be included in this section.

It is recommended that Subsection 3.5.1 be amended as follows:

“3.5.1 Accessory buildings, fences, retaining walls and other structures appurtenant to the property shall be maintained in structurally sound condition and in good repair.”

4. Section 4.9 – Walls, Ceilings and Floors

Subsection 4.9.1 – refers to “Every wall, ceiling and floor in a dwelling unit shall be maintained so as to provide a continuous surface free of holes, cracks, loose coverings or other defects.” Building Services receives numerous complaints relating to the presence of mould in residential dwelling units. For clarification purposes it is recommended that “mould” be added to this section.

It is recommended that Subsection 4.9.1 be amended as follows:

“4.9.1 Every wall, ceiling and floor in a dwelling unit shall be maintained so as to provide a continuous surface free of holes, cracks, mould, loose coverings or other defects.

5. Section 4.16 – Egress

Subsection 4.16.2, 4.16.3 & 4.16.4 – refers to the means of egress and exiting requirements for more than one dwelling unit. The *Ontario Fire Code*, Part 9 – Retrofit, prescribes the requirements for means of egress and exiting for multi-residential dwelling units.

It is recommended that Subsection 4.16.2, 4.16.3 & 4.16.4 be removed from the by-law as the *Ontario Fire Code* is the authority having provincial jurisdiction in these matters.

6. Section 4.18 – Ventilation – refers to the minimum requirements for natural and mechanical ventilation for rooms and spaces contained in a dwelling unit. The *Ontario Building Code* requires that exhaust systems including the ductwork to exhaust bathrooms and clothes dryers are independent of other exhaust ducts, are discharged directly to the outdoors and are constructed of smooth corrosion resistant material.

It is recommended that Section 4.18 be amended to add Subsection 4.18.4 to address these requirements as follows:

“4.18.4 Exhaust ducts including those connected to bathroom fans and laundry drying equipment are required to be independent of other exhaust ducts, discharged directly to the outdoors and constructed of smooth corrosion resistant material.

7. Section 4.21 – Occupancy Standards

Subsection 4.21.1 – refers to “For the purpose of computing habitable floor area, any area with the minimum ceiling height less than 1.95 metres shall not be considered as habitable.” It is recommended for clarification purposes that this sentence be removed from Subsection 4.21.1 and an additional Subsection 4.21.4 added to more accurately describe the minimum ceiling height requirement as follows:

“4.21.4 The minimum ceiling height in any dwelling unit measured from finished floor to finished ceiling shall not be less than 1.95 metres (6’-5”). Doors, means of egress and stair headrooms shall not be less than 1.95 metres in height as well.

8. Section 7.7 – Property Standards Committee

Section 7.7.1 – refers to a Committee consisting of “residents in the municipality”. The *Building Code Act* does not restrict members based on their residency status.

It is recommended that section 7.7.1 be amended as follows:

“7.7.1 A Property Standards Committee shall be established composed of not fewer than three members appointed by Council”.

Section 7.7.3 – refers to a term not to exceed a three year term and the appointments to be staggered. The term of Council is now four years and the practice has not been to stagger the terms.

It is recommended that section 7.7.3 be amended as follows:

“7.7.3 The term of office for members shall be the term of Council (four years).”

9. The current Schedule C-1 to the By-law appoints enforcement officers. This Schedule has not been updated since 2000.

It is recommended that Schedule C-1 be amended to appoint the following officers:

Shawn Killins	Chief Property Standards Officer Provincial Offences Officer
Doug Braund	Property Standards Officer Provincial Offences Officer
Richard Mountain	Property Standards Officer Provincial Offences Officer
Rikki Parrish	Property Standards Officer Provincial Offences Officer
Danny Rodgers	Property Standards Officer Provincial Offences Officer
Carly Sherritt	Property Standards Officer Provincial Offences Officer

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## OPTIONS ANALYSIS

Option # 1: To update the Property Standards By-law.  
This is the recommended option.

Option # 2: Not to update the Property Standards By-law.  
This option is not recommended as it does not reflect the current practices.

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## RECOMMENDED OPTION

To authorize the amendments to the Property Standards By-law 1999-06, as set out herein.

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Respectfully submitted,



Catherine Conrad  
City Clerk



Shawn Killins  
Chief Building Official


CC/SK/cc

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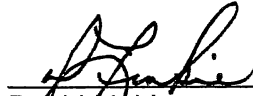
We concur in this report and recommendation.



Lea Janisse,  
Managing Director of Corporate Services



Jerry Knox,  
Managing Director of Community Services



David Linkie,  
Chief Administrative Officer

Personnel designated for continuance: C. Conrad, City Clerk



# **ENGINEERING & WORKS COMMITTEE**

Monday, March 26, 2012

Page 1

**Chairperson: Councillor Vrebosch**

**Vice-Chair: Councillor Mayne**

**Member: Councillor Bain**

**Ex-Officio: Mayor McDonald**

EW-2010-03 Report from A. Korell/J. Houston dated March 26, 2010 re Kate Pace Way west end bike route connection between Memorial Drive and Gormanville Road (R05/2010/KPWTR/WESTENDR).

► **EW-2011-05 Memo to A. Tomek dated October 26, 2011 re Curbside collection of recyclables for ICI Sector (E07/2011/BLUE/GENERAL).**

# **EW-2011-05**

Draft recommendation:

"That the resolution passed by the Waste Resources Liaison Committee on October 25, 2011 relating to Curbside Collection of Recyclables for the ICI Sector be noted and filed."

RECEIVED  
CITY OF NORTH BAY  
~~OCT 27 2011~~  
CLERK'S DEPT.

INTER OFFICE

MEMO

*City of North Bay  
Engineering, Environmental Services & Works*

**To: Cathy Conrad, City Clerk**  
**From: Al Tomek, Waste Resources Liaison Committee**  
**Subject: Curbside Collection of Recyclables for ICI Sector**  
**File: W.R.L.C. Resolution**  
**Date: October 26, 2011**

The following resolution was passed unanimously by the Waste Resources Liaison Committee at the regular meeting held Tuesday, October 25<sup>th</sup>, 2011:

"Whereas Statistics Canada states that the Industrial, Commercial and Institutional sector generates approximately 60% of the waste in Ontario, but, only diverts approximately 12% of its waste;

and;

Whereas the diversion of more recyclables will extend the longevity of the Merrick Landfill;

That the Waste Resources Liaison Committee recommend to City Council to implement a curbside collection service for recyclables to the ICI sector in 2012 based on the contract price outlined in the City's waste management contract with Miller Waste."



Al Tomek  
Secretary – W.R.L.C.

wpd/engin/eat/eat3088 – WRLC Resolution – Curbside Collection of Recyclables for ICI Sector

copy to: Dave Linkie  
Alan Korell  
John Severino

## ITEMS REFERRED BY COUNCIL FOR A REPORT

<u>DATE</u>	<u>ITEM</u>
March 29, 2005	Backflow Prevention Program survey of all industrial, commercial and institutional buildings <b>(due September 2005)</b> .
September 21, 2009	Review, update and consolidation of Noise By-Law <b>(due June 30, 2010)</b> .
March 8, 2010	Comprehensive Long-Term Financial Plan <b>(due April 30, 2010)</b> .
May 3, 2010	Track the net financial benefits created through increased assessment as a result of the Airport Industrial Community Improvement Plan sites being developed.
December 30, 2010	Quarterly report on progress of WSIB appeal, error corrections and cost projections for 2011.
January 24, 2011	Comprehensive review of City owned Lake Nipissing accesses.
July 4, 2011	Comprehensive Status Report relating to BCIP <b>(due July 2014)</b> .
August 2, 2011	Review of smoking at City facilities and commercial establishment patios.
August 15, 2011	Effectiveness of the Residential Rental Housing By-Law <b>(due May 2013)</b> .

