



**Council**

**Agenda**

**Regular Meeting of Council  
January 24, 2011  
at 7:00 p.m.**

# MEETINGS

**FOR THE WEEK OF  
JANUARY 24<sup>TH</sup>, 2011**

Monday, January 24, 2011

7:00 p.m.

Regular Meeting of Council  
Council Chambers, 2<sup>nd</sup> Floor

**THE CORPORATION OF THE CITY OF NORTH BAY  
REGULAR MEETING OF COUNCIL HELD  
MONDAY, JANUARY 24<sup>TH</sup>, 2011**

**PUBLIC PRESENTATIONS:**

Tim Salidas	re	Off Leash Dog Park
William Parfitt	re	Hospital paid parking

**PUBLIC MEETING MINUTES:**

Monday, December 13, 2010  
Thursday, December 30, 2010

**CLOSED MEETING MINUTES (available for Council viewing in the Clerk's Office):**

Monday, January 10, 2011

**COMMITTEE REPORTS:**

General Government Committee Report No. 2011-01  
Community Services Committee Report No. 2011-02

**CORRESPONDENCE:**

1. Report from M.B. Burke dated January 6, 2011 re Fire Safety Plan Lock Boxes By-Law (P11/2011/BUILD/VANHORNE).
2. Report from K. McIsaac dated January 12, 2011 re Council appointment to the Federation of Northern Ontario Municipalities (A01/2011/FONOM/GENERAL).
3. Report from D. Carvell dated January 11, 2011 re Veteran's Bus Passes (T03/2011/TRANS/GENERAL).
4. Report from E. Courville dated January 13, 2011 re Sign variance - The Sands North Bay Inn, 355 McIntyre Street East (D13/2011/SIGNS/SANDSINN).
5. Accounts for December 2010 (F14/2011/EOIR/GENERAL).
6. Accounts for December 2010 for Royal Bank (F14/2011/EOIR/GENERAL).
7. Report from D. Euler dated January 18, 2011 re Process for evaluating options with regards to the operation of the Water and Waste Water Treatment Facilities (L04/2011/OCWA/WTP).
8. Report from S. McArthur dated January 20, 2011 re Rezoning application by Miller & Urso Surveying Inc. on behalf of the City of North Bay - Third Avenue East and John Street (D14/2010/CNB/3RDJOHNS).

9. Report from D. Carvell dated January 19, 2011 re North Highway bus route (T03/2011/TRANS/HWY#11N).
10. Report from D. Carvell dated January 20, 2011 re Parkwood Villa Trailer Park bus route (T03/2011/TRANS/HWY#11N).
11. Letter from North Bay General Hospital dated December 31, 2010 and report from M.B. Burke dated January 18, 2011 re New Hospital Smoking By-Law request (C00/2011/BYLAW/SMOKING).
12. Report from M. Karpenko / R. Mimee dated January 19, 2011 re 2011 Committee recommended Operating Budget (F05/2011/OPEBU/GENERAL).
13. Report from J. Manning / L. Boissonneault dated January 10, 2011 re RFP 2010-133, Janitorial Services (F18/2011/TENDE/GENERAL).

**BY-LAWS FOR CONSIDERATION:**

**General Government - First, second and third readings:**

By-Law No. 2011-13 to amend By-Law No. 2002-133 (being a by-law to confirm the road and streets maintained by the City of North Bay).

**Community Services - Third reading:**

By-Law No. 2011-14 to rezone certain lands on Four Mile Lake Road (Robert Bainbridge & Betty Lamorie - 40 Four Mile Lake Road).

By-Law No. 2011-16 to rezone certain lands on Karla Drive (Marcel Bourdeau).

**Engineering & Works - First, second and third readings:**

By-Law No. 2011-12 to amend Traffic & Parking By-Law No. 2002-001 (Schedule 6 - Stop Signs).

By-Law No. 2011-15 to amend Traffic & Parking By-Law No. 2002-001 (Schedule 18 - No Parking Areas at Any Time).

**MOTIONS:**

Councillor Mayne	re	Off Leash Dog Park
Councillor Mayne	re	Designated Off Leash Dog Areas
Councillor Mendicino	re	City Owned Lake Accesses
Councillor Bain	re	Northern Communities Grant
Councillor Bain	re	2012 FONOM Annual Conference

**MOTION TO ADJOURN IN-CAMERA:**

**IN-CAMERA CORRESPONDENCE:**

14. *Confidential* report from D.G. Linkie dated January 20, 2011 re Personnel matter.

**MOTION TO RECONVENE:**

**MOTION FOR RECONSIDERATION:**

**QUESTIONS & ENQUIRIES:**

**GIVING NOTICE:**

**ADJOURNMENT:**

**MINUTES OF THE REGULAR MEETING  
OF CITY COUNCIL  
HELD MONDAY DECEMBER 13<sup>TH</sup>, 2010**

**PRESENT:** Mayor McDonald, Councillors Chirico, Koziol, Anthony, Maroosis, Bain, Mayne, Vrebosch-Merry, Vaillancourt, Mendicino, Lawlor

**PUBLIC PRESENTATION:**

Tyler Dokis	re Indian Friendship Centre
Manfred May	re Rezoning of Commercial Street
Cathy McCallum	re Dreamcoat Fantasy Theatre

**CORRESPONDENCE:**

Cole, Jeff	re Purchase of City Owned Land - Lakeside Drive	(712)
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**REPORTS FROM OFFICERS:**

Burke, M.	re Delegation of Consent to Assignment of Municipal Housing Facilities Agreement	(691)
Burke, M.	re Third Avenue Road Alteration / Partial Closing near John Street	(693)
Burke, M.	re Appeal to OMB – Duane Feltz & Kathleen Hamilton – 1300S Four Mile Lake Road	(711)
Burke, M.	re Purchase of City Owned Land – Lakeside Drive	(712)
Carello, P.	re Rezoning application – Bainbridge/ Lamorie – 40 Four Mile Lake Road	(684)
Carello, P.	re Rezoning application – Marcel Bourdeau - 108 Karla Drive	(685)
Conrad, C.	re 2011 Council & Standing Committees Meeting Schedule	(682)
Conrad, C.	re Appointments to the Board of Management – D.I.A.	(688)
Knox, J.	re Transit Agreement with Nipissing University	(683)
Knox, J.	re Summer in the Park	(710)
Korell, A.	re Premier Road Sanitary Sewer Capital Project	(695)
Korell, A.	re Addition to Public Works Garage	(696)
Lang, A.	re Resolution Regarding Banking	(692)
McArthur, S.	re Deeming By-Law – Andrew Dunn – 794 McLaren Street	(686)
McArthur, S.	re 2010 Municipal Heritage Committee Annual Report	(687)
McArthur, S.	re Extension to Expire Date on Draft Approval Plan of Subdivision - 13 Residential Units - McKee Drive	(689)
Scully, L.	re Set Fines / Short Form Wordings – Parks By-Law 35-96	(690)
Scully, L.	re Set Fines / Short Form Wordings – Sewer Use By-Law 2002-112	(694)

Res. #2010-679: Moved by Councillor Koziol, seconded by Councillor Vaillancourt  
That minutes for the public meetings held on:

- Monday, October 18, 2010
- Monday, December 6, 2010

be adopted as presented.

"CARRIED"

Res. #2010-680: Moved by Councillor Koziol, seconded by Councillor Vaillancourt  
That minutes for the closed meeting held on:

- Thursday, December 9, 2010

be adopted as presented.

"CARRIED"

Res. #2010-681: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Striking Committee Report No. 2010-02 relating to:

- Citizen appointments to Agencies, Boards and Commissions

be adopted as presented.

"CARRIED"

**STRIKING COMMITTEE REPORT NO. 2010-02**

December 13, 2010

TO THE COUNCIL  
OF THE CORPORATION  
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Striking Committee presents Report No. 2010-02 and recommends:

1. That the following citizens be appointed to the Committee of Adjustment for a four year term to expire November 30, 2014:

Don Beddage;  
Thomas Marc Buchanan;  
Peter Fedeli;  
Jeffrey Rogerson; and  
Paul Woodbury.

2. That the following citizens be appointed to the Municipal Accessibility Advisory Committee for a four year term to expire November 30, 2014:

Denise Alkins;  
Nicole Glanz;  
Emma Langdon;  
Geoffrey Laplante;  
Nora Long;  
Barbara Lynn Smith;

Brian Trivett; and  
Jo-Ann Wilson.

3. That the following citizens be appointed to the Municipal Heritage Committee for a four year term to expire November 30, 2014:  
  
Amy Bennett;  
Jennifer Buell;  
Robin Gendron;  
Peter Handley;  
Aaron Northrup; and  
Margaret Surtees.
  
4. That the following citizens be appointed to the North Bay Parry Sound District Health Unit for a four year term to expire November 30, 2014:  
  
David Butti; and  
Derek Shogren.
  
5. That the following citizen be appointed to the North Bay Police Services Board for a four year term to expire November 30, 2014:  
  
Dennis O'Connor.
  
6. That the following citizens be appointed to the North Bay Public Library Board for a four year term to expire November 30, 2014;  
  
Tony Cerasia;  
Peter Handley;  
Allyson Meney;  
Jan Perfect;  
Lisa Poeta;  
Margaret Surtees;  
Tammy Tipler-Priolo; and  
David Wolfe.
  
7. That the following citizens be appointed to the Planning Advisory Committee for a four year term to expire November 30, 2014;  
  
Elizabeth Appleton;  
David Briggs;  
Edward Valenti; and  
Paul Walker.
  
8. That the following citizens be appointed to the Property Standards Committee for a four year term to expire November 30, 2014;  
  
Dale Barker;  
David Briggs; and  
Tony Cerasia.



9. That the following citizens be appointed to the Waste Resources Liaison Committee for a four year term to expire November 30, 2014:

Elizabeth Appleton;  
David Briggs;  
Craig Dellandrea;  
Roxanne Ferguson; and  
Robb Noon (Appointee for the Municipality of Callander).

All of which is respectfully submitted.

Res. #2010-682: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council ratify the "2011 Council and Standing Committees Meeting Schedule" attached to Report to Council No. CORP 2010-152.

"CARRIED"

Res. #2010-683: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That Council endorses the proposed renewal of the Transit Service Agreement with Nipissing University for a period of three (3) years commencing with the September 2011 to April 2012 academic year.

"CARRIED"

Res. #2010-684: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That the recommendation from the Planning Advisory Committee regarding the rezoning application by Miller & Urso Surveying Inc. on behalf of Robert Bainbridge and Betty Lamorie – 40 Four Mile Lake Road be referred to the Community Services Committee for a Public Meeting.

"CARRIED"

Res. #2010-685: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That the recommendation from the Planning Advisory Committee regarding the rezoning application of Marcel Bourdeau – 108 Karla Drive be referred to the Community Services Committee for a Public Meeting.

"CARRIED"

Res. #2010-686: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That Council adopt a Deeming By-Law to deem Lots 5 to 7 and Lot 14 of Registered Plan 99, not to be lots on a Registered Plan of Subdivision.

"CARRIED"

Res. #2010-687: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That the 2010 Municipal Heritage Committee Annual Report be received and referred to the Community Services Committee.

"CARRIED"

Res. #2010-688: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the Council of the City of North Bay confirm the appointments of the following persons to the Board of Management for the Downtown Improvement Area for a term to expire November 30, 2014:  
Michelle Trudeau;  
Robert (Bob) Alger;  
Nikoline Calcaterra;  
Barry Klus;

Geoff Richardson;  
Thor von Estorff; and  
Tom Richardson.

"CARRIED"

Res. #2010-689: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That Council approve a request for an extension to the expiry date from  
February 14, 2011 to February 14, 2013 on a Draft Approved Plan of  
Condominium for thirteen (13) residential units on McKee Drive in the City of  
North Bay by Miller & Urso Surveying Inc., on behalf of Elisa Giustra.

"CARRIED"

Res. #2010-690: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council authorize an application for approval of set fines and short  
form wordings for offences contrary to Parks By-Law No. 35-96, as  
amended, as set out in Schedule "A" attached to Report to Council No.  
CORP 2010-162.

"CARRIED"

Res. #2010-691: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the Chief Financial Officer and the City Clerk be authorized, subject to  
the approval of the City Solicitor, to execute Assignment Agreements  
required for the first mortgage of properties which have been approved for a  
Municipal Housing Facilities Agreement, and that Delegation By-Law 2007-  
228 be amended accordingly.

"CARRIED"

Res. #2010-692: Moved by Councillor Koziol, seconded by Councillor Anthony  
That City Council approve the Resolution Regarding Banking authorizing  
the Mayor or Deputy Mayor with any one of the Treasurer or Deputy  
Treasurer to act on behalf of The Corporation of the City of North Bay on all  
matters pertaining to banking with the Royal Bank of Canada.

"CARRIED"

Councillor Chirico declared a conflict of interest as he is employed with the Royal Bank of  
Canada.

Res. #2010-693: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the Third Avenue angled alignment to the Hardy Street lane be  
closed at the limits of the Lot for 524 Third Avenue so as to discontinue  
the use of the private land for the existing assumed road status of Third  
Avenue at that location.

"CARRIED"

Res. #2010-694: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council authorize an application for approval of set fines and short  
form wordings for offences contract to Sewer Use By-Law No. 2002-112,  
as set out in Schedule "A" attached to Report to Council No. CORP 2010-  
157 dated December 2, 2010.

"CARRIED"

Res. #2010-695: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne  
That a Capital Expenditure By-Law be approved from the 2010 Premier  
Road Capital Project, Line Item W15, Project No. 3116SS, in the amount  
of \$1,000,000 and that \$500,000 be spent on sealing of infiltration of the

sanitary sewer system in the Lakeshore Drive area, and that the remaining \$500,000 be spent on abnormal operational overages due to service leaks in the water distribution system.

"CARRIED"

- Res. #2010-696: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne  
That 1) a Capital Expenditure By-Law be approved for an addition to the Public Works Garage, 2010 Capital Budget, Line Item #37, Project No. 3007RD, in the amount of \$300,000;
- 2) City Council approve the transfer of \$300,000 from Land Sale Reserves to fund the project as land sale proceeds from the Widdifield Garage property were allocated to the Land Sale Reserves; and
  - 3) the Traffic Department be relocated from its interim location, currently leased at a cost of \$3,000 per month, at Main and Gormanville Road to the Franklin Street Public Works complex by the end of July 2011.

"CARRIED"

- Res. #2010-697: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the following by-law be read a first and second time:
- By-Law No. 2010-235 to stop up, close and convey a portion of the laneway in a block bounded by Morin Street, Cedar Street, McLeod Street and Front Street.

"CARRIED"

- Res. #2010-698: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the following by-law be read a third time and passed:
- By-Law No. 2010-235 to stop up, close and convey a portion of the laneway in a block bounded by Morin Street, Cedar Street, McLeod Street and Front Street.

"CARRIED"

- Res. #2010-699: Moved by Councillor Koziol, seconded by Councillor Anthony  
That the following by-law be read a first and second time:
- By-Law No. 2010-240 to execute a Resolution Regarding Banking for the Royal Bank of Canada relating to banking matters.

"CARRIED"

Councillor Chirico declared a conflict of interest as he is employed with the Royal Bank of Canada.

- Res. #2010-700: Moved by Councillor Koziol, seconded by Councillor Anthony  
That the following by-law be read a third time and passed:
- By-Law No. 2010-240 to execute a Resolution Regarding Banking for the Royal Bank of Canada relating to banking matters.

"CARRIED"

Councillor Chirico declared a conflict of interest as he is employed with the Royal Bank of Canada.

Res. #2010-701: Moved by Councillor Mendicino, seconded by Councillor Vaillancourt  
That the following by-law be read a first and second time:

By-Law No. 2010-164 to rezone certain lands on Ethel Street and  
Strathcona Drive (City of North Bay).

"LOST"

Record of Vote (*Upon Request of Councillor Koziol*)

Yeas: Councillors Koziol, Chirico, Mendicino, Bain, Vaillancourt

Nays: Councillors Vrebosch-Merry, Mayne, Lawlor, Anthony, Maroosis, Mayor McDonald

Res. #2010-702: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That the following by-laws be read a third time and passed:

By-Law No. 2010-132 to rezone certain lands on Lakeshore Drive  
(Pierre & Jennifer L'Ami – 1369 Lakeshore Drive).

By-Law No. 2010-161 to rezone certain lands on Commercial Street  
(Rizzo & Johnston – 681 Commercial Street).

"CARRIED"

Res. #2010-703: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne  
That the following by-law be read a first and second time:

By-Law No. 2010-233 to amend Traffic & Parking By-Law No. 2002-001  
(Schedule 10 – Speed Limits).

"CARRIED"

Res. #2010 - 704: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne  
That the following by-law be read a third time and passed:

By-Law No. 2010-233 to amend Traffic & Parking By-Law No. 2002-001  
(Schedule 10 – Speed Limits).

"CARRIED"

Res. #2010-705: Moved by Councillor Anthony, seconded by Councillor Maroosis  
WHEREAS the creation of the new HST (Harmonized Sales Tax)  
modernized our out-of-date taxation system in Ontario;

AND WHEREAS the blending of the Goods & Services Tax (GST) and  
the Provincial Sales Tax (PST) into the new HST was generally seen as  
good for business;

AND WHEREAS there is one area of concern, especially here in  
Northern Ontario where we face farther travel-distances & colder  
temperatures;

AND WHEREAS the creation of the HST resulted in NEW TAXATION on  
many items that previously only had GST, as PST was added to these  
items;

AND WHEREAS exemptions are possible and examples of such  
exemptions were made by the Province for coffee, newspapers and  
some fast food meals;

BE IT THEREFORE RESOLVED THAT the City of North Bay readdress  
this issue by respectfully requesting that the Province reconsider  
exemption of new taxation on items of necessity like utilities and  
gasoline;

AND FURTHER THAT our staff directly contact the other larger Northern Ontario centres (Sudbury, Sault Ste. Marie, Timmins and Thunder Bay) and ask them to join in our request;

AND FURTHER THAT we send our request to the Federation of Northern Ontario Municipalities and the Association of Municipalities of Ontario for their consideration;

AND FURTHER THAT our request be sent to Hon. Monique Smith, MPP Nipissing; Premier Dalton McGuinty; Ontario's Minister of Revenue, Ontario's Minister of Finance, Leaders of the Provincial Opposition;

AND FINALLY THAT a copy be forwarded to the Municipal Taxpayer Advocacy Group, as the group has been working on this issue, expressed interest in it, and contacted this municipality and others requesting we continue to support HST exemptions for utilities.

"CARRIED"

*Record of Vote (Upon Request of Councillor Anthony)*

Yeas: Councillors Anthony, Vrebosch-Merry, Koziol, Vaillancourt, Bain, Chirico, Lawlor, Maroosis, Mendicino, Mayne, Mayor McDonald

Nays: Nil

Res. #2010-706: Moved by Councillor Bain, seconded by Councillor Mayne  
WHEREAS electronic items are now accepted for disposal at the City of North Bay Household Hazardous Waste Depot (located at 112 Patton Street), which is open year round from Wednesday to Saturday;

AND WHEREAS e-waste that is land filled has the potential to leach and become a problem at the City's Merrick Site;

BE IT THEREFORE RESOLVED THAT the City of North Bay ban household and consumer electronics, not including large appliances or air conditioning units, from the Merrick Landfill, effective immediately;

AND FURTHER BE IT RESOLVED THAT the list of banned items would include, but not limited to; network hardware, tape drive, disk drive, modem, cd rom, dvd rom, cd writer, circuit board, keyboard, computer speaker, computer mouse, joystick, video game controller, camera (35m or digital), telephone (cell or wired), cell phone charger, wireless device (palm, blackberry), pager, calculator, answering machine, computer (cpu, hard drive), monitor, laptop computer, printer, scanner, ups (uninterrupted power supply/battery back-up system), video game console (e.g. Sega, Nintendo, etc.), vcr, dvd player/writer, fax machine, tabletop photocopier, audio/video equipment (e.g. stereo, camcorder, etc.), electric typewriter, satellite receiver, stereo speaker and portable radios (e.g. boom box).

"CARRIED"

*Record of Vote (Upon Request of Councillor Bain)*

Yeas: Councillors Bain, Chirico, Koziol, Lawlor, Mendicino, Vrebosch-Merry, Maroosis, Vaillancourt, Anthony, Mayne, Mayor McDonald

Nays: Nil

Res. #2010-707: Moved by Councilor Chirico, seconded by Councillor Koziol  
That Council authorize City staff to work in co-ordination with the organizing committee of the Aboriginal Summer Festival to promote the cross cultural relations for the 2011 Festival.

"CARRIED"

Res. #2010-708: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council adjourn in-camera pursuant to section 239.(2) of the *Municipal Act, 2001*, as amended, at 8:14 p.m. for the following reasons: Items #16 & #18, being litigation matters affecting the Municipality, Item #17, being a personal matter about identifiable individuals, Items #19 & #21, being a proposed disposition of lands by the Municipality, and Item #20, being a pending sale of lands by the Municipality.

"CARRIED"

Res. #2010-709: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council reconvene at 9:17 p.m.

"CARRIED"

Res. #2010-710: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That

- 1) City Council authorize the Mayor and City Clerk to execute an Agreement with the North Bay & District Chamber of Commerce for the purpose of co-hosting the Summer in the Park Festival at Lee Park;
- 2) Councillor Lawlor, Councillor Bain and the Managing Director of Community Services be appointed to the Summer in the Park Festival Committee; and that Mayor McDonald be appointed as an ex-officio member; and
- 3) City Council authorize the Chief Financial Officer to release up to \$40,000.00 from the Summer in the Park's reserve for the 2011 event.

"CARRIED"

Res. #2010-711: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That Council authorize City staff to support the decision of the North Bay Committee of Adjustment in the Committee of Adjustment File No. A-06-09, in the Appeal to the Ontario Municipal Board by the owners Duane Feltz and Kathleen Hamilton.

"CARRIED"

*Record of Vote (Upon Request of Councillor Chirico)*

Yeas: Councillors Chirico, Anthony, Lawlor, Bain, Marosis, Vaillancourt, Mendicino, Koziol, Mayne, Vrebosch-Merry, Mayor McDonald

Nays: Nil

Res. #2010-712: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the lane between 350 & 356 Lakeside Drive not be transferred to the abutting owners.

"CARRIED"

Res. #2010-713: Moved by Councillor Chirico, seconded by Councillor Koziol  
That

- 1) City Council approve that the bid negotiated after the tender process from Habitat for Humanity North Bay and Blue Sky Region in the amount of \$32,000.00 (HST extra), be accepted for the sale of vacant city owned land described as Plan 72, Lot 124 (John Street); and
- 2) the funds from the sale be placed in the Property Development Reserve Fund (99535R) to be used for future endeavours.

"CARRIED"

Res. #2010-714: Moved by Councillor Vaillancourt, seconded by Councillor Bain  
That this Regular Meeting of Council do now adjourn at 9:20 p.m.

"CARRIED"

MAYOR ALLAN McDONALD

DEPUTY CITY CLERK KAREN McISAAC

**MINUTES OF THE SPECIAL MEETING  
OF CITY COUNCIL  
HELD MONDAY, DECEMBER 30, 2010**

**PRESENT:** Mayor McDonald, Councillors Chirico, Koziol, Anthony, Bain, Mayne, Vrebosch-Merry, Vaillancourt, Mendicino, Lawlor

**REPORTS FROM OFFICERS:**

**Res. #2010-715:** Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council adjourn in-camera pursuant to section 239 of the *Municipal Act, 2001*, as amended, at 6:02 p.m. for the following reason, Item #1., being personal matters about identifiable individuals.

"CARRIED"

**Res. #2010-716:** Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council reconvene at 6:40 p.m.

"CARRIED"

**Res. #2010-717:** Moved by Councillor Chirico, seconded by Councillor Koziol  
That

- 1) City Council approve the payment of \$712,704.26 to WSIB for the 2010 NEER Surcharge (for the years 2007, 2008, 2009), to mitigate any interest from accruing;
- 2) City Council direct Administration to appeal the 2010 NEER Surcharge of \$712,704.26;
- 3) City Council approve any 2010 year end surplus to be set aside to fund the potential 2010 NEER Surcharge and any further funding for the 2010 NEER Surcharge be through the WSIB (99508), ASO Benefits Reserve (99546) and the Wellness Reserve (99560);
- 4) City Council approve Administration to hire a consultant with specialty in WSIB Claims to undertake the appeal process on our behalf; and
- 5) Administration report quarterly on the progress of the appeal, error corrections and cost projections for 2011.

**Res. #2010-718:** Moved by Councillor Vaillancourt, seconded by Councillor Lawlor  
That this Special Meeting of Council do now adjourn at 6:40 p.m.

"CARRIED"

\_\_\_\_\_  
MAYOR ALLAN McDONALD

\_\_\_\_\_  
DEPUTY CITY CLERK KAREN McISAAC



**GENERAL GOVERNMENT COMMITTEE REPORT NO. 2011-01**

January 24, 2011

TO THE COUNCIL  
OF THE CORPORATION  
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2011-01 and recommends:

1. "That 1) the application by Amanda Hare on behalf of David & Carol Oley to close a portion of the laneway fronting on Duncan Avenue, as shown as the attached "Schedule A" attached to Report to Council CSBU 2011-08 dated December 31, 2011, be approved, as amended so that half of the laneway be transferred to each abutting owner;
- 2) the full land behind 1512 Murphy Street be included at the owners expense for the required Reference Plan and that the advertising be postponed for up to 60 days to allow for consultation with the owners of the Mary Street Property.
- 3) the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway."

All of which is respectfully submitted.

	ASSENTS	DISSENTS
CHIRICO (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
ANTHONY	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

**COMMUNITY SERVICES COMMITTEE REPORT NO. 2011-02**

January 24, 2011

TO THE COUNCIL  
OF THE CORPORATION  
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2011-02 and recommends:

1. That Report to Council CSBU 2011-02 dated January 4, 2011 from Beverley Hillier regarding Source Water Protection Planning Update be received for information purposes.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
LAWLOR (CHAIRMAN)	_____	_____
MENDICINO	_____	_____
VAILLANCOURT	_____	_____
MAYOR McDONALD	_____	_____

## CITY OF NORTH BAY REPORT TO COUNCIL

**Report No:** CORP 2011-07

**Date:** January 6, 2011

**Originator:** MICHAEL B. BURKE

**Subject:** FIRE SAFETY PLAN LOCK BOXES BY-LAW

---

### RECOMMENDATION

That Council pass a by-law to regulate the contents and location of Fire Safety Plans and lock boxes for occupancies regulated by Part IV of the Fire Code and that the effective date of the By-Law be July 1<sup>st</sup>, 2011.

---

### BACKGROUND

The Ontario Fire Code assigns the authority to make rules regarding Fire Safety Plans within a municipality to the local Fire Chief. Accordingly, Grant Love, Fire Chief for North Bay, has requested the proposed by-law attached in Schedule 1 for the following buildings:

1. assembly occupancies,
2. residential occupancies where the occupant load exceeds 10,
3. business and personal services where the occupant load exceeds 300,
4. mercantile occupancies with an occupant load exceeding 300,
5. high hazard industrial occupancies where the occupant load exceeds 25,
6. medium hazard industrial occupancies where the occupant load exceeds 100, and
7. low hazard industrial occupancies where the occupant load exceeds 300.

The Ontario Fire Code requires Fire Safety Plans to be kept in locations approved by the Fire Chief. The Plans are for use by fire crews in emergency situations. Currently, many

buildings that are required to have Fire Safety Plans use the lock boxes, but there is a lack of consistency regarding the contents and locations of the boxes.

Standardization of the type and location of the Fire Safety Plan Lock Boxes will assist the use of the plans by fire crews in an emergency. While the Fire Code is not specific as to how the approval of locations should be undertaken, many municipalities in Ontario have enacted by-laws similar to the one proposed here.

The Fire Chief has determined that the proposed by-law is the most effective tool for regulating the use of Fire Safety Plan Lock Boxes, thereby assisting fire crews in emergencies.

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**OPTIONS ANALYSIS**

Option #1: That Council pass the proposed by-law


Option #2: That Council does not pass the proposed bylaw.

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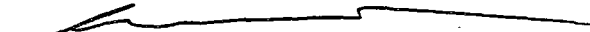
**RECOMMENDED OPTION**

That Council pass the proposed by-law to regulate the content and location of Fire Safety Plan Lock Boxes. This will assist fire crews in using the plans during an emergency.

---



**MICHAEL B. BURKE**  
City Solicitor



**GRANT LOVE**  
Fire Chief



I concur in this report and recommendation.

**DAVID G. LINKIE**  
Chief Administrative Officer

Personnel designated for continuance: Mike Burke

Attachments: Schedule 1 – Proposed By-Law

MBB/lc

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THE CORPORATION OF THE CITY OF NORTH BAY  
BY-LAW NO. 2011-

**BEING A BY-LAW TO REGULATE FIRE  
SAFETY PLAN LOCK BOXES**

**WHEREAS** clause 7.1 (1)(a) of the Fire Protection and Prevention Act, 1997 permits the council of a municipality to pass by-laws regulating fire prevention, including the prevention of the spreading of fires;

**AND WHEREAS** the Fire Code established under Part IV of the Act sets out requirements for the preparation, approval and implementation of Fire Safety Plans;

**AND WHEREAS**, under the Fire Code, Fire Safety Plans are to be kept in a location approved by the Chief Fire Official;

**AND WHEREAS** Subsection 7.1(4) of the Fire Protection and Prevention Act, 1997 provides that a municipality may appoint an officer to enter upon land and into structures at any reasonable time to inspect the land and structures to determine whether by-laws enacted in accordance with this section 7.1 are being complied with;

**AND WHEREAS** subsection 6(3) of the Fire Protection and Prevention Act, 1997 provides that a fire chief is the person who is ultimately responsible to the council of a municipality that appointed him or her for the delivery of fire protection services;

**AND WHEREAS** Council passed Resolution No. 2011- \_\_\_\_\_ authorizing the Fire Safety Plan Lock Boxes by-law;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:**

**1. In this By-law:**

- 1.1 "*Act*" means the Fire Protection and Prevention Act, 1997, S.O.C.4 as amended from time to time, or any successor thereof;
- 1.2 "*Approved*" means approved by the Chief Fire Official in writing, and "*Approval*" has a corresponding meaning;
- 1.3 "*Chief Fire Official*" means the Chief of North Bay Fire & Emergency Services, or his or her designate;
- 1.4 "*Existing Fire Safety Plan Box*" means a fire safety plan box in use prior to the enactment of this By-law;
- 1.5 "*Fire Code*" means O. Reg. 213/07 made under the Act, as amended from time to time, or any successor thereof;
- 1.6 "*North Bay Fire & Emergency Services*" means the fire department of the City of North Bay, established under Part II, subsection 5 (0.1) of the Act, as amended from time to time, or any successor thereof;

- 1.7 "*Fire Safety Plan*" means an emergency plan, including drawings, as described in Section 2.8 of Division B of the Fire Code, as amended from time to time, or any successor thereof, and approved by the Chief Fire Official;
  - 1.8 "*Fire Safety Plan Lock Box*" means a white metal weather proof box identified with reflective and visible wording, as shown on Schedule "A" to this By-law;
  - 1.9 "*Hazardous Material*" has the same meaning as in the Occupational Health Act;
  - 1.10 "*Key Lock Box*" means a SUPRA MAX key lock box, as shown on Schedule "A" to this By-law;
  - 1.11 "*MSDS Sheet*" means an unexpired material safety data sheet containing the information as prescribed under the Occupational Health and Safety Act;
  - 1.12 "*Occupational Health and Safety Act*" means the Occupational Health and safety Act, R.S.O. 1990, C. 0.1, and the regulations thereto, as amended from time to time, or any successor thereof;
  - 1.13 "*Officer means the Chief Fire Official*", any person employed by the City as a fire prevention officer in North Bay Fire & Emergency Services, any person designated as an assistant to the Fire Marshal, and any other person appointed by City by-law from time to time for the purpose of enforcing this By-law; and
  - 1.14 "*Owner*" includes the registered owner, tenant, lessee or manager of the premises.
2. This By-law applies to those premises for which a Fire Safety Plan is required under the Fire Code, as specified in Schedule "B" to this By-law.
  3. The Chief Fire Official shall be responsible for the administration of this by law.
  4. 4.1 Any Officer may enter upon lands and into structures, identified in Schedule B hereto at any reasonable time for the purposes of inspecting to determine whether this By-law is being complied with, and may for that purpose:
    - (a) access the Fire Safety Plan Lock Box or Approved Fire Safety Plan Box and inspect the box and its contents;
    - (b) require the production for inspection of documents or things relevant to the inspection;
    - (c) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
    - (d) require information from any person concerning a matter related to the inspection; and
    - (e) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.
  - 4.2 In addition to and without limiting any other provision of this By-law, every Owner shall, upon request, provide an Officer with access to the

Fire Safety Plan Lock Box or Approved Fire Safety Plan Box, and its contents, without delay, for purposes of an inspection to determine whether this By-law is being complied with.

5. **Fire Safety Plan Lock Box**

Every Owner of a premise to which this By-law applies shall install and maintain on the premise:

- 5.1 A Fire Safety Plan Lock Box, along with a Key Lock Box; or
- 5.2 A Fire Safety Plan Lock Box with a padlock which can be cut to gain access to the material within:

6. **Exception for Approved Existing Fire Safety Plan Boxes**

- 6.1 Notwithstanding section 5, the Owner may maintain an Approved Existing Fire Safety Plan Box.
- 6.2 Any Approval of an Existing Fire Safety Plan Box may contain conditions relating to the location and condition of the box, which may, if the Chief Fire Official determines appropriate, vary from the requirements of this By-law.
- 6.3 An Approval of an Existing Fire Safety Plan Box may be revoked by the Chief Fire Official by notice in writing to the Owner if, in his or her opinion, the Owner fails to comply with any of the conditions noted thereof.
- 6.4 If an Approval is revoked by the Chief Fire Official pursuant to subsection 6(3), the Owner will, as of the date of revocation, be required to comply with the requirements of section 5.
- 6.5 An Approval of an existing Fire Safety Plan Box shall not relieve the Owner from complying with any other provision of this By-law, except as may be specifically stated in any condition of the Approval.

7. **Location**

- 7.1 Every Owner shall ensure that the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box is:
  - (a) Surface mounted within three meters of the main entrance of the premises at a height between 1.5 meters to 1.8 meters above ground; and
  - (b) Securely mounted to an exterior wall of the premises, or in another area approved in writing by the Chief Fire Official.
- 7.2 Every Owner shall ensure that, where a Key Lock Box is provided as required by subsection 5 (1) of this By-law, such box:
  - (a) Is, at all times, designed to allow access using the standard key held by North Bay Fire & Emergency Services.
  - (b) Is located within 0.3 meters of the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, or in another area approved in writing by the Chief Fire Official; and
  - © Contains a functioning key to the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, along with functioning master to the remainder of the building.



**8. Contents**

- 8.1 Every Owner shall ensure that the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box at all times:
- (a) Contains a true copy of the Fire Safety Plan(s) for the premises;
  - (b) Contains a true copy of all MSDS sheets required from time to time by the Occupational Health and Safety Act to be obtained or prepared in respect of hazardous Materials, or information where they are located on the premises;
  - (c) Contains a true copy of all other information as may be required from time to time to be provided to the fire department pursuant to the Occupational health and Safety Act;
  - (d) Contains an open replacement padlock capable of locking the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, if no Key Lock Box is provided; and
  - (e) Except as may be required by law from time to time, the Owner shall ensure that the Fire Safety Plan Lock Box or Approval Existing Fire Safety Plan Box contains only those documents required or permitted to be contained therein pursuant to this By-law.
- 8.2 An Owner may, with the consent of the Chief Fire Official, include in any Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, any information which is not required by this By-law to be contained therein, but which is relevant for fire prevention or fire safety purposes, including, where the consent of the affected person(s) has been obtained, any personal information relating to persons requiring assistance during a fire.
- 8.3 Every Owner shall ensure that the Fire Safety Plan Lock Box is a minimum of 13 " H x 13 " W x 4 " D and is at all times of sufficient size to hold all the contents required by this By-law.
- 8.4 Where there is an approved Existing Fire Safety Plan Box, every Owner shall ensure that such box is of sufficient size to hold all of the contents required by this By-law from time to time, and if the box is not of sufficient size at any time, this it is replaced with a Fire Safety Plan Lock Box meeting the requirements of this By-law.

**9. Conditions and Access**

- 9.1 The Owner shall maintain the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, as the case may be, in good repair at all times.
- 9.2 The Owner shall ensure that he or she at all times maintains and has access to a functioning key to the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box, to allow the information located within such box to be kept current.
- 9.3 The Owner shall ensure that
- (a) All information in the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box is reviewed and updated at a minimum:

- (i) every twelve (12) months, or
- (ii) where reviews or updates are required pursuant to any statute or regulation, in accordance with the applicable statutory or regulatory requirements; and

(b) in addition to clause (a), the Fire Safety Plan Lock Box or Approved Existing Fire Safety Plan Box at all times contains the most up-to- date version of all documents

- 10. The Owner shall ensure that, when responding to a call for assistance or alarm, North Bay Fire & Emergency Services is at all times permitted access to the Fire Safety Plan Lock Box or approved Existing Fire Safety Plan Box, and for this purpose, North Bay Fire & Emergency Services may use any means available to obtain access to or open same.
- 11. The Owner shall ensure that the Fire Safety Plan Lock Box or approved Existing Fire Safety Plan Box is kept locked at all times except where the North Bay Fire & Emergency Services requires access pursuant to this Bylaw, or for the purposes of updating the contents of such box.

12. **Tampering**

- 12.1 No person shall tamper or interfere with a Fire Safety Plan Lock Box, a Key Lock Box or an Approved Existing Fire Safety Plan Box, including without limitation, any tampering or interference that results in access to the North Bay Fire & Emergency Services being denied, or that results in contents required under this By-law being removed, or the security of the box being compromised.
- 12.2 No person shall use the contents of a Fire Safety Plan Lock Box, a Key Lock Box or an Approved Existing Fire Safety Plan Box for any purpose other than fire prevention or fire safety.

13. **Other Legislation**

This By-law shall be in addition to, and shall not detract from, the requirements of any other statute, regulation or by-law in effect from time to time.

14. **Offence**

Every person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and on conviction is liable to the penalty under applicable law.

READ A FIRST TIME IN OPEN COUNCIL THIS DAY OF , 2011;

READ A SECOND TIME IN OPEN COUNCIL THIS DAY OF , 2011;

READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS DAY OF , 2011.

\_\_\_\_\_  
MAYOR ALLAN McDONALD

\_\_\_\_\_  
DEPUTY CITY CLERK KAREN McISAAC

Schedule "A"  
Fire Safety Plan Lock Box



## Schedule "B"

For purposes of Section 2 of this By-Law, the premises to which the By-law applies are those containing any of the following occupancies, as defined in the Fire Code:

1. assembly occupancies,
2. residential occupancies where the occupant load exceeds 10,
3. business and personal services where the occupant load exceeds 300,
4. mercantile occupancies with an occupant load exceeding 300,
5. high hazard industrial occupancies where the occupant load exceeds 25,
6. medium hazard industrial occupancies where the occupant load exceeds 100, and
7. low hazard industrial occupancies where the occupant load exceeds 300.

Report No. CORP 2011-10

Date: January 12, 2011

Originator: Karen McIsaac

Subject: Council appointment to the Federation of Northern Ontario Municipalities

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**RECOMMENDATION**

That the Council of the City of North Bay appoints Councillor Mac Bain as its representative on the Federation of Northern Ontario Municipalities Executive, for a further two (2) year term to expire November 30, 2012.

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**BACKGROUND**

The Executive of Federation of Northern Municipalities of Ontario ("FONOM") is comprised of one representative from each of the major municipalities/cities of North Bay, Sault Ste. Marie, Greater Sudbury, Timmins and one representative from each of the seven territorial districts of Northeastern Ontario: Algoma, Cochrane, Manitoulin, Nipissing, Parry Sound, Timiskaming and Sudbury. The City of North Bay is a member in good standing of FONOM.

Councillor Bain is the current appointee for the City of North Bay. His current appointment to FONOM expired on December 30, 2010.

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**OPTIONS ANALYSIS**

Option # 1: That Council extend Councillor Bain's appointment to FONOM.

Option # 2: That Council not extend Councillor Bain's appointment to the FONOM.


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**RECOMMENDED OPTION**

That Council appoint Councillor Mac Bain as their representative to the Federation of Northern Ontario Municipalities for a further two (2) year term to expire November 30, 2012.

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Respectfully submitted,



Karen McIsaac  
Deputy City Clerk

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We concur in this report and recommendation.

  
Managing Director of Corporate  
Services – M. B. Burke  
Chief Administrative Officer –  
D. G. Linkie

Personnel designated for continuance: City Clerk

INFORMATION REPORT TO COUNCIL

Report No: CSBU 2011 - 03

Date: January 11, 2011

Originator: Dorothy Carvell, Transit Manager

Subject: Veteran's Bus Pass

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RECOMMENDATION

That Council receives this report as information and recognizes ONTERA's sponsorship of Veteran Bus Passes.

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BACKGROUND

In 2004, on the 60th anniversary of D-Day, the Transit Department received a request to honour World War II Veterans by way of providing these veterans with a free annual bus pass.

ONTERA came forward and volunteered to sponsor the costs of providing Transit passes for Veterans

ONTERA continued the support for these passes and has once again confirmed sponsorship for the next three years until November 11, 2012.

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RECOMMENDATION

That council receives this report as information and recognizes ONTERA's sponsorship of Veteran Bus Passes.

Respectfully submitted,



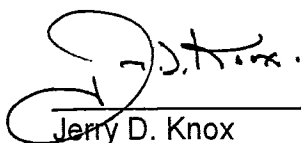
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Dorothy Carvell  
Transit Manager

DC/dlb

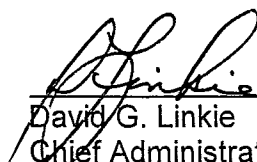
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We concur with this report and recommendation.



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Jerry D. Knox  
Managing Director, Community Services



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David G. Linkie  
Chief Administrative Officer

**City of North Bay****Report to Council****Report No:** CSBU 2011 – 10**Date:** January 13, 2011**Originator:** Elizabeth Courville, Zoning Administrator**Subject:** Request for Variance to Sign By-law No. 2006-143  
(Sands Motel – 366 McIntyre Street East)

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**RECOMMENDATIONS**

That Council deny the request from Boeu Patel, Manager of The Sands Motel North Bay Inn for a variance to Sign By-law No. 2006-143, Section 8.4.2, to permit the installation of multiple fascia signage on the retaining wall along Fisher Street, and to also deny the request to permit a banner on the retaining wall along McIntyre Street East.

---

**BACKGROUND**

The Sands Motel North Bay Inn is located at the corner of McIntyre Street East and Fisher Street. The Motel has undergone great improvements over the last 5 years. A request for a variance to the current Sign By-law has been submitted by Mr. Boeu Patel, Manager, requesting permission to have four fascia signs on the retaining wall along Fisher Street (Schedules A & B). The request was received on November 19<sup>th</sup>, 2010 prior to the new variance provisions (Section 15) of the Sign By-law. As a result, the variance request is proceeding directly to Council for your consideration.

The current requirement of Sign By-law 2006-143, Section 8.4.2 restricts fascia signs to building faces only. Further, fascia signs must advertise the business or service conducted on the property where the sign is located. The business fronts on Fisher Street and is flanked by McIntyre Street East. The applicant has advised that the sole purpose of the fascia signs are for advertisement space rental only located on the retaining wall along Fisher Street.

A second variance request is to permit a banner to be placed on the retaining wall along McIntyre Street East. The banner will be displayed from time to time to advertise room rates of the business. Currently, Section 2.0(b) of Sign By-law 2006-143 permits banners within the Downtown Improvement Area (DIA) only, with the exception of By-law 2008-147 where the Chief Administrative Officer is delegated the authority to approve temporary banners across the Kinsmen Bridge conditional upon the consent from the North Bay-Mattawa Conservation Authority.

Planning Services has consulted with Engineering Services to determine the location of the retaining wall due to the widening/reconstruction of Fisher Street. It has been determined that the entire retaining wall along Fisher Street and McIntyre Street East encroaches on the City Road Allowance. All signs encroaching over municipal property require an Encroachment Agreement which stipulates a minimum clearance for maintenance of sidewalks, etc. The proposed fascia signs may be located too low and may hamper sidewalk snow clearance. In addition, both types of advertising devices will be accessible which may encourage vandalism/graffiti, and there are concerns regarding the stability of the retaining wall.

The Applicant has been advised by Planning Staff that we would not support a variance to the Sign By-law to permit fascia signs and a banner on the retaining wall surrounding the property. The Applicant has requested the matter be brought forward for Council's consideration and decision.

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## ANALYSIS / OPTIONS

### Option 1:

Deny the request to vary Sign By-law 2006-143 to permit advertising devices of any kind on any part of the retaining wall along Fisher Street and McIntyre Street East for the reasons stated in the report.

### Option 2:

Approve the request for a variance to Sign By-law No. 2006-143 to permit four fascia signs on the retaining wall along Fisher Street and further, permit a temporary banner to be displayed from time to time to advertise room specials on the retaining wall along McIntyre Street East.

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## RECOMMENDED OPTION

Option 1 is the recommended option.

The Sign By-law does not permit fascia signs except when attached to the face of a building and to advertise the business being conducted on site. Planning Staff are of the opinion that the request does not maintain the intent of the fascia sign provisions of the Sign By-law and the variance request should not be supported. In addition, insufficient information has been received in respect to the required Encroachment Agreement.

Should Council approve the requested variance, the approval should be subject to the owner entering into an Encroachment Agreement with the City detailing maintenance, liability, an Engineer Study to determine the stability of the retaining wall and any other matters that may arise at the request of, and to the satisfaction of the City Solicitor and City Engineer.

Respectfully submitted,



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Elizabeth Courville, ACST  
Zoning Administrator

EC/dlb

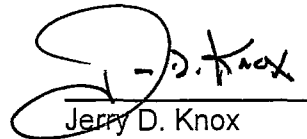
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attach.

We concur with this report and recommendations.



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Beverley Hillier, MCIP, RRP  
Manager, Planning Services



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Jerry D. Knox  
Managing Director, Community Services



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David G. Linkie  
Chief Administrative Officer

Personnel designated for continuance: Elizabeth Courville, Zoning Administrator





Tel: 705 840 2830

Fax: 705 840 2646

Web: [www.thesandsnorthbayinn.ca](http://www.thesandsnorthbayinn.ca)

E-mail: [boeumarketing@live.ca](mailto:boeumarketing@live.ca)

WHY PAY MORE FOR COMFORT

366 McIntyre St.E.  
North Bay, ON. P1B 1C8  
CANADA

**City Of North Bay  
Variance for sign and banner**

**To Whom It May Concern**

**NOV. 19TH 2010**

**The Sands North Bay Inn respectfully submits plans to place panels on the retainer wall located on Fisher St. as shown on attachment(1) 4 PLATES 2/8FT IN DIMENSION**

**Also a request to place a banner on the retainer wall located on McIntyre St.E .. as shown on attachment(2). BANNER DIMENSION 2/10 FT.**

**The panels on Fisher will be placed by Price Electric Signs with approved brackets according to todays legislature,**

**The banner is 3ft. by 8ft and will be placed on by hooks fastened to the retainer wall (McIntyre St.E.) Please Note: only certain occasions meaning this will not be a permanent fixture..**

Boeu Patel  
General Manager  
The Sands North Bay Inn  
go: [www.thesandsnorthbayinn.ca](http://www.thesandsnorthbayinn.ca)

---

*Situated In Downtown North Bay*



The Advertiser here  
840-7830

The Advertiser here  
840-7830

The Advertiser here  
840-7830

The Sands  
840-7830

GG

5

North Bay, ON

January 24, 2011

Subject: Elected Official Invoice Register

File No. F14/2011/EOIR/GENERAL

Res. 2011 - \_\_\_\_\_

Moved by Councillor: \_\_\_\_\_

Seconded by Councillor: \_\_\_\_\_

That accounts totaling \$16,501,256.38 for December 2010 be approved.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Carried

Carried as amended

Lost

Conflict \_\_\_\_\_ Endorsement of Chair \_\_\_\_\_  
\_\_\_\_\_

Record of Vote (Upon Request of Councillor \_\_\_\_\_)

Yeas	_____	_____	Nays	_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____

Signature of Clerk \_\_\_\_\_

GG

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North Bay, ON

January 24, 2011

Subject: Royal Bank

File No. F14/2011/EOIR/GENERAL

Res. 2011 - \_\_\_\_\_

Moved by Councillor: \_\_\_\_\_

Seconded by Councillor: \_\_\_\_\_

That accounts for Royal Bank totaling \$1,509.34 for December 2010 be approved.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Carried

Carried as amended

Lost

Conflict \_\_\_\_\_ Endorsement of Chair \_\_\_\_\_  
\_\_\_\_\_

Record of Vote (Upon Request of Councillor \_\_\_\_\_)

Yeas	_____	_____	Nays	_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
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	_____	_____		_____	_____

Signature of Clerk \_\_\_\_\_

## CITY OF NORTH BAY

### REPORT TO COUNCIL

**Report No:** EESW-2010-003

**Date:** January 18, 2011

**Originator:** David Euler, P.Eng.  
Director of Engineering

**Subject:** Process for Evaluating Options with regard to the Operation of Water and Waste Water Treatment Facilities

---

#### RECOMMENDATION

That staff prepares a business plan that details the costs and other considerations associated with taking the operation of the water and wastewater treatment facilities in-house. The in-house business plan is to be compared to the unsolicited proposal received from the Ontario Clean Water Agency (OCWA). Staff to prepare a report comparing the two options for Council's consideration.

---

#### BACKGROUND

The Ontario Clean Water Agency is currently under contract to operate The City's water and waste water facilities. This includes the water treatment plant, all water reservoirs and pumping stations, the sewage treatment plant and all sewage lift stations. In July of 2008, Council resolution 2008-523 extended OCWA's contract to Dec 31, 2010. That contract extension, with automatic annual renewals was provided to give OCWA and the City time to fully understand the operation and costs associated with running the new water filtration plant. In 2010 the annual value of the operations and maintenance contract to OCWA was \$2,848,175. OCWA also manages minor and major capital projects within these facilities and in 2010 the budget for those projects totaled approximately \$1,173,100.

As per the terms of the OCWA Amending Agreement dated the 1st day of July 2008, the City served Notice to OCWA that the existing agreement would terminate on July 1, 2011. The water plant has now been running continuously for almost a year and on December 5, 2010, OCWA submitted to the City an unsolicited proposal for renewing the operation and maintenance contract.

A review committee made up of staff members from each of the appropriate departments will be created to assist in the development of the business plan. A third party consultant, with specific expertise in the operation of water and wastewater treatment facilities will also be retained (upset limit - \$20,000) to assist in the development of the business plan as well as the preparation of the criteria and the report which will compare the OCWA proposal to the in-house plan.

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#### OPTIONS

- 1) That Staff prepare a detailed business plan for internal operations and compare that method of

service delivery with OCWA's unsolicited proposal for continuing their contracted operations. This option is recommended.

- 2) Issue an RFP to attract other potential external service providers and compare the results of the tender with the option of internal operations by City staff. This option is not recommended at this time.

---

## RECOMMENDED OPTION

It is recommended that City Council direct staff to prepare a business plan that details the costs and other considerations with regard to the operation of the water and wastewater treatment facilities using in-house staff. The in-house business plan to be compared to the unsolicited proposal received from the Ontario Clean Water Agency (OCWA). Staff to prepare a report which recommends which service delivery method offers the better value for the City of North Bay.

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Respectfully submitted,

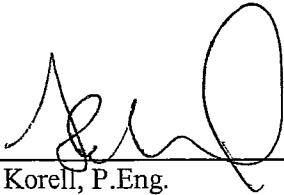


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David Euler, P.Eng, PMP  
Director of Engineering

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We concur in this report and recommendation.



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Alan Korell, P.Eng.  
Managing Director of Engineering,  
Environmental Services and Works



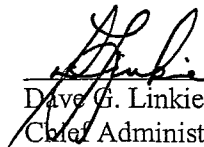
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Margaret Karpenko  
Chief Financial Officer



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Michael B. Burke  
City Solicitor



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Dave G. Linkie  
Chief Administrative Officer

Person designated for continuance: David Euler, P.Eng.

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INTER OFFICE

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*City of North Bay  
Planning Services*

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MEMO

**To:** Cathy Conrad, City Clerk  
**From:** Steve McArthur - Senior Planner, Current Operations  
**Subject:** Resolution No. 3 - Planning Advisory Committee  
**Date:** January 20, 2011

Quoted below is Resolution No. 3 passed at the regular meeting of the Planning Advisory Committee held on Wednesday, January 19<sup>th</sup>, 2011:

Resolution No. 3

"That the Planning Advisory Committee recommend the following to City Council:

1. That the Proposed Zoning By-law Amendment from a "Residential Second Density (R2)" zone and a "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" to a "Residential Multiple Third Density Special Zone (RM3 Sp.)" by Miller and Urso Surveying Inc. on behalf of the Corporation of the City of North Bay for the property legally described as Concession 13, Registered Plan 20, Lots 14 to 19 – Third Avenue East and John Street in the City of North Bay be approved; and
2. That the subject property be placed under Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O., 1990 as amended in order to regulate building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required."



Steve McArthur  
Senior Planner, Current Operations

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INTER OFFICE

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**Planning Services  
City of North Bay**

MEMO

**To:** Chair and Members, Planning Advisory Committee

**From:** Steve McArthur, Senior Planner - Current Operations

**Subject:** Proposed Zoning By-law Amendment by Miller and Urso Surveying Inc. on behalf of the Corporation of the City of North Bay for the property legally described as Concession 13, Registered Plan 20, Lots 14 to 19 – Third Avenue East & John Street, City of North Bay

**Date:** January 18, 2011

**Recommendation**

1. "That the Proposed Zoning By-law Amendment from a "Residential Second Density (R2)" zone and a "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" to a "Residential Multiple Third Density Special Zone (RM3 Sp.)" by Miller and Urso Surveying Inc. on behalf of the Corporation of the City of North Bay for the property legally described as Concession 13, Registered Plan 20, Lots 14 to 19 – Third Avenue East and John Street in the City of North Bay be approved; and
2. That the subject property be placed under Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O., 1990 as amended in order to regulate building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required."

**Site**

The subject lands are located on the northwest corner of the Third Avenue East and John Street intersection, as shown on Schedule "A" attached hereto. The property includes a portion of the former CN rail lands, with approximately 40.2 metres (131.88 feet) of frontage on John Street and a total lot area of 0.4 hectares (1.0 acre).

The area surrounding the subject lands is characterized as a mixed use area, featuring primarily low density residential uses, an elementary school and some small business operations. The subject lands are near Chippewa Creek and the Kinsmen Trail. The area is primarily occupied with single family dwellings, the exception being a legal non-conforming, legal non-complying business (Gateway Signs) abutting the subject lands to the west.

**Proposal**

The Corporation of the City of North Bay is the current owner of the subject lands. In April of 2010 the City received an unsolicited offer from Algonquin Child & Family Services, operating as 'Hands – The Family Help Network' to purchase the subject lands with the intention of constructing a proposed 12-bed Therapeutic Educational Facility on site. In order to accommodate the proposed facility a Zoning By-law Amendment is required.



The use proposed by Hands is defined in the City of North Bay's Zoning By-law No. 28-80 as a Group Home Type 2, which is further defined as providing occupancy in which up to eight (8) patients (excluding the staff or receiving family) live and receive treatment under responsible supervision consistent with the requirements of its residents, and the group home is licensed or approved under Provincial Statute under the jurisdiction of the Ontario Ministry of Community and Social Services.

The Special Component of the proposed Zoning By-law Amendment would limit the permitted uses, change the number of permitted beds/patients from eight (8) to twelve (12) and would recognize the setbacks proposed for the building envelope in order to ensure that any future expansion to the facility would require an amendment to the Zoning By-law, which is a public process under the *Planning Act*.

### **Background**

City Staff worked closely for approximately six (6) months with a private citizens group interested in building affordable townhouses for ownership using the "Options for Homes" model which has worked successfully in other communities. Their proposal was to be submitted to Council as an unsolicited offer for the subject lands. The group formally declined in writing any interest in the land due to lack of feasibility. Soon after, the aforementioned unsolicited offer from Hands was received.

John Street has recently been reconstructed and water and sewer services are available on the John Street side of the property. The City Engineer advises a Record of Site Condition has been prepared for the property. The following proposed uses have been considered for the subject lands:

1. Townhouse development;
2. Apartment development;
3. Group Home Type 2;
4. Keep Vacant ownership for future project; and
5. Sell portion for one of the above uses and retain remainder.

The property is not zoned for any of the proposed uses described above; therefore, a rezoning would be required for any of these proposals. It is evident that without Provincial Affordable Housing Grants the site is not developable as a townhouse or apartment development. The amount of rock and required fill creates serious development challenges. This rock, coupled with a lack of road frontage, makes the subject lands unfeasible for any type of low density residential development.

A single use like a Group Home Type 2, fronting on John Street where there are existing services, is feasible. Group Homes are typically funded Provincially, eliminating the private sector need for a profit margin; thereby, making a Group Home or similar project viable at this location.

The original circulation and application suggested that the property be rezoned to an Institutional (N) zoning designation. Area residents were opposed to the proposed Institutional zoning designation. Planning staff heard these concerns and suggested a compromise to a "Residential Multiple Third Density Special Zone (RM3 Sp.)", which permits the Group Home Type 2 use, with the expansion to 12 beds, while maintaining the Residential zoning component.

Staff has met with the proponent and with the neighbourhood on a number of occasions and there has been a willingness by all parties to negotiate an amicable resolution. Their concerns have been outlined and addressed in the correspondence section of this report and in my professional opinion it is now appropriate to move forward with the proposed Zoning By-law Amendment.

### **Provincial Policy Statement**

This proposal has been reviewed in the context of the Provincial Policy Statement 2005 (PPS). The PPS provides policy direction on matters of provincial interest related to land use planning and development.

Section 1.0 of the PPS, Building Strong Communities, provides for a wide variety of policies relating to wisely managing change and promoting efficient land use and development patterns. The proposal is consistent with the PPS as it results in the redevelopment of an existing property (infill opportunity) and would result in a new development with no requirement for the extension of Municipal services.

Section 1.1 of the Provincial Policy Statement 2005 (PPS) – Managing and Directing Land Use to Achieve Efficient Development and Land Use Patterns - suggests that Healthy, liveable and safe communities are sustained by accommodating an appropriate range and mix of residential, employment (including industrial, commercial and institutional uses), recreational and open space uses to meet long-term needs.

Section 1.1.3.3 further states that Planning authorities shall identify and promote opportunities for intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, including brownfield sites, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs. New development taking place in designated growth areas should occur adjacent to the existing built-up area and shall have a compact form, mix of uses and densities that allow for the efficient use of land, infrastructure and public service facilities.

In reviewing the proposed Zoning By-law Amendment, it is my professional opinion that all pertinent policies of the PPS 2005 have been applied in their entirety and the end use is consistent with Provincial Policy as set out in the Provincial Policy Statement 2005.

### **Official Plan**

The subject lands are designated “Residential” in the City of North Bay’s Official Plan.

Section 2.2.2.1 of the Official Plan states that: *“In low density residential areas, the intent of this Plan is to provide for accommodation in relatively small buildings, in dwelling units generally suitable for families with children. In this regard, the dwelling types considered appropriate generally involve low profile buildings having an external access and outdoor privacy area associated with each dwelling unit.*

*The City shall ensure that the amenity of such areas is preserved, and that different types of structures shall be mutually compatible. The upper density limit of this category shall permit dwelling units at a density that would allow up to one dwelling unit for each 230 square metres of lot area. The dwelling units considered suitable in such low density areas are:*

- a) single detached and semi-detached dwellings;*
- b) duplexes, triplexes;*
- c) rooming houses, boarding houses;*
- d) maisonettes, townhouses and low profile apartments;*
- e) mobile homes, and*
- f) group homes.”*

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Section 2.2.10 of the Official Plan adds that: *"In order to prevent any undue concentration of Group Homes in any area of the municipality, a minimum separation of 200 metres between these facilities shall be required in the implementing By-law."*

The use proposed by Hands is defined in the City of North Bay's Zoning By-law No. 28-80 as a Group Home Type 2. There are no such facilities within 200 metres of the subject lands. The proposal and recommendation includes a requirement for the property to be subject to a Site Plan Control Agreement (SPCA) which *'ensures that the amenity of such areas is preserved, and that different types of structures shall be mutually compatible'* by regulating building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required.

The proposed facility is a low-profile building (as shown on Schedule 'B' attached hereto) designed in a residential type fashion in order to integrate into the established low-density residential neighbourhood, as is encouraged by Section 2.2.2.1 of the Official Plan.

Section 4.1 of the Official Plan recognizes that: *"The demands of specialized housing groups, such as seniors, low income and single parent families, handicapped and group homes, are expected to continue to grow and become more apart of the residential environment as senior government policies on community integration of specialized housing types are implemented."*

These general policies contained in Section 4 of the O.P. are intended to assist the City in its determination of housing requirements for the various special needs groups in the city and to encourage the provision of special housing for the elderly, the handicapped, low income groups, and various types of group homes within the residential environment of the community.

The use of the subject lands for a Group Home Type 2 is in conformity with the general intent of the Official Plan policies for Residential areas.

### **Zoning By-law No. 28-80**

The subject lands are currently zoned "Residential Second Density (R2)" and "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" in the City of North Bay's Zoning By-law No. 28-80.

A "Residential Second Density (R2)" zone permits the following uses:

- Single Detached Dwellings (minimum 15m frontage);
- Group Home Type 1;
- Accessory Home Based Businesses;
- Parks, Playgrounds & Non-Profit Uses;
- Day Nurseries; and
- Institutional Uses.

A "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" zone permits the following uses:

- Warehouse Uses
- Wholesale Uses
- Accessory Commercial Uses to the Main Wholesale and Warehouse Uses
- Dwelling units connected to and forming an integral part of the commercial building

provided that they do not exceed the floor area of the commercial portion of the use and access to the dwelling units is separate from the access to the commercial portion of the building, and the dwelling units are located above or at the rear of business premises.

The City of North Bay is proposing to rezone the subject lands to a “Residential Multiple Third Density Special Zone (RM3 Sp.)”, which would permit the following uses:

- Apartment Dwellings;
- Group Home Type 2;
- Parks, Playgrounds and Associated Non-Profit Uses;
- Licensed Day Nurseries, Churches, Public Schools (Other Than Trade Schools); and
- Accessory Home Based Businesses;

The Special Component of the proposed Zoning By-law Amendment would:

- Remove Boarding, Lodging or Rooming House, Institutional Uses, and accessory non-residential uses from the list of permitted uses;
- Increase the number of permitted beds/patients for a Group Home Type 2 from eight (8) to twelve (12); and
- Recognize the setbacks proposed for the building in order to ensure that any expansion beyond the footprint proposed or for a use other than those permitted would require a Planning Act application and further public consultation.

The intended use of the subject lands by Hands – The Family Help Network is as a Group Home Type 2, which is intended to provide occupancy in which up to twelve (12) patients (excluding the staff or receiving family) live and receive treatment under responsible supervision consistent with the requirements of its residents. The group home will be licensed or approved under Provincial Statute under the jurisdiction of the Ontario Ministry of Community and Social Services.

### **Correspondence**

The original proposal was circulated to property owners within 120 metres (400 feet) of the subject lands, as well as to several municipal departments and other agencies that may have an interest in this matter.

In terms of the correspondence received, the Director of Parks, Recreation & Leisure Services, the North Bay-Mattawa Conservation Authority, the Fire Prevention Officer, the Mayor’s Office of Economic Development, and the Chief Building Official have offered no objection to the proposal.

The Engineering Department offered the following comments:

“Engineering has reviewed the above mentioned rezoning application and does not have any concerns regarding the proposed zoning. However, we would like to advise the proponent of some requirements for the approval of the proposed development. The requirements are as follows:

1. A Stormwater Management (SWM) Report must be submitted for this new development.
2. A Site Servicing & Grading Plan will be required.
3. Avoid having your driveway entrance near the intersection.
4. Agreements between the City and the proponent will need to be in place with regards to the extension of asphalt and curb & gutter along Third Avenue to a City Standard.

5. Lot 14 does not have a Record of Site Condition (RSC) which restricts the proponent from having anything constructed on it. Any future works within this area will require the proponent to acquire an RSC."

Many residents of the neighbourhood attended the Public Meeting before the Planning Advisory Committee on August 18th, 2010 and have submitted correspondence via email and regular mail. This correspondence has been reviewed by Planning staff and their concerns and issues can be summarized as follows:

1. The proposal does not fit into the existing Residential character of the neighbourhood;
2. The safety of the abutting residents and their children would be jeopardized;
3. There will be a decrease in area property values;
4. This facility could be built elsewhere in the City;
5. The City wants to tarnish the image of the neighbourhood by approving this facility;
6. Traffic will increase;
7. Noise will increase;
8. Blasting will cause damage to existing homes;
9. What will happen to the facility after the current use ceases to exist; and
10. Environmental Protection Areas and Floodplain issues.

In response to these concerns, Planning staff researched these issues and offered the following information to the neighbourhood:

The proposal represents an infill opportunity as is encouraged by policies contained in the Provincial Policy Statement (PPS 2005). The use of the subject lands for a Group Home Type 2 is in conformity with the general intent of the Official Plan policies for Residential areas. The implementation of Site Plan Control can address many of the issues expressed in terms of building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing.

The safety of the residents in the area was addressed with Hands administration. Youth are at the residence are there on a voluntary basis and as such are bound by the terms and conditions of the program and facility. The age range of the residents is 12 to 16 year old. Most clients have a mental health issue that requires a more intensive therapeutic environment. This type of facility gives staff the opportunity to work with the home/parents at the same time as the youth receives the necessary therapy and psychosocial supports, within a consistent, predictable, safe environment. The residents are supervised and a strict curfew is enforced.

As for the questions about why this facility could not be built somewhere else, staff advised that the application was received for this property and as such the proposed use was evaluated within the context of the surrounding neighbourhood.

Engineering has stated that they will be closing the laneway access that is currently open between Third Avenue East and Regina Street, which means that traffic in the area will decrease as opposed to increasing as a result of this proposal. Noise levels are not expected to be an issue, as is evidenced by a lack of complaint about the existing Group Home on Lakeshore Drive.

The proponent does not anticipate having to blast, but should blasting be required, the proponent would be required to provide \$2 Million in liability insurance coverage and undertake a pre-blast survey by a qualified individual engaged through the proponents' insurance company. Both of these items must be filed with the Building Services department prior to their issuance of a building permit.

Should the facility cease to exist, the subject property could be used for any use permitted within the proposed "Residential Multiple Third Density Special Zone (RM3 Sp.)". However, should a request be made to expand the footprint of the building for either the Group Home Type 2 or another permitted use, a Planning Act application would be required. The Application would go through a public process and residents of the neighbourhood would have the opportunity to be involved in that process.

According to correspondence received from the North Bay-Mattawa Conservation Authority (NBMCA), the subject lands are outside the regulated area as per Ontario Regulation 177/06 and a Development, Interference with Wetlands & Alterations to Shorelines & Watercourses permit is not required. The NBMCA and the City of North Bay have recently completed channel improvements to Chippewa Creek in this area and the subject lands do not extend beyond the top of the existing newly formed bank.

The NBMCA is satisfied that the application is consistent with the policies as set out in Sections 2 and 3 of the PPS 2005 and advise that they have no objection to the proposal.

### **Summary**

The City of North Bay has revised the original application and proposal. This revision has been communicated to and accepted by Hands-The Family Help Network. The City is now proposing to rezone the subject lands to a "Residential Multiple Third Density Special Zone (RM3 Sp.)", which would permit the only following uses:

- Apartment Dwellings;
- Group Home Type 2;
- Parks, Playgrounds and Associated Non-Profit Uses;
- Licensed Day Nurseries, Churches, Public Schools (Other Than Trade Schools); and
- Accessory Home Based Businesses.

The Special Component of the proposed Zoning By-law Amendment would:

- Remove Boarding, Lodging or Rooming House, Institutional Uses, and accessory non-residential uses from the list of permitted uses;
- Increase the number of permitted beds/patients for a Group Home Type 2 from eight (8) to twelve (12); and  
Recognize the setbacks proposed for the building in order to ensure that any future expansion beyond the footprint or for a use other than those permitted would require a Planning Act application and further public consultation.

In the future if any use other than those listed above, or in the event that any physical changes were proposed to the footprint of the building, a Planning Act application and further public consultation would be required. The proponent expects to operate a Group Home Type 2 out of this location for many decades. If and when the use ceases to exist, it could be converted into a small apartment building/condominium without the requirement for a Zoning By-law amendment.

The proponent has met with residents on three (3) separate occasions. Planning staff have also met separately with the neighbourhood and listened to their concerns. A great deal of work by all parties has gone into this report and recommendation.

A summary of the action items is as follows:

1. Staff from the City of North Bay have answered questions from the Neighbourhood with regards to *Planning Act* procedures, Surplus Land Sales procedures and Site Plan Control Agreement requirements;
2. Staff from Hands – The Family Help Network have answered many operational questions posed by the neighbourhood residents and have agreed to conciliatory changes to the application and site plan;
3. The originally proposed zoning designation of 'Institutional (N)' has been changed to a 'Residential Multiple Third Density Special Zone (RM3 Sp.)' as described above;
4. The special component of the proposed Zoning By-law Amendment would remove Boarding, Lodging or Rooming House, Institutional Uses and accessory non-residential uses from the list of permitted uses; increase the number of permitted beds/patients for a Group Home Type 2 from eight (8) to twelve (12); and recognize the setbacks proposed for the building
5. The design of the facility has been changed to a more low-profile, residential looking building in an attempt to better integrate into the surrounding neighbourhood;
6. Landscaping treatments and fencing have been added to buffer the intended use from neighbouring properties;
7. A floor plan of the interior of the facility has been produced by the proponent and distributed to the neighbourhood; and
8. Setbacks to the building will be incorporated into the by-laws to identify the building envelope in order to ensure that any future expansion or change of use at the facility other than what is permitted under the proposed amendment would require *Planning Act* application and further public consultation.

The proposed 12 bed Group Home Type 2 has been designed in such a manner that it maintains the residential character of the neighbourhood. Measures have been included within the proposed amendment that would trigger a *Planning Act* application should an expansion beyond the proposed footprint or for a use other than those permitted be requested. Any future *Planning Act* application would require a public process and would be required to meet the same tests as the current application.

In consideration of the above, it is my opinion that the proposed development as described in the report conforms to the City of North Bay's Official Plan and is consistent with Provincial Policy as described in the Provincial Policy Statement 2005.



Steve McArthur  
Senior Planner, Current Operations

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attach(s).

I concur with the recommendations contained in this report.

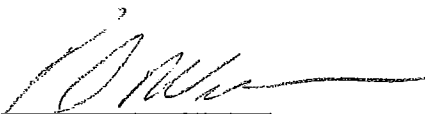


Beverley Hillier, MCIP, RPP  
Manager, Planning Services

North Bay Planning Advisory Committee

Resolution No. 3

Date: January 19, 2011

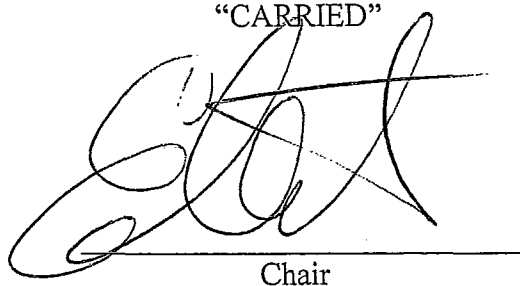
Moved By: 

Seconded By: 

“That the Planning Advisory Committee recommend the following to City Council:

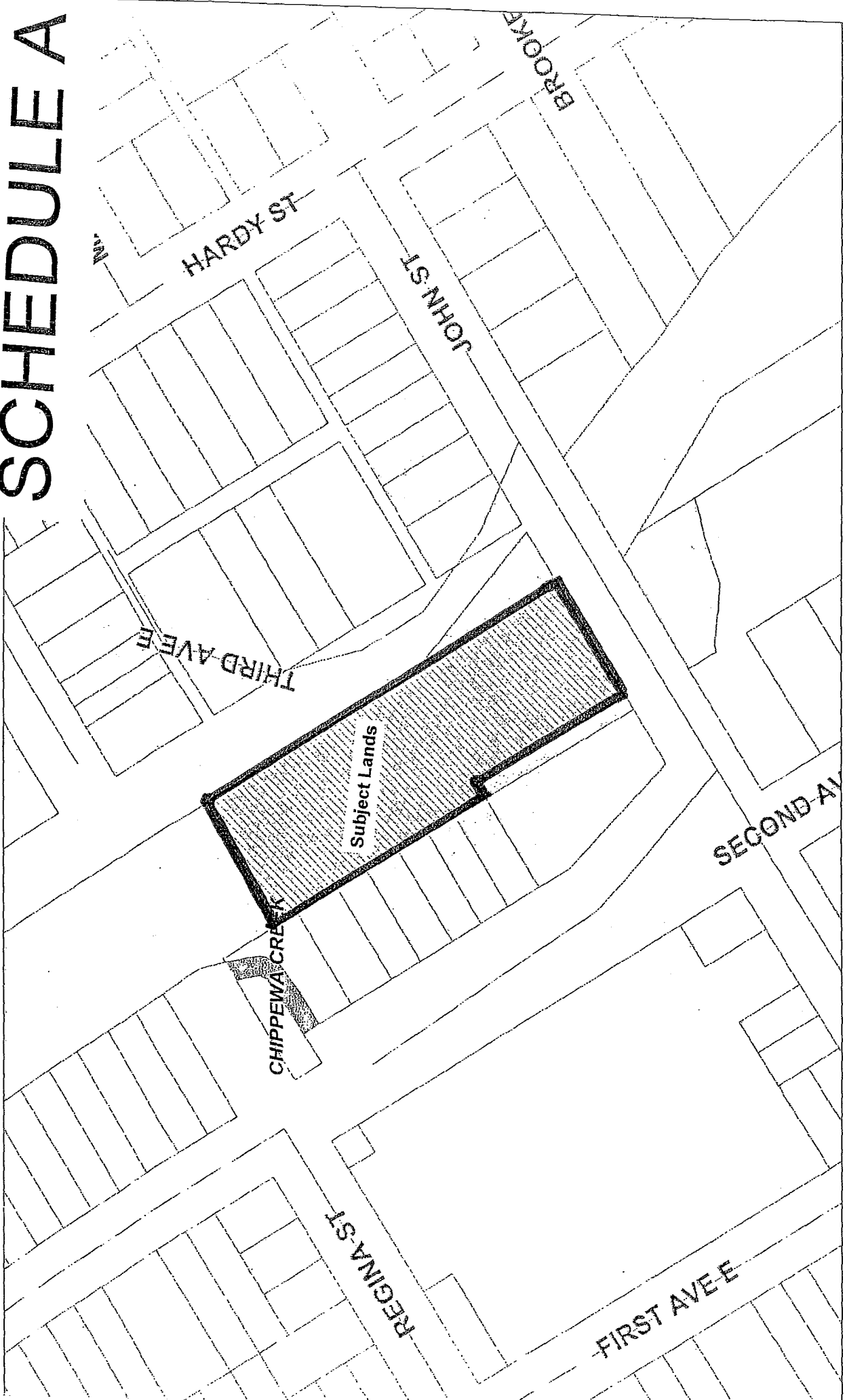
1. That the Proposed Zoning By-law Amendment from a “Residential Second Density (R2)” zone and a “Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)” to a “Residential Multiple Third Density Special Zone (RM3 Sp.)” by Miller and Urso Surveying Inc. on behalf of the Corporation of the City of North Bay for the property legally described as Concession 13, Registered Plan 20, Lots 14 to 19 – Third Avenue East and John Street in the City of North Bay BE APPROVED; and
2. That the subject property be placed under Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O., 1990 as amended in order to regulate building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required.”

“CARRIED”

  
Chair



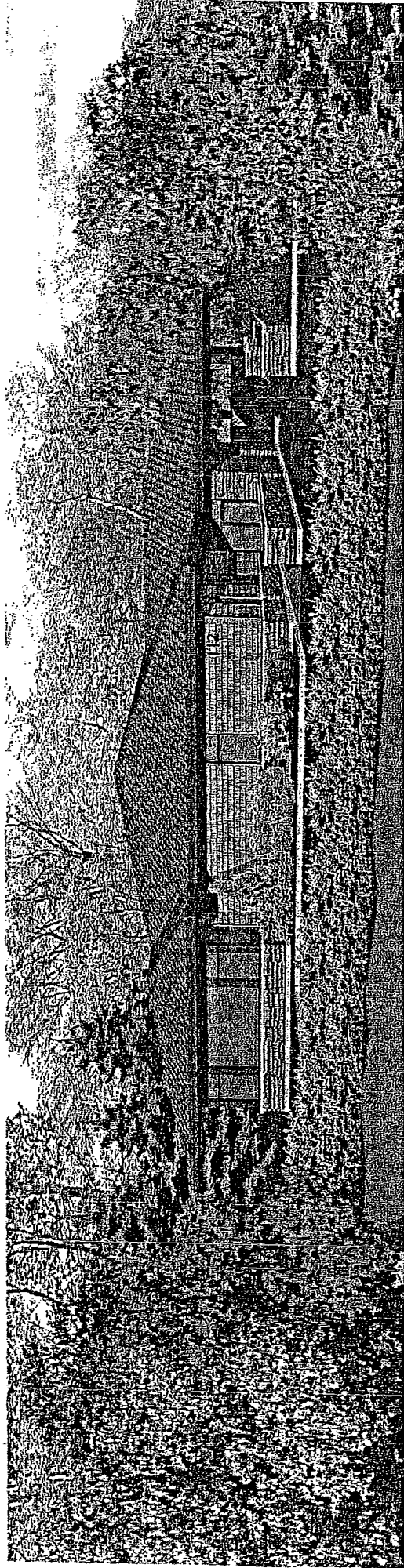
# SCHEDULE A



SCALE 1 : 1,475

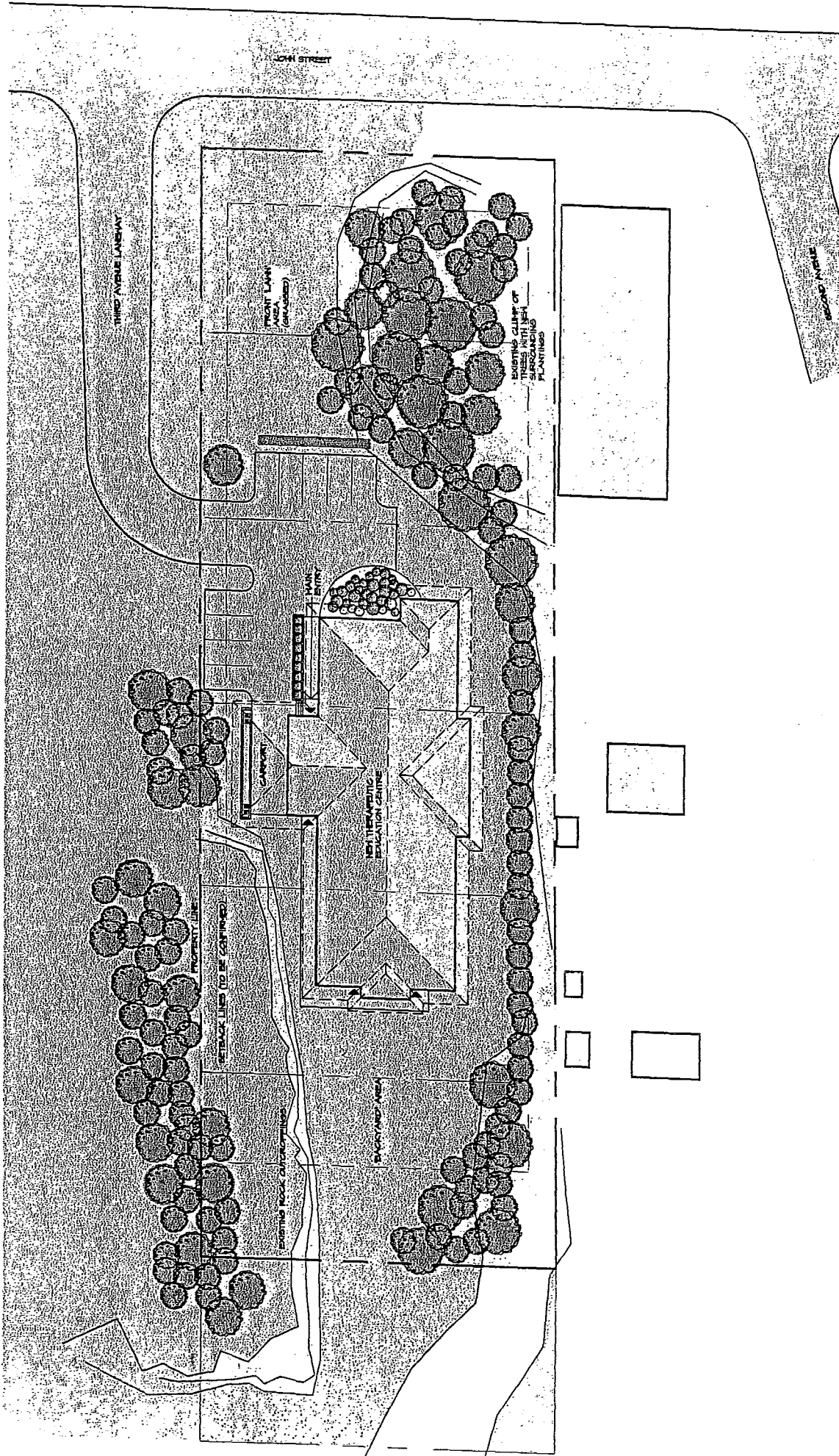


# SCHEDULE B



Proposed Therapeutic Educational Facility  
Hands the Family Help Network  
November 30, 2010

EVANS BERTRAND HILL WHEELER  
ARCHITECTURE

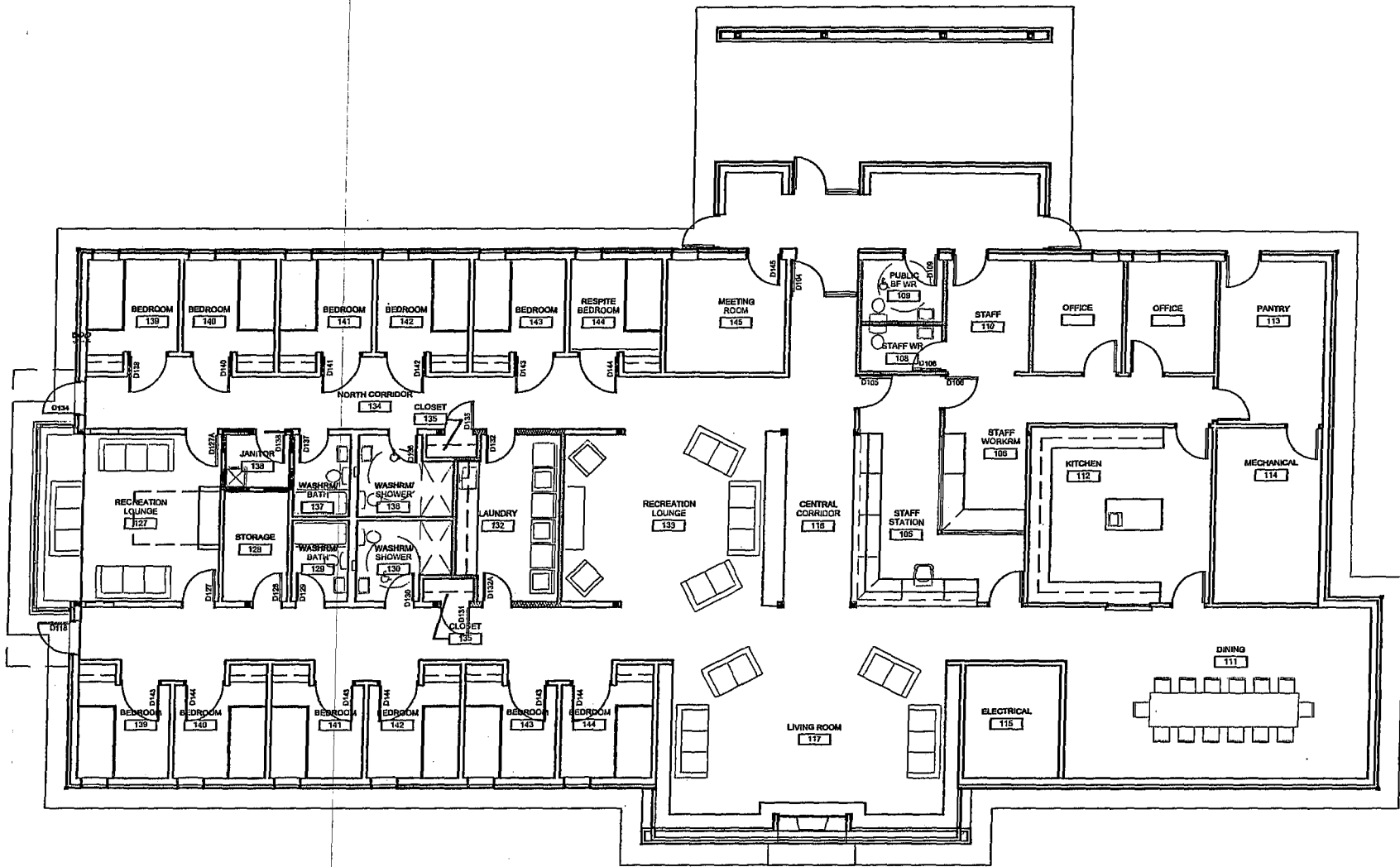


EVANS BERTRAND HILL WHEELER

Proposed Therapeutic Educational Facility - Site Plan

Blacks the Family Help Network

Scale: not to scale  
Date: November 2010



MAIN BUILDING AREA = 612.4 m<sup>2</sup> (6,592 sf)  
 CARPORT = 58.7 m<sup>2</sup> (416.5 sf)

## REPORT TO COUNCIL

Report No: CSBU 2011 - 04

Date: January 19, 2011

Originator: Dorothy Carvell, Transit Manager

Subject: North Highway Bus Route

## RECOMMENDATION

- 1) To coincide with the closing of the Northeast Mental Health Centre (NEMHC), effective February 1, 2011, eliminate the bus route to the old NEMHC site on Highway #11 North.
- 2) Re-route this bus to service the Education Center and the New Hospital site.
- 3) Realign other existing routes to provide early morning service (7 a.m.) to the New Hospital site.

## SERVICE TO NORTH EAST MENTAL HOSPITAL

During the Community Services Committee Budget Meeting the issue of discontinuing the North Highway bus route was discussed given the scheduled closure of the NEMHC on February 01, 2011. The Committee requested a report be submitted in January for Council consideration.

North Bay Transit Services operates a route that services the Highway #11 North to the present Northeast Mental Health Centre. In the past this route also serviced the Canadore Aviation School previously located at the Bomarc Site.

Currently the Hospital is serviced by 105 trips per week. The Community Services Committee recommended discontinuing Transit Service to the Northeast Mental Health Centre after its' closing on January 31, 2011 as the then reduced ridership would not be an effective use of Transit resources. The forecasted annual savings of eliminating this service is estimated at \$114,000. The forecasted cost reduction with a February 2011 cancellation is \$104,000.

Upon closing of the NEMHC, staff proposes to end the North Highway route at the top of Thibeault Hill, at the Bay Truck Stop, and redirect all the North Highway bus trips to service Nipissing University, Canadore College and new Hospital site.

In the event the changes to the North Hwy route are not made, additional services will need to be developed to service the new hospital site.

The Transit Department has compiled ridership numbers for the months of September, October and November 2010. Ridership statistics show 1588 boardings at the Hospital. In addition, boarding results show a total of 1,281 passengers boarded this route between Guardian Drugs and the Hospital traveling north. From a south bound perspective a total of 375 passengers boarded between the Hospital and Zellers over this September to November period.

Month	Boardings at NEMHC	Boardings North Guardian to NEMHC	Boardings South NEMHC to Zellers
September	593	436	130
October	498	404	121
November	497	441	124
<b>Total</b>	<b>1588</b>	<b>1281</b>	<b>375</b>

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The above chart indicates the number of one-way boarding's and not the amount of revenue generated. It can be generally assumed passengers normally utilize the service both ways.

With the current average transit fare of \$1.55 per boarding, the estimated revenue for the three months is \$5,028 or \$20,113 annually. Based on the assumption passengers use the service both ways these numbers would be \$10,056 and \$40,226 respectively.

In preparation for the 2011 Operating Budget, Staff reviewed the option of providing taxi service, 4 trips / day, to customers that live between the Bay Truck Stop and the old North East Mental Health Centre Site, similar to Peninsula Road and Hornell Heights. With estimated 2010 boarding count as indicated above, the annual cost of this service is projected at \$60,000. This is with the assumption these passengers would require the cab in both directions.

### North Bay Regional Health Centre

Originally the North Bay Regional Health Centre requested servicing of the new site to coincide with the February 1, 2011 opening. Transit currently provides service to the existing two hospital sites for 7 a.m. to 10:00 p.m. The original request and intent was to provide the new facility with the same level of service by realigning routes. The estimated additional cost of providing the current level of service to the new hospital is \$21,000.

On December 27, 2010 a new request was made to start servicing the new facility as soon as possible in January 2011 as there would be a transition period for staff and volunteers. This latest request also seeks service for 6 a.m. Presently Transit service starts at 6:15 a.m. and to accommodate this request would require a significant realignment of services at considerable expense. The intention is for Staff to monitor the level of service and consider adjustments under the 2012 budget process. To somewhat accommodate this request, effective January 24, 2011 the Pinewood Route has been re-routed into the new site.

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### OPTIONS

#### Option 1

1. To coincide with the closing of the Northeast Mental Health Centre (NEMHC), effective February 1, 2011, eliminate the bus route to the old site on Highway #11 North.
2. Re-route this bus to service the Education Center and the New Hospital site.
3. Realign other existing routes to provide early morning service (7 a.m.) to the New Hospital site.

#### Option 2

Continue providing the NHWY route as is currently scheduled. With the closing of the Northeast Mental Health Centre ridership will be severely reduced. Under this option, to adequately service the new North Bay Regional Hospital, additional service will need to be introduced at a considerable cost.

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**RECOMMENDED OPTION**

Option 1

1. To coincide with the closing of the Northeast Mental Health Centre (NEMHC), effective February 1, 2011, eliminate the bus route to the old site on Highway #11 North.
2. Re-route this bus to service the Education Center and the New Hospital site.
3. Realign other existing routes to provide early morning service (7 a.m.) to the New Hospital site.

Respectfully submitted,



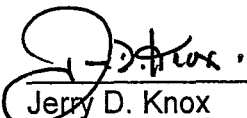
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Dorothy Carvell  
Transit Manager

DC/dlb

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We concur with this report and recommendations.



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Jerry D. Knox  
Managing Director, Community Services



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David G. Linkie  
Chief Administrative Officer

CITY OF NORTH BAY  
REPORT TO COUNCIL

**#10**

Report No: CSBU 2011 - 05

Date: January 20, 2011

Originator: Dorothy Carvell, Transit Manager

Subject: North Hwy Trailer Park Route

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**RECOMMENDATION**

Effective May 1, 2011 Transit Service to the Parkwood Villa Trailer Park on the North Highway will be discontinued.

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**BACKGROUND**

Over the past five years, service to the Parkwood Villa Trailer Park, located 4 kilometers North of the NEMHC has been reduced to the current service of 28 trips per week; 4 per day. The cost of operating this service is \$41,640, calculated from the Bay Truck Stop which is proposed to be the future end point of the Highway 11 North route. This route also services the North East Mental Health Center and previously serviced Canadore's Aviation School located at the Bomarc Site.

With the planned closing of the North East Mental Health Centre (NEMHC), at the end of January 2011, Report to Council CSBU 2011-04, speaks to the closure of the North Highway route to the old hospital site. During Community Services Committee Budget discussions, the impact of immediate discontinuance of service to the Trailer Park was recognized and therefore continuing the service until April 30, 2011 was discussed. This would provide some additional time for Transit customers to make alternate arrangements. The cost of continuing this service to April 30, 2011 is estimated at \$12,200.

The Transit Department has compiled ridership numbers for the months of September, October and November 2010. Ridership statistics show 36 boarding's at the Trailer Park. The ridership statistics provided in Report to Council #2011-04 identifies some 375 passenger boarding's south of the North East Mental Health Centre during the same three month period. Of these, 109 boarding's are on the 4 trips that service the Trailer Park. Attached to this report is a summary outlining ridership originating from the Trailer Park and the pickups south of the Hospital.

Month	Boarding's Trailer Park	Boarding South of Trailer Park*
September	14	35
October	13	37
November	9	37
Total	36	109

The above chart indicates the number of one-way boarding's and not the amount of revenue generated. It can be generally assumed passengers normally utilize the service both ways.

With the current average Transit Fare of \$1.55 per boarding, the estimated revenue for the three months is \$55.88 or \$223.20 annually. Based on the assumption passengers use the service both ways these numbers would be \$111.60 and \$446.40 respectively.



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Assuming the 375 boarding's south of the Hospital would use this route, this would translate into approximately 1,500 annually. With an average fare of \$1.55 this would represent approximately \$2,325 in Transit Fare revenue. These amounts would double under the assumption passengers would utilize the service in both directions.

In preparation of the 2011 Operating Budget, Staff reviewed the option of providing taxi service, 4 trips / day, to the Trailer Park, similar to Peninsula Road and Hornell Heights. With estimated 2010 Trailer Park boarding count as indicated above, the annual cost of this service is projected at \$8,640. This is with the assumption the Trailer Park passengers would require the cab in both directions. Assuming taxi service would be available south of the trailer park and with the annual usage by 375 passengers, the total estimated cost of taxi service would be \$68,640.

With the requirement to service the new Regional Health Centre as well as other Operating Budget challenges, it is suggested the continuance of the North Highway Bus Route is not an effective utilization of City resources.

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**OPTIONS**

Option 1

Effective May 1, 2011 Transit Service to the Parkwood Villa Trailer Park on the North Hwy N will be discontinued.

Option 2

Continue to provide four trips per day to the Trailer Park on a yearly basis. The cost would be \$41,640. Under this option the Education Centre and new Hospital will not be serviced on this route.

Option 3

Implement a Dial-a-Cab service operating on the current schedule of 28 trips per week between the Bay Truck Stop and the Parkwood Villa Trailer Park would cost approximately \$68,640.

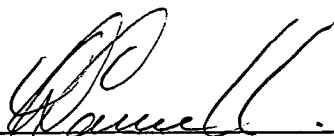
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**RECOMMENDED OPTION**

Option 1

Effective May 1, 2011 transit service to the Parkwood Villa Trailer Park on the North Highway will be discontinued.

Respectfully submitted,



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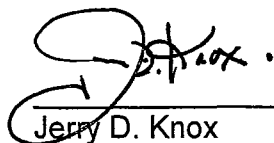
Dorothy Carvell  
Transit Manager

DC/dlb

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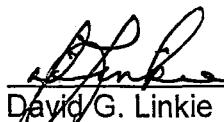
attach.

We concur with this report and recommendations.



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Jerry D. Knox  
Managing Director, Community Services



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David G. Linkie  
Chief Administrative Officer















## CITY OF NORTH BAY REPORT TO COUNCIL

Report No: CORP 2011-12

Date: January 18, 2011

Originator: MICHAEL BURKE

Subject: New Hospital Smoking By-Law Request

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### RECOMMENDATION

That Council ask the Health Unit for advice concerning the request of the hospital for a partial smoking ban at the new hospital site and that the details of the plan be included in the report.

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### BACKGROUND

The current *Tobacco Restraint Act* prohibits smoking within 9 meters of a hospital entrance. With the relocation of the General Hospital to the new site, a stricter position has been adopted by the Hospital Board, as set out on the attached Resolution. It would appear that there is also significant pressure to impose a total ban at the request of a number of physicians.

There have been concerns about the enforcement of the 9 meter entrance ban at the existing site. The City's By-Law Enforcement Officer and the Health Unit's Tobacco Control Officers do visit the site from time to time and do undertake enforcement during such visits. Of course, such visits cannot be continuous.

Security Guards on site will not be able to charge for the offence. However, they will be able to verbally enforce any new rules by way of informing the offender and requesting them to go to the designated area. Enforcement by the City's By-law Enforcement Officer would be very limited due to the many other issues taking his time that are of direct impact to the City. Therefore, enforcement would fall primarily on the Health Unit's Tobacco inspectors.

To date the City has not gone so far as to ban smoking in any public places such as hospitals or parks. Relatively few Municipalities have done so, but it is beginning to happen and may continue to happen on an incremental basis. With regard to the issues at the new hospital, there has been some limited deference to the position of the mental health patients, as opposed to the total ban for the general public, employees or other patients. However, accommodations for smoking only outside the ring road for mental health patients only appear to be quite minor, as compared to the otherwise complete ban on smoking which the Hospital Board has asked for.

It would be desirable to obtain the benefit of the advice of the Health Unit and to allow for a period of public reaction to the proposals from the Health Unit for Council to evaluate before a final recommendation is made particularly where the board vote was apparently not held in a public forum.

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## OPTIONS ANALYSIS

Option # 1: To refer the request for a partial smoking ban at the new hospital to the Health Unit.

Option # 2: To implement the partial smoking ban.

Option #3: To note and file the request for the partial ban.

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## RECOMMENDED OPTION

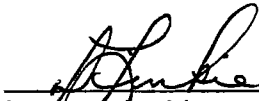
That Council ask the Health Unit for advice concerning the request of the hospital for a partial smoking ban at the new hospital site.

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Respectfully submitted,



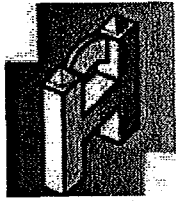
MICHAEL B. BURKE  
CITY SOLICITOR  
MBB/lc



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I concur in this report and recommendation.  
DAVID G. LINKIE  
CHIEF ADMINISTRATIVE OFFICER

Personnel designated for continuance: Michael B. Burke, City Solicitor  
W:\SOLICIT\Report to Council - By Michael - NBGH Smoking.doc



HÔPITAL GÉNÉRAL DE  
**NORTH BAY**  
GENERAL HOSPITAL



northeast  
mental health  
centre

centre  
de santé mentale  
du nord-est

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December 13, 2010

Mr. Mike Burke,  
City Solicitor  
City of North Bay  
200 McIntyre St. E. PO Box 360  
North Bay, ON P1B 8H8

Dear Mr. Burke,

Recently the Joint Board of Directors of North Bay General Hospital and Northeast Mental Health Centre passed resolution BOD 146.11.2010 (copy attached) to limit smoking on the hospital grounds. We are requesting an amendment to City of North Bay by-law 2010-31 to allow enforcement of the resolution. We also request that hospital security guards, the Health Unit's Tobacco Enforcement Officers and the City's By-Law Officers be designated to enforce this by-law.

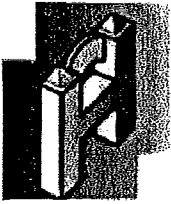
Could you please confirm whether you see this request as being possible, the steps involved and the expected timeframe for this to be completed?

Should you require further information, I may be reached at 474-7525 ext 8223 (or 2734) or [kovacr@nbgh.on.ca](mailto:kovacr@nbgh.on.ca).

Sincerely,

[sent by email]

Rita Kovacs  
Clinical Project Manager  
Transition Team, New Hospital



HÔPITAL GÉNÉRAL DE  
NORTH BAY  
GENERAL HOSPITAL



northeast  
mental health  
centre

centre  
de santé mentale  
du nord-est

**JOINT BOARD OF DIRECTORS MEETING  
COMMITTEE OF THE WHOLE**

MOTION NO: BOD 146.11.2010  
DATE: NOVEMBER 25, 2010

MOVED BY: Larry (NBGH) Paul (NEMHC)

SECONDED BY: Joyce (NBGH) Brian (NEMHC)

**RESOLVED THAT, Motion 7.2:**

Whereas the Hospitals' visions are to lead and innovate excellence in patient care, the Hospitals are responsive to the changing needs and advocate for resources and services that promote health and wellness in the communities we service and the Hospitals value a safe environment for their patients and all who work at the Hospitals; and

Whereas the Hospitals support an environment which helps reduce the normalization of smoking in our community as vital to our progress in reducing the number one preventable cause of death and disease, recognizing the importance of psychosocial factors in smoking addiction; and

Whereas the Hospitals support the creation of a smoke free environment;

**RESOLVED THAT**, subject to approval by both Boards, the Board of Directors requests Administration to implement a plan such that effective January 30, 2011, the hospitals will only allow patients to smoke on owned and solely leased properties using designated smoking areas with the understanding that complete implementation of a smoke free property will continue to be the goal within the first two years. Through quarterly updates to the Board, the risks and challenges associated with the new hospital site will be reviewed and mitigation plans put in place before implementation of the full smoke free property occurs. The Board will review the timing for full implementation and establish a future date after the review of the implementation risk mitigation plan.

ACTION CARRIED CHAIRPERSON Katharina G. Allen  
Allen

## CITY OF NORTH BAY

### Report to Council

Report No: CORP 2011-13

Date: January 19, 2011

Originator: Margaret Karpenko / Ron Mimee

Subject: 2011 Committee Recommended Operating Budget

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#### **RECOMMENDATIONS:**

**That the 2011 Committee Recommended Operating Budget be received and referred to the General Government Committee; AND**

**That the 2011 Net Operating Budget for the City of North Bay in the amount of \$71,494,491 as recommended by the Standing Committees of Council (subject to any further changes approved by Council) BE ADOPTED; AND**

**That Council APPROVE the required transfers to and from the various funds in accordance with the 2011 Adopted Budget; AND**

**That the Chief Financial Officer / City Treasurer BE AUTHORIZED to process the budget transfers during the fiscal year, which do not change the overall approved Net City Budget amount.**

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#### **BACKGROUND:**

During October 2010, the Business Unit Managing Directors and their management teams met with the Chief Administrative Officer, the Chief Financial Officer and the Manager of Accounting and Budgets to review their 2011 Preliminary Operating Budget submissions. This Administrative review process resulted in a line-by-line review of expenditures for 2011. Comparisons and questions were also made with the prior two years actual results to substantiate the 2011 expenditure request. Several adjustments resulted from this exercise. As well, there was an Administrative Review of Budget enhancements. Enhancements result in changes in service or program levels. Each enhancement has been provided to City Council with an Administrative recommendation to accept or, not accept the proposed enhancements and reductions in levels of programs and services.

The revised 2011 Preliminary Operating Budgets and Enhancement proposals were then reviewed with the Standing Committees of Council in December 2010. At the Standing Committees of Council, departmental staff as well as Senior Administration were present to clarify and/or answer any questions of committee members. As a result of these

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meetings further adjustments were made. Attached is a summary of the Proposed 2011 Operating Budget as recommended by the Standing Committees of Council.

### **2010 Projected Year End Results**

As the budget process represents management's best estimates, it is good practice to review prior year's performance. Therefore, as part of the 2011 budget process year end projections have been completed. At the time of the Standing Committee Review in December 2010 it was communicated that there was an anticipated **surplus of \$356,800**. With year end processes underway new projections have been completed. New projections indicate a **surplus of \$492,300**. This 2010 financial projection is based on actual results to the end of December 2010. Final year end position will be known upon completion of the 2010 year end audit. This year end surplus will be used to offset the 2010 NEER surcharge as approved by Council Resolution No. 2010-717 which was passed by Council on December 30, 2010.

### **Budget Development Guidelines**

The 2011 Committee Recommended Operating Budget was prepared with the following guidelines:

- **Service Levels**: The preliminary budget was prepared with the guideline that all current levels of services and programs would remain at the 2010 levels.
- **Expenditures**: Represent management's best estimates to continue to provide the same programs and levels of service as approved in the 2010 Operating Budget. Management estimates would include:
  - Annualized approved Council initiatives, or of partial items within the 2010 Operating Budget
  - Inclusion of contractual agreements
  - Known revenue reductions
  - Legislated changes that come into effect
- **Staff complement**: Changes to staff complement were presented through Enhancements. Therefore, the base Recommended Operating Budget represents staffing levels as approved in 2010 Operating Budget and includes any approved amendments made during 2010.
- **User fees**: User fees have been calculated in accordance with a study or prior approvals of Council. Any new user fee is proposed as an enhancement.
- **Fringe benefits**: All staff benefit costs have been calculated by the Finance department and are reflected within the department that the individual works.
- **Utility Costs**: Finance obtained cost projects from North Bay Hydro and other utility experts. The projections take into consideration the prior year's actual results before adding on any increases. Calculations, therefore, take into consideration the benefit of energy efficiencies gained through capital investments or enhanced education programs to improve conservation.
- **Revenue estimates**: These estimates are based on current trends, current rates and current approved rate increases.

- An estimated 3% increase has been included for those Local Agencies, Boards and Commissions where 2011 operating budgets have as yet been received.

**Public Consultation**

Public presentations regarding the 2011 Operating Budget is scheduled for February 14<sup>th</sup> at 7pm in Council Chambers. A copy of the Recommended Operating Budget is available for viewing in the Clerks department.

**Impacts of Recommended Budget**

The information below reflects the average increase for all assessment classes. The actual increase for each class will depend on the tax policies and tax ratios that are adopted by Council, as well as the phasing over 4 years of the 2009 increases of the reassessment by MPAC. Subsequent to the approval of the 2011 Budget, Council will be deliberating on the 2011 Tax Policies. Detailed information and analysis will be provided to Council when tax policies and the basis of apportioning the total net levy across the various assessment classes are discussed. This process is currently scheduled for February 14, 2011.

Also note that the impact of the Education levy is not yet factored into the information below.

<b>Analysis of Net Property Tax Changes</b>		
<b>Impacts of Recommended Budget</b>	<b>Municipal</b>	<b>% Impact on Existing Tax Payers</b>
2010 Municipal Levy	\$68,457,602	
2011 Recommended Net Change from City Departments	\$2,248,784	6.07%
2011 Recommended Net Change from ABC's	\$788,105	2.51%
Total 2011 Recommended Municipal Levy	\$71,494,491	4.44%
2011 Impact of Assessment Growth	(\$1,020,000)	(1.49%)
<b>2011 Net Impact on Tax Payers</b>	<b>\$70,474,491</b>	<b>2.95%</b>

The gross budget reflected in the operating budget totals \$106,745,771. Non-taxation revenues fund a total of \$35,251,280 of the gross budget, with the remaining \$71,494,491 being funded from taxation.

**Summary of Financial Impacts on the 2011 Operating Budget**

Attached is a Summary of the recommended budget. As mentioned earlier a more detailed listing for each department and changes from prior year's budget can be reviewed in the Clerks department. Below is a summary of major budget drivers.

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Category	Dollars	Percentage Impact
<b>Business Unit Increases:</b>		
Negotiated Wage Increases	\$816,600	
Employee Benefits	509,100	
Street Lighting Rates	131,100	
User Fee Revenues	(202,100)	
New Transit Service Agreements	(188,200)	
Provincial Offenses Act Agreement	(140,000)	
<b>Total</b>	<b>\$752,383</b>	<b>2.26%</b>
<b>General Government Activities:</b>		
PAYGO per Long Term Capital Funding Policy	\$1,091,000	
Reduced Tax Rate Stabilization reserve dependency	300,000	
Education Taxes	200,000	
North Bay Hydro dividends	(300,000)	
<b>Total</b>	<b>\$1,205,201</b>	<b>10.63%</b>
<b>Local Agencies, Boards and Commissions:</b>		
DNSSAB	(\$2,509,722)	
Social Program Costs – OPMF	2,451,400	
Police Services	608,728	
Other ABC's	237,700	
<b>Total</b>	<b>\$788,106</b>	<b>2.51%</b>

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**RECOMMENDED OPTIONS:**

That the 2011 Committee Recommended Operating Budget be received and referred to the General Government Committee.

The results of these Standing Committee Meetings will be reviewed with Council at the budget meeting scheduled for Tuesday, February 1st, 2011, at 7:00 p.m. in the City Council Chambers. A staff presentation will provide an overview of the 2011 **Committee Recommended** Operating Budget and will identify the major impacts, both positive and negative.

Attached is a copy of the **2011 Operating Budget Review Schedule** as approved by the Chair of the General Government Committee.

The final budget recommendations are scheduled to be considered at the regular General Government Committee Meeting on Wednesday, March 2nd, 2011 and adopted at the regular Council Meeting on Monday, March 7<sup>th</sup>, 2011.



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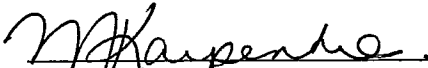
Respectfully submitted,



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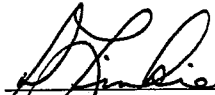
Ron Mimee  
Manager of Accounting and Budgets

We concur in this report and recommendation



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Margaret Karpenko, CMA  
Chief Financial Officer/Treasurer



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David Linkie  
Chief Administrative Officer

Personnel designated for continuance: Chief Financial Officer and Manager of  
Accounting and Budgets

- Attach. - 2011 Operating Budget Review Schedule  
- Summary of the 2011 Committee Recommended Operating Budget

# 2011 BUDGET SCHEDULE

# 2011

Below is the proposed budget schedule for the following items:

- > 2011 Water Rates
- > 2011 Long Term Capital Funding Policy and Capital Budget
- > 2011 Operating Budget
- > Tax Policies
- > User Fees

January							February							March						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>	<del>11</del>	<del>12</del>	<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>	<del>11</del>	<del>12</del>
<del>9</del>	<del>10</del>	<del>11</del>	<del>12</del>	<del>13</del>	<del>14</del>	<del>15</del>	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	<del>20</del>	<del>21</del>	<del>22</del>	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	<del>20</del>	<del>21</del>	<del>22</del>	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>
<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	<del>28</del>	<del>29</del>	27	28						27	28	29	30	31		
30	31																			

ACTIVITY	DATE	TIME	LOCATION
<b>WATER RATES</b>			
City Council Receives 2011 Water Rates and Budget	JAN 10	7 PM	COUNCIL CHAMBER
2011 Water Rates Public Meeting (After 21 day notice)	JAN 31	7 PM	COUNCIL CHAMBER
Review and adoption of water rates By-law	FEB 7	7 PM	COUNCIL CHAMBER
<b>CAPITAL BUDGET</b>			
City Council Receives 2011 Capital Budget	JAN 10	7 PM	COUNCIL CHAMBER
Capital Budget and Long term Capital Policy discussed at Committee	JAN 17	7 PM	COUNCIL CHAMBER
Capital Budget Recommendations Approved	FEB 7	7 PM	COUNCIL CHAMBER
<b>OPERATING BUDGET</b>			
City Council Receives 2011 Operating Budget as Recommended by Standing Committee's	JAN 24	7 PM	COUNCIL CHAMBER
Special Committee meeting of Council Regarding - Operating Budget staff Presentation	FEB 1	7 PM	COUNCIL CHAMBER
City Council Receives Assessment Analysis and Tax Policy Review City Council Receives User Fees	FEB 7	7 PM	COUNCIL CHAMBER
Public Presentations regarding Operating Budget Committee Meeting on Tax Policies	FEB 14	7 PM	COUNCIL CHAMBER
Special Committee Meeting - Agencies, Boards and Commissions Presentations - Second day optional if required	FEB 23 & 24	7 PM	COUNCIL CHAMBER
General Committee Wrap-up meeting & Proposed Tax Rates Recommend adopting Operating Budget	MARCH 2	7 PM	COUNCIL CHAMBER
City Council Review and adoption of General Government Committee Recommendation & Passage of Resolutions / By-laws	MARCH 7	7 PM	COUNCIL CHAMBER

**CITY OF NORTH BAY  
2011 COMMITTEE RECOMMENDED OPERATING BUDGET  
SUMMARY**

	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Corporate Services	\$4,989,900	\$6,000	\$0	\$0	(\$6,000)	\$0	\$4,989,900	\$4,904,050	\$85,850	1.75%
Engineering, Environmental Services & Works	\$9,241,400	\$0	(\$10,000)	\$0	(\$90,000)	(\$100,000)	\$9,141,400	\$9,000,367	\$141,033	1.57%
Community Services	\$8,662,700	\$99,800	(\$86,900)	\$0	(\$19,700)	(\$6,800)	\$8,655,900	\$8,497,100	\$158,800	1.87%
Fire Department	\$11,185,700	\$0	\$0	\$0	\$0	\$0	\$11,185,700	\$10,819,000	\$366,700	3.39%
General Government Activities	\$12,842,000	\$0	\$0	\$0	(\$300,000)	(\$300,000)	\$12,542,000	\$11,336,799	\$1,205,201	10.63%
<b>Total City</b>	<b>\$46,921,700</b>	<b>\$105,800</b>	<b>(\$96,900)</b>	<b>\$0</b>	<b>(\$415,700)</b>	<b>(\$406,800)</b>	<b>\$46,514,900</b>	<b>\$44,557,316</b>	<b>\$1,957,584</b>	<b>4.39%</b>
Ontario Municipal Partnership Fund	(\$7,241,400)	\$0	\$0	\$0	\$0	\$0	(\$7,241,400)	(\$7,532,600)	\$291,200	3.87%
<b>Net Total City</b>	<b>\$39,680,300</b>	<b>\$105,800</b>	<b>(\$96,900)</b>	<b>\$0</b>	<b>(\$415,700)</b>	<b>(\$406,800)</b>	<b>\$39,273,500</b>	<b>\$37,024,716</b>	<b>\$2,248,784</b>	<b>6.07%</b>

Local Agencies, Boards and Commissions	\$33,458,571	\$0	\$89,720	\$0	\$0	\$89,720	\$33,548,291	\$35,211,586	(\$1,663,295)	-4.72%
Ontario Municipal Partnership Fund - Social Programs Grant	(\$1,327,300)	\$0	\$0	\$0	\$0	\$0	(\$1,327,300)	(\$3,778,700)	\$2,451,400	-64.87%
<b>Net Local Agencies, Boards and Commissions</b>	<b>\$32,131,271</b>	<b>\$0</b>	<b>\$89,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$89,720</b>	<b>\$32,220,991</b>	<b>\$31,432,886</b>	<b>\$788,105</b>	<b>2.51%</b>

<b>Required Tax Levy</b>	<b>\$71,811,571</b>	<b>\$105,800</b>	<b>(\$7,180)</b>	<b>\$0</b>	<b>(\$415,700)</b>	<b>(\$317,080)</b>	<b>\$71,494,491</b>	<b>\$68,457,602</b>	<b>\$3,036,889</b>	<b>4.44%</b>
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2010 Assessment Base Real Growth  
(Excluding Effects of Market Value Re-Assessment)

(\$1,020,000)

<b>Required Tax Levy Increase</b>	<b>\$70,474,491</b>	<b>\$68,457,602</b>	<b>\$2,016,889</b>	<b>2.95%</b>
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	TOTAL OMPF		
	2010	2011	Difference
City	(\$7,241,400)	(\$7,532,600)	\$291,200
ABC's	(\$1,327,300)	(\$3,778,700)	\$2,451,400
<b>Total</b>	<b>(\$8,568,700)</b>	<b>(\$11,311,300)</b>	<b>\$2,742,600</b>

**SUMMARY**  
**2011 COMMITTEE RECOMMENDED OPERATING BUDGET**  
**GENERAL GOVERNMENT COMMITTEE**

<i>Corporate Services Business Unit:</i>	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Council Secretariat	\$673,800	\$0	\$0	\$0	\$0	\$0	\$673,800	\$752,600	(\$78,800)	-10.47%
Financial Services	\$1,517,400	\$0	\$0	\$0	\$0	\$0	\$1,517,400	\$1,503,900	\$13,500	0.90%
Physical Demands Analysis - Fund from Wellness Reserve		\$6,000			(\$6,000)					
Human Resources	\$1,109,700	\$6,000	\$0	\$0	(\$6,000)	\$0	\$1,109,700	\$1,054,900	\$54,800	5.19%
Legal Department	\$466,600	\$0	\$0	\$0	\$0	\$0	\$466,600	\$461,650	\$4,950	1.07%
Information Systems	\$1,216,100	\$0	\$0	\$0	\$0	\$0	\$1,216,100	\$1,177,900	\$38,200	3.24%
POA / Other Activities	(\$303,400)	\$0	\$0	\$0	\$0	\$0	(\$303,400)	(\$347,600)	\$44,200	-12.72%
Humane Society	\$309,700	\$0	\$0	\$0	\$0	\$0	\$309,700	\$300,700	\$9,000	2.99%
<b>Total Corporate Services Business Unit</b>	<b>\$4,989,900</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$6,000)</b>	<b>\$0</b>	<b>\$4,989,900</b>	<b>\$4,904,050</b>	<b>\$85,850</b>	<b>1.72%</b>

2011 Preliminary Budget Adjustments      \$0  
 2011 Proposed Changes / Enhancements      \$0  
 Total Corporate Services Changes      \$0

**SUMMARY**  
**2011 COMMITTEE RECOMMENDED OPERATING BUDGET**  
**GENERAL GOVERNMENT COMMITTEE**

<i>General Government Activities:</i>	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Mayor & Council	\$350,600	\$0	\$0	\$0	\$0	\$0	\$350,600	\$339,200	\$11,400	3.36%
CAO'S Office	\$387,300	\$0	\$0	\$0	\$0	\$0	\$387,300	\$372,300	\$15,000	4.03%
Financial Expenses	\$14,335,300	\$0	\$0	\$0	(\$300,000)	(\$300,000)	\$14,035,300	\$13,203,099	\$832,201	6.30%
General Revenues	(\$2,231,200)	\$0	\$0	\$0	\$0	\$0	(\$2,231,200)	(\$2,577,800)	\$346,600	-13.45%
<b>Total General Government Activities</b>	<b>\$12,842,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$300,000)</b>	<b>(\$300,000)</b>	<b>\$12,542,000</b>	<b>\$11,336,799</b>	<b>\$1,205,201</b>	<b>10.63%</b>

2011 Preliminary Budget Adjustments      \$0  
 2011 Proposed Changes / Enhancements      (\$300,000)  
 Total General Government Activity Changes      (\$300,000)

<i>General Government Committee Summary:</i>										
Corporate Services	\$4,989,900	\$6,000	\$0	\$0	(\$6,000)	\$0	\$4,989,900	\$4,904,050	\$85,850	1.75%
General Government Activities	\$12,842,000	\$0	\$0	\$0	(\$300,000)	(\$300,000)	\$12,542,000	\$11,336,799	\$1,205,201	10.63%
<b>Total General Government Committee</b>	<b>\$17,831,900</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$306,000)</b>	<b>(\$300,000)</b>	<b>\$17,531,900</b>	<b>\$16,240,849</b>	<b>\$1,291,051</b>	<b>7.95%</b>

2011 Preliminary Budget Adjustments      \$0  
 2011 Proposed Changes / Enhancements      (\$300,000)  
 Total General Government Committee Changes      (\$300,000)

**SUMMARY  
2011 COMMITTEE RECOMMENDED OPERATING BUDGET  
ENGINEERING and WORKS COMMITTEE**

	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
General Administration	\$992,300	\$0	\$0	\$0	\$0	\$0	\$992,300	\$959,900	\$32,400	3.38%
Total Roads Department	\$6,725,900	\$0	\$0	\$0	\$0	\$0	\$6,725,900	\$6,517,017	\$208,883	3.21%
Storm Sewer / Hydrants	\$543,600	\$0	\$0	\$0	\$0	\$0	\$543,600	\$554,800	(\$11,200)	-2.02%
Fleet	(\$308,900)	\$0	\$0	\$0	\$0	\$0	(\$308,900)	(\$312,700)	\$3,800	1.22%
Engineering Services Administration	\$605,400	\$0	\$0	\$0	\$0	\$0	\$605,400	\$580,700	\$24,700	4.25%
Environmental Services Administration	\$382,000	\$0	\$0	\$0	\$0	\$0	\$382,000	\$377,400	\$4,600	1.22%
Solid Waste Collection	\$928,600	\$0	\$0	\$0	\$0	\$0	\$928,600	\$843,000	\$85,600	10.15%
2011 Budget Changes: Merrick Landfill - Bruman Contract ... page #101 Increase Tipping Fees \$4 per tonne Merrick Landfill			(\$10,000)		(\$90,000)					
	(\$1,140,900)	\$0	(\$10,000)	\$0	(\$90,000)	(\$100,000)	(\$1,240,900)	(\$1,085,200)	(\$155,700)	-14.35%
Marsh Landfill	\$40,300	\$0	\$0	\$0	\$0	\$0	\$40,300	\$39,000	\$1,300	3.33%
Hazardous Waste Program	\$63,900	\$0	\$0	\$0	\$0	\$0	\$63,900	\$47,600	\$16,300	34.24%
Waste Reduction Programs	\$61,500	\$0	\$0	\$0	\$0	\$0	\$61,500	\$62,800	(\$1,300)	-2.07%
Recycling Program	\$347,700	\$0	\$0	\$0	\$0	\$0	\$347,700	\$416,050	(\$68,350)	-16.43%
<b>Total Engineering &amp; Works Committee</b>	<b>\$9,241,400</b>	<b>\$0</b>	<b>(\$10,000)</b>	<b>\$0</b>	<b>(\$90,000)</b>	<b>(\$100,000)</b>	<b>\$9,141,400</b>	<b>\$9,000,367</b>	<b>\$141,033</b>	<b>1.57%</b>

2011 Preliminary Budget Adjustments (\$10,000)  
 2011 Proposed Changes / Enhancements (\$90,000)  
 Total Engineering, Environmental Services and Works Changes (\$100,000)

**SUMMARY**  
**2011 COMMITTEE RECOMMENDED OPERATING BUDGET**  
**COMMUNITY SERVICES COMMITTEE**

<i>Community Services Business Unit:</i>	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
<b>Office of Managing Director</b>	\$199,200	\$0	\$0	\$0	\$0	\$0	\$199,200	\$219,900	(\$20,700)	-9.41%
<b>Planning Department</b>	\$461,300	\$0	\$0	\$0	\$0	\$0	\$461,300	\$452,600	\$8,700	1.92%
<b>Building Department</b>	\$88,400	\$0	\$0	\$0	\$0	\$0	\$88,400	\$86,300	\$2,100	2.43%
Decrease revenue from dedicated gas tax ... Page #138					\$50,000					
Decrease cash fare revenues ... Page #138					\$15,000					
Increase student monthly pass revenue ... Page #138					(\$20,000)					
Increase student term pass revenue ... Page #138					(\$10,000)					
Increase service agreement revenues ... Page #138					(\$18,000)					
Decrease training & safety budget ... Page #140		(\$2,000)								
Increase transit terminal maintenance costs ... Page #143			\$2,000							
Reduce transit fuel costs .... Page #148			(\$12,100)							
Reduce North Highway route			(\$116,600)							
Transit service to North Bay Regional Health Centre			\$39,800							
<b>Transit Department</b>	\$2,346,100	(\$2,000)	(\$86,900)	\$0	\$17,000	(\$71,900)	\$2,274,200	\$2,325,800	(\$51,600)	-2.22%
Regular wages and benefits at P.Palangio ... Page #198		(\$12,500)								
Reduce manager's wages at Marina .... Page #204		(\$10,700)								
Increase transfer to Marina reserve					(\$10,700)					
Sports Complex maintenance support		\$85,000								
Charge for parking at City hall					(\$24,000)					
Memorial Gardens parking lot charges					(\$2,000)					
Community Waterfront Park maintenance		\$40,000								
<b>Recreation &amp; Leisure Services</b>	\$4,944,900	\$101,800	\$0	\$0	(\$36,700)	\$65,100	\$5,010,000	\$4,805,800	\$204,200	4.25%
<b>Economic Development</b>	\$606,300	\$0	\$0	\$0	\$0	\$0	\$606,300	\$590,200	\$16,100	2.73%
<b>Golden Age Club</b>	\$16,500	\$0	\$0	\$0	\$0	\$0	\$16,500	\$16,500	\$0	n/a
<b>Total Community Services Business Unit</b>	<b>\$8,662,700</b>	<b>\$99,800</b>	<b>(\$86,900)</b>	<b>\$0</b>	<b>(\$19,700)</b>	<b>(\$6,800)</b>	<b>\$8,655,900</b>	<b>\$8,497,100</b>	<b>\$158,800</b>	<b>1.87%</b>

**2011 Preliminary Budget Adjustments (\$29,000)**  
**2011 Proposed Changes / Enhancements \$22,200**  
**Total Community Services Business Unit Changes (\$6,800)**

**SUMMARY**  
**2011 COMMITTEE RECOMMENDED OPERATING BUDGET**  
**COMMUNITY SERVICES COMMITTEE**

<i>Fire Department:</i>	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Administration	\$10,597,000	\$0	\$0	\$0	\$0	\$0	\$10,597,000	\$10,237,800	\$359,200	3.51%
Maintenance of Fire Stations	\$152,400	\$0	\$0	\$0	\$0	\$0	\$152,400	\$151,100	\$1,300	0.86%
Fire Prevention	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000	\$22,000	\$4,000	18.18%
Training Division	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	\$43,000	\$0	0.00%
Fire Vehicle Maintenance	\$333,300	\$0	\$0	\$0	\$0	\$0	\$333,300	\$331,100	\$2,200	0.66%
Community Emergency Plan	\$34,000	\$0	\$0	\$0	\$0	\$0	\$34,000	\$34,000	\$0	0.00%
<b>Total Fire Department</b>	<b>\$11,185,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,185,700</b>	<b>\$10,819,000</b>	<b>\$366,700</b>	<b>3.39%</b>

2011 Preliminary Budget Adjustments \$0  
 2011 Proposed Changes / Enhancements \$0  
 Total Fire Department Changes \$0

*Community Services Committee Summary:*

Total Community Services Business Unit	\$8,662,700	\$99,800	(\$86,900)	\$0	(\$19,700)	(\$6,800)	\$8,655,900	\$8,497,100	\$158,800	1.87%
Total Fire Department	\$11,185,700	\$0	\$0	\$0	\$0	\$0	\$11,185,700	\$10,819,000	\$366,700	3.39%
<b>Total Community Services Committee</b>	<b>\$19,848,400</b>	<b>\$99,800</b>	<b>(\$86,900)</b>	<b>\$0</b>	<b>(\$19,700)</b>	<b>(\$6,800)</b>	<b>\$19,841,600</b>	<b>\$19,316,100</b>	<b>\$525,500</b>	<b>2.72%</b>

2011 Preliminary Budget Adjustments (\$29,000)  
 2011 Proposed Changes / Enhancements \$22,200  
 Total Community Services Committee Changes (\$6,800)



## CITY OF NORTH BAY

### REPORT TO COUNCIL

Report No: CORP 2011 - 08

January 10, 2011

Originator: Jim Manning / Laura Boissonneault

Subject: Request for Proposal 2010-133 - Janitorial Services - City / DNSSAB

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#### RECOMMENDATION:

That North Bay City Council approve a contract be issued to Koprash Inc., o/a Koprash Facilities Services/Sunlite Floor Cleaners in the amount of \$277,728.00 (HST extra), to provide janitorial services for North Bay City Hall, Transit, and North Bay Public Works for the period of February 1, 2011 to January 31, 2013 with a one year option if mutually agreeable to both parties.

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#### BACKGROUND:

Janitorial services are required for the Transit Terminal, North Bay Public Works Buildings as well as 5 floors of North Bay City Hall. The District of Nipissing Social Services Administration Board occupies part of Floor 1, and all of Floors 3 and 4 while the City of North Bay is responsible for Floors 5 and 6. All other areas not mentioned are cleaned by City Staff and are not included in this contract. The City's share of the cleaning costs will be detailed below.

A competitive Request for Proposal was advertised publicly and the Purchasing Manager distributed seven (7) proposal packages directly to qualified firms. Proposals closed on December 22, 2010. A total of three (3) responsive proposals were received. The proposals were evaluated by the Purchasing Manager. Total hours and costs were communicated to the City Clerk, Manager of Fleet & Administration, Transit Manager, and a representative of DNSSAB. The proposals were evaluated against the detailed evaluation criteria specified in the solicitation document. The recommendation of the award of the proposal call is based on best value considering both price and merit. The technical ratio reflects the total points, divided by the cost. The results are as follows:

<u>Firm</u>	<u>Total Tendered Price</u>	<u>Points</u>	<u>Technical Ratio</u>
Koprash Inc	\$277,728.00	736.25	.00265
Titan	\$301,481.00	685.	.00227
Reliable Maintenance	\$208,896.00	440.	.00210

The City's annual share to clean City Hall for a two year period shall be \$69,798.00

The DNSSAB's annual share to clean City Hall for a two year period shall be \$69,798.00

The cost is considered fair and reasonable.

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**ANALYSIS / OPTIONS:**

**Option #1**

Award the contract to the firm offering the best value, as per the City of North Bay Purchasing Policy.

**Option #2**

Not to contract for the services. This option is not recommended as there is no in-house staff available to perform these services.

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**RECOMMENDED OPTION / FINANCIAL IMPACTS:**

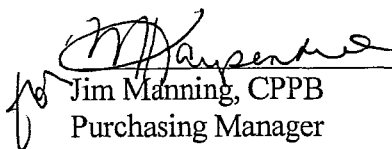
Option 1 is recommended as follows:

That North Bay City Council approve a contract be issued to Koprash Inc., o/a Koprash Facilities Services/Sunlite Floor Cleaners in the amount of \$277,728.00 (HST extra), to provide janitorial services for North Bay City Hall, Transit, and North Bay Public Works for the period of February 1, 2011 to January 31, 2013 with a one year option if mutually agreeable to both parties.

This expense is part of normal on-going operations. There are sufficient funds allocated in the 2011 Operating Budget.

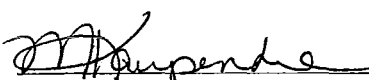
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Respectfully submitted,

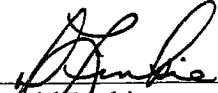
  
Jim Manning, CPPB  
Purchasing Manager

  
Laura Boissonneault, CGA  
Supervisor of Budgets & Financial Reporting

We concur in this report and recommendation.

  
Margaret Karpenko, CMA  
Chief Financial Officer/Treasurer

  
Michael Burke,  
Managing Director of Corporate Services



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David Linkie  
Chief Administrative Officer

Personnel designated for continuance: City Clerk

Attachments: Proposals

FinServPurch\REC\jan11

**MOTION**

North Bay, Ontario January 24, 2011

**Subject:** Off Leash Dog Park

**File No.** R00/2011/PARKSDOGPARK

**Res. No.** 2011-\_\_\_\_\_

**Moved by Councillor:** Mayne \_\_\_\_\_

**Seconded by Councillor:** Anthony \_\_\_\_\_

WHEREAS Council has received public presentations and correspondence with respect to the City establishing a designated "Off Leash Dog Park" within the City;

AND WHEREAS public interest in providing a dog park appears to be increasing;

AND WHEREAS establishing such a designated "Off Leash Dog Park" is expected to have a financial impact to the City;

BE IT THEREFORE RESOLVED THAT City staff be directed to investigate the potential of establishing a designated "Off Leash Dog Park" within the City and present their findings during the 2012 Capital and Operating Budget process.

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Carried       Carried as amended       Lost  
Conflict \_\_\_\_\_ Endorsement of Chair \_\_\_\_\_  
\_\_\_\_\_

Record of Vote (Upon Request of Councillor \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_

# MOTION

North Bay, Ontario January 24, 2011

**Subject:** Designated Off Leash Dog Area

**File No.** R00/2011/PARKS/DOGPARK

**Res. No.** 2011-\_\_\_\_\_

**Moved by Councillor:** Mayne \_\_\_\_\_

**Seconded by Councillor:** Anthony \_\_\_\_\_

WHEREAS Council has received public presentations and correspondence with respect to the municipality providing areas within the City that are exempt from requiring dogs to be leashed; AND WHEREAS public interest in providing an off leash area appears to be increasing; AND WHEREAS there is expected to be minimal or no financial impact to the City; BE IT THEREFORE RESOLVED THAT City staff be directed to investigate the potential of identifying space within the City that can be designated as "off leash log area" which would be exempt from the Dog Licensing By-Law required dogs to be leashed; AND FURTHER THAT a report be presented to Council by April 1, 2011.

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Carried                       Carried as amended                       Lost  
Conflict                      \_\_\_\_\_ Endorsement of Chair \_\_\_\_\_  
\_\_\_\_\_

Record of Vote (Upon Request of Councillor \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_

# MOTION

North Bay, Ontario January 24, 2011

**Subject:** City Owned Lake Accesses

**File No.** L07/2011/LANSL/LAKEACC

**Res. No.** 2011 - \_\_\_\_\_

**Moved by Councillor:** Mendicino \_\_\_\_\_

**Seconded by Councillor:** Vaillancourt \_\_\_\_\_

That Council instruct Staff to complete a comprehensive review of our City owned Lake Nipissing accesses and provide a report back to Council with recommendations to address the most appropriate use of these lands, inclusive of road allowances, parks, private ownership, general lake accesses, etc. This report should be referred to the Community Services Committee in order that a fulsome discussion can be held.

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Carried

Carried as amended

Lost

Conflict \_\_\_\_\_ Endorsement of Chair \_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_

# MOTION

North Bay, Ontario January 24, 2011

**Subject:** Northern Communities Grant

**File No.** F11/2011/OMPF/GENERAL

**Res. No.** 2011-\_\_\_\_\_

**Moved by Councillor:** Bain \_\_\_\_\_

**Seconded by Councillor:** \_\_\_\_\_

WHEREAS the Provincial Municipal Fiscal and Service Delivery Review (PMFSDR) final report was released on October 31, 2008;

AND WHEREAS the PMFSDR Infrastructure Table concluded that the infrastructure investment gap per household for Northern Ontario municipalities is generally higher than other regions in Ontario;

AND WHEREAS the PMFSDR Fiscal Health Table concluded that the fiscal health of Northern municipalities is poorer than other regions of Ontario;

AND WHEREAS Northern Ontario municipalities are more reliant on funding from the Ontario Municipal Partnership Fund (OMPF) than other regions of Ontario;

AND WHEREAS many municipalities in Northern Ontario have seen a reduction in their OMPF equal to their upload benefits resulting in very little net upload benefit for several years;

AND WHEREAS the net upload benefits per household for the Northern Ontario region are and further forecasted to be well below the net upload benefits per household for all other regions of the Province;

AND WHEREAS many municipalities in Northern Ontario have had to raise taxes and use reserves to address their Infrastructure Deficient;

THEREFORE BE IT RESOLVED that the Province of Ontario increase the Northern Communities Grant, on the OMPF by \$75.00 per-Household, to ensure all municipalities in the North will receive the necessary "Required Support";

FURTHER BE IT RESOLVED that a copy of this resolution be forwarded to the Premier Dalton McGuinty; Hon. Dwight Duncan, Minister of Finance; the Federation of Northern Ontario Municipalities and to the Leaders of the Opposition.

Carried

Carried as amended

Lost

Conflict \_\_\_\_\_ Endorsement of Chair \_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_

**MOTION**

North Bay, Ontario January 24, 2011

**Subject:** 2012 Federation of Northern Ontario Municipalities Annual Conference

**File No.** A01/2011/FONOM/GENERAL

**Res. No.** 2011-\_\_\_\_\_

**Moved by Councillor:** Bain \_\_\_\_\_

**Seconded by Councillor:** \_\_\_\_\_

WHEREAS the FONOM conference is held annually in Northern Ontario the first or second week of May;

AND WHEREAS this conference represents an opportunity to showcase the City of North Bay to Provincial and other Northern Municipal Officials;

AND WHEREAS this conference attracts some 300-350 officials and represents an opportunity to stimulate the hospitality industry with some 500 hotel stays;

AND WHEREAS the City of North Bay has not hosted the conference in many years;

BE IT THEREFORE RESOLVED THAT the Council for the City of North Bay ask staff to submit an application to host the 2012 Federation of Northern Ontario Municipalities Annual Conference.

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Carried

Carried as amended

Lost

Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_