



Council

Agenda

**Regular Meeting of Council
August 12, 2013
at 7:00 p.m.**

MEETINGS

**FOR THE WEEK OF
AUGUST 12TH, 2013**

Monday, August 12, 2013

5:00 p.m.

Special Closed Meeting of Council
Council will adjourn in-camera
for training and educational
purposes
5th Floor Boardroom

6:00 p.m.

Committee Meeting of Council
Council Chambers, 2nd Floor

7:00 p.m.

Regular Meeting of Council
Council Chambers, 2nd Floor

**THE CORPORATION OF THE CITY OF NORTH BAY
REGULAR MEETING OF COUNCIL HELD
MONDAY, AUGUST 12TH, 2013**

PUBLIC PRESENTATIONS:

PUBLIC MEETING MINUTES:

Monday, July 29, 2013

COMMITTEE REPORTS:

General Government Committee Report No. 2013-19
General Government Committee Report No. 2013-20

CORRESPONDENCE:

1. Elected Official Invoice Register (F14/2013/EOIR/GENERAL).
2. Report from Laura Boissonneault dated August 2, 2013 re Year-End Financial Projection, as at June 30, 2013 (F05/2013/OPEBU/GENERAL).
3. Report from Alan Korell dated August 2, 2013 re Equipment Purchases for Public Works (F05/2013/ROADS/6100FL/6100WS).
4. Report from Ian Kilgour dated August 7, 2013 re Temporary Skate Park Status (R05/2013/REC/SKATEPRK).
5. Report from Alan Korell dated August 7, 2013 re North Bay Heritage Parkland Development Project (F05/2013/PARKS/3008RDPK).
6. Report from Grant Love dated August 7, 2013 re City of North Bay Fire Protection Services Study by Fire Underwriters Survey (P00/2013/FIRE/GENERAL).
7. Report from Laura Boissonneault dated August 2, 2013 re Water & Sanitary Sewer Year-End Financial Projection, as at June 30, 2013 (F05/2013/OPEBU/GENERAL).
8. Report from Jennifer McDonald dated August 2, 2013 re Capital Projects Status Report – June 2013 (F05/2013/CPSR/GENERAL).
9. Report from Margaret Karpenko dated August 6, 2013 re 2014 Operating Budget Timelines and Process (F05/2013/OPEBU/GENERAL).

10. Report from Peter Chirico dated August 2, 2013 re Memorial Gardens and OHL Franchise Relocation (L04/2013/LEASE/BBHC).
11. Official Plan Amendment, Rezoning and Draft Plan of Subdivision applications by Robert Gorecki & Bradley Minogue – Ferronia Road (Dule Lake) (D09/D12/D14/2013/GOMIN/FERRDDL).
12. Rezoning application by Miller & Urso Surveying Inc. on behalf of Ronald Fortier, Kelly Fortier, Guy Blanchard and Matthieu Blanchard – 232 Maplewood Avenue (D14/2013/FORBL/232MAPLE).
13. Rezoning application by Miller & Urso Surveying Inc. on behalf of Ronald Fortier – 230 Maplewood Avenue (D14/2013/FORTI/230MAPLE).

General Government - First, second and third readings:

By-Law No. 2013-184 to confirm proceedings of the Meeting of Council on July 29, 2013.

Community Services – Third readings:

By-Law No. 2013-154 to rezone certain lands on Greenwood Avenue (Greenwood Avenue Baptist Church – 312 Greenwood Avenue).

Engineering & Works Services – First, second and third readings:

By-Law No. 2013-185 to authorize the execution of an Agreement with 2071624 Ontario Inc. (Blacktop) relating to Landscaping Services.

MOTIONS:

MOTION TO ADJOURN IN-CAMERA:

IN-CAMERA CORRESPONDENCE:

MOTION TO RECONVENE:

MOTION FOR RECONSIDERATION:

GIVING NOTICE:

ADJOURNMENT:

**MINUTES OF THE COMMITTEE MEETING
OF CITY COUNCIL
HELD MONDAY, JULY 29, 2013**

PRESENT: Mayor McDonald, Councillors Lawlor, Anthony, Bain, Maroosis, Vaillancourt, Mayne, Mendicino, Koziol.

GENERAL GOVERNMENT COMMITTEE:

The following Items were dealt with:

GG-2013-03 Report from Christina Murphy dated January 7, 2013 re: Provincial Offences Act – Conflict of Interest Policy.

Direction: Committee Report to be brought forward to Council.

GG-2013-08 Report from Margaret Karpenko dated July 9, 2013 re: Process Review – Capital Expenditure By-Laws.

Direction: Committee Report to be brought forward to Council.

COMMUNITY SERVICES COMMITTEE:

No Items dealt with.

ENGINEERING & WORKS COMMITTEE:

No Items dealt with.

Committee Meeting of Council adjourned at 6:26 p.m.

cc .

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE REGULAR MEETING
OF CITY COUNCIL
HELD MONDAY, JULY 29TH, 2013**

PRESENT: Mayor McDonald, Councillors Lawlor, Anthony, Bain, Maroosis, Vaillancourt, Mayne, Mendicino, Koziol

PUBLIC PRESENTATIONS:

CORRESPONDENCE:

REPORTS FROM OFFICERS:

Carello, P.	re Proposed Radio Antenna Tower – 152 Booth Road	(436)
Korell, A.	re 2013 Capital Budget Project No. 3304SS – Lakeshore Drive / Pinewood Park Drive Sanitary Sewer Extension	(440)
Leckie, P.	re Disposition of lands (Roundel Road)	(453)
Love, G.	re Fire Marque Agreement	(437)
Mimee, R.	re Dedicated Gas Tax Funds for Public Transportation Program	(439)
Tomek, A.	re City of North Bay's Blue Box and Waste Diversion Plan	(436)
Valenti, P.	re Tender No. 2013-50 Widdifield Station Road at North River Culvert Replacement	(441)

Res. #2013-434: Moved by Councillor Vaillancourt, seconded by Councillor Maroosis That minutes for the public meetings held on:

- Monday, July 15, 2013; and
- Tuesday, July 16, 2013

be adopted and presented.

"CARRIED"

Res. #2013-435: Moved by Councillor Mendicino, seconded by Councillor Mayne That Community Services Committee Report No. 2013-19 relating to:

- Rezoning application by Greenwood Avenue Baptist Church – 312 Greenwood Avenue

be adopted and presented.

Record of Vote (*Upon request of Councillor Mendicino*)

Yeas: Councillors Mendicino, Lawlor, Vaillancourt, Mayne, Koziol, Maroosis, Anthony, Mayor McDonald

Nays: Nil

Councillor Bain declared a conflict of interest as his daughter has applied for a job at the day care.

"CARRIED"

COMMUNITY SERVICES COMMITTEE REPORT NO. 2013-19

July 29, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2013-19 and recommends:

- "That
- 1) the proposed Zoning By-law Amendment application by Ron Tambeau on behalf of the Greenwood Avenue Baptist Church, 312 Greenwood Avenue in the City of North Bay to rezone the property legally described as Lots 263-269, Plan No. 86, PIN No. 49159-0053 (LT) from "Residential First Density (R1)" and "Residential Third Density (R3)" zones to a "Neighbourhood Commercial Special (C5 Sp.)" zone, as shown on Schedules "A" & "B", attached to Planning Advisory Committee recommendation dated June 5, 2013, be approved; and
 - 2) the subject property be placed under Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O., 1990 as amended in order to regulate parking, lighting, landscaping, storm water, drainage, garbage, play space, ingress, egress and fencing as required."

All of which is respectfully submitted.

<u>ASSENTS</u>	<u>DISSENTS</u>
MENDICINO	
MAYNE	
VAILLANCOURT	
MAYOR MCDONALD	

Res. #2013-436: Moved by Councillor Koziol, seconded by Councillor Maroosis
That the City of North Bay's Blue Box and Waste Diversion Plan attached to Report to Council EESW-2013-033, dated July 1, 2013, be adopted and that a copy be forwarded to the Ministry of the Environment in compliance with Environmental Assessment Conditions of Approval for the Merrick Landfill site.

"CARRIED"

Res. #2013-437: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the City enter into an agreement with Fire Marque Inc. for the purpose of appointing them as an agent to submit claims and collect recoverable expenses, using Indemnification Technology, with respect to insured perils resulting from the Fire Department's attendance at an incident site.

"CARRIED"

Res. #2013-438: Moved by Councillor Mendicino, seconded by Councillor Mayne
That Council offer no objections to the telecommunication tower proposed to be located at 152 Booth Road.

"CARRIED"

- Res. #2013-439: Moved by Councillor Lawlor, seconded by Councillor Anthony
That 1) the Mayor and the Chief Financial Officer be authorized to sign the Letter of Agreement on behalf of the City of North Bay related to funding provided by the Province of Ontario to the City of North Bay under the Dedicated Gas Tax Funds for Public Transportation Program, and;
2) the execution by-law be presented for three readings on July 29, 2013 permitting the Corporation of the City of North Bay to enter into a Letter of Agreement with the Province of Ontario related to funding under the Dedicated Gas Tax Funds for Public Transportation Program.

"CARRIED"

- Res. #2013-440: Moved by Councillor Koziol, seconded by Councillor Maroosis
That 1) a by-law be prepared for Council's consideration to authorize sanitary sewage connection rates and to prescribe the amount of such rates for the Lakeshore Drive / Pinewood Park Drive Sanitary Sewer Extension Project;
2) Council approve the reserve transfer from the Completed Capital Projects Reserve #99537 of an amount up to \$1,825,300.00 upon completion of the Lakeshore Drive / Pinewood Park Drive Sanitary Sewer Extension Project No. 3304SS; and
3) Council approve the repayment of the Completed Capital Projects Reserve #99537 to be upon connection to the sanitary sewer main and that annual interest be charged to the sanitary sewer operations.

Mayor McDonald declared a conflict of interest as he owns property in the area identified in the report.

"CARRIED"

- Res. #2013-441: Moved by Councillor Koziol, seconded by Councillor Maroosis
That City Council approve the award of a contract to Bruman Construction Inc. in the amount of \$117,690.24 (HST extra) for the Widdifield Station Road at North River Culvert Replacment.

"CARRIED"

- Res. #2013-442: Moved by Councillor Lawlor, seconded by Councillor Anthony
That the following by-laws be read a first and second time:

By-Law No. 2013-175 to authorize the Jack Garland Airport Expansion Project.

By-Law No. 2013-176 to confirm proceedings of the Meeting of Council on July 15, 2013.

By-Law No. 2013-180 to authorize the execution of an agreement with Hyland Software Inc. relating to the acquisition and implementation of an Electronic Records and Document Management System.

By-Law No. 2013-182 to authorize the execution of an agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario relating to Dedicated Gas Tax Funds for Public Transportation Program.

"CARRIED"

Res. #2013-443: Moved by Councillor Lawlor, seconded by Councillor Anthony
That the following by-laws be read a third time and passed:

By-Law No. 2013-175 to authorize the Jack Garland Airport Expansion Project.

By-Law No. 2013-176 to confirm proceedings of the Meeting of Council on July 15, 2013.

By-Law No. 2013-180 to authorize the execution of an agreement with Hyland Software Inc. relating to the acquisition and implementation of an Electronic Records and Document Management System.

By-Law No. 2013-182 to authorize the execution of an agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario relating to Dedicated Gas Tax Funds for Public Transportation Program.

"CARRIED"

Res. #2013-444: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the following by-law be read a first and second time:

By-Law No. 2013-154 to rezone certain lands on Greenwood Avenue (Greenwood Avenue Baptist Church - 312 Greenwood Avenue).

Councillor Bain declared a conflict of interest as his daughter has applied for a job at the day care.

"CARRIED"

Res. #2013-445: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the following by-law be read a first and second time:

By-Law No. 2013-177 to designate a site plan control area on certain lands on Greenwood Avenue (Greenwood Avenue Baptist Church).

Councillor Bain declared a conflict of interest as his daughter has applied for a job at the day care.

"CARRIED"

Res. #2013-446: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the following by-law be read a third time and passed:

By-Law No. 2013-177 to designate a site plan control area on certain lands on Greenwood Avenue (Greenwood Avenue Baptist Church).

Councillor Bain declared a conflict of interest as his daughter has applied for a job at the day care.

"CARRIED"

Res. #2013-447: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the following by-laws be read a third time and passed:

By-Law No. 2013-170 to amend Zoning By-Law No. 28-80 (2190372 Ontario Inc. & 1340791 Ontario Ltd. - Johnston Road).

By-Law No. 2013-173 to rezone certain lands on Sunset Boulevard (1794504 Ontario Inc. – 2 Sunset Boulevard).

"CARRIED"

Res. #2013-448: Moved by Councillor Koziol, seconded by Councillor Maroosis
That the following by-laws be read a first and second time:

By-Law No. 2013-179 to authorize the execution of an agreement with Pioneer Construction Inc. relating to the Asphalt Resurfacing Program.

By-Law No. 2013-183 to authorize the execution of an agreement with MX Constructors Inc. relating to Phase 2 of the Lakeshore Drive / Pinewood Park Drive Sanitary Sewer Extension.

"CARRIED"

Res. #2013-449: Moved by Councillor Koziol, seconded by Councillor Maroosis
That the following by-laws be read a third time and passed:

By-Law No. 2013-179 to authorize the execution of an agreement with Pioneer Construction Inc. relating to the Asphalt Resurfacing Program.

By-Law No. 2013-183 to authorize the execution of an agreement with MX Constructors Inc. relating to Phase 2 of the Lakeshore Drive / Pinewood Park Drive Sanitary Sewer Extension.

"CARRIED"

Res. #2013-450: Moved by Councillor Mendicino, seconded by Councillor Koziol
WHEREAS Alzheimer's disease and other dementias are progressive, degenerative diseases of the brain that cause thinking and memory to become seriously impaired;

AND WHEREAS Alzheimer's disease and other dementias most often occur in people over the age of 65 but can strike adults at any age;

AND WHEREAS Alzheimer's disease and other dementias affect more than 500,000 Canadians currently and that this figure is projected to reach 1.1 million within a generation;

AND WHEREAS Alzheimer's disease and other dementias also takes their toll on hundreds of thousands of families and care partners;

AND WHEREAS an estimated further three million Canadians face the burden and challenges of providing care for those suffering with Alzheimer's disease and other dementias;

AND WHEREAS there is no known cause or cure for this devastating illness;

AND WHEREAS the cost related to the health care system is in the billions and only going to increase, at a time when our health care system is already facing enormous financial challenges;

AND WHEREAS Canada, unlike many countries, does not have a national dementia strategy;

AND WHEREAS there is an urgent need to plan and raise awareness and understanding about Alzheimer's disease and other dementias for the sake of improving the quality of life of the people it touches;

AND WHEREAS MP Claude Gravelle Nickel Belt has introduced Bill C-356, *An Act respecting a National Strategy for Dementia*, as he works for broad, all party and non-partisan support for an issue that touches us all. His legislation calls for a national plan that includes the development of strategies in primary health care, in health promotion and prevention of illness, in community development, in building community capacity and care partner engagement, investments in research and other (advisory board, objectives, investment in research, and caregivers and more).

NOW THEREFORE BE IT RESOLVED THAT the City of North Bay calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our communities to become more aware and engaged concerning the far-reaching effects of this devastating disease;

AND BE IT FURTHER RESOLVED THAT a copy of this motion be forwarded to the Right Honourable Prime Minister Stephen Harper; the Honourable Rona Ambrose, Minister of Health; the Leaders of the Federal Opposition; Jay Aspin MP for Nipissing-Temiskaming; Claude Gravelle MP for Nickel Belt; the Honourable Premier Kathleen Wynne; the Honourable Deborah Matthews, Minister of Health and Long Term Care; the Leaders of the Provincial Opposition; Victor Fedeli, MPP for Nipissing; the Federation of Municipalities; the Association of Municipalities of Ontario; and to the Federation of Northern Ontario Municipalities.

"CARRIED"

Res. #2013-451: Moved by Councillor Lawlor, seconded by Councillor Anthony That Council adjourn in-camera pursuant to section 239.(2) of the *Municipal Act, 2001*, as amended, at 7:34 p.m. for the following reason: Item 7, being the potential disposition of lands by the Municipality.

"CARRIED"

Res. #2013-452: Moved by Councillor Lawlor, seconded by Councillor Anthony That Council reconvene at 7:42 p.m.

"CARRIED"

Res. #2013-453: Moved by Councillor Lawlor, seconded by Councillor Anthony That 1) A portion of Block 3, Roundel Road (Airport Industrial Business Park), as identified in Report to Council CORP 2013-76 be declared surplus and sold to Comsatec Inc., for a purchase price of \$225,000.00, provided construction commences within 12 months;

- 2) The City grant the Purchaser a right of first refusal for an additional adjoining 1.3 acres at \$75,000.00 per acre;
- 3) The Mayor and City Clerk to execute the attached Agreement of Purchase and Sale, execute all appropriate sale documents, and that the by-law be presented for 3 readings on July 29, 2013; and
- 4) The net proceeds of the sale be deposited into the North Bay Jack Garland Airport Land Reserve Account #99521R.

"CARRIED"

Res. #2013-454: Moved by Councillor Lawlor, seconded by Councillor Anthony
That the following by-law be read a first and second time:

By-Law No. 2013-181 to authorize the execution of documents related to the sale of lands to Comsatec Inc. (being a portion of Block 3, Roundel Road).

"CARRIED"

Res. #2013-455: Moved by Councillor Lawlor, seconded by Councillor Anthony
That the following by-law be read a third time and passed:

By-Law No. 2013-181 to authorize the execution of documents related to the sale of lands to Comsatec Inc. (being a portion of Block 3, Roundel Road).

"CARRIED"

Res. #2013-456: Moved by Councillor Bain, seconded by Councillor Marosis
That this Regular Meeting of Council do now adjourn at 7:44 p.m.

"CARRIED"

cc

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2013-19

August 12, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2013-19 and recommends:

1. That Council adopt the proposed "*Provincial Offences Act* – Conflict of Interest Policy".

All of which is respectfully submitted.

	ASSENTS	DISSENTS
LAWLOR (CHAIRMAN)	_____	_____
ANTHONY	_____	_____
BAIN	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2013-20

August 12, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2013-20 and recommends:

1. That Council direct staff to:
 - a) discontinue the practice of preparing and presenting capital expenditure by-law reports and resulting by-laws for each project approved in the annual Capital Budget, and
 - b) present one all encompassing report and by-law for approved projects contained in the annual Capital Budget at the time the annual Capital Budget is approved by Council.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
LAWLOR (CHAIRMAN)	_____	_____
ANTHONY	_____	_____
BAIN	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

1

North Bay, ON

August 12, 2013

Subject: Elected Official Invoice Register

File No. F14/2013/EOIR/GENERAL

Res. 2013 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That accounts totaling \$8,271,971.79 for June 2013 be approved.

Carried

Carried as amended

Lost

Conflict _____ Endorsement of Chair _____

Record of Vote (*Upon Request of Councillor* _____)

Yeas _____	_____	Nays _____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature of Clerk _____

RECEIVED
CITY OF NORTH BAY
 AUG 07 2013
 CLERK'S DEPT

CITY OF NORTH BAY
REPORT TO COUNCIL

Report # 2013-77

Date: August 2, 2013

Originator: Laura Boissonneault

Subject: Year-end Financial Projection, as at June 30, 2013

RECOMMENDATION:

That the City of North Bay's Year-end Financial Projection for the period ending June 30th, 2013 be received and filed.

BACKGROUND:

The City of North Bay's 2013 Year-end Financial Projection, as at June 30, 2013, is attached. It highlights year-end financial projections for each of the Business Units and the Local Agencies, Boards and Commissions.

In order to provide the most comprehensive year-end projections possible, each cost center and business unit has been reviewed in detail by Business Unit Managers and Managing Directors. Finance provided a general review of all cost centers along with a detailed review of; utilities, corporate wide wages & benefits, insurance costs, and major revenue generators.

To provide a snapshot of operations, attached is a summary document of; year-to-date actuals, year-end projections, and associated budgets, as at June 30th, 2013. The variance between the approved budget and the projected year-end values conservatively indicates that the City could show a potential deficit of \$357,127.

It is common practice for management to review their cost centers' activities on an on-going basis and to make any necessary adjustments or reallocations of resources to ensure departments realize all possible savings and efficiencies. The minimum goal is to finish the year on budget or as close to it as possible.

Given the conservative nature of estimates used, along with the on-going effort of management to find further cost savings in the second half of the year, the City is expected to end the year on Budget.

The variance between the approved budget and the projected year-end values are resulting from:

Community Services currently showing a year-end **deficit of \$327,358**. The main contributors to the deficit include; higher vehicle maintenance, arena snow removal, and utilities costs, as well as lower transit and sport field revenues.

Corporate Services currently showing a year-end **deficit** of **\$40,488**. Higher arbitration, utilities, and insurance allocations, along with lower license and other revenues are partially offset by some minor cost savings.

Engineering, Environmental Services, and Works currently showing a year-end **deficit** of **\$48,631**. Higher winter control maintenance, street light power costs, along with lower tipping fees and recycling revenues are partially offset with higher fleet usage revenues and other minor cost savings.

This deficit also includes overages in winter control material costs, which resulted from a longer winter season and increased major winter occurrences, along with the associated offsetting reserve transfer. At Year-end, overages in material costs will be offset with a transfer from the winter control reserve (#99531R) that is specifically earmarked for such incidents. There is potential need for the entire current winter control reserve balance to be utilized at the end of the 2013 year.

Fire Department currently showing a year-end **deficit** of **\$22,820**. Slightly higher; sick leave, overtime, benefit, insurance, vehicle, and utility costs, are partially offset by labour savings.

General Government Activities currently showing a year-end **surplus** of **(\$82,168)**. Slightly lower interest rates on debentures as well as slightly higher revenues contribute to the current projection.

Local Agencies, Boards and Commissions expected to end the year on budget.

OPTIONS / ANALYSIS:

Option # 1 – Report received and filed

Accept the report as presented. Given the conservative nature of estimates used, along with the on-going effort of management to find further cost savings and efficiencies, the City is expected to end the year on Budget. This is the recommended option at this time.

Option # 2 – Discretionary Spending Controls

Accept the report as presented and implement discretionary spending controls. The 2013 year-end position will again be reviewed in detail as at September 30th and an updated report will be submitted to Council in the fall of 2013. Given the realistic nature of estimates used, along with the on-going effort of management to find further cost savings in the second half of the year, the City is expected to end the year on Budget. It is deemed that there is no immediate requirement for the CAO to issue any directives to curtail discretionary spending at this time. This again can be reviewed with the September 30th Year-end Financial Projection report.

RECOMMENDED OPTION / FINANCIAL IMPACTS:

Given the current projection that the City's overall operations will end the year 2013 on budget, **Option #1** is being recommended at this time.

The 2013 approved operating budget represented management's educated projections using trend analysis and business expertise. Despite best efforts, projected targets may not be met due to factors beyond the City's control. On-going budgetary challenges include:

- Fuel consumption and costs
- Utility consumption and costs
- Unexpected wage pressures (i.e. sick, compassionate leave, retirement costs, arbitration costs, etc...)
- Fluctuating revenue volumes (i.e. field rentals, tipping fees, recycling commodity prices, POA fines, licensing, permits, etc...)
- Tax appeals, write-offs, and rebates
- Unforeseen issues/emergencies to necessary services

The Financial Services Department will continue to monitor accounts and work closely with the Business Unit Managers and Managing Directors to ensure spending remains under control.

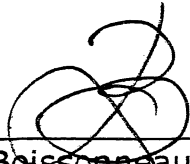
Management will continue to review their cost centers' activities on an on-going basis and to make any necessary adjustments or reallocations of resources to ensure departments realize all possible savings and efficiencies.

Monthly reviews of variances occur at Senior Management Team meetings and within departments.

In 2005, City Council authorized the establishment of 'Operating Expenditure Stabilization' (#99552R) and 'Operating Revenue Stabilization' (#99551R) Reserve Funds for future operating deficits. The need for these Reserve Funds was identified in the 2004/2005 Reserve Fund Annual Report, dated October 11, 2005. Through these two Reserve Funds, the City has at its disposal on the date of this report, \$1,733,244 to offset any annual expenditure overages or revenue deficits, if authorized by City Council. At this time there is no immediate requirement for Council to authorize the use of Reserve Funds in 2013.

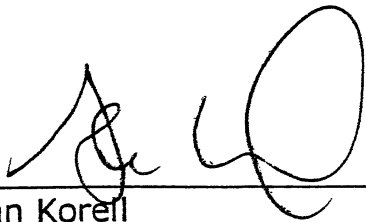
The next variance review for the 2013 Approved Operating Budget will be made as at September 30th 2013 and an updated year-end financial position report will be available towards the end of October or early November.

Respectfully submitted,



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting

We concur in this report and recommendation.



Alan Korell
Managing Director
Engineering, Environmental, and
Works



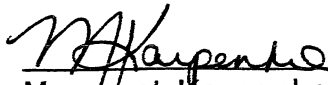
Peter Chirico
Managing Director
Community Services



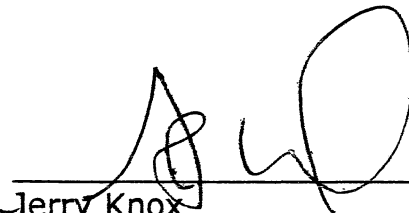
Lea Janisse
Managing Director
Corporate Services



Grant Love
Fire Chief



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Chief Administrative Officer

Personnel designated for continuance: Supervisor of Budgets and Financial Reporting

Attachments: 'Year End Projections' Summary Report for the period ending June 30, 2013

X:/FINSERV/4.Report to Council/Projection Budgets June 30th/June 30th 2013

Business Unit Summary

Budget Year: 2013

YTD End Date: June 2013

	2012 Actuals	2013 Actuals YTD	2013 Budget	2013 Year- end Projections	Variance
GENERAL OPERATING BUDGET					
Community Services					
AQUATIC CENTRE	260,979	121,916	275,391	267,118	(8,273)
ARENA - MEMORIAL GARDENS	627,350	382,102	614,068	655,628	41,560
ARENA - PETE PALANGIO	188,270	103,370	97,953	99,991	2,038
ARENA - WEST FERRIS	237,079	148,978	278,126	287,901	9,775
BUILDING	62,567	96,900	59,973	60,993	1,020
COMMUNITY SERVICES ADMIN	147,908	102,035	183,455	183,455	0
ECONOMIC DEVELOPMENT	593,525	53,459	642,583	644,820	2,237
KINGS LANDING	2,558	2,001	5,131	5,131	0
MARINA	(576)	(76,410)	(1)	(1)	0
PARKING OPERATIONS	(251,420)	(123,200)	(278,272)	(279,633)	(1,361)
PARKS - OPERATIONS	3,045,999	1,723,575	3,198,933	3,217,077	18,144
PARKS - SPORTS FIELD COMPLEX	152,584	4,899	97,251	113,015	15,765
PLANNING DEPARTMENT	412,545	164,282	381,714	376,091	(5,623)
REC, LEISURE, & CULTURAL SERVICES	617,682	240,760	653,559	654,518	959
SKATEBOARD PARK	126	0	0	0	0
TRANSIT	2,924,799	1,673,313	2,348,354	2,599,470	251,117
Total:	9,021,974	4,617,979	8,558,215	8,885,573	327,358
Corporate Services					
COUNCIL SECRETARIAT	833,650	409,215	852,148	892,735	40,587
CUSTOMER SERVICE CENTRE			177,257	177,257	(0)
FINANCIAL SERVICES	1,553,499	841,535	1,530,105	1,529,955	(150)
HUMAN RESOURCES	1,199,482	559,124	1,127,405	1,132,276	4,871
INFORMATION SYSTEMS	1,201,483	695,752	1,309,544	1,311,187	1,643
LEGAL DEPARTMENT - BY-LAW ENFORCEMENT	(59,625)	(25,818)	(30,663)	(33,863)	(3,200)
LEGAL DEPARTMENT - GENERAL	481,163	176,180	367,343	364,755	(2,589)
LEGAL DEPARTMENT - POA	(306,411)	(391,805)	(274,480)	(275,155)	(675)
Total:	4,903,240	2,264,182	5,058,659	5,099,146	40,488
Engineering, Environmental Services & Works					
ENGINEERING SERVICES	374,275	374,814	375,584	392,339	16,756
ENVIRONMENTAL SERVICES	289,857	(63,298)	337,657	410,489	72,832
FLEET MANAGEMENT	(869,173)	(106,073)	(382,895)	(461,222)	(78,327)
ROADS DEPARTMENT	7,093,130	4,852,680	7,089,253	7,117,922	28,669
STORM SEWERS	647,581	181,859	615,256	622,424	7,168
WORKS DEPT ADMINISTRATION	988,985	561,224	1,056,111	1,057,645	1,534
Total:	8,524,656	5,801,205	9,090,965	9,139,596	48,631
Fire Department					
FIRE DEPARTMENT	11,545,190	4,962,086	12,074,098	12,096,917	22,820
Total:	11,545,190	4,962,086	12,074,098	12,096,917	22,820
General Government Activities					
FINANCIAL EXPENSES	15,299,497	(10,145)	15,482,057	15,461,175	(20,882)
GENERAL REVENUES	(84,685,218)	(80,897,064)	(86,032,989)	(86,094,276)	(61,287)
MAYOR & COUNCIL	307,588	165,472	350,124	350,124	0
OFFICE OF THE CAO	487,164	151,017	414,184	414,184	0
Total:	(68,590,969)	(80,590,720)	(69,786,623)	(69,868,792)	(82,169)
Local Agencies, Boards & Commissions					
BOARDS & COMMISSIONS	34,589,661	8,786,828	35,004,686	35,004,686	0
Total:	34,589,661	8,786,828	35,004,686	35,004,686	0
Grand Total General Operating:	(6,247)	(54,158,439)	(1)	357,127	357,127

Deficit

CITY OF NORTH BAY
REPORT TO COUNCIL

F
CITY **#3**
AUG 02 2013
CLERK'S DEPT.

Report No: EESW 2013-041

Date: August 2, 2013

Originator: Alan Korell, P.Eng., MCIP
Managing Director, Engineering, Environmental Services & Works

Subject: Equipment Purchases for Public Works

RECOMMENDATION

- That 1) three (3) tandem trucks with plow/wing be purchased through public tender and three (3) E-Poke units be purchased to add to these units. Capital Project 6100FL Vehicle and Equipment Replacement Program, authorized by By-Law No. 2013-57 be used for these purchases; and
- 2) one (1) four wheel drive loader be purchased through a Request for Proposal through the City's Purchasing Department. Capital Project 6100WS Vehicles and Equipment Replacement Program, authorized by By-Law No. 2013-128 be used for these purchases.

BACKGROUND

The City of North Bay is currently proceeding with a review of its City Fleet and Operation and is putting a hold on most of its vehicle expenditures while this is being done. The City's fleet of snowplows still has a number of older single purpose units. We have been moving to tandem units which can be used all year around which is saving the City operating costs in both the Roads and Mechanical Departments.

This report is to authorize the purchase of three (3) complete snowplow units and will result in the removal of six (6) single use snowplows.

The fourth piece of equipment that is really in need of replacement is the yard loader. This piece of equipment has reached its end of life and has no backup. The yard loader loads all of our trucks with material for all the repairs we do year around.

OPTIONS ANALYSIS

While the City looks into the needs of equipment and its maintenance, there are some pieces of equipment that should be replaced to keep the Public Works Department functioning at an appropriate level and keeping our operating costs under control.

Option # 1:

Replace the existing (6) snowplow units with three (3) tandems with E-Poke spreaders and replace the existing yard loader. This option is recommended.

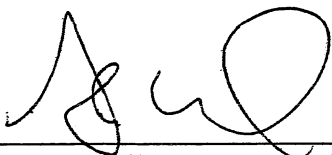
Option # 2:

Not purchase these four (4) pieces of equipment. This option is not recommended as existing equipment will require significant expenditures and their useful life will not be significantly extended.

RECOMMENDED OPTION

- That 1) three (3) tandem trucks with plow/wing be purchased through public tender and three (3) E-Poke units be purchased to add to these units. Capital Project 6100FL Vehicle and Equipment Replacement Program, authorized by By-Law No. 2013-57 be used for these purchases; and
- 2) one (1) four wheel drive loader be purchased through a Request for Proposal through the City's Purchasing Department. Capital Project 6100WS Vehicles and Equipment Replacement Program, authorized by By-Law No. 2013-128 be used for these purchases.

Respectfully submitted,



Alan Korell, P.Eng., MCIP

Managing Director, Engineering, Environmental Services & Works

I concur in this report and recommendation.



Jerry D. Knox

Chief Administrative Officer

Personnel designated for continuance: Alan Korell

Attachments: Capital Project Status Sheets
Capital Expenditure By-Laws

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CAPITAL PROJECT STATUS

As at December 31, 2013

DIVISION

Capital - Engineering, Environmental & Works

CAPITAL PROJECT NAME

VEHICLE & EQUIPMENT REPLACEMENT
PROGRAM 2013 ON-GO

Useful Life 4 YEARS

PROJ. ID 6100FL

Completion Date 31/12/2013

STATUS Active

Percentage Completion 0.00 %

Year	By-Law #	By-Law Date	By-Law Amount	By-Law #	By-Law Date	By-Law Amount
2013	2013-57	18/03/2013	1,000,000			0

CAPITAL PROJECT DESCRIPTION / NEED FOR WORK:

This project is to provide for the acquisition of new and replacement vehicles and equipment and includes the needs of the Roads and Traffic Departments.

CAPITAL PROJECT BUDGET:

	Capital By-Law Approval	Life To Date	Projected Final Actuals	Projected Variance
EXPENDITURES:				
4005 - INTERNAL INTEREST CHARGES	37,619	0	0	37,619
5010 - MACHINERY & EQUIPMENT	952,381	0	1,000,000	(47,619)
7010 - ADMINISTRATON & OVERHEAD	10,000	0	0	10,000
TOTAL EXPENDITURES	1,000,000	0	1,000,000	0
REVENUES:				
0461 - TSF FRM REV FUND-PAYGO	1,000,000	0	1,000,000	0
TOTAL REVENUES	1,000,000	0	1,000,000	0
SURPLUS / (DEFICIT)	0	0	0	0

CAPITAL STATUS COMMENTS:

See Project #6100WS for water related vehicles and equipment.

Site Authority

Chief Financial Officer

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-57

**A BY-LAW TO AUTHORIZE THE VEHICLE
AND EQUIPMENT REPLACEMENT PROGRAM
(ROADS AND TRAFFIC DIVISION)**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 10 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2013-138 at its Meeting held Monday, March 4, 2013, authorizing the Vehicle and Equipment Replacement Program (Roads and Traffic Division), being 2013 Engineering, Environmental Services and Works Department Capital Budget Project No. 6100FL, with a net debenture cost of \$1,000,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$1,000,000.00 for the vehicle and equipment replacement program (Road and Traffic Division), for the following be hereby authorized:

Roads and Traffic Maintenance Activities	\$ 952,381.00
Financing Costs	37,619.00
Administration and Overhead	<u>10,000.00</u>

Net Amount to be Debentured \$1,000,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note(s) and/or temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$1,000,000.00 limited in this by-law.
3. Any promissory note(s) issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 18TH DAY OF MARCH, 2013.

cc

READ A SECOND TIME IN OPEN COUNCIL THIS 18TH DAY OF MARCH, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 18TH DAY OF MARCH, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD



CAPITAL PROJECT STATUS

As at December 31, 2013

DIVISION

Capital - Water

CAPITAL PROJECT NAME

VEHICLE & EQUIPMENT REPLACEMENT PROGRAM 2013 ON-GO

Useful Life 4 YEARS

PROJ. ID 6100WS

Completion Date 31/12/2013

STATUS Active

Percentage Completion 2.22 %

Year	By-Law #	By-Law Date	By-Law Amount	By-Law #	By-Law Date	By-Law Amount
2013	2013-128	21/05/2013	800,000			0

CAPITAL PROJECT DESCRIPTION / NEED FOR WORK:

This project is to provide for the acquisition of new and replacement vehicles and equipment for the Water Department.

CAPITAL PROJECT BUDGET:

	Capital By-Law Approval	Life To Date	Projected Final Actuals	Projected Variance
EXPENDITURES:				
2420 - TIRES	0	17,778	0	0
4005 - INTERNAL INTEREST CHARGES	30,095	0	0	30,095
5010 - MACHINERY & EQUIPMENT	761,905	0	800,000	(38,095)
7010 - ADMINISTRATON & OVERHEAD	8,000	0	0	8,000
TOTAL EXPENDITURES	800,000	17,778	800,000	0
REVENUES:				
0300 - Pay As You Go Water	800,000	0	800,000	0
TOTAL REVENUES	800,000	0	800,000	0
SURPLUS / (DEFICIT)	0	(17,778)	0	0

CAPITAL STATUS COMMENTS:

See Project #6100FL for road related vehicles and equipment.

Site Authority

Chief Financial Officer

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-128

**A BY-LAW TO AUTHORIZE
VEHICLE & EQUIPMENT REPLACEMENT
PROGRAM (SEWER & WATER DIVISION)**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 10 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2013-307 at its meeting held Monday, May 13th, 2013, authorizing the Vehicle and Equipment Replacement Program (Sewer and Water Division) for the Engineering, Environmental & Works Department, being 2013 Water and Sanitary Sewer Capital Budget Project No.6100WS, with a net debenture cost of \$800,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$800,000.00 for the Vehicle and Equipment Replacement Program for the following be hereby authorized:

Purchase of New Vehicles & Equipment (2013)	
Water & Sanitary Sewer Maintenance Activities	\$761,905.00
Financing Costs	30,095.00
Administration and Overhead	<u>8,000.00</u>
Net Amount to be Debentured	\$800,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note(s) and/or temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$800,000.00 limited in this by-law.
3. Any promissory note(s) issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the cost of the works be funded first from the water and sanitary sewer rates, and if required the balance be funded by debentures to be issued to pay for the cost of such work.
5. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years and shall be a charge against all rateable property in the Urban Service Area of The Corporation of the City of North Bay, to such an extent as the principal and interest payments are not recovered from the water and sanitary sewer rates.

READ A FIRST TIME IN OPEN COUNCIL THIS 21ST DAY OF MAY, 2013.

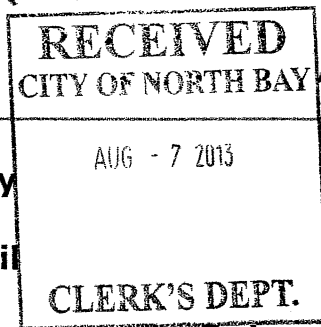
READ A SECOND TIME IN OPEN COUNCIL THIS 21ST DAY OF MAY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 21ST DAY OF MAY, 2013.


MAYOR ALLAN McDONALD


CITY CLERK CATHERINE CONRAD

Report to Council 2013-80



#4

City of North Bay

Report to Council

Report No: CSBU 2013-80**Date:** August 7, 2013**Originator:** Ian Kilgour**Subject:** City Temporary Skatepark Status**Date:** August 7, 2013

RECOMMENDATION

That the Temporary Skatepark not be reestablished at the Lee Park Parking Lot or any other location for the remainder of this year and that a permanent location be secured for next year.

BACKGROUND

In July of this year, Staff located the Temporary Skatepark apparatus to the Lee Park parking lot. It was thought at the time that there was sufficient separation from the adjacent residential uses to eliminate any conflicting land use issues.

In practice, this has not been the case. The City has received numerous ongoing noise complaints and a petition. The skatepark apparatus is very noisy and is used at all times of day and night. It is not possible to fence or secure this location in the evening to prevent night time use. The street lights provide enough illumination that permits users to use the skatepark throughout the nighttime.

The level of impact of this skatepark location is having on the adjacent residents is not acceptable. Almost every resident along Memorial Drive has expressed to the City directly that they have lost all ability to enjoy their property and get restful evenings. The Director, Parks, Recreation and Leisure Services has attended the skatepark in the late evening and concurs with the residents

A suggested solution is to provide supervision at the temporary skatepark. This supervision would have to be in the form of a police officer or commissionaire for day time and night time. Any other form of supervision would not be effective. No such supervision was budgeted for, nor can be realistically scheduled and staffed in a short period.

It has been our experience that skateboard park use diminishes greatly at the beginning of the school year. Therefore, this reduction in service is lessened due to this.

ANALYSIS

Option 1

That the Temporary Skatepark not be reestablished at the Lee Park Parking Lot or any other location the remainder of this year and that a permanent location be secured for next year.

Option 2

That the Temporary Skatepark be reestablished at the Lee Park Parking Lot.

RECOMMENDED OPTION

Option 1 is the recommended option. That the Temporary Skatepark not be reestablished at the Lee Park Parking Lot or any other location for the remainder of this year and that a permanent location be secured for next year.


This option, is a service reduction in that there will be no temporary skatepark for users to use. However, the existing site is a conflicting land use with the adjacent residential use because of excessive noise all hours of the day. No other suitable location within the City has been identified to date that would be acceptable to the users and not conflict with existing adjacent uses.

Submitted by,

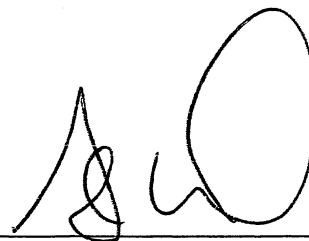


Ian Kilgour
Director, Parks, Recreation & Leisure Services

We concur in this report and recommendation.



Peter Chirico
Managing Director,
Community Services Business Unit



Jerry Knox
Chief Administrative Officer

Person designated for continuance:

Ian Kilgour, Director, Parks, Recreation and Leisure Services

**CITY OF NORTH BAY
REPORT TO COUNCIL**

Report No: EESW 2013-058

Date: August 7, 2013

Originator: Alan Korell, P.Eng., MCIP
Managing Director, Engineering, Environmental Services & Works

Subject: North Bay Heritage Parkland Development Project, Project
3008PK/RD/ST

RECOMMENDATION

That Report to Council No. EESW 2013-058 be received for information purposes.

BACKGROUND

The Waterfront Park during its construction had quite a few scope changes. The project was expected to cost \$7,400,000.00. The actual cost of the total project was \$7,886,109.00. This means the project came in at a deficit of \$486,109.00.

The reason for the deficit was due to a number of issues, mainly because at the time of tendering, allowances were used for some of the amenities and the scope of the project was increased. The three (3) major examples of this are as follows:

- 1) The original tender was issued with an allowance of \$300,000.00 for the A/V and electrical systems. During construction, an RFQ process was used with the completed design, and actual costs were determined to be \$685,000.00, resulting in a net deficit of \$385,000.00 for those items.
- 2) The original scope called for the plaza surface to be temporary asphalt. This was revised to interlocking brick, which resulted in an extra cost of \$270,000.00.

- 3) Additional work was added to provide an electrical building for a permanent electrical power feed for events such as 'Summer in the Park', which resulted in an extra cost of \$107,000.00.
-

OPTIONS ANALYSIS

Option # 1: That this report be received for information purposes. This option is recommended.

Option # 2: That this report not be received.

RECOMMENDED OPTION

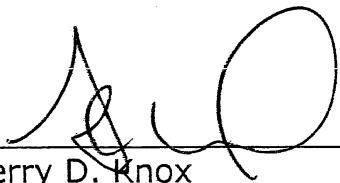
That Report to Council No. EESW 2013-058 be received for information purposes.

Respectfully submitted,



Alan Korell, P.Eng., MCIP
Managing Director, Engineering, Environmental Services & Works

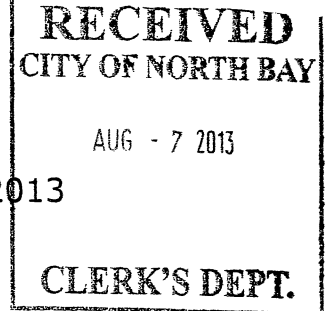
I concur in this report and recommendation.



for Jerry D. Knox
Chief Administrative Officer

Personnel designated for continuance: Alan Korell

CITY OF NORTH BAY
REPORT TO COUNCIL



Report No: CSBU 2013 - 79

Date: August 7, 2013

Originator: Fire Chief, Grant Love

Subject: Receipt of the August 2013 City of North Bay Fire Protection Services Study by Fire Underwriters Survey

RECOMMENDATION

That Council receive the August 2013 City of North Bay Fire Protection Services Study by Fire Underwriters Survey and that it be referred to Committee so that it can be presented by a FUS representative during the August 26, 2013 Committee Meeting.

BACKGROUND

Fire Underwriters Survey™ (FUS) is a national organization that provides data on public fire protection for fire insurance statistical work and underwriting purposes of subscribing insurance companies.

Fire Underwriters Survey™ Certified Fire Protection Specialists conduct detailed field surveys of the fire risks and fire defenses maintained in built up communities (including incorporated and unincorporated communities of all types) across Canada and the results of these surveys are used to establish a Public Fire Protection Classification™ (PFPC) for each community. While Fire Underwriters Survey is not involved in rate making matters, the information provided through the Fire Insurance Grading Index is a key factor used in the development of Commercial Lines property insurance rates. The PFPC is also used by underwriters to determine the capacity of risk they are willing to assume in a given community or section of a community.

The overall intent of the PFPC system is to provide a standardized measure of the ability of the protective facilities of a community to prevent and control the major fires that may be expected to occur by evaluating in detail the adequacy, reliability, strength and efficiency of the protective facilities and comparing the level of protection against the level of fire risk in the built environment.

The Fire Underwriters Survey also uses PFPC information to develop the Dwelling Protection Grade (DPG), which is utilized by Personal Lines insurers in determining property insurance rates for detached dwellings (with not more than two dwelling units). The Dwelling Protection Grade is a measure of the ability of the protective facilities of a community to prevent and control the structure fires in detached dwellings by evaluating the adequacy, reliability,

strength and efficiency of the protective facilities and comparing the level of protection against the level of fire risk associated with a typical dwelling.

In general, the price of insurance in a community with a good DPG is substantially lower than in a community with a poor DPG, assuming all other factors are equal.

The fire insurance grading system used does not consider past fire loss records but, rather, fire potential based on the physical structure and makeup of the built environment.

To help establish appropriate fire insurance rates for residential and commercial properties, insurance companies need reliable, up-to-date information about a community's fire-protection services.

Communities across Canada are assessed and PFPC and DPG grades are calculated by Certified Fire Protection Specialists, Engineering Technologists and Professional Engineers. This information is then published in the online Fire Insurance Grading Index. The information published in the online Fire Insurance Grading Index is used by insurers to determine their underwriting capacities and to help set property insurance rates.

Every insurance company has its own formula for calculating their underwriting capacities and insurance rates; however the PFPC and DPG classifications are extremely useful to insurers in determining the level of insurable risk present within a community.

By classifying communities' ability to suppress fires, Fire Underwriters Survey helps the communities evaluate their public fire protection services. The program provides an objective, national standard that helps fire departments in planning and budgeting for facilities, equipment, and training. By securing lower fire insurance premiums for communities with better public fire protection, the PFPC program provides incentives and rewards for communities that choose to improve their fire protection levels and thereby the community PFPC classification.

A community's PFPC is calculated utilizing calculations of relative classification and benchmarks in the following major areas:

1. Fire Risk, including analysis of required fire flows for individual buildings, building groups and zones of similar risk (Fire Flow Demand Zones) of the community
2. Fire Department, including apparatus, equipment, staffing, training, operations and geographic distribution of fire companies
3. Water Supply system, including source to distribution analysis, redundancy factors, condition and maintenance of various components, and storage volume
4. Fire Prevention and Fire Safety Control programs including public education, codes/bylaws implementation and use of codes/bylaws in managing the level of fire risk throughout communities
5. Emergency Communication systems, including telephone systems, telephone lines, staffing, and dispatching systems

The PFPC program recognizes the efforts of communities to provide fire protection services for citizens and property owners. A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. The program also provides measurable benchmarks for fire departments and other public officials to consider as they plan for, budget, and justify improvements.

Fire Underwriters Survey's PFPC information plays an important role in the decisions insurers make affecting the availability and price of property insurance. Approximately 85% of all Canadian insurance companies — including the largest ones — use PFPC information in one or more of the following ways:

- to identify opportunities for writing new business
- to achieve a financially manageable concentration of property risks
- to review loss experience in various rating territories
- to price policies, offer coverages, and establish deductibles for individual properties

Each insurance company establishes its own rates/premiums that are charged to policy holders. The methodology each company uses to calculate premiums for property insurance may differ and depends on the individual company's fire-loss experience, underwriting guidelines, and marketing strategy.

General guidelines to the benefits of improved PFPC ratings for property owners of Commercial Lines insured properties:

- PFPC may affect availability, capacity and pricing for a variety of Commercial Lines insurance coverages
- Assuming all other factors are equal, the price of Commercial Lines property insurance in a community with a good PFPC is lower than in a community with a poor PFPC

In many communities, fire suppression may be only one portion of the fire department's overall responsibility. FUS recognizes the dynamic and comprehensive duties of a community's fire service.

Communities make numerous complex decisions in planning and delivering emergency services. However, Fire Underwriters Survey only evaluates features related to property losses from fire (risk and protection).

The attached report is a combination of Fire Underwriters Survey's PFPC and DPG for the City of North Bay, along with an assessment of how the growth in the built environment since their last survey impacts the level of protection. The information provided in addition to the normal survey, included a section on station location, staffing and comparisons for achieving grading levels. Due to proprietary information included in the report, a redacted copy is available for the general public.

Fire Underwriters Survey main focus is on the insurance industries needs in their grading system. That means that it is more of a risk

management/protection of structures point of view. This is very valuable when reviewing what level of fire protection/emergency services Council wants the City to provide along with provincial legislation, safety of residents/occupants, safety of employees and affordability.

OPTIONS/ANALYSIS

Option 1:

That Council receive the August 2013 City of North Bay Fire Protection Services Study by Fire Underwriters Survey and that it be referred to Committee so that it can be presented by a FUS representative during the August 26, 2013 Committee Meeting.

Option 2:

That Council not refer the study to committee. This option is not recommended.

RECOMMENDED OPTION

Option 1. That Council receive the August 2013 City of North Bay Fire Protection Services Study by Fire Underwriters Survey and that it be referred to Committee so that it can be presented by a FUS representative during the August 26, 2013 Committee Meeting.

Respectfully submitted,



Grant Love
Fire Chief

GL/cm

I concur in this report and recommendation.



Jerry D. Knox
Chief Administrative Officer

2. EXECUTIVE SUMMARY

This report outlines the most significant findings of a Fire Underwriters Survey of the City of North Bay. The City of North Bay requested SCM Opta Information Intelligence Inc. (OPTA) to conduct a survey to evaluate the current fire protection programs and fire protection resources within the City for the purpose of updating fire insurance grading classifications. A second objective of the report was to provide analysis of the impacts that may be seen if specific service level realignments of the North Bay Fire and Emergency Services were to occur.

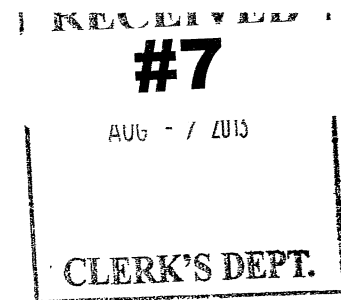
The most recent Fire Underwriters Survey was completed 2004, and only included the updating of Fire Department grading components to take into consideration changes that had occurred at that time. Since the time of the last survey, the community has experienced some growth with respect to the built environment; it is likely that growth will impact the needs and benchmarks to which the City's fire protection installations will be measured against.

In order to determine the fire protection needs in the City of North Bay, a fire hazard and life safety assessment was undertaken. The purpose of this review was to identify and quantify fire risk, fire hazard and life safety issues related to fire protection.

The four areas of protective/preventive facilities that were measured each have an assigned relative classification on a scale of 1 to 10, with 1 representing the highest standard of protection and 10 representing no protection. The conclusions and recommendations of our assessment are described throughout this report.

The fire insurance grades for the City of North Bay have been updated to reflect the service levels throughout the City. The Dwelling Protection Grade details (DPG) have been maintained with the exception of Fire Station No.2. Fire Station No.2 has been assigned a DPG Class 2, while all other fire stations have maintained the optimal Dwelling Protection Grade of Class 1. The Public Fire Protection Classification (PFPC) has been updated to more accurately reflect the service levels provided throughout. Each fire station is assigned an individual Public Fire Protection Classification, which is a recent change from the past wherein the entire City was provided with one PFPC. Fire Station No.1 and No.3 have been assigned a PFPC 4, while Fire Station No.2 has been assigned a PFPC 5. Table 15-1 City of North Bay and FPA Fire Insurance Grading Classifications is provided to illustrate all fire insurance grades attributed to the City of North Bay.

The report is supplied with key recommendation which have been developed to assist in future planning of fire protection programs, as well as achieving a PFPC 3 per City of North Bay Resolution #2004-711.



**CITY OF NORTH BAY
REPORT TO COUNCIL**

Report No: CORP 2013-78

Date: August 2, 2013

Originator: Laura Boissonneault

Subject: Water & Sanitary Sewer Year-end Financial Projection, June 30, 2013

RECOMMENDATION:

That the City of North Bay's Water and Sanitary Sewer Year-end Financial Projection for the period ending June 30th, 2013 be received and filed.

BACKGROUND:

The City of North Bay 2013 Water and Sanitary Sewer Year-end Financial Projection, as at June 30, 2013, is attached. It highlights year-end financial projections for each of the divisions.

In order to provide the most comprehensive year-end projections possible, each cost center has been reviewed in detail by Business Unit Managers and the Managing Director. Finance provided a general review of all cost centers along with a detailed review of; utilities, corporate wide wages & benefits, insurance costs, and major revenue generators.

To provide a snapshot of operations, attached is a summary document of; year-to-date actuals, year-end projections, and associated budgets, as at June 30th, 2013. The variance between the approved budget and the projected year-end values conservatively indicates that the City would show a potential **surplus** of **(\$25,791)**.

It is common practice for management to review their cost centers' activities on an on-going basis and to make any necessary adjustments or reallocations of resources to ensure departments realize all possible savings and efficiencies. The minimum goal is to finish the year on budget or as close to it as possible. The Engineering, Environmental, and Works Department will continue to follow this practice in order to achieve a balanced 2013 budget.

The variance between the approved budget and the projected year-end values are summarized as follows:

Sanitary Sewer Distribution is currently reporting a year-end surplus of (\$53,376). Lower salaries and overtime are partially offset with some higher goods and services costs.

Sanitary Sewer Plant is currently reporting a year-end deficit of \$28,285. Higher utilities and some material and maintenance costs are the main reason for the small deficit.

Water Distribution is currently reporting a year-end deficit of \$79,267. The main contributors to the deficit are lower revenues and slightly higher goods and services costs.

Water Plant is currently reporting a year-end surplus of (\$79,967). Lower allocated salary and benefits due to gapping and some higher revenues are partially offset with higher insurance and some goods and services costs.

Given the conservative nature of the projections and management's commitment to find efficiencies and savings on an on-going basis, the Water and Sewer Department is expected to end the year on budget.

On-going demands on the Water and Sanitary Sewer budget partially stem from the following:

- **Increasing Utility Costs** - Historical trends along with some guidance from Utility companies are used to project future utility budgets, however many variables effect actual utility costs and there is always a risk that variances will be realized between budgets and actual costs.
- **Unforeseen Issues/Emergencies to Necessary Services** - Due to the nature of the department, any Water and Sanitary Sewer issues/emergencies that arise must be dealt with in a timely manner to maintain necessary services to residents. It is impossible to anticipate the number of these occurrences. At the time of this report, 2013 was proceeding as expected; however, it is unknown what pressures the remaining year could hold.
- **Timelines for January revenue increases** - To meet January timelines, the actual Water and Sanitary Sewer budget is concluded in October of the prior year. At this point in time certain expenditure changes (utilities, insurance, benefits, etc...) are unknown and estimated using information available at that time.

OPTIONS:

Option # 1 – Report received and filed. - Accept the report as presented. No action is required at this time.

RECOMMENDED OPTION / FINANCIAL IMPACTS:

Given the current projection that the City's overall operations will end 2013 on budget, **Option #1** is being recommended at this time.

The 2013 Approved Water and Sanitary Sewer Operating Budget represented management's educated projections using trend analysis and business expertise. Despite best efforts, projected targets may not be met due to various factors beyond the City's control. Budgetary challenges have been listed in this report.

The Financial Services and Engineering, Environmental and Works departments will continue to monitor the cost centers and work closely to ensure spending remains under control and all possible savings are realized.

Due to the establishment of the Reserves, the City finds itself in a sound financial position to absorb any operational deficits should the need arise. Through Water and Sanitary Sewer Reserves (#99576R & #99577R), the City has at its disposal on the date of this report, \$441,995 to offset any annual expenditure overages or revenue deficits.

An updated review of the 2013 Water and Sewer Budget will be made as of September 30th 2013 and an updated year-end financial position report will be available towards the end of October or early November.

The final position of the Water and Sewer Department will be determined after December 31st, 2013.

Respectfully submitted,

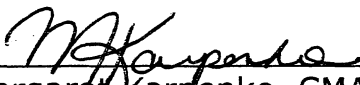


Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting

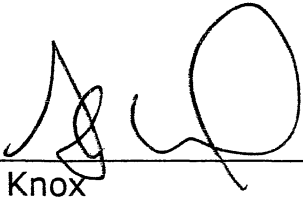
We concur in this report and recommendation.



Alan Korell
Managing Director
Engineering, Environmental, and Works



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Chief Administrative Officer

Personnel designated for continuance: Supervisor of Budgets and Financial Reporting

Attachments: 'Business Unit Summary' report for the period ending June 30, 2013

X:/FINSERV/4.Reports to Council/Projection Budgets June 30th/2013 June 30th W&S



Business Unit Summary

Budget Year: 2013

YTD End Date: June 2013

	2012 Actuals	2013 Actuals YTD	2013 Budget	2013 Year- end Projections	Variance
WATER & SEWER OPERATING BUDGET					
Sanitary Sewer System					
SANITARY SEWER DISTRIBUTION	(1,970,536)	(1,774,112)	(2,020,097)	(2,073,473)	(53,376)
SANITARY SEWER PLANT	1,970,536	1,049,543	2,020,097	2,048,382	28,285
Total:	(0)	(724,568)	(0)	(25,091)	(25,091)
Water System					
WATER DISTRIBUTION	(1,650,301)	(1,292,763)	(2,007,526)	(1,928,260)	79,267
WATER PLANT	1,650,300	974,210	2,007,526	1,927,559	(79,967)
Total:	(1)	(318,553)	0	(700)	(700)
Grand Total Water & Sewer:	(1)	(1,043,121)	0	(25,791)	(25,791) (Surplus)

AUG - 7 2013

City of North Bay
Report to Council

CLERK'S DEPT.

Report No: CORP 2013-82

Date: August 2, 2013

Originator: Jennifer McDonald

Subject: Capital Projects Status Report - June 2013

RECOMMENDATIONS:

- 1) That the Capital Projects Status Report - June 2013 Report No. CORP 2013-82 from the Chief Financial Officer be received; and,
- 2) That the 26 projects listed on **Appendix 'A'** attached to Report No. CORP 2013-82 be closed and that the estimated surplus balance of **\$506,473** be transferred as follows: **\$86,125** to the Completed Capital Works Reserve Fund, **\$42,059** to the Miscellaneous Airport Reserve Fund, **\$111,140** to the Water Capital Reserve Fund and **\$267,149** to the Sanitary Sewer Capital Reserve Fund as at June 30, 2013; and,
- 3) That the project listed on **Appendix 'B'** attached to Report No. CORP 2013-82 be closed and that the estimated surplus balance of **\$98,990** be transferred to other open capital projects as noted on Appendix 'B' as at June 30, 2013.

BACKGROUND:

On February 24, 2010, City Council passed Resolution No. 2010-121 amending Resolution No. 2001-532, authorizing the Capital Projects Status Reports to be filed on a semi-annual basis as at June 30th and December 31st of each year. Attached is the semi-annual Capital Projects Status Report as at June 30, 2013.

Detailed project statements are not enclosed in this report in order to find savings and efficiencies. If council wishes to view a project in detail, the data is available in Financial Services. As a new step senior management reviewed and discussed the entire Capital Status Report.

The Capital Works Reserve Fund balance, estimated to grow from **\$3,836,288** (as at December 31, 2012) to **\$4,334,114** by the end of this reporting period, is allocated as follows:

- Completed Capital Works Reserve Fund (#99537R), with a balance of **\$2,238,825**
- Water Capital Reserve Fund (#99522R), with a balance of **\$1,496,004**
- Sanitary Sewer Capital Reserve Fund (#99575R), with a balance of **\$599,285**

ANALYSIS:

The Summary of 'Capital Projects Status Report' to June 30, 2012 is attached.

Appendix 'A' summarizes 26 projects that are now complete and can now be closed as at June 30, 2013. In total, these projects are over funded or under spent by an estimated **\$506,473** and the recommendation is to transfer this projected balance as follows:

- **\$86,125** to the Completed Capital Works Reserve Fund (#99537R)
- **\$42,059** to the Airport Reserve Fund (#99567R)
- **\$111,140** to the Water Capital Reserve Fund (#99522R)
- **\$267,149** to the Sanitary Sewer Capital Reserve Fund (#99575R)

Appendix 'B' summarizes 1 project that is recommended to be closed with balance transferred to another open project as at June 30, 2013. This transfer represents authorizations for the same or similar on-going projects. Funds have accumulated from projects being either over funded or under spent, totaling an estimated **\$98,990**.

The closure and transfer of the above noted projects is in accordance with the policy established and with Council Resolution #2001-532 and will simplify daily management of the growing number of open projects, for both the site authorities and the Financial Services Department.

The 149 'open' projects are summarized as follows:

Funding completed to June 2013 - Column 'A'	\$ 51,082,273
Outstanding funding Pre 2013 - Column 'D'	7,368,356
Outstanding funding 2013 Approvals - Column 'E'	32,219,212
Future funding - Column 'F'	35,372,616
Other outstanding funding sources - Column 'G'	<u>25,250,933</u>
Total projected funding - Column 'H'	<u>\$151,293,390</u>
Expenditures incurred to June 2013 - Column 'B'	\$ 43,466,334
Projected future expenditures	<u>107,942,360</u>
Total projected expenditures - Column 'I'	<u>\$151,408,694</u>
Projected Surplus / (Deficit) - Column 'J'	<u>\$ (115,304)</u>

Column 'J' summarizes the projected final surplus or (deficit) for all open projects. Most open projects are expected to be completed on budget or with surplus funds available. The total current projected deficit for the 149 open projects is estimated to be **(\$115,304)**. Upon completion of the projects, a request will be made for the actual surplus or (deficit) to be transferred to or (from) the capital project reserve.

A report to council will be provided by the associated business unit for any project with a significant projected deficit.

OPTIONS:

Option #1

- 1) That the Capital Projects Status Report – June 2013 Report No. CORP 2013-82 from the Chief Financial Officer be received; and,
- 2) That the 26 projects listed on **Appendix 'A'** attached to Report No. CORP 2013-82 be closed and that the estimated surplus balance of **\$506,473** be transferred as follows: **\$86,125** to the Completed Capital Works Reserve Fund, **\$42,059** to the Miscellaneous Airport Reserve Fund, **\$111,140** to the Water Capital Reserve Fund and **\$267,149** to the Sanitary Sewer Capital Reserve Fund as at June 30, 2013; and,
- 3) That the project listed on **Appendix 'B'** attached to Report No. CORP 2013-82 be closed and that the estimated surplus balance of **\$98,990** be transferred to other open capital projects as noted on Appendix 'B' as at June 30, 2013.

Option #2

- 1) That the Capital Projects Status Report – June 2013 Report No. CORP 2013-82 from the Chief Financial Officer be received; and,
- 2) That the 26 projects listed on **Appendix 'A'** attached to Report No. CORP 2013-82 be closed and that the estimated surplus balance of **\$506,473** be used to fund similar 2013 capital projects at the discretion of the Chief Financial Officer; and,
- 3) That the project listed on **Appendix 'B'** attached to Report No. CORP 2013-82 be closed and the balance of **\$98,990** be used to fund similar 2013 capital projects at the discretion of the Chief Financial Officer.

RECOMMENDATIONS / FINANCIAL IMPLICATIONS:

In summary we are recommending that **Option #1** be accepted as follows:

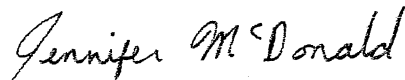
- 1) That the Capital Projects Status Report – June 2013 Report No. CORP 2013-82 from the Chief Financial Officer be received; and,
- 2) That the 26 projects listed on **Appendix 'A'** attached to Report No. CORP 2013-82 be closed and that the estimated surplus balance of **\$506,473** be transferred as follows: **\$86,125** to the Completed Capital Works Reserve Fund, **\$42,059** to the Miscellaneous Airport Reserve Fund, **\$111,140** to the Water Capital Reserve Fund and **\$267,149** to the Sanitary Sewer Capital Reserve Fund as at June 30, 2013; and,
- 3) That the project listed on **Appendix 'B'** attached to Report No. CORP 2013-82

be closed and that the estimated surplus balance of **\$98,990** be transferred to other open capital projects as noted on Appendix 'B' as at June 30, 2013.

Following the adoption in 2001 of the current capital project reporting requirements and expenditure controls, the majority of capital projects have been completed on or under budget and reserve funds with projected balances totaling **\$4,334,114** are estimated to be created by the end of this reporting period. Subject to possible reallocations, final account adjustments and/or transfers out of the reserves to other capital projects via Council approval, the aforementioned transfers are expected to result in reserve balances of **\$2,238,825** in the Completed Capital Project Reserve Fund, **\$1,496,004** in the Water Capital Reserve Fund, and **\$599,285** in the Sanitary Sewer Capital Reserve Fund. The total in these three reserve funds is deemed low but does allow the City some flexibility should additional funds be required for existing or emergency capital projects. In the past, these requirements have been deferred or funded by deferring other planned capital projects.

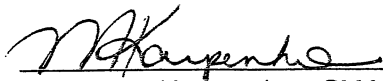
The goal in the Reserve Fund Policy is to have reserves balances directly related to capital concerns, equal to 40% of the annual Capital Funding Policy Expenditure Limit. As of June 30, 2013, the balance of total reserves dollars directly related to capital concerns is approximately 29% of the 2013 Capital Funding Policy Expenditure Limit.

Respectfully submitted,

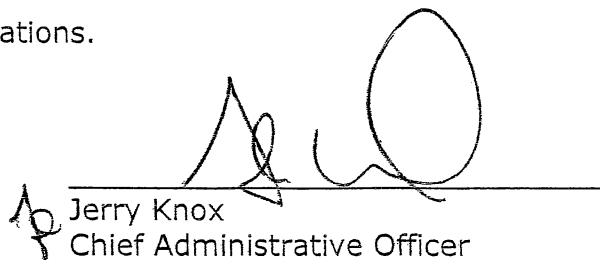


Jennifer McDonald, CMA
Financial Reports Coordinator

I concur with this report and recommendations.



Margaret Karpenko, CMA
Chief Financial Officer



Jerry Knox
Chief Administrative Officer

Personnel designated for continuance: Financial Reports Coordinator

Attachments: Summary of Capital Project Status Reports, Appendix A, Appendix B.

Copy for: Senior Management Team

W:Finserv/Capital RTC/Capital StatusJune2013

CITY OF NORTH BAY - SUMMARY OF CAPITAL PROJECT STATUS REPORTS, As At June 30, 2013

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview			
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)	
To Completed Capital Works Reserve Fund - Appendix A:												
1	2616RD	MCKEOWN AVE GORMANVILLE TO ALGONQUIN	\$6,314,064	(\$6,210,773)	\$103,291					\$6,314,064	(\$6,210,773)	\$103,291
2	2825RD ST	PEARCE/AIRPORT TO FRANCIS TRAFFIC SIGNALS	\$957,144	(\$792,951)	\$164,193				\$42,856	\$1,000,000	(\$792,951)	\$207,049
3	2960GG	SYSTEM TECH PROGRAM 2009	\$930,532	(\$799,739)	\$130,793					\$930,532	(\$799,739)	\$130,793
4	3008PK RD-ST	NB HERITAGE PARKLAND DEVELOPMENT & PARKING	\$6,624,013	(\$7,886,109)	(\$1,262,096)				\$775,987	\$7,400,000	(\$7,886,109)	(\$486,109)
5	3027GG	SYSTEM TECH PROGRAM 2010	\$371,934	(\$511,308)	(\$139,374)	\$139,374				\$511,308	(\$511,308)	\$0
6	3111FD	FIRE DEPARTMENT REPLACEMENT OF EMERGENCY GENERATOR	\$120,000	(\$88,482)	\$31,518					\$120,000	(\$88,482)	\$31,518
7	3114PR	FACILITIES LONG TERM NEEDS STUDY	\$115,519	(\$114,138)	\$1,381				\$4,301	\$119,820	(\$114,138)	\$5,682
8	3304RD	EXTENSION OF SANITARY SEWER TO PINWOOD PARK DR AREA	\$0	(\$50,610)	(\$50,610)					\$0	\$0	\$0
9	3306GD	MARSH DRIVE LEACHATE PUMPING STATION	\$0	(\$4,264)	(\$4,264)		\$85,000			\$85,000	(\$78,799)	\$6,201
10	3322SL	STREET LIGHTING UPGRADES	\$0	(\$644)	(\$644)					\$0	\$0	\$0
11	6034GG	CITY HALL BUILDING REHAB 2011	\$125,580	(\$33,366)	\$92,214					\$125,580	(\$125,580)	\$0
12	6035GG	SYSTEMS TECHNOLOGY PROGRAM 2011	\$480,000	(\$416,468)	\$63,532					\$480,000	(\$416,468)	\$63,532
13	6069RF	RECREATION FACILITIES REHAB & DEVELOPMENT 2012	\$300,000	(\$296,921)	\$3,079					\$300,000	(\$296,921)	\$3,079
14	6073PR	CENTRAL CITY REHAB 2012	\$95,000	(\$86,070)	\$8,930					\$95,000	(\$86,070)	\$8,930
15	6074PR	CITY HALL GROUNDS REHAB 2012	\$91,000	(\$81,456)	\$9,544					\$91,000	(\$81,456)	\$9,544
16	6088LB	NORTH BAY PUBLIC LIBRARY 2012	\$211,254	(\$340,592)	(\$129,338)	\$129,338				\$340,592	(\$340,592)	\$0
17	6136CA	NORTH BAY MATTAWA CONSERVATION AUTHORITY 2013	\$0	(\$544,736)	(\$544,736)		\$552,880			\$552,880	(\$550,265)	\$2,615
Total Transfer To/(From) Completed Capital Works Reserve Fund (Reserve #99537R):											\$86,125	
To Airport Reserve Fund - Appendix A Continue:												
18	6080AT	NORTH BAY JACK GARLAND AIRPORT 2012	\$300,000	(\$257,941)	\$42,059					\$300,000	(\$257,941)	\$42,059
Total Transfer To/(From) Airport Reserve Fund (Reserve #99567R):											\$42,059	

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview		
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)
To Water Capital Works Reserve Fund - Appendix A Continue:											
19	2825WS PEARCE/AIRPORT TO FRANCIS TRAFFIC SIGNALS	\$375,000	(\$317,682)	\$57,318					\$375,000	(\$317,682)	\$57,318
20	3027WS SYSTEM TECH PROGRAM 2010	\$45,000	(\$45,000)	\$0					\$45,000	(\$45,000)	\$0
21	6035WS SYSTEMS TECHNOLOGY PROGRAM 2011	\$47,000	(\$963)	\$46,037					\$47,000	(\$963)	\$46,037
22	6091WS HYDRANT & VALVE REHAB 2012	\$127,683	(\$147,538)	(\$19,855)	\$19,855				\$147,538	(\$147,538)	\$0
23	6093WS FLUSH WATERMAINS 2012	\$173,180	(\$270,202)	(\$97,022)	\$100,000				\$273,180	(\$270,202)	\$2,978
24	6095WS WATERMAIN REPLACE/REAMING/RELIGNING 2012	\$130,923	(\$196,116)	(\$65,193)	\$70,000				\$200,923	(\$196,116)	\$4,807
Total Transfer To/(From) Water Completed Capital Works Reserve Fund (Reserve #99522R):											\$111,140

To Sanitary Sewer Capital Works Reserve Fund - Appendix A Continue:											
25	2825SS PEARCE/AIRPORT TO FRANCIS TRAFFIC SIGNALS	\$375,000	(\$107,851)	\$267,149					\$375,000	(\$107,851)	\$267,149
26	3027SS SYSTEM TECH PROGRAM 2010	\$45,000	(\$45,000)	\$0					\$45,000	(\$45,000)	\$0
Total Transfer To/(From) Sewer Completed Capital Works Reserve Fund (Reserve #99575R):											\$267,149

Projects to be Closed and Transferred to Other Open Projects - Appendix B:											
1	3203RD TRAFFIC SIGNALIZED PEDESTRIAN CROSSINGS- VARIOUS LOCATIONS	\$100,000	(\$1,010)	\$98,990					\$100,000	(\$1,010)	\$98,990
Total Transfer To/(From) other Capital Projects:											\$98,990

Open On-Going Projects - Appendix C:											
1	2699GG ADMINISTRATIVE & OVERHEAD	\$2,527,451	(\$2,551,792)	(\$24,341)				\$314,181	\$2,841,632	(\$2,841,632)	\$0
2	2803WS CEDAR HEIGHTS: PHASE 1 - BPS & MAIN	\$2,100,000	(\$2,358,145)	(\$258,145)	\$1,200,000	\$3,000,000	\$5,800,000		\$12,100,000	(\$12,100,000)	\$0
3	2814WS WATER METER STRATEGY IMPLEMENTATION	\$2,537,685	(\$506,118)	\$2,031,567				\$4,604,652	\$7,142,337	(\$7,142,337)	\$0
4	2916GD LEACHATE MANAGEMENT-CELL 6 & 7-9 NEW METHANE WELLS	\$1,600,000	(\$1,508,475)	\$91,525					\$1,600,000	(\$1,600,000)	\$0
5	2919RD PEARCE (FRANCIS-GREENHILL) Phase II	\$120,500	(\$80,223)	\$40,277			\$1,600,000	(\$20,500)	\$1,700,000	(\$1,700,000)	\$0
6	2919WS PEARCE (FRANCIS-GREENHILL)	\$200,000	(\$44,227)	\$155,773			\$1,100,000		\$1,300,000	(\$1,300,000)	\$0
7	2934ST CHIPPEWA CREEK/AIRPORT HEIGHTS STORMWATER RETENTION	\$100,000	(\$116,260)	(\$16,260)			\$250,000	\$250,000	\$600,000	(\$600,000)	\$0
8	2937WS ASSET MANAGEMENT 2009	\$750,000	(\$477,413)	\$272,587					\$750,000	(\$750,000)	\$0
9	3001RD LAKESHORE BRIDGE-LAVASE RIVER-STUDY & REPAIRS	\$330,000	(\$762,794)	(\$432,794)	\$1,936,667				\$2,266,667	(\$2,266,667)	\$0
10	3002RD HAMMOND & STANLEY ST. BRIDGES - EA AND REMOVAL	\$50,000	(\$37,098)	\$12,902			\$200,000		\$250,000	(\$250,000)	\$0
11	3004RD STREET RECON - MAIN/SEYMOUR AT THE HIGHWAY	\$300,000	(\$393,809)	(\$93,809)				\$136,203	\$436,203	(\$436,203)	\$0
12	3005RD STREET RECON - JANE ST	\$180,000	(\$101,758)	\$78,242					\$180,000	(\$180,000)	\$0
13	3005WS STREET RECON - JANE ST	\$180,000	(\$80,462)	\$99,538					\$180,000	(\$180,000)	\$0
14	3013SL STREET LIGHTING UPGRADES	\$2,421,296	(\$2,460,308)	(\$39,012)		\$500,000			\$2,921,296	(\$2,921,296)	\$0

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview		
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)
15	3014WS-SS DESIGN WORK ON-GOING 2010	\$791,834	(\$512,609)	\$279,225					\$791,834	(\$791,834)	\$0
16	3015WS-SS CITY SHARE DEV COST 2010	\$338,539	(\$290,111)	\$48,428					\$338,539	(\$338,539)	\$0
17	3061SS MAIN ST. (GORMANVILLE TO MEMORIAL DR.)	\$100,000	(\$8,227)	\$91,773			\$5,000,000		\$5,100,000	(\$5,100,000)	\$0
18	3063WS-SS SKI CLUB ROAD (LAKESIDE DR. TO JOHNSTON RD.)	\$2,831,775	(\$1,540,605)	\$1,291,170	\$1,468,225				\$4,300,000	(\$4,300,000)	\$0
19	3064WS WATERMAIN REPLACEMENT - LAKESHORE DR. (PHASE I)	\$200,000	(\$128,060)	\$71,940					\$200,000	(\$200,000)	\$0
20	3069WS DRINKING WATER QUALITY (HANSEN)	\$582,854	(\$468,580)	\$114,274					\$582,854	(\$582,854)	\$0
21	3070SS SS INFILTRATION REDUCTION/ FLOW MONITORING PROGRAM (Phase I)	\$600,000	(\$527,715)	\$72,285					\$600,000	(\$600,000)	\$0
22	3102RD FACILITIES MANAGEMENT - ROADS	\$120,717	(\$71,198)	\$49,519			\$79,283		\$200,000	(\$200,000)	\$0
23	3104RD-ST FERGUSON ST. (MCINTYRE TO CHIPPEWA)	\$600,000	(\$685,064)	(\$85,064)	\$1,200,000	\$3,400,000	\$1,700,000		\$6,900,000	(\$6,900,000)	\$0
24	3104WS FERGUSON ST. (MCINTYRE TO CHIPPEWA)	\$900,000	(\$246,962)	\$653,038	\$800,000	\$1,700,000			\$3,400,000	(\$3,400,000)	\$0
25	3105RD-ST MAIN ST (SHERBROOKE TO OVERPASS)	\$2,700,000	(\$3,265,325)	(\$565,325)					\$2,700,000	(\$2,807,761)	(\$107,761)
26	3105WS MAIN ST (SHERBROOKE TO OVERPASS)	\$2,145,580	(\$1,881,560)	\$264,020					\$2,145,580	(\$2,153,124)	(\$7,544)
27	3108GD LANDFILL SITE (MERRICK) - LEACHATE TREATMENT	\$1,069,817	(\$862,860)	\$206,957	\$930,183	\$3,000,000			\$5,000,000	(\$5,000,000)	\$0
28	3110ST SKI CLUB ROAD STORM SEWER	\$0	\$0	\$0		\$500,000			\$500,000	(\$500,000)	\$0
29	3112AT AIRPORT IMPROVEMENT	\$0	\$0	\$0	\$500,000		\$500,000	\$1,000,000	\$2,000,000	(\$2,000,000)	\$0
30	3113GG CITY-WIDE RADIO SYSTEM REPLACEMENT	\$813,375	(\$606,967)	\$206,408					\$813,375	(\$813,375)	\$0
31	3116SS PREMIER PUMPING STATION (SEWER BACK-UP PREVENTION)	\$2,100,000	(\$2,023,361)	\$76,639					\$2,100,000	(\$2,100,000)	\$0
32	3117SS SANITARY SEWER REHAB PROGRAM 2011	\$600,000	(\$175,230)	\$424,770					\$600,000	(\$600,000)	\$0
33	3201RD-ST AIRPORT INDUSTRIAL LAND SERVICING	\$2,535,758	(\$2,454,732)	\$81,026				\$264,242	\$2,800,000	(\$2,800,000)	\$0
34	3201WS-SS AIRPORT INDUSTRIAL LAND SERVICING	\$2,995,294	(\$3,100,758)	(\$105,464)	\$168,948			\$35,758	\$3,200,000	(\$3,200,000)	\$0
35	3204PR SKATE PARK DEVELOPMENT	\$0	\$0	\$0			\$100,000	\$100,000	\$200,000	(\$200,000)	\$0
36	3205GG INTEGRATED SOFTWARE SOLUTION	\$0	(\$205)	(\$205)		\$50,000	\$1,950,000		\$2,000,000	(\$2,000,000)	\$0
37	3208WS WATERMAIN REPLACEMENT LAKESHORE	\$200,000	(\$8,336)	\$191,664					\$200,000	(\$200,000)	\$0
38	3209RD TRAFFIC COUNT DATA/ TRAFFIC NEEDS STUDY	\$0	\$0	\$0		\$100,000			\$100,000	(\$100,000)	\$0
39	3215GG CORPORATE SECURITY STUDY	\$50,000	(\$777)	\$49,223					\$50,000	(\$50,000)	\$0
40	3217SL MCKEOWN STREET LIGHTS	\$40,000	\$0	\$40,000					\$40,000	(\$40,000)	\$0
41	3221RD ASSET MANAGEMENT PROGRAM 2012	\$200,000	(\$135,287)	\$64,713					\$200,000	(\$200,000)	\$0
42	3222PK INFORMATION CENTER PARKING LOT RECONSTRUCT	\$57,000	(\$294,413)	(\$237,413)				\$239,506	\$296,506	(\$296,506)	\$0

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview		
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)
43	3300RD JOHN ST - (JOHN ST. BRIDGE)	\$565,000	(\$423,149)	\$141,851			\$3,000,000		\$3,565,000	(\$3,565,000)	\$0
44	3304SS EXTENSION OF SANITARY SEWER TO PINWOOD PARK DR. AREA	\$2,537,513	(\$889,285)	\$1,648,228	\$341,667	\$200,000		\$2,920,820	\$6,000,000	(\$6,000,000)	\$0
45	3307SS WWTP - RETURN SLUDGE PUMPS AND CONTROLS - REPLACEMENT	\$0	(\$13,735)	(\$13,735)		\$75,000	\$50,000		\$125,000	(\$125,000)	\$0
46	3308SS WWTP - ELECTRICAL UPGRADES	\$0	(\$1,156)	(\$1,156)		\$175,000	\$750,000		\$925,000	(\$925,000)	\$0
47	3309SS WWTP - RAW SEWAGE PUMPING STATION	\$0	(\$257)	(\$257)		\$225,000	\$1,025,000		\$1,250,000	(\$1,250,000)	\$0
48	3310SS WWTP - UPGRADE AERATION SYSTEM	\$0	(\$1,528)	(\$1,528)		\$100,000	\$450,000		\$550,000	(\$550,000)	\$0
49	3311SS WWTP - METHANE GAS SYSTEM UPGRADES	\$0	(\$4,480)	(\$4,480)		\$75,000	\$75,000		\$150,000	(\$150,000)	\$0
50	3312SS WWTP - REDUNDANT TRANSFORMER SWITCH GEAR AND FEEDS	\$0	\$0	\$0		\$50,000	\$200,000		\$250,000	(\$250,000)	\$0
51	3313SS WWTP - MAJOR VALVE REPLACEMENT PROGRAM	\$0	(\$6,371)	(\$6,371)		\$30,000	\$140,000		\$170,000	(\$170,000)	\$0
52	3314SS WWTP - STRUCTURAL REPAIRS	\$0	\$0	\$0		\$50,000	\$1,200,000		\$1,250,000	(\$1,250,000)	\$0
53	3315SS WWTP - ASTHETICS, FENCING, BRICK VENEER	\$0	\$0	\$0		\$15,000	\$20,000		\$35,000	(\$35,000)	\$0
54	3316SS WWTP - BOILER ROOM UPGRADES	\$0	(\$2,048)	(\$2,048)		\$100,000	\$500,000		\$600,000	(\$600,000)	\$0
55	3317SS WWTP - BACKUP GENERATOR	\$0	\$0	\$0		\$550,000	\$1,250,000	\$200,000	\$2,000,000	(\$2,000,000)	\$0
56	3318SS MARSHALL - SEWAGE LIFT STATION	\$0	(\$5,937)	(\$5,937)		\$200,000			\$200,000	(\$200,000)	\$0
57	3319WS ELLENDALE UPGRADES AS PER CONDITION ASSESSMENT	\$0	\$0	\$0		\$150,000			\$150,000	(\$150,000)	\$0
58	3320GG SAN STORAGE MIRROR	\$0	\$0	\$0		\$110,250			\$110,250	(\$110,250)	\$0
59	3321GG CORPORATE DOCUMENT MANAGEMENT SYSTEM	\$0	\$0	\$0		\$26,750		\$250,000	\$276,750	(\$276,750)	\$0
60	3323GG CUSTOMER SERVICE RENOVATIONS	\$55,000	(\$7,676)	\$47,324					\$55,000	(\$55,000)	\$0
61	3402RD AIRPORT RD RESURFACING PROGRAM (O'BRIEN TO CARMICHAEL)	\$750,000	(\$941,330)	(\$191,330)		\$750,000			\$1,500,000	(\$1,500,000)	\$0
62	3406SS SANITARY SEWER UPSIZE - GERTRUDE/ WHITNEY	\$0	\$0	\$0		\$75,000	\$3,800,000		\$3,875,000	(\$3,875,000)	\$0
63	3513SS WWTP - GRIT REMOVAL AT FRONT END	\$0	(\$15,575)	(\$15,575)		\$3,000,000	\$3,000,000		\$6,000,000	(\$6,000,000)	\$0
64	3602RD COLLEGE DR. - PATHWAY FROM HOSPITAL TO UNIVERSITY	\$0	(\$137,364)	(\$137,364)	\$133,333		\$233,333	\$365,657	\$732,323	(\$732,323)	\$0
65	4001SS SEWAGE TREATMENT PLANT REHAB	\$420,000	(\$109,311)	\$310,689		\$200,000	\$600,000		\$1,220,000	(\$1,220,000)	\$0
66	6012RD DOWNTOWN ROADS MAINTENANCE 2011	\$77,000	(\$3,533)	\$73,467					\$77,000	(\$77,000)	\$0
67	6027PR TRAIL & SUPPORTING HARD SURFACES REHAB 2011	\$165,000	(\$66,568)	\$98,432					\$165,000	(\$165,000)	\$0
68	6049RD CITY SHARE OF NEW DEVELOPMENT COSTS 2012	\$171,048	(\$256,012)	(\$84,964)	\$95,000				\$266,048	(\$266,048)	\$0

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview		
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)
69	6049WS CITY SHARE OF NEW DEVELOPMENT COSTS 2012	\$254,554	(\$41,704)	\$212,850					\$254,554	(\$254,554)	\$0
70	6050FL VEHICLE & EQUIPMENT REPLACEMENT 2012	\$604,478	(\$875,626)	(\$271,148)	\$850,000				\$1,454,478	(\$1,454,478)	\$0
71	6050WS-SS VEHICLE & EQUIPMENT REPLACEMENT 2012	\$1,417,338	(\$905,127)	\$512,211					\$1,417,338	(\$1,417,338)	\$0
72	6053RD RESIDENTIAL STREET REHAB 2012	\$249,610	(\$177,793)	\$71,817					\$249,610	(\$249,610)	\$0
73	6053WS-SS RESIDENTIAL STREET REHAB 2012	\$266,000	(\$205,476)	\$60,524					\$266,000	(\$266,000)	\$0
74	6057SL TRAFFIC CONTROL SIGNAL UPGRADE 2012	\$432,509	(\$353,805)	\$78,704					\$432,509	(\$432,509)	\$0
75	6058RD SIDEWALK REPLACEMENT PROGRAM 2012	\$160,000	(\$113,769)	\$46,231					\$160,000	(\$160,000)	\$0
76	6059RD BRIDGE REHAB 2012	\$107,183	(\$48,498)	\$58,685					\$107,183	(\$107,183)	\$0
77	6062FD FIRE FACILITIES MANAGEMENT PROGRAM 2013	\$0	(\$7,716)	(\$7,716)		\$55,000			\$55,000	(\$55,000)	\$0
78	6063FD FIRE VEHICLE & EQUIPMENT REPLACEMENT 2012	\$763,886	(\$154,486)	\$609,400					\$763,886	(\$763,886)	\$0
79	6065RF MEMORIAL GARDENS REHAB PROGRAM 2012	\$90,000	(\$86,447)	\$3,553	\$210,000				\$300,000	(\$300,000)	\$0
80	6066RF PALANGIO/WEST FERRIS REHAB 2012	\$400,000	(\$323,303)	\$76,697			\$15,000		\$415,000	(\$415,000)	\$0
81	6067MR KINGS LANDING & MARINA REHAB PROGRAM 2012	\$233,222	(\$200,672)	\$32,550	\$50,000		\$75,000		\$358,222	(\$358,222)	\$0
82	6068PR PARKS BUILDING REHAB 2012	\$1,300,000	(\$1,046,984)	\$253,016					\$1,300,000	(\$1,300,000)	\$0
83	6070PR SPORTSFIELD COMPLEX DEVELOPMENT & REHAB 2012	\$313,376	(\$150,000)	\$0					\$313,375	(\$313,375)	\$0
84	6071PR PARK & PLAYGROUND REHAB 2012	\$100,000	(\$108,569)	(\$8,569)	\$117,000				\$217,000	(\$217,000)	\$0
85	6076PR TRAIL & SUPPORTING HARD SURFACES REHAB 2012	\$157,151	(\$164,717)	(\$7,566)	\$40,000				\$197,151	(\$197,151)	\$0
86	6077PR PARKS VEHICLE & EQUIPMENT REPLACEMENT 2012	\$184,000	(\$155,721)	\$28,279	\$100,000				\$284,000	(\$284,000)	\$0
87	6079PK PARKING LOT MAINTENANCE & IMPROVEMENT 2012	\$800,000	(\$410,134)	\$389,866					\$800,000	(\$800,000)	\$0
88	6081TR TRANSIT BUILDING CAPITAL PROGRAM 2012	\$39,627	(\$5,450)	\$34,177					\$39,627	(\$39,627)	\$0
89	6083GG CITY HALL BUILDING REHAB 2012	\$145,476	(\$151,029)	(\$5,553)			\$92,214		\$237,690	(\$237,690)	\$0
90	6084GG SYSTEMS TECHNOLOGY PROGRAM 2012	\$300,000	(\$283,463)	\$16,537	\$203,000				\$503,000	(\$503,000)	\$0
91	6084WS SYSTEMS TECHNOLOGY PROGRAM 2012	\$40,000	(\$970)	\$39,030	\$56,000				\$96,000	(\$96,000)	\$0
92	6087PD NORTH BAY POLICE SERVICES 2012	\$510,065	(\$400,742)	\$109,323					\$510,065	(\$510,065)	\$0
93	6089SS DIGESTER & GRIT REMOVAL 2012	\$323,442	(\$3,675)	\$319,767	\$38,000				\$361,442	(\$361,442)	\$0
94	6094WS WATER PLANT MAINTENANCE 2012	\$738,625	(\$601,590)	\$137,035					\$738,625	(\$738,625)	\$0
95	6097RD DESIGN WORK NEXT YEAR'S PROJECTS 2012	\$71,181	(\$54,889)	\$16,292					\$71,181	(\$71,181)	\$0

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview		
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)
96	6097WS SS DESIGN WORK NEXT YEAR'S PROJECTS 2012	\$163,609	(\$18,181)	\$145,428	\$32,000				\$195,609	(\$195,609)	\$0
97	6098PR TOURIST INFORMATION CENTRE & DIONNE HOME	\$35,000	(\$25,302)	\$9,698	\$35,000				\$70,000	(\$70,000)	\$0
98	6099RD CITY SHARE OF NEW DEVELOPMENT COSTS 2013	\$0	(\$344)	(\$344)		\$215,000			\$215,000	(\$215,000)	\$0
99	6099WS CITY SHARE OF NEW DEVELOPMENT COSTS 2014	\$0	(\$10,664)	(\$10,664)		\$160,000			\$160,000	(\$160,000)	\$0
100	6100FL VEHICLE & EQUIPMENT REPLACEMENT 2013	\$0	\$0	\$0		\$1,000,000			\$1,000,000	(\$1,000,000)	\$0
101	6100WS SS VEHICLE & EQUIPMENT REPLACEMENT 2013	\$0	\$0	\$0		\$800,000			\$800,000	(\$800,000)	\$0
102	6101RD ASPHALT RESURFACING PROGRAM 2013	\$0	(\$343,311)	(\$343,311)		\$2,300,000			\$2,300,000	(\$2,300,000)	\$0
103	6101WS SS ASPHALT RESURFACING PROGRAM 2013	\$100,907	(\$82,133)	\$18,774		\$218,000			\$318,907	(\$318,907)	\$0
104	6102RD ASPHALT SHEETING PROGRAM 2013	\$0	\$0	\$0		\$109,000			\$109,000	(\$109,000)	\$0
105	6103RD RESIDENTIAL STREET REHAB 2013	\$0	\$0	\$0		\$274,000			\$274,000	(\$274,000)	\$0
106	6103WS SS RESIDENTIAL STREET REHAB 2013	\$0	(\$106,350)	(\$106,350)		\$274,000			\$274,000	(\$274,000)	\$0
107	6104RD PEDESTRIAN SAFETY PROGRAM 2013	\$0	\$0	\$0		\$109,000			\$109,000	(\$109,000)	\$0
108	6105RD ROAD CULVERT REPLACE/REHAB 2013	\$0	\$0	\$0		\$165,000			\$165,000	(\$165,000)	\$0
109	6106RD RURAL ROAD REHAB PROGRAM 2013	\$0	(\$2,628)	(\$2,628)		\$600,000			\$600,000	(\$600,000)	\$0
110	6107SL TRAFFIC CONTROL SIGNAL UPGRADE 2013	\$0	(\$7,224)	(\$7,224)		\$165,000			\$165,000	(\$165,000)	\$0
111	6108RD SIDEWALK REPLACEMENT PROGRAM 2013	\$0	\$0	\$0		\$165,000			\$165,000	(\$165,000)	\$0
112	6109RD BRIDGE REHAB 2013	\$0	(\$2,250)	(\$2,250)		\$109,000			\$109,000	(\$109,000)	\$0
113	6110RD DOWNTOWN ROADS MAINTENANCE 2013	\$0	\$0	\$0		\$81,000			\$81,000	(\$81,000)	\$0
114	6113FD FIRE VEHICLE & EQUIPMENT REPLACEMENT 2013	\$0	(\$161,634)	(\$161,634)		\$515,000			\$515,000	(\$515,000)	\$0
115	6114PK PARKING VEHICLE & EQUIPMENT PROGRAM 2013	\$0	(\$22,481)	(\$22,481)		\$100,000			\$100,000	(\$100,000)	\$0
116	6115RF MEMORIAL GARDENS 2013 EXPANSION COMMITMENT	\$0	(\$1,424,152)	(\$1,424,152)		\$300,000	\$3,600,000	\$8,100,000	\$12,000,000	(\$12,000,000)	\$0
117	6116RF PALANGIO/WEST FERRIS REHAB 2013	\$0	\$0	\$0		\$350,000			\$350,000	(\$350,000)	\$0
118	6117MR KINGS LANDING & MARINA REHAB PROGRAM 2013	\$0	(\$34,842)	(\$34,842)		\$150,000			\$150,000	(\$150,000)	\$0
119	6118PR PARKS BUILDING REHAB 2013	\$0	\$0	\$0		\$305,000			\$305,000	(\$305,000)	\$0
120	6119RF RECREATION FACILITIES REHAB & DEVELOPMENT 2013	\$0	(\$28,131)	(\$28,131)		\$345,000			\$345,000	(\$345,000)	\$0
121	6120PR SPORTSFIELD COMPLEX DEVELOPMENT & REHAB 2013	\$0	(\$10,833)	(\$10,833)		\$60,000			\$60,000	(\$60,000)	\$0
122	6121PR PARK & PLAYGROUND REHAB 2013	\$5,132	(\$4,353)	\$779		\$224,000			\$229,132	(\$229,132)	\$0

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview		
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)
123	6122PR WATERFRONT REHAB PROGRAM 2013	\$0	\$0	\$0		\$54,000			\$54,000	(\$54,000)	\$0
124	6123PR CENTRAL CITY REHAB PROGRAM 2013	\$0	\$0	\$0		\$64,000			\$64,000	(\$64,000)	\$0
125	6124PR CITY HALL GROUNDS REHAB PROGRAM 2013	\$0	\$0	\$0		\$64,000			\$64,000	(\$64,000)	\$0
126	6126PR TRAIL & SUPPORTING HARD SURFACES REHAB 2013	\$0	(\$215)	(\$215)		\$195,000			\$195,000	(\$195,000)	\$0
127	6127PR PARKS VEHICLE & EQUIPMENT REPLACEMENT 2013	\$0	(\$20,450)	(\$20,450)		\$262,000			\$262,000	(\$262,000)	\$0
128	6128PR AQUATIC CENTRE REHAB PROGRAM 2013	\$866	(\$45,216)	(\$44,350)		\$65,000			\$65,866	(\$65,866)	\$0
129	6129PK PARKING LOT MAINTENANCE & IMPROVEMENT 2013	\$0	\$0	\$0		\$20,000			\$20,000	(\$20,000)	\$0
130	6130AT NORTH BAY JACK GARLAND AIRPORT 2013	\$0	(\$91,935)	(\$91,935)		\$326,550			\$326,550	(\$326,550)	\$0
131	6131TR TRANSIT BUILDING CAPITAL PROGRAM 2013	\$0	\$0	\$0		\$26,250			\$26,250	(\$26,250)	\$0
132	6132TR TRANSIT COACH REPLACE PROGRAM 2013	\$0	\$0	\$0		\$762,300		\$508,200	\$1,270,500	(\$1,270,500)	\$0
133	6133GG CITY HALL BUILDING REHAB 2013	\$0	\$0	\$0		\$87,000			\$87,000	(\$87,000)	\$0
134	6134GG SYSTEMS TECHNOLOGY PROGRAM 2013	\$65,000	(\$2,823)	\$62,177		\$294,250			\$359,250	(\$359,250)	\$0
135	6134WS SYSTEMS TECHNOLOGY PROGRAM 2013	\$0	\$0	\$0		\$99,000			\$99,000	(\$99,000)	\$0
136	6135OC CAPITOL CENTRE 2013	\$0	\$0	\$0		\$179,000			\$179,000	(\$179,000)	\$0
137	6137PD NORTH BAY POLICE SERVICES 2013	\$0	(\$150,909)	(\$150,909)		\$347,795			\$347,795	(\$347,795)	\$0
138	6138LB NORTH BAY PUBLIC LIBRARY 2013	\$0	(\$27,469)	(\$27,469)		\$260,400			\$260,400	(\$260,400)	\$0
139	6139SS DIGESTER & GRIT REMOVAL 2013	\$0	(\$643)	(\$643)		\$81,000			\$81,000	(\$81,000)	\$0
140	6140SS SEWAGE PLANT & PUMP STATION 2013	\$0	(\$12,884)	(\$12,884)		\$75,000			\$75,000	(\$75,000)	\$0
141	6141WS HYDRANT & VALVE REHAB 2013	\$0	(\$41,576)	(\$41,576)		\$165,000			\$165,000	(\$165,000)	\$0
142	6142WS SS WATER & SEWER REHAB 2013	\$0	(\$39,386)	(\$39,386)		\$109,000			\$109,000	(\$109,000)	\$0
143	6143WS FLUSH WATERMAINS 2013	\$0	(\$39,560)	(\$39,560)		\$218,000			\$218,000	(\$218,000)	\$0
144	6144WS WATER PLANT MAINTENANCE 2013	\$0	\$0	\$0		\$274,000			\$274,000	(\$274,000)	\$0
145	6145WS WATERMAIN REPLACE/REAM/RELINING 2013	\$0	\$0	\$0		\$165,000			\$165,000	(\$165,000)	\$0
146	6146WS WATERMAIN LOOPING	\$0	\$0	\$0		\$109,000			\$109,000	(\$109,000)	\$0
147	6147RD DESIGN WORK NEXT YEAR'S PROJECTS 2013	\$0	(\$14,240)	(\$14,240)		\$56,000			\$56,000	(\$56,000)	\$0

Pro#	Description	Current Activity			Future Funding Sources				Projected Overview		
		Completed Funding	Completed Expenditures	Current Balance	Approved Funding Pre-2013	Approved Funding 2013	Future Funding Authority	Other Funding Sources	Projected Total Funding	Projected Total Expenditures	Projected Surplus/ (Deficit)
148 6147WS SS	DESIGN WORK NEXT YEAR'S PROJECTS 2013	\$0	\$0	\$0		\$109,000			\$109,000	(\$109,000)	\$0
149 6148PR	TOURIST INFORMATION CENTRE & DIONNE HOME REHAB 2013	\$0	(\$8,719)	(\$8,719)		\$60,000			\$60,000	(\$60,000)	\$0
Open Project Totals		\$51,082,273	(\$43,466,334)	\$7,452,563	\$7,368,356	\$32,219,212	\$35,372,616	\$25,250,933	\$151,293,390	(\$151,408,694)	(\$115,304)
TOTAL OF ALL PROJECTS		\$69,537,099	(\$63,114,263)	\$6,259,460	\$7,826,923	\$32,857,092	\$35,372,616	\$26,074,077	\$171,667,807	(\$171,177,648)	\$490,159

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Total Unfunded Commitments **\$40,684,015**

2013 Funding yet to be allocated (\$33,842,902)
 2012 Debt not issued and allowed to be carried forward (\$2,200,000)
Adjusted Unfunded Commitments Balance **\$4,641,113**

Note: Recent changes to the funding policy have been made as an initial step towards reducing the Adjusted Unfunded Commitments Balance over a 10 year period.



APPENDIX A

PROJECTS TO BE CLOSED

As At June 30, 2013

SUMMARY

Project Number	Project Description	Estimated Surplus or (Deficit)
2616RD	McKEOWN AVE.GORMANVILLE TO ALGONQUIN	\$103,291
2825RD-ST	PEARCE/AIRPORT TO FRANCIS TRAFFIC SIGNALS	\$207,049
2960GG	SYSTEM TECH PROGRAM 2009	\$130,793
3008PK-RD-S	NB HERITAGE PARKLAND DEVELOPMENT & PARKING	(\$486,109)
3027GG	SYSTEM TECH PROGRAM 2010	\$0
3111FD	FIRE DEPARTMENT REPLACEMENT OF EMERGENCY GENERATOR	\$31,518
3114PR	FACILITIES LONG-TERM NEEDS STUDY	\$5,682
3304RD	EXTENSION OF SANITARY SEWER TO PINWOOD PARK DR. AREA	\$0
3306GD	MARSH DRIVE LEACHATE PUMPING STATION	\$6,201
3322SL	STREET LIGHTING UPGRADES	\$0
6034GG	CITY HALL BUILDING REHAB 2011	\$0
6035GG	SYSTEMS TECHNOLOGY PROGRAM 2011	\$63,532
6069RF	RECREATION FACILITIES REHAB & DEVELOPMENT 2012	\$3,079
6073PR	CENTRAL CITY REHAB 2012	\$8,930
6074PR	CITY HALL GROUNDS REHAB 2012	\$9,544
6088LB	NORTH BAY PUBLIC LIBRARY 2012	\$0
6136CA	NORTH BAY MATTAWA CONSERVATION AUTHORITY 2013	\$2,615
Transfer to/(from) Completed Capital Works Reserve (Reserve #99537R)		\$86,125
6080AT	NORTH BAY JACK GARLAND AIRPORT 2012	\$42,059
Transfer to/(from) Airport Reserve (Reserve #99567R)		\$42,059
2825WS	PEARCE/AIRPORT TO FRANCIS TRAFFIC SIGNALS	\$57,318
3027WS	SYSTEM TECH PROGRAM 2010	\$0
6035WS	SYSTEMS TECHNOLOGY PROGRAM 2011	\$46,037
6091WS	HYDRANT & VALVE REHAB 2012	\$0
6093WS	FLUSH WATERMAINS 2012	\$2,978
6095WS	WATERMAIN REPLACE/REAMING/RELIGNING 2012	\$4,807
Transfer to/(from) Water Capital Works Reserve (Reserve #99522R)		\$111,140
2825SS	PEARCE/AIRPORT TO FRANCIS TRAFFIC SIGNALS	\$267,149
3027SS	SYSTEM TECH PROGRAM 2010	\$0
Transfer to/(from) Sewer Capital Works Reserve (Reserve #99575R)		\$267,149
TOTAL Projects To Be Closed - Total Surplus/(Deficit)		\$506,473



APPENDIX B

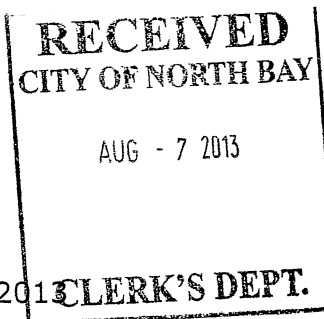
PROJECTS TO BE CLOSED AND TRANSFERRED TO OTHER OPEN PROJECTS

As At June 30, 2013

SUMMARY

Project Number	Project Description	Estimated Surplus or (Deficit)
3203RD	TRAFFIC SIGNALIZED PEDESTRIAN CROSSINGS-VARIOUS LOCATIONS - Recommend to be closed to Project #3602RD - COLLEGE DR. - PATHWAY HOSPITAL TO UNIVERSITY	\$98,990
Total to be Closed & Transferred to Other Open Capital Projects		<u>\$98,990</u>

City of North Bay
Report to Council



Report No: CORP 2013- 83

Date: August 6, 2013

Originator: Margaret Karpenko
Chief Financial Officer / Treasurer

Subject: 2014 Operating Budget Timelines and Process

RECOMMENDATIONS:

That the 2014 Operating Budget Timelines be received and referred to General Government Committee and;

That and Operating Budget Public Meeting for input on the Operating Budget be set for October 15th, 2013

BACKGROUND:

The 2014 budget process will be similar to last year with some minor adjustments to improve efficiencies in the process. The key highlights to the budget process are as follows:

- The 2014 budget cycle will have an opportunity for public input at both the beginning and ending of the budget cycle. The first opportunity for public input will be on October 15, 2013. The intent of this meeting is to have public present and provide creative solutions to find efficiencies or increase revenues for Council and Administration to consider as part of the budget service level changes and service delivery options.
- Water and Sewer rates are first to be completed in order to have rates established for the new year. The budget plan is to have the Engineering and Works committee review the water and sewer budget on October 22 and/or 23, 2013.
- The Standing Committee of Council is currently planned for the week of November 17, 2013.
- In order to ensure a link between user fees and the budget, the user fee process will begin in October and all user fee changes that are not currently approved within the User Fee by-law will be submitted for October 15, 2013.
- This year's operating budget levy is planned to be completed by December 2, 2013. The tax policy and tax rate setting will occur in 2014.

As in previous years, Administration will start working on their budget(s) in August and

during October 2013 the Business Unit Managing Directors along with management teams will meet with the Chief Administrative Officer and the Chief Financial Officer to review their 2014 Preliminary Operating Budget submissions.

2014 Budget Development Guidelines

The 2014 Administrative Recommended Operating Budget will be prepared with the following guidelines:

Service levels – The preliminary budget will be prepared with Management’s best estimates and lowest cost estimates to deliver services to the taxpayers. This will include alternative service levels that will assist to offset the general pressures of rising costs. The preliminary budget will include these notable adjustments and will provide details with respect to any changes in service levels.

Expenditures – Represent management’s best estimates to provide services. Management estimates would include:

- Annualized approved Council initiatives or partial items within the 2013 Operating Budget
- Inclusion of contractual agreements
- Legislated changes that came into effect

User Fees – User fees have been calculated in accordance with a study or prior approvals of Council. Any new user fees would be proposed as a Service Level Change and will follow the process outlined in the User Fee section of the timeline.

Utility Costs – Finance will be obtaining rate estimates from North Bay Hydro and other utility experts. The projections take into consideration the prior year’s actual and expected future trends. Calculations include such items as the benefit of energy efficiencies gained through capital investments and enhanced education programs to improve conservation.

Revenue Estimates – These estimates are based on trends, current rates, approved rate increases and any known revenue reductions.

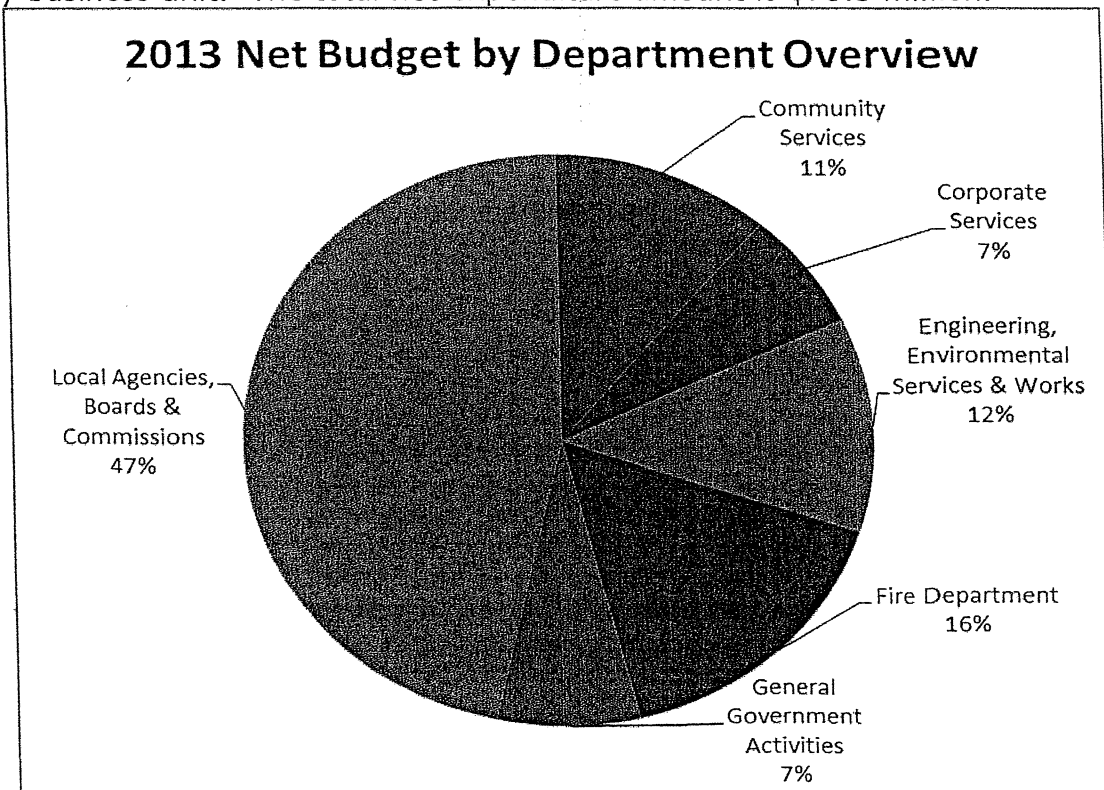
Local Agencies, Boards and Commissions – An estimated per cent increase will be included for those Local Agencies, Boards, and Commissions where 2014 operating budgets are not be received in time for the operating budget.

2014 Budget Pressures and Challenges

- General inflation costs are projected to at 1.5% based on experts opinion of the final Consumer Price index for the period ending December 31, 2013.
- Salary and wages have been negotiated in good faith and will therefore add approximately \$900,000 or 1.19% net levy increase.

- Benefits are projected to increase approximately \$600,000 or .80% net levy increase. This assumes OMERS contribution rates will remain the same as in 2013 and a 5% increase in health benefits, short and long term disability premiums.
- The Long Term Capital Funding Policy results in an increase of approximately 1 million or 1.33% net levy increase.
- 2013 has been called the transition year for OMPF (Ontario Municipal Partnership Fund). This meant that Northern Municipalities were guaranteed a minimum of 95 per cent of its level of support based on their 2012 OMPF allocation. 2014 represents the second year of a four year plan of reductions. The total funding envelope for 2014 will be \$550 million, down from \$598 million in 2012. This creates a high level of uncertainty to recipients of the OMPF; however, the government is committed to reviewing how the OMPF formula works and is seeking advice from its municipal partners on how to more effectively meet their needs while remaining with the programs identified envelope. Assuming North Bay's share of the total funding envelope remains at the same levels, the reduced funding envelope may mean a reduction of up to \$300,000 or .40% net levy increase.
- Assessment growth projections will be available at the end of October.

Below is a graph demonstrating how the 2013 net tax levy supported budget is divided by business unit. The total net expenditure amount is \$75.3 million.

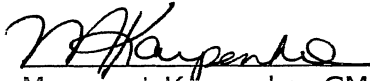


RECOMMENDATIONS:

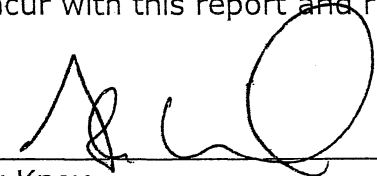
That the 2014 Operating Budget Timelines be received and referred to General Government Committee and;

That and Operating Budget Public Meeting for input on the Operating Budget be set for October 15th, 2013.

Respectfully submitted,


Margaret Karpenko, CMA
Chief Financial Officer / Treasurer

I concur with this report and recommendations.


Jerry Knox
Chief Administrative Officer

Attachments: 2014 Budget Schedule

2014 BUDGET SCHEDULE

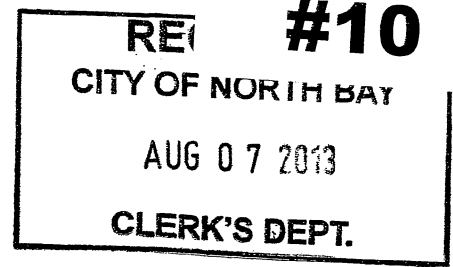
Attachment A

Below is the proposed budget schedule for the following items:

- 2014 Water Rates
- 2014 10 year Capital Budget
- 2014 Operating Budget
- User Fees

November 2013							December 2013							January 2014						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

Activity	DATE	TIME	LOCATION
WATER RATES			
City Council Receives 2014 Water Rates and Budget	SEPT 30	7 PM	COUNCIL CHAMBER
2014 Water Rates Public Meeting (After 21 day notice)	NOV 4	7 PM	COUNCIL CHAMBER
Water rates By-law presented to Council	NOV 25	7 PM	COUNCIL CHAMBER
CAPITAL BUDGET			
City Council Receives 2014 Capital Budget	OCT 15	7 PM	COUNCIL CHAMBER
Capital Budget Presentation to Council: Community Services Engineering Services Corporate Services	OCT 21	7 PM	COUNCIL CHAMBER
Capital Budget Recommendations Approved	OCT 28	7 PM	COUNCIL CHAMBER
OPERATING BUDGET			
Council Receives Report on Budget Process	AUG 12	7 PM	COUNCIL CHAMBER
Public Meeting for Operating Budget	OCT 15	7 PM	COUNCIL CHAMBER
City Council Receives Draft of 2014 Operating Budget	NOV 12		INFORMATION TO GO IN PACKAGES
Standing Committees	NOV 19-22		TBA
Committee Meeting of Council Regarding - Operating Budget staff Presentation	DEC 2	7 PM	COUNCIL CHAMBER
Presentations by ABC's	NOV 25-26	5 PM	COUNCIL CHAMBER
Council Approves Operating Budget	DEC 9	7 PM	COUNCIL CHAMBER – 3 READINGS OF BY-LAW ON JAN 6 2013
USER FEES			
User Fee Reports Due to Council	OCT 15	7 PM	COUNCIL CHAMBER
Public Meeting for User Fees	NOV 18	7 PM	COUNCIL CHAMBER



CITY OF NORTH BAY
REPORT TO COUNCIL

Report No: CSBU 2013-78

Date: August 2, 2013

Originator: Peter Chirico

Subject: Memorial Gardens and OHL Franchise Relocation

RECOMMENDATION

That Council receives update on project status for information purposes.

BACKGROUND

Further to our Report to Council of January 28, 2013, we wish to provide an update on the progress to date and potential overages for the retrofit of Memorial Gardens. The project has been progressing well with construction schedule being met. M. Sullivan and Sons Limited (Construction Management) together with Norr Limited (Principal Architect) have been coordinating the reconstruction of Memorial Gardens under the supervision of Mr. Ken Allen (Project Manager).

As indicated to Council in prior report, the construction program is on a very tight timeline. With the cooperation of the above noted parties, design, tendering, and construction has been ongoing, with design approaching 100% completion, construction at approximately 52% and tendering nearing 93%. There is no doubt that further changes and additions will present themselves over the next 2 ½ months until completion, however with all of the above working together, it will be a challenge.

The original budget estimates presented to council outlined construction and soft costs at \$12,000,000.00. The cost estimate provided by A.W. Hooker in March 2013 estimated construction cost at approximately \$12,191,000.00. This project number was based on preliminary drawings and renderings only and at best was a guideline of where we were going. The estimate was used as a guide only and we were made quite aware of this at the time of presentment.

As the project has progressed and tendering complete to approximately 93%, our latest update for the construction is \$12,035,810.00 which includes soft costs for project. It is anticipated that remaining tenders for construction together with change orders for unforeseen costs should reach approximately \$600,000.00 for a total projection of approx. \$12,635,810.00. As remaining tenders close and construction nears completion, we will provide further update Council.

As noted above, the project has been through ongoing design. With an old building (approx. 56 years old) there are numerous challenges and obstacles which have surfaced

as demolition has taken place. Asbestos abatement, mold issues, and electrical mechanical updates have been seen. These are not uncommon for buildings of this age however the approach used was to correct as many of these as we progress while keeping in mind budgetary restraints. A number of original design elements have been downsized in order to achieve savings from originally budgeted items and tenders that have been modified. A list of some of the major items, are as follows:

Reduction of building envelope	\$ 80,000.00
Reduce scope of walls/ceilings/finishing's	\$100,000.00
Reduction in Construction scope (changes)	\$197,000.00
Reduce Design & Construction Contingency	<u>\$ 12,000.00</u>
	\$389,000.00

As also mentioned, a number of unforeseen items have presented themselves and have offset some of the savings achieved to date. The major ones are as follows:

Building permit fee (Excluded from original estimates)	\$132,000.00
Demolition Costs	\$154,000.00
Asbestos Removal	\$ 52,000.00
Lighting upgrade	<u>\$112,000.00</u>
	\$450,000.00

Funding options for the cost overruns are as follows:

- 1) Extend CRF repayment
- 2) Cancel other capital projects slated for completion in 2013/14 and apply to current year expenditures
- 3) Apply funds raised for naming rights/sponsorship funding directly to project

The balance of tendering should be complete prior to the end of August, 2013 and an update to project budget will be prepared and presented to Council for their consideration.



Peter Chirico
Managing Director Community Service



Jerry D. Knox
Chief Administrative Officer



The Corporation of the
City of North Bay

200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: 705 474-0400

Planning Services, 5th Floor, City Hall

Direct: (705) 474-0626, Ext. 2409

Fax: (705) 474-5928

Watts: 1-800-465-1882

Email: peter.carello@cityofnorthbay.ca

Web: www.cityofnorthbay.ca

August 6, 2013

Miller & Urso Surveying
1501 Seymour Street
North Bay, ON P1A 0C5

Attn: Adam Curran

Dear Mr. Curran,

Re: Proposed Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision Applications by Robert Gorecki and Bradley Minogue – Parcel 1473 Widdifield & Ferris, South ½ of South ½ of Lot 4, Concession 1, North Bay, District of Nipissing, PIN 49124-0051 (LT)

Please accept this letter as our acknowledgement of receipt of the above-noted application to amend Zoning By-law No. 28-80.

We have reviewed the application and have deemed it to satisfy the requirements of a "complete" application as of this date. In the event that further information is required as a result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately. Should you require any additional information, please feel free to contact me at (705) 474-0400 (ext. 2409).

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Carello", is written over a printed name.

Peter Carello
Senior Planner, Current Operations

PC



The Corporation of the
City of North Bay
200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: 705 474-0400

Planning Services 5th Floor, City Hall
Direct: (705) 474-0626, Ext. 2409
Fax: (705) 474-5928
Watts: 1-800-465-1882
Email: peter.carello@cityofnorthbay.ca
Web: www.cityofnorthbay.ca

May 2, 2013

Miller & Urso Surveying Inc.
1501 Seymour Street
North Bay, ON P1B 8G4
Attn: Rick Miller

Dear Mr. Miller,

Re: Proposed Zoning By-law Amendment by Miller & Urso Surveying Inc. o/b
Ronald Fortier, Guy Blanchard, Matthieu Blanchard & Kelly Fortier for Lots 258
and 259, Part Lots 250 and 260 & Part of Lane Plan 94, PIN No. 49158-0358
- 232 Maplewood Avenue, City of North Bay.

Please accept this letter as our acknowledgement of receipt of the above-noted
application to amend Zoning By-law No. 28-80.

We have reviewed the application and have deemed it to satisfy the requirements
of a "complete" application as of this date. In the event that further information is
required as a result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately. Should you require
any additional information, please feel free to contact me at (705) 474-0400 (ext.
2409).

Sincerely,

Peter Carello
Senior Planner, Current Operations

PC/KF/dlb



The Corporation of the
City of North Bay
200 McIntyre St. East
P.O. Box 360
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Canada P1B 8H8
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Email: peter.carello@cityofnorthbay.ca
Web: www.cityofnorthbay.ca

May 2, 2013

Miller & Urso Surveying Inc.
1501 Seymour Street
North Bay, ON P1B 8G4

Atten: Rick Miller

Dear Mr. Miller,

Re: Proposed Zoning By-law Amendment by Miller & Urso Surveying Inc. o/b
Ronald Fortier for Lots 261, 262 and 263, Part Lots 250, 251, 252, 253 and
260 & Part of Lane Plan 94, PIN No. 49158-0360 – 230 Maplewood Avenue,
City of North Bay

Please accept this letter as our acknowledgement of receipt of the above-noted
application to amend Zoning By-law No. 28-80.

We have reviewed the application and have deemed it to satisfy the requirements
of a "complete" application as of this date. In the event that further information is
required as a result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately. Should you require
any additional information, please feel free to contact me at (705) 474-0400 (x.
2409).

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Carello", is written over the typed name.

Peter Carello
Senior Planner, Current Operations

.PC/KF/dlb

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-184

**BEING A BY-LAW TO CONFIRM PROCEEDINGS
OF THE MEETING OF COUNCIL ON
JULY 29, 2013**

WHEREAS the *Municipal Act, R.S.O. 2001*, Chapter 25, (the "Act") Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

AND WHEREAS Section 5 (3) of the Act provides a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

AND WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the actions of the Council of The Corporation of the City of North Bay at its meeting held on July 29, 2013 in respect of each motion, resolution and other action passed and taken by the Council at its said Meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

READ A FIRST TIME IN OPEN COUNCIL THIS 12TH DAY OF AUGUST, 2013.

READ A SECOND TIME IN OPEN COUNCIL THIS 12TH DAY OF AUGUST, 2013.

cc
READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS 12TH DAY OF AUGUST, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-154

A BY-LAW TO AMEND ZONING BY-LAW NO. 28-80 TO REZONE CERTAIN LANDS ON GREENWOOD AVENUE FROM "RESIDENTIAL FIRST DENSITY (R1)" AND "RESIDENTIAL THIRD DENSITY (R3)" ZONES TO A "NEIGHBOURHOOD COMMERCIAL SPECIAL NO. 82 (C5 SP. 82)" ZONE

(Greenwood Avenue Baptist Church – 312 Greenwood Avenue)

WHEREAS the owner of the subject property has initiated an amendment to the Zoning By-law;

AND WHEREAS the Council of The Corporation of the City of North Bay has ensured that adequate information has been made available to the public, and has held at least one public meeting after due notice for the purpose of informing the public of this By-law;

AND WHEREAS it is deemed desirable to amend the zoning designation shown on Schedule "B-42" of By-law No. 28-80 pursuant to Section 34 of the Planning Act R.S.O. 1990, as amended.

AND WHEREAS Council passed a resolution on July 29, 2013 to approve this rezoning.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

- 1) Schedule "B-42" of By-law No. 28-80 is amended by changing the zoning designation of the property shown on Schedule "A" attached hereto (which property is more particularly described as Lots 263-269, Plan No. 86, PIN No. 49159-0053 (LT), North Bay, District of Nipissing) along Greenwood Avenue in the City of North Bay from "Residential First Density (R1)" and "Residential Third Density (R3)" zones to a "Neighbourhood Commercial Special No. 82 (C5 Sp.82)" zone.
- 2) All buildings or structures erected or altered and the use of land in such "Neighbourhood Commercial Special No. 82 (C5 Sp.82)" zone shall conform to all applicable provisions of By-law No. 28-80 of The Corporation of the City of North Bay.
- 3) Section 11 of By-law No. 28-80 is amended by inserting at the end thereof the following Section 11.2.82:
"11.2.82 "Neighbourhood Commercial Special No. 82 (C5 Sp.82)"
11.2.82.1 The property description of this "Neighbourhood Commercial Special No. 82 (C5 Sp.82)" is Lots 263-269, Plan No. 86, PIN No. 49159-0053 (LT), along Greenwood Avenue in the City of North Bay as shown on the attached Schedules and on Schedule "B-42".

11.2.82.2 The regulations for this "Neighbourhood Commercial Special No. 82 (C5 Sp.82)" are as follows:

- i) minimum front yard setback shall be 7.47 metres;
- ii) minimum parking required shall be 25 parking spaces.

11.2.82.3 The use of land or building in this "Neighbourhood Commercial Special No. 82 (C5 Sp.82)" shall conform to all other regulations of this By-law, except as hereby expressly varied."

- 4) Section 11 of By-law No. 28-80 is further amended by inserting "Neighbourhood Commercial Special No. 82 (C5 Sp.82)" as shown on Schedule "B" to this By-law.
- 5)
 - a) Notice of this By-law shall be given by the Clerk in the manner and form and to the persons prescribed by Section 6 of O.Reg. 545/06 as amended.
 - b) Where no notice of appeal is filed with the Clerk of The Corporation of the City of North Bay within twenty (20) days after the day that the giving of written notice as required by the Act is completed, then this By-law shall be deemed to have come into force on the day it was passed.
 - c) Where one or more notices of appeal are filed with the Clerk of The Corporation of the City of North Bay within twenty (20) days after the day that the giving of written notice as required by the Act is completed, setting out the objection to the By-law and the reasons in support of the objection, then this By-law shall not come into force until all appeals have been finally disposed of, whereupon the By-law shall be deemed to have come into force on the day it was passed.

READ A FIRST TIME IN OPEN COUNCIL THE 29TH DAY OF JULY 2013.

READ A SECOND TIME IN OPEN COUNCIL THE 29TH DAY OF JULY 2013.

READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS 12TH DAY OF AUGUST 2013.

MAYOR, ALLAN MCDONALD

CITY CLERK, CATHERINE CONRAD

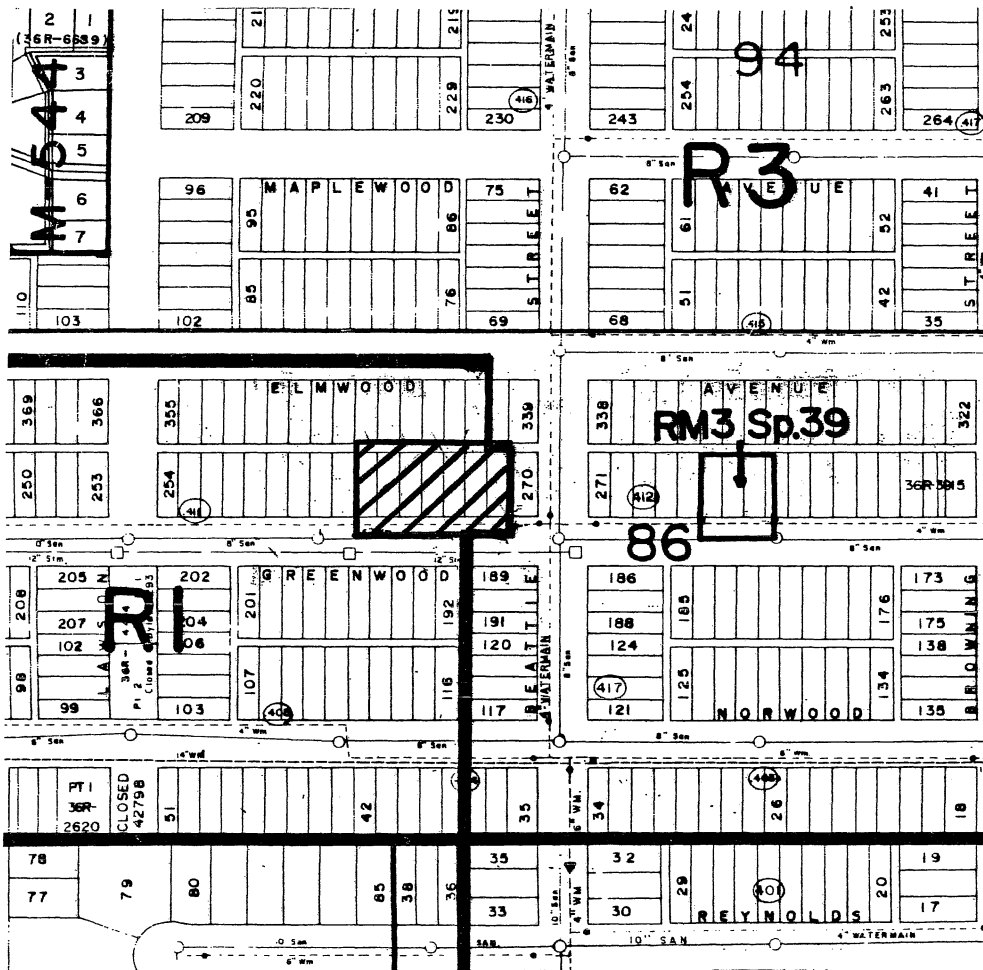
This is Schedule "A"


To By-law No. 2013-154

Passed the 12th day of AUGUST 2013

Mayor Allan McDonald

City Clerk Catherine Conrad



 Zoning By-law Amendment
From: "Residential First Density (R1) & "Residential
Third Density (R3)"
To: "Neighbourhood Commercial Special No. 82
(C5 Sp. 82)

This is Schedule "B"

To By-law No. 2013-154

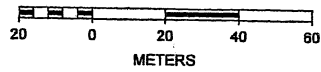
Passed the 12TH day of AUGUST 2013

Mayor Allan McDonald

City Clerk Catherine Conrad




SCALE 1 : 1,488



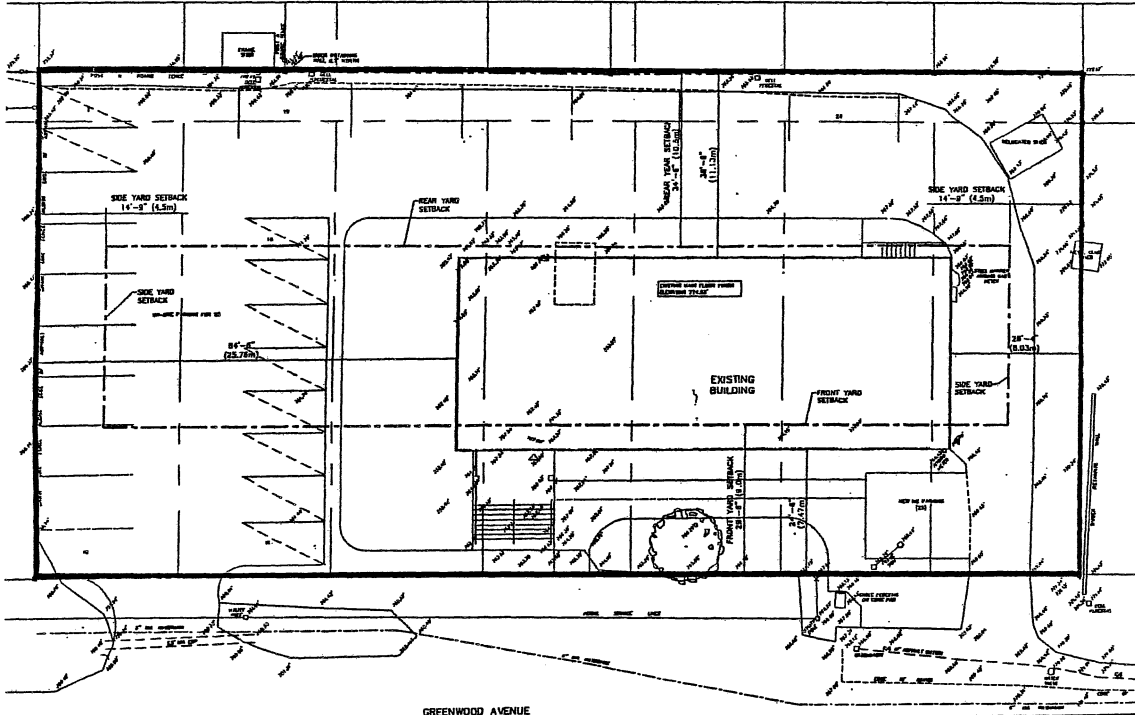
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 Zoning By-law Amendment
From: "Residential First Density (R1)" & "Residential Third Density (R3)"
To: "Neighbourhood Commercial Special No. 82 (C5 Sp. 82)"

Mayor Allan McDonald

City Clerk Catherine Conrad



EXISTING SITE PLAN
SCALE N.T.S.


Sketch to Accompany
ZONING BY-LAW AMENDMENT APPLICATION
Greenwood Spiritual Church
Greenwood Avenue
City of North Bay

Legal Description
All of Lots 263 to 268, Both Inclusive
And
Part of Lots Bounded on the North by
Lots 339 to 355, Both Inclusive
and on the South by Lots 254 to 270,
Both Inclusive
and on the West by Lawson Street and
on the East by Seattle Street
Registered Plan No. 85
CITY OF NORTH BAY
District of Nipissing

Existing Zone Category - Residential (R3)
Proposed Zone Category - Neighbourhood
Commercial (C5) Bay Huron

SITE CHARACTERISTICS
Lot Area - 1851 sq. metres (21,000 sq. feet)
Total Parking and Driveways - 945 sq. metres
(10,167 sq feet)
Decks & Steps - 28 sq. metres (314 sq. feet)
Building Footprints
Main Church - 349.50 sq. metres (3,762 sq. feet)
2 stories
Shed - 8.9 sq. metres (96 sq. feet)
Total Footprint 358.4 sq. metres (3858 sq. feet)

ZONING BYLAW REQUIRES
Lot Coverage - 25% / Existing & Proposed - 19.8%
Front Yard Setback - 9 metres / Existing &
Proposed - 7.32 metres
Side Yard Setback - 4.5 metres / Existing &
Proposed - West 25.78 metres, East 8.03 metres
Rear Yard Setback - 10.5 metres / Existing &
Proposed - 11.13 metres
Parking - 1 parking spaces per 18.5 sq. feet of 80%
of the total building area or 30 spaces. One of the
30 spaces is required to be accessible parking /
Existing & Proposed presently 23 parking existing of
which one is accessible parking.

 Zoning By-law Amendment
From: "Residential First Density (R1) & "Residential
Third Density (R3)"
To: "Neighbourhood Commercial Special No. 82
(C5 Sp. 82)

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-185

**BEING A BY-LAW TO AUTHORIZE THE
EXECUTION OF AN AGREEMENT WITH
2071624 ONTARIO INC. (BLACKTOP)
RELATING TO LANDSCAPING SERVICES**

WHEREAS the Agreement with 2071624 Ontario Inc. for Landscaping Services was approved by Resolution No. 2013-280 passed by Council on the 29th day of April, 2013;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. The Corporation of the City of North Bay enter into an Agreement dated the 29th day of July, 2013 with 2071624 Ontario Inc. relating to Landscaping Services.
2. The Mayor and Clerk of The Corporation of the City of North Bay are hereby authorized to execute that certain Agreement between The Corporation of the City of North Bay and 2071624 Ontario Inc. and to affix thereto the Corporate seal.

READ A FIRST TIME IN OPEN COUNCIL THIS 12TH DAY OF AUGUST, 2013.

READ A SECOND TIME IN OPEN COUNCIL THIS 12TH DAY OF AUGUST, 2013.

cc
READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 12TH DAY OF AUGUST, 2013.

DEPUTY MAYOR SEAN LAWLOR

CITY CLERK CATHERINE CONRAD