



Operations Supervisor, Water Wastewater (TEMPORARY)

Job Posting ID 24E-03

The Corporation of the City of North Bay is inviting employees to submit their expression of interest for the temporary position of Operations Supervisor, Water Wastewater. Reporting to the Operations Manager, Water & Wastewater, the Supervisor is responsible for assigning schedules and the supervision of day-to-day activities of staff, equipment and contract work in the distribution of safe drinking water and the efficient collection of wastewater including storm water.

Furthermore, the Operations Supervisor, Water Wastewater is responsible for ensuring safe work practices for sewer and water employees regarding the Occupational Health and Safety Act, safety training and American Water Works Association Standards. The successful candidate will assume key responsibilities in the organization of maintenance, repairs and upgrades to the City's water distribution, wastewater collection and storm systems as well as addressing the public's sewer and water complaints and establishing standard operating procedures. Organizing service contracts, hydrant flow testing, sewer flusher services, hydrant repairs/maintenance and winterization are integral duties of this position. The incumbent will be in a three person on-call rotation.

Qualifications:

- Post-secondary education in a related field or relevant acceptable experience.
- Must Possess Ministry of Environment Class 4 Water Distribution Drinking Water Certificate, and Class 2 Wastewater Collection Certificate. The City will take into consideration lower certification to a Class 2 Water Distribution Certificate.
- Valid Ontario Class "G" driver's license.
- Ability to work outside regular business hours, as required.
- Ability to work in all weather conditions.
- Experience in municipal construction and heavy equipment.
- Working knowledge of current computer applications (Microsoft Office)
- Municipal capital construction experience will be considered an asset.
- Familiar with the Safe Drinking Water Act, Occupational Health & Safety Act and the Highway Traffic Act.
- Ability to give direction and prioritize tasks.
- Ability to communicate effectively both verbally and in writing.

Duration: Temporary

Hours of work: 7:30 a.m. to 4:00 p.m. Monday to Friday (40 hours/week); may be required to work outside of the normal hours of work.

Environment: Non-Union

Starting Salary: \$72,652 annually

Qualified individuals interested in being considered for this position are requested to submit a resume and covering letter **in one PDF document via email to: staffing@northbay.ca no later than 4:30 p.m., Friday February 16 2024. Please identify the Posting ID: 24E-03 in the subject line.**

While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection.

Accommodation will be provided in all parts of the hiring process as required under the City's Accessibility Policy. We encourage applicants to make their needs known to Human Resources in advance.