



# Committee Agenda

**Committee Meeting of Council**  
**April 26, 2011**  
**at 7:00 p.m.**

# MEETINGS

**FOR THE WEEK OF  
APRIL 26, 2011**

Tuesday, April 26 2011

7:00 p.m.

Committee Meeting of Council  
Council Chambers, 2<sup>nd</sup> Floor

# PUBLIC MEETING

**HELD UNDER THE  
ONTARIO BUILDING CODE**

Tuesday, April 26, 2011

7:00 p.m.

2010 Annual Report on Building  
Permit Fees and proposed 2011  
Building Permit Fee increases

# PUBLIC MEETING

**HELD UNDER THE  
DEVELOPMENT CHARGES ACT**

Tuesday, April 26, 2011

7:00 p.m.

Development Charges

# PRESENTATION

**BUSINESS UNIT**

Tuesday, April 26, 2011

7:00 p.m.

Michael Burke  
Corporate Services

## COMMUNITY SERVICES COMMITTEE

Tuesday, April 26, 2011

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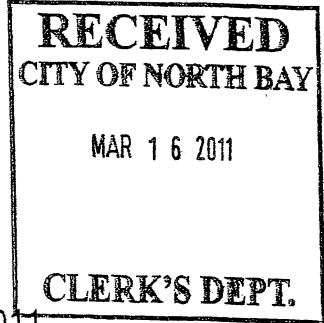
**Chairperson:** Councillor Lawlor  
**Vice-Chair:** Councillor Mendicino  
**Member:** Councillor Vaillancourt  
**Ex-Officio:** Mayor McDonald

- CS-2001-35 Rezoning applications by Consolidated Homes Ltd. – Golf Club Road (D14/2001/CHLTD/GOLFCLUB).
- CS-2003-37 Condominium application by Rick Miller on behalf of New Era Homes Ltd. - McKeown Avenue (D07/2003/NEHL/ MCKEOWN).
- CS-2004-29 Rezoning and Plan of Subdivision applications by Rick Miller on behalf of Grand Sierra Investments Ltd. - Sage Road (D12/D14/2003/GSIL/ SAGERD).
- CS-2010-10 Amendment to User Fee By-Law for variance to Sign By-Law (C00/2009/ BYLAW/SIGNAGE).
- CS-2010-24 Report from S. McArthur dated September 14, 2010 re Municipal Heritage Committee - Annual Award Proposal (R01/2010/ NBMHC/GENERAL).
- CS-2011-02 Report from M.B. Burke dated January 6, 2011 re Fire Safety Plan Lock Boxes By-Law (C00/2011/BYLAW/LOCKBOX).
- CS-2011-04 Motion moved by Councillor Mayne on January 24, 2011 re Designated Off-Leash Dog Area (R00/2011/PARKS/DOGPARK).
- CS-2011-07 Plan of Subdivision application by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. - 482 Lakeshore Drive (D12/2011/ 22218/KARLALOV).
- CS-2011-08 Report from M.B. Burke / B. Hillier dated February 28, 2011 re Rental Housing Licensing By-Law (C00/2011/BYLAW/ RENTHOUS).
- **CS-2011-09 Report from S. Killins dated March 15, 2011 re Annual Report on 2010 Building Permit Fees and proposed 2011 Permit Fee increases (P11/2011/BUILD/GENERAL).**
- CS-2011-10 Report from S. Kitlar dated March 16, 2011 re User Fees - Steve Omischl Sports Complex (C00/2011/BYLAW/USERFEES).
- CS-2011-11 Report from C. Seguin dated March 17, 2011 re User Fees - Waterfront Marina (C00/2011/BYLAW/USERFEES).

# CS-2011-09

Draft recommendation.

- “That
- a) the 2010 Annual Report on Building Permit Fees attached to Report to Council CSBU 2011-45 be noted and filed; and
  - b) the user fees to be charged under the *Ontario Building Code* as outlined in Report No. CSBU 2011-45 be approved.”



City of North Bay

Report to Council

Report No: CSBU 2011 - 45

Date: March 15, 2011

Originator: Shawn Killins, Chief Building Official

Subject: Annual Report on 2010 Building Permit Fees and Proposed 2011 Permit Fee Increases

### RECOMMENDATION

1. Council refers the 2010 Annual Report on Building Permit Fees and the proposed 2011 Permit Fee Increases to the Community Services Committee for a public meeting.

### BACKGROUND

Section 7, clause (1)(c) of the Building Code Act permits a Council of a municipality to pass a By-Law "prescribing classes of permits and requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof".

Bill 124, "an Act to improve public safety and to increase efficiency in Building Code enforcement" made significant changes to the Building Code Act, not the least of which was to establish greater accountability for the fees levied for Building Permits. Section 7 of the Act sets out the requirements with respect to calculating fees; the reporting of fees and surplus revenues and the changing of fees.

Section 7(4) of the Act requires an annual report on fees, specifically "every 12 months, each principal authority shall prepare a report that contains such information as may be prescribed about any fees authorized under clause (1)(c) and costs of the principal authority to administer and enforce this Act in its area of jurisdiction". Section 7(5) of the Act states that the report must be made available to the public and a public meeting held under the Municipal Act. Section 7.(6) of the Act states that notice be given of any proposed fee changes and a public meeting be held concerning the changes. Financial Services has prepared the 2010 Annual Report on Building Permit Fees. Building Services processed and issued 716 Building Permits in 2010 with a total construction value of \$84,380,234.00. The Building Permit Fee revenues collected amounted to \$871,307.00.

The costs incurred by Building Services to deliver the Ontario Building Code are identified as \$750,723.00. This figure includes the direct costs and indirect costs detailed in the “Notes” section of the report. There are also direct and indirect costs identified in the report as “Other Building Department Related Activities”. These costs are \$86,900 and are associated with administering and enforcing the Property Standards By-Law, the Heat By-Law, the Fence By-Law and the Provincial Offences Act.

The report also notes an excess of Building Permit fee revenues over cost for 2010 in the amount of \$120,584.00. This excess has been transferred to the Building Code Act Reserve.

A Building Permit Fee study was conducted and enacted in 2006 to address the requirements of Bill 124. A subsequent fee review was conducted during the first quarter of 2008 as reported to Council. The permit fee review process involved meetings with the Developers’ Liaison Advisory Committee, the North Bay and District Home Builder’s Association, architects, engineers and general contractors. A public meeting was then held resulting in the proposed amendments to the Building Permit Fees being approved. The amendments included an approved annual increase in fees through to the year 2011. It is proposed that Building Permit fees increase by 3% in 2011. This increase and subsequent additional revenue will assist in sustaining our levels of service with respect to the direct and indirect costs associated with delivering the Ontario Building Code and our other related activities. The increase will also assist in achieving our ongoing goal of 100% cost recovery as well as generating a reserve.

Members of the Development Community noted above have been made aware of the proposed fee increases for 2011. The fee increases were also identified as an enhancement as part of the 2011 operating budget discussions.

The 2010 Annual Report on Building permit fees is attached along with a copy of the proposed Fee Schedule for 2011.

### **Analysis/Options**

#### **Option #1**

Council refers the 2010 Annual Report on Building Permit Fees and the proposed 2011 Permit Fee Increases to the Community Services Committee for a public meeting.

Option #2

That Council not refer 2010 Annual Report on Building Permit Fees and the proposed 2011 Permit Fee Increases to the Community Services Committee for a public meeting.

**Recommended Option**

Option #1

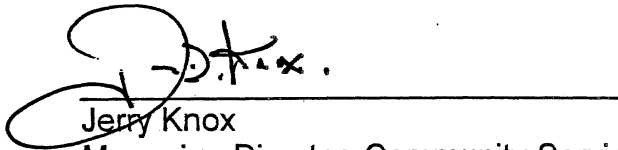
That Council refers the 2010 Annual Report on Building Permit Fees and the proposed 2011 Permit Fee Increases to the Community Services Committee for a public meeting.

Respectfully Submitted



Shawn Killins  
Chief Building Official

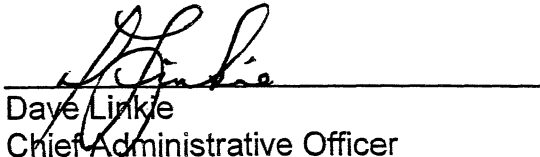
We concur with this report and recommendation.



Jerry Knox  
Managing Director, Community Services



Margaret Karpenko  
Chief Financial Officer



Daye Linkle  
Chief Administrative Officer

**Corporation of the City of North Bay  
2010 Annual Report – Building Permit Fees**

**BUILDING PERMIT FEE ACTIVITIES:**

Total Building Permit Fee Revenues, collected under By-Law No. 2007-07, for the period January 1st to December 31st, 2010 .....	\$871,307
<b>Costs of Delivering Building Permit Fee Related Activities:</b>	
** Direct Costs.....	\$479,323
** Indirect Costs .....	\$271,400
<b>Total Building Permit Fee Related Activity Costs .....</b>	<b>\$750,723</b>
<b>Excess of Building Permit Fee Activity Revenue over Cost, as at December 31, 2010 ....</b>	<b>\$120,584</b>

**BUILDING CODE ACT RESERVE:**

<i>Opening balance, January 1<sup>st</sup>, 2010</i> .....	\$378,983
Interest earned in 2010.....	\$5,095
Excess of revenue over cost.....	\$120,584
<i>Closing balance, December 31<sup>st</sup>, 2010</i> .....	<i>\$504,662</i>

**OTHER BUILDING DEPARTMENT RELATED ACTIVITIES:**

<b>Costs of Delivering Other Building Department Related Activities:</b>	
** Direct Costs.....	\$86,700
** Indirect Costs .....	\$0
<b>Total Other Building Department Related Activity Costs .....</b>	<b>\$86,700</b>
<b>Revenue Generated through Other Building Department Related Activities .....</b>	<b>\$400</b>

**TOTAL COSTS:**

** Direct Costs.....	\$566,023
** Indirect Costs .....	\$271,400
<b>Total Building Department Costs.....</b>	<b>\$837,423</b>

**NOTES:**

**\*\* Direct Costs** include the costs incurred by the **Building Department** in the: processing of building permit applications; reviewing building plans, conducting inspections; building related enforcement duties.

**\*\* Indirect Costs** include the costs allocated to the **Building Department** to cover overhead and support services provided by other City Departments in the: processing of building permit applications; reviewing building plans, conducting inspections; building related enforcement duties.



**SCHEDULE "A"**  
**BUILDING CLASSIFICATION, CLASSES OF PERMITS AND PERMIT FEES**

Building Classification	Permit Fee - 2009	Permit Fee - 2010	Proposed Permit Fee - 2011
<b>New Construction</b>			
1. Group "A" Assembly Occupancies - Schools, libraries, theatres, churches, restaurants, etc. 2. Group "B" Institutional Occupancies - Hospitals, nursing homes, care homes, etc. 3. Group "D" Business and Personal Services Occupancies - Offices, banks, medical clinics, etc. 4. Group "E" Mercantile Occupancies - Retail stores, supermarkets, department stores, etc. 5. Group "F" Industrial Occupancies - Warehouses, factories etc.	\$10.60 per \$1,000 of construction value. Minimum fee shall be \$721	\$10.90 per \$1,000 of construction value. Minimum fee shall be \$743.	\$11.23 per \$1,000 of construction value. Minimum fee shall be \$765.
6. Group "C" Residential Occupancies - Single family dwellings, semi-detached dwellings, duplexes, apartments, hotels, motels, etc.	\$1.28 per square foot of finished gross floor area	\$1.32 per square foot of finished gross floor area	\$1.36 per square foot of finished gross floor area
7. Farm Buildings	\$2,575 for buildings up to 10,000 ft <sup>2</sup> and \$0.25/ft <sup>2</sup> for buildings with a floor area over 10,000 ft <sup>2</sup>	\$2,652 for buildings up to 10,000 ft <sup>2</sup> and \$0.25/ft <sup>2</sup> for buildings with a floor area over 10,000 ft <sup>2</sup>	\$2,732 for buildings up to 10,000 ft <sup>2</sup> and \$0.25/ft <sup>2</sup> for buildings with a floor area over 10,000 ft <sup>2</sup>
<b>Additions, Renovations or Alterations</b>			
8. Group "A", "B", "D", "E" or "F"	\$10.60 per \$1,000 of construction value. Minimum fee shall be \$721	\$10.90 per \$1,000 of construction value. Minimum fee shall be \$743.	\$11.23 per \$1,000 of construction value. Minimum fee shall be \$765.
<b>Additions</b>			
9. Group "C"	\$1.28 per square foot of finished gross floor area Minimum fee shall be \$721.	\$1.32 per square foot of finished gross floor area Minimum fee shall be \$743.	\$1.36 per square foot of finished gross floor area Minimum fee shall be \$765.
10. Farm Buildings	\$644 for buildings up to 10,000 ft <sup>2</sup> and \$0.25/ft <sup>2</sup> for buildings with a floor area over 10,000 ft <sup>2</sup>	\$663 for buildings up to 10,000 ft <sup>2</sup> and \$0.25/ft <sup>2</sup> for buildings with a floor area over 10,000 ft <sup>2</sup>	\$683 for buildings up to 10,000 ft <sup>2</sup> and \$0.25/ft <sup>2</sup> for buildings with a floor area over 10,000 ft <sup>2</sup>
<b>Renovations/Alterations</b>			
11. Group "C"	\$10.60 per \$1,000 of construction value. Minimum fee shall be \$721	\$10.90 per \$1,000 of construction value. Minimum fee shall be \$743	\$11.23 per \$1,000 of construction value. Minimum fee shall be \$765
<b>Miscellaneous</b>			
12. Group "C" Residential - Garages, carports, accessory buildings, etc.	\$175.00 flat fee	\$185.00 flat fee	\$190.00 flat fee

## CLASSES OF PERMITS AND PERMIT FEES

CLASS OF PERMIT	Permit Fee 2009	Permit Fee 2010	Proposed Permit Fee 2011
<p>1. Staged Permits:  a) Excavation and Foundation Stage  b) Structural and Architectural Stage  c) Mechanical and Electrical Stage</p> <p>Permit fees associated with the entire construction project shall be collected prior to the first stage of a staged permit being issued.</p> <p>The permit fee will be collected for each of the three staged permits.</p>	<b>\$206.00</b>	<b>\$212.00</b>	<b>\$218.00</b>
2. Fees for temporary tents and air supported structures	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
3. Demolition permit	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
4. Minor amendments to permits	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
5. Change of Use Permit	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
6. To authorize partial occupancy of building or occupancy of a partially completed building	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
7. To construct a fence	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
8. Blasting permit	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
9. Transfer of permit	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
10. Miscellaneous request for inspection under City By-Laws	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>
11. Re-inspections on interior of final inspections where the work is not complete for the requested inspection	<b>\$103.00</b>	<b>\$106.00</b>	<b>\$109.00</b>

**Notes:**

1. Fees for classes of permit not described or included in this schedule shall be determined by the **Chief Building Official**.
2. The occupancy classification shall be established in accordance with the occupancy definitions of the **Ontario Building Code**.
3. Except as provided in Item 5, the floor area is the sum of the areas of all floors including basement and shall be measured to the outer face of the walls.
4. No deductions shall be made for openings within the floor area; i.e. stairs, elevators, ducts etc.
5. A garage serving only the dwelling unit to which it is attached or built in and an unfinished basement located within a dwelling unit shall not be included in the area calculations.

**ENGINEERING & WORKS COMMITTEE**

Tuesday, April 26, 2011

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**Chairperson: Councillor Vrebosch-Merry**

**Vice-Chair: Councillor Mayne**

**Member: Councillor Bain**

**Ex-Officio: Mayor McDonald**

EW-2010-03 Report from A. Korell/J. Houston dated March 26, 2010 re Kate Pace Way west end bike route connection between Memorial Drive and Gormanville Road (R05/2010/KPWTR/WESTENDR).

EW-2011-02 Report from A. Korell dated March 29, 2011 re Merrick Landfill Tipping Fee increase (E07/2011/MERRI/TIPPING).

# GENERAL GOVERNMENT COMMITTEE

Tuesday, April 26, 2011

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**Chairperson:** Councillor Chirico  
**Vice-Chair:** Councillor Koziol  
**Members:** Councillors Anthony, Maroosis  
**Ex-Officio:** Mayor McDonald

- GG-2011-03 Report from L.M. Scully dated December 9, 2010 re Open Air Burning By-Law and User Fees (C00/2011/BYLAW/OPENAIR).
- GG-2011-04 Motion from Councillor Anthony dated January 10, 2011 re Council remuneration (F16/2011/CNB/COUNCIL).
- GG-2011-09 Motion from Councillor Chirico dated February 22, 2011 re Procedural By-Law Amendment (C00/2011/BYLAW/PROCEDUR).
- ▶ **GG-2011-11 Report from M.B. Burke dated March 2, 2011 re *Provincial Offences Act* - Collections (P16/2011/POA/GENERAL).**
- ▶ **GG-2011-12 Report from A. Lang dated March 15, 2011 re 2011 Development Charges and 2010 Treasurer's Statement (F21/2011/DEVCH/GENERAL).**
- GG-2011-13 Report from C.M. Conrad dated March 28, 2011 re User Fees - City Department and North Bay Fire & Emergency Services (C00/2011/BYLAW/USERFEES).
- ▶ **GG-2011-14 Report from M.B. Burke dated April 13, 2011 re Water Street road allowance (L07/2009/LANSL/WATERST).**

# GG-2011-11

Draft recommendation:

“That Council approve an Agreement with A1 Collections for a period of one (1) year for the collection of outstanding Provincial Offences Fines.”

**CITY OF NORTH BAY  
REPORT TO COUNCIL**

**Report No:** CORP 2011-37

**Date:** March 2<sup>nd</sup>, 2011

**Originator:** MICHAEL B. BURKE

**Subject:** Provincial Offences Act  
Collections

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**RECOMMENDATION**

That Council approve an Agreement with A1 Collections for a period of one year for the collection of outstanding Provincial Offences fines.

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**BACKGROUND**

As of January 31<sup>st</sup>, 2011 the City had unpaid Provincial Offences fines of \$11,351,735.00. These fines continue to increase and accumulate at a rate of about \$500,000.00 to \$1,000,000.00 per year. In 2010, there were fines imposed of about \$3,165,000.00 including one fine of \$1,000,000.00. Actual collections including fines from previous years totaled about \$2,100,000.00. Of that amount, the Province received \$450,000.00 in dedicated fines.

In reviewing the history of our collection experience with our existing provider, there has been a marked decrease in the number of accounts collected over the past five (5) years, from a high of \$362,796.00 to a low last year of \$238,992.00.

The current service provider receives a commission rate of 10% for the collection of commercial account and 17% for the collection of retail accounts which are "outstanding", that is, more than 45 days after the fine was due. This arose from a competitive process and reflects the experience of other Municipal Court service areas. One particular difficulty is in relation to what are referred to as "second calls" that is, there has already been one collection agency attempt and another year has gone by. From our own experience, we are aware that dated accounts are much more time consuming to collect and require more effort.

In this regard, we would like to try a pilot program where we continue the competitive rate for the first calls, but go to a rate to reflect the cost of a very specific, defined program for a commission of 39%. This would also include recommendations to write off as uncollectable accounts where there is no likely prospect of collection, including death or bankruptcies. This would allow us to monitor the experience as between first calls and second calls and allow us to be in a better position to obtain the experience of defining the

program and working with the program to maximize the recovery for all of the Municipal Partners.

I would note that the Provincial Offences Administration Office has recently hired a collections clerk so that we can do more collection work for the first 45 days after the fine is due. We will be maximizing those efforts above the \$198,995.00 collected on outstanding accounts by internal efforts, so that fines can, if at all possible, be collected as soon as possible after they are first imposed. We expect that this will be the most successful approach, but would like to advance both approaches at the same time in order to evaluate both. We would propose to start the new approach as of May 1<sup>st</sup>, 2011.

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### OPTIONS ANALYSIS


- Option # 1: To proceed with a pilot program for a one (1) year referral of outstanding fines at the competitive rate for first calls and at a negotiate rate for second calls with A1 Credit Recovery & Collection Services Inc.
- Option # 2: To call a long term tender for collection services.
- Option #3: To take no action and continue with the current service provider. This is not recommended.

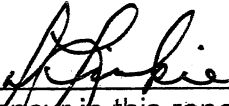
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### RECOMMENDED OPTION

That Council approves an Agreement with A1 Collections for a period of one year for the collection of outstanding Provincial.

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Respectfully submitted,  
**MICHAEL B. BURKE**  
City Solicitor

  
I concur in this report and recommendation.  
**DAVID G. LINKIE**  
Chief Administrative Officer

Personnel designated for continuance: Michael B. Burke, City Solicitor

MBB/lc  
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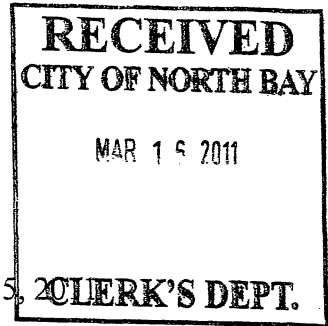
# GG-2011-12

Draft recommendation:

- “That
- a) the Chief Financial Officer be authorized to increase Development Charge Rates in accordance with indexing adjustments of 1.0% as outlined in Report to Council CORP 2011-45; and
  - b) the 2010 Treasurer’s Statement attached to Report to Council CORP 2011-45 be received.”



CITY OF NORTH BAY  
REPORT TO COUNCIL



Report No: CORP 2011 - 45

Date: March 15, 2011

Originator: Al Lang

Subject: 2011 Development Charges and 2010 Treasurer's Statement

**RECOMMENDATIONS:**

- 1) That the Chief Financial Officer be authorized to increase development charge rates in accordance with indexing adjustments of 1.0% as outlined in Report No. CORP 2011 - 45; and
- 2) That the 2010 Treasurer's Statement be received.

**BACKGROUND:**

**Indexing:**

City Council passed Development Charges By-Law No. 2009-252 on December 14, 2009. Clause 16 sets out the indexing adjustments for charges included in Schedules "B" and "C" as follows:

"The development charges set out in Schedules "B" and "C" to this by-law may be adjusted annually on January 1 each year, without amendment to this by-law, in accordance with the most recent twelve month change in the Statistics Canada Quarterly, "Construction Price Statistics". The first adjustment may be made on January 1, 2011."

The "Non-Residential Building Construction Price Index" most recent twelve month change was 1.0%. The index used is a composite index of seven metropolitan areas across Canada. This index has consistently been used in prior years' reports to determine any rate adjustments. We recommend that the rates be adjusted by 1% for 2011.

The rates in Schedule "B" of By-Law No. 2009-252 would be changed as follows:

<b>Schedule "B" of By-Law No. 2009-252 2011 Phase - In with 1% Indexing</b>					
Detached and Semi Detached	Entry-Level Detached and Semi Detached	Multiple	Apartments	Dwellings in Rural Areas	Non-Residential Per Sq. Ft of Gross Floor Area
\$6,160	\$5,236	\$5,082	\$2,938	\$3,080	\$1.82

The rate charged for the Area – Specific Development Charge for Cedar Heights in Schedule "C" of By-Law No. 2009-252 would be increased by 1% to \$1,231.

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**Consulting with the Development Community:**

Clause 15 of By-Law No. 2009-252 states as follows:

“The City shall consult with the development community each year in the 4<sup>th</sup> quarter and prepare a report to the Council outlining the development trends of North Bay and surrounding communities”.

On February 17, 2011 the annual meeting of the Development Liaison Advisory Committee (DLAC) took place; this provided an opportunity to consult with the development community. Building permits issued in North Bay in 2010 were significantly more than in 2009. In the surrounding communities, building permits increased slightly where development charges were in place in one community. The other two communities with no development charges saw their building permit numbers drop from the 2009 levels. No concerns were expressed by the developers present at that meeting relating to development charges. Development activity continued to be strong in North Bay in 2010.

**Treasurer’s Statement:**

Clause 13. (6) of By-Law No. 2009-252 states as follows:

“The City Treasurer shall, each year, furnish to Council a statement in respect of the reserve funds established hereunder for the prior year, containing information set out in Section 12 of O.Reg. 82/98.”

The attached statement reflects the activity during 2010. The Development Charges Reserve Fund had a balance of \$1,119,243.52 at January 1, 2010. During 2010 \$692,161.50 was collected from developers in accordance with the Development Charges By-law. Interest of \$19,443.11 was earned on the funds in the year. The 2010 Capital Budget included an amount of \$400,000 to be used to fund growth related projects. The balance in the Development Charges Reserve Fund as at December 31, 2010 was \$1,430,848.13.

The 2011 Capital Budget includes allowances to use \$500,000 towards growth related City capital projects and \$300,000 for water and sanitary sewer projects. The Long-Term Capital Funding Policies adopted by City Council assume that funding from development charges will be indexed.

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**ANALYSIS / OPTIONS:**

Option #1 – Proceed with the rate changes as authorized in the By-laws and receive the 2010 Treasurer’s Statement.

Option #2 - Make no amendments to the rates.

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**RECOMMENDED OPTION / FINANCIAL IMPLICATIONS:**

Option # 1 is recommended as follows:

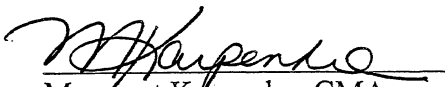
- 1) That the Chief Financial Officer be authorized to increase development charge rates in accordance with indexing adjustments of 1.0% as outlined in Report No. CORP 2011 - 45; and
  - 2) That the 2010 Treasurer’s Statement be received.
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Respectfully submitted,




Al Lang, CGA  
Director of Financial Services

We concur with this report and recommendations.



Margaret Karpenko, CMA  
Chief Financial Officer / Treasurer



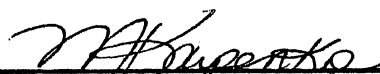
David Linkie  
Chief Administrative Officer

Personnel designated for continuance: Chief Financial Officer

Attachments: 2010 City Treasurer's Report

**CITY OF NORTH BAY  
DEVELOPMENT CHARGES RESERVE FUND  
2010 CITY TREASURER'S REPORT**

SERVICE	BALANCES AT BEGINNING OF YEAR	FEES COLLECTED DURING YEAR	INTEREST EARNED	AUTHORIZED USES		BALANCES AT END OF YEAR
				AMOUNT	DESCRIPTION	
Protection-Fire & Police	\$152,971.64	\$14,624.02	\$2,084.35			\$169,680.01
Roads and Related	\$16,655.77	\$293,698.27	\$750.61	\$250,000.00	Pearce Street - \$200,000; Seymour Street Signals - \$50,000	\$61,104.65
Transit	\$12,247.32	\$280.00	\$155.80			\$12,683.12
Sanitary Sewer	\$237,470.80	\$4,963.00	\$3,015.09			\$245,448.89
Water	(\$90,799.73)	\$5,278.00				(\$85,521.73)
Water & Sanitary Sewer	\$0.00	\$190,178.19	\$1,301.59			\$191,479.78
Parks and Recreation	\$188,734.56	\$68,571.00	\$1,334.53	\$150,000.00	Outdoor Sportsfield Complex - Resolution No. 2010-476	\$108,640.09
Library	\$128,134.14	\$14,835.00	\$1,778.07			\$144,747.21
Administration-Studies	\$221,153.26	\$6,064.02	\$2,825.85			\$230,043.13
Special Impost-Water	\$446.84	\$0.00	\$5.56			\$452.40
Special Impost-San	\$204,341.42	\$0.00	\$2,541.35			\$206,882.77
Stormwater Mgmt	\$47,887.50	\$93,670.00	\$3,650.31			\$145,207.81
<b>TOTAL</b>	<b>\$1,119,243.52</b>	<b>\$692,161.50</b>	<b>\$19,443.11</b>	<b>\$400,000.00</b>		<b>\$1,430,848.13</b>
Discounted Services	\$550,269.28				Discounted Services	\$496,113.55
Non-Discounted Services	\$568,974.24				Non-Discounted Services	\$934,734.58

  
 \_\_\_\_\_  
 Margaret Karpenko  
 City Treasurer  
 March 15, 2011

**THE CORPORATION OF THE CITY OF NORTH BAY**

**BY-LAW NO. 2009-252**

**A BY-LAW TO ESTABLISH DEVELOPMENT CHARGES  
FOR THE CORPORATION OF THE CITY OF NORTH BAY**

WHEREAS subsection 2(1) of the *Development Charges Act, 1997* c. 27 (hereinafter called "the Act") provides that the Council of a municipality may pass By-laws for the imposition of development charges against land for increased capital costs required because of the need for services arising from development in the area to which the by-law applies;

AND WHEREAS the Council of The Corporation of the City of North Bay ("City of North Bay") gave Notice on November 14<sup>th</sup>, 2009 in accordance with Section 12 of the *Development Charges Act, 1997*, of a Public Meeting to be held on December 7<sup>th</sup>, 2009

AND WHEREAS the Council of the City of North Bay has heard all persons who applied to be heard no matter whether in objection to, or in support of, the development charge proposal at a Public Meeting held on December 7, 2009;

AND WHEREAS the Council of the City of North Bay has received a report entitled Development Charge Background Study dated December 10, 2009, prepared by Meridian Planning Consultants Inc., wherein it is indicated that the development of any land within the City of North Bay will increase the need for services as defined herein;

AND WHEREAS the Council of the City of North Bay on December 14, 2009, approved the applicable Development Charge Background Study, as amended, inclusive of the capital forecast therein, in which certain recommendations were made relating to the establishment of a development charge policy for the City of North Bay pursuant to the *Development Charges Act, 1997*;

AND WHEREAS the Council of the City of North Bay on December 14, 2009, determined that no additional public meeting was required to be held as part of the approval process.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY ENACTS AS FOLLOWS:**

**DEFINITIONS**

1. In this by-law,
  - (1) "Act" means the *Development Charges Act, 1997*, c. 27;
  - (2) "Administration Service" means any and all development-related studies carried out by the municipality which are with respect to eligible services for which a development charge by-law may be imposed under the *Development Charges Act, 1997*.
  - (3) "Agricultural use" means a bona fide farming operation;

**THIS IS SCHEDULE "B" TO BY-LAW NO. 2009-252 OF THE CORPORATION OF THE CITY OF NORTH BAY**

City of North Bay Development Charges	Residential Development Charge (per Dwelling Unit)					Non-Residential Per Square Foot of Gross Floor Area
	Detached & Semi Detached	Entry- Level Detached & Semi Detached	Multiple	Apartments	Dwellings in Rural Areas	
Service Area						
<b>2010 Phase - In</b>						
Transportation (Roads & Public Works)	\$2,326	\$1,977	\$1,911	\$1,105	\$2,026	\$0.68
Protection - Fire & Police	\$97	\$82	\$80	\$46	\$49	\$0.06
Parks & Recreation	\$720	\$612	\$591	\$342	\$360	\$0.00
Library	\$156	\$133	\$128	\$74	\$78	\$0.00
Studies	\$8	\$7	\$7	\$4	\$4	\$0.04
Sub Total	\$3,307	\$2,811	\$2,716	\$1,571	\$2,516	\$0.78
Water & Sewer	\$1,725	\$1,466	\$1,417	\$819	\$0	\$0.46
<b>Total</b>	<b>\$5,032</b>	<b>\$4,277</b>	<b>\$4,133</b>	<b>\$2,390</b>	<b>\$2,516</b>	<b>\$1.24</b>

<b>2011 Phase - In</b>						
Transportation (Roads & Public Works)	\$2,974	\$2,528	\$2,443	\$1,413	\$2,481	\$1.00
Protection - Fire & Police	\$186	\$158	\$153	\$88	\$93	\$0.13
Parks & Recreation	\$767	\$652	\$630	\$364	\$384	\$0.00
Library	\$169	\$144	\$139	\$80	\$85	\$0.00
Studies	\$16	\$14	\$35	\$20	\$8	\$0.04
Sub Total	\$4,112	\$3,495	\$3,400	\$1,965	\$3,050	\$1.17
Water & Sewer	\$1,987	\$1,689	\$1,632	\$944	\$0	\$0.63
<b>Total</b>	<b>\$6,099</b>	<b>\$5,184</b>	<b>\$5,032</b>	<b>\$2,909</b>	<b>\$3,050</b>	<b>\$1.80</b>

<b>2012 Phase - In</b>						
Transportation (Roads & Public Works)	\$3,622	\$3,079	\$2,975	\$1,720	\$2,936	\$1.32
Protection - Fire & Police	\$275	\$234	\$226	\$131	\$138	\$0.20
Parks & Recreation	\$814	\$692	\$669	\$387	\$407	\$0.00
Library	\$182	\$155	\$150	\$86	\$91	\$0.00
Studies	\$25	\$21	\$35	\$20	\$13	\$0.04
Sub Total	\$4,918	\$4,180	\$4,055	\$2,344	\$3,584	\$1.56
Water & Sewer	\$2,249	\$1,912	\$1,847	\$1,068	\$0	\$0.80
<b>Total</b>	<b>\$7,167</b>	<b>\$6,092</b>	<b>\$5,902</b>	<b>\$3,412</b>	<b>\$3,584</b>	<b>\$2.36</b>

<b>2013 Phase - In</b>						
Transportation (Roads & Public Works)	\$4,270	\$3,630	\$3,508	\$2,028	\$3,391	\$1.64
Protection - Fire & Police	\$364	\$309	\$299	\$173	\$182	\$0.26
Parks & Recreation	\$861	\$732	\$707	\$409	\$431	\$0.00
Library	\$195	\$166	\$160	\$93	\$98	\$0.00
Studies	\$34	\$29	\$35	\$20	\$17	\$0.04
Sub Total	\$5,724	\$4,865	\$4,709	\$2,723	\$4,118	\$1.94
Water & Sewer	\$2,511	\$2,134	\$2,063	\$1,193	\$0	\$0.97
<b>Total</b>	<b>\$8,235</b>	<b>\$7,000</b>	<b>\$6,772</b>	<b>\$3,916</b>	<b>\$4,118</b>	<b>\$2.91</b>

<b>2014 Phase - In</b>						
Transportation (Roads & Public Works)	\$4,918	\$4,180	\$4,040	\$2,336	\$3,846	\$1.98
Protection - Fire & Police	\$453	\$385	\$372	\$215	\$227	\$0.33
Parks & Recreation	\$908	\$772	\$746	\$431	\$454	\$0.00
Library	\$208	\$177	\$171	\$99	\$104	\$0.00
Studies	\$43	\$37	\$36	\$21	\$22	\$0.04
Sub Total	\$6,530	\$5,551	\$5,365	\$3,102	\$4,652	\$2.35
Water & Sewer	\$2,773	\$2,357	\$2,278	\$1,317	\$0	\$1.12
<b>Total</b>	<b>\$9,303</b>	<b>\$7,908</b>	<b>\$7,643</b>	<b>\$4,419</b>	<b>\$4,652</b>	<b>\$3.47</b>

Industrial development is exempt under this by-law

# GG-2011-14

Draft recommendation:

“That Council approve the sale of Part of the Water Street Road Allowance designated as Part 1, Plan 36R-13001 to Cassellholme for the appraised value of \$10,900.00.”

**CITY OF NORTH BAY**  
**REPORT TO COUNCIL**

**Report No:** CORP 2011-67

**Date:** April 13, 2011

**Originator:** MICHAEL B. BURKE

**Subject:** Water Street Road Allowance

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**RECOMMENDATION**

That Council approve the sale of Part 1, Plan 36R-13001 to Cassellholme for the appraised value of \$10,900.00.

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**BACKGROUND**

The subject property is an unopened street allowance. After considerable discussion with the Land Registrar and the MTO, all have agreed that it is owned by the City. It comprises 5,465 square feet. Cassellholme would like to acquire the property. It has no frontage or access from an assumed road nor access to sewer or water, so its uses are quite restricted. The appraised value is based on \$2.00 per square foot.

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**OPTIONS ANALYSIS**

- Option # 1: To transfer the land to Cassellholme for the appraised value. This would maintain the City's practice of recognizing that all land has value.
- Option # 2: To transfer the land to Cassellholme for \$1.00. Since the City pays about 80% of the Cassellholme budget, it will eventually largely come back to the City.
- Option #3: Not to transfer the land.
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**RECOMMENDED OPTION**

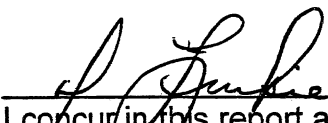
That Council approves the sale of Part 1, Plan 36R-13001 to Cassellholme for the appraised value of \$10,900.00.

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Respectfully submitted,  
**MICHAEL B. BURKE**  
City Solicitor



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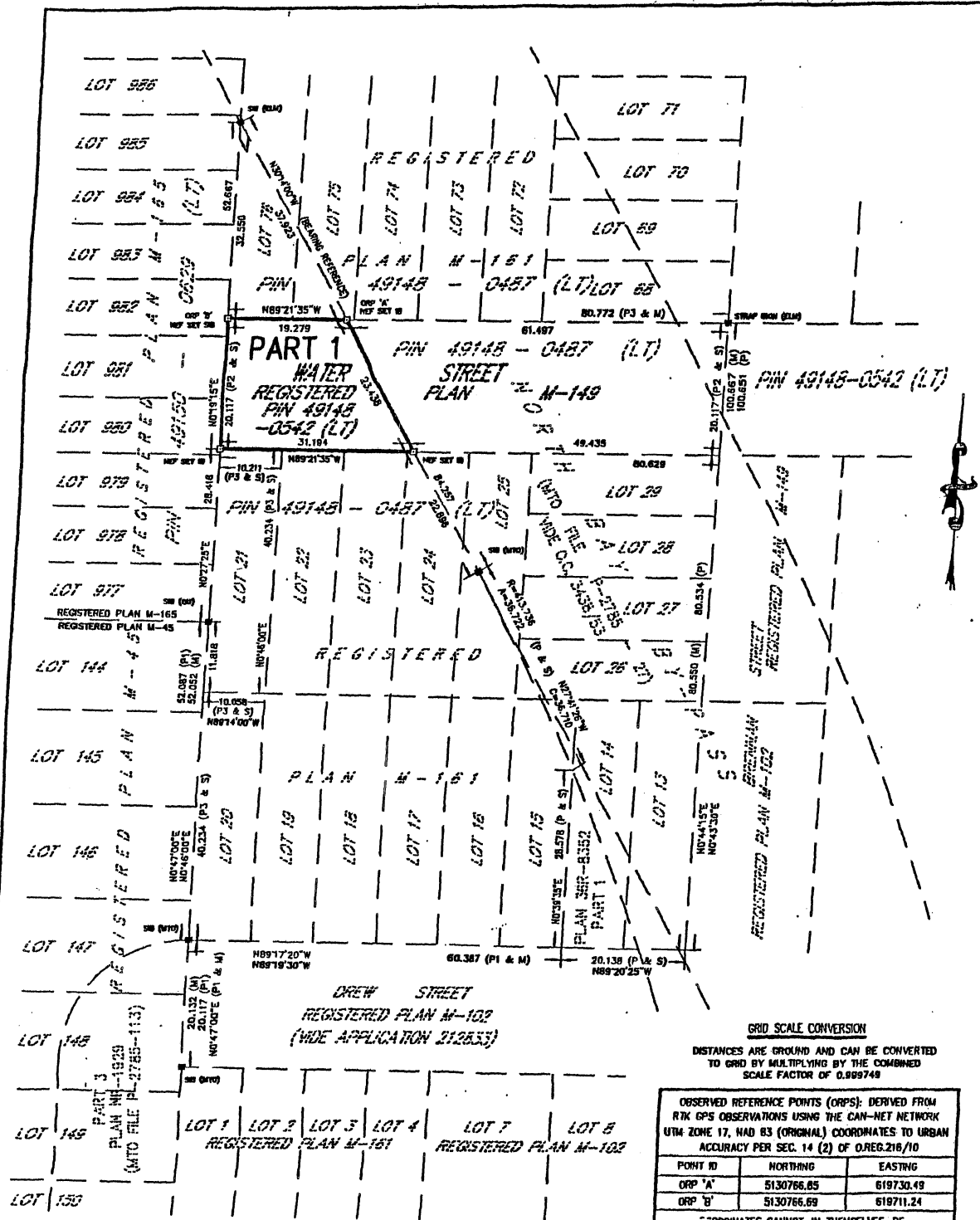
I concur in this report and recommendation.  
**DAVID G. LINKIE**  
Chief Administrative Officer

Personnel designated for continuance: Michael B. Burke, City Solicitor

Attachments: Sketch

MBB/lc

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I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

RECEIVED AND DEPOSITED AS  
**PLAN 36R-13001**

JANUARY 11, 2011  
DATE

*Dell*  
R. D. MILLER  
ONTARIO LAND SURVEYOR

*Gird & Barbe*  
DEPUTY LAND REGISTRAR FOR THE  
LAND TITLES DIVISION OF NIPISSING (36)

SCHEDULE			
PART	LOCATION	PIN	AREA
1	PART OF WATER STREET REGISTERED PLAN M-149	PART OF PIN 49148-0542 (LT)	507.7m <sup>2</sup>

PLAN OF SURVEY OF  
PART OF WATER STREET  
REGISTERED PLAN M-149  
CITY OF NORTH BAY  
DISTRICT OF NIPISSING

SCALE 1 : 500  
Miller & Urso Surveying Inc.

**BEARING NOTE**  
BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE NORTHWESTERLY LIMIT OF THE NORTH BAY BY-PASS, AS SHOWN ON DEPOSITED PLAN 36R-8352, HAVING A BEARING OF N3014'00"W.

- LEGEND**
- - DENOTES FOUND MONUMENT
  - - DENOTES PLANTED MONUMENT
  - SIB - DENOTES STANDARD IRON BAR
  - IB - DENOTES IRON BAR
  - SSB - DENOTES SHORT STANDARD IRON BAR
  - OJ - DENOTES ORIGIN UNKNOWN
  - NET - DENOTES NO EVIDENCE FOUND
  - MTD - DENOTES MINISTRY OF TRANSPORTATION ONTARIO
  - ELM - DENOTES E. L. MOORE, O.L.S.
  - P - DENOTES DEPOSITED PLAN 36R-8352
  - P1 - DENOTES DEPOSITED PLAN NR-1929
  - P2 - DENOTES REGISTERED PLAN M-149
  - P3 - DENOTES REGISTERED PLAN M-161
  - DENOTES NOT TO SCALE

**METRIC**  
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**SURVEYOR'S CERTIFICATE**

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 4th DAY OF JANUARY, 2011.

JANUARY 11, 2011  
DATE

*Dell*  
R. D. MILLER  
ONTARIO LAND SURVEYOR  
FOR MILLER & URSO SURVEYING INC.  
ONTARIO LAND SURVEYORS.

**Miller & Urso Surveying Inc.**  
Ontario Land Surveyors • Canada Land Surveyors  
Planning Consultants

1501 SEYMOUR STREET  
NORTH BAY ON P1B 6G4

TEL: (705) 474-1211  
FAX: (705) 474-117

DRAWN BY: C.A.L.  
CHECKED BY: R.D.M.

FIELD: M.B., S.D., O.B.  
W.O. No: 3554

**GRID SCALE CONVERSION**  
DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999749

POINT ID	NORTHING	EASTING
ORP 'A'	5130766.85	619730.49
ORP 'B'	5130766.89	619711.24

COORDINATES CANNOT, IN THEMSELVES, BE RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

## ITEMS REFERRED BY COUNCIL FOR A REPORT

<u>DATE</u>	<u>ITEM</u>
March 29, 2005	Backflow Prevention Program survey of all industrial, commercial and institutional buildings <b>(due September 2005)</b> .
July 11, 2005	Cost estimates for safety improvement to the intersection of Laurentian Avenue and Trout Lake Road.
April 28, 2008	Ways to assist the hospitals with making further appeals to the Province for financial assistance with the infrastructure cost increases.
September 21, 2009	Review, update and consolidation of Noise By-Law <b>(due June 30, 2010)</b> .
March 8, 2010	Comprehensive Long-Term Financial Plan <b>(due April 30, 2010)</b> .
May 3, 2010	Track the net financial benefits created through increased assessment as a result of the Airport Industrial Community Improvement Plan sites being developed.
June 28, 2010	On completion of Tender 2010-74 (Lakeshore Drive Outdoor Sports Complex Phase V - Completion of fields and associated appurtenances), a summary of the total cost of the project and funding sources.
December 30, 2010	Quarterly report on progress of WSIB appeal, error corrections and cost projections for 2011.
January 24, 2011	Comprehensive review of City owned Lake Nipissing accesses.