



Council

Agenda

**Regular Meeting of Council
November 25, 2013
at 7:00 p.m.**

MEETINGS

**FOR THE WEEK OF
NOVEMBER 25TH, 2013**

Monday, November 25, 2013	5:30 p.m.	Special Committee Meeting of Council Agencies, Boards & Commissions Council Chambers, 2 nd Floor City Hall
	7:00 p.m.	Regular Meeting of Council Council Chambers, 2 nd Floor
Tuesday, November 26, 2013	5:00 p.m.	Special Committee Meeting of Council Agencies, Boards & Commissions Council Chambers, 2 nd Floor City Hall

6. Report from Laura Boissonneault dated November 18, 2013 re Year-End Financial Projection, as at October 31, 2013 (F05/2013/OPEBU/GENERAL).

General Government – First, second and third readings:

By-Law No. 2013-215 to confirm proceedings of the Meeting of Council on November 12, 2013.

By-Law No. 2013-216 to authorize the sale of Part of Block 2, Plan 36M-540 (Cementation Canada Inc.)

By-Law No. 2013-222, being a by-law to appoint a Deputy Mayor.

Community Services – First and second reading:

By-Law No. 2013-204 to rezoning certain lands on Highway 11 North (Theresa Hutter – 5409 Highway 11 North).

Community Services – First, second and third readings:

By-Law No. 2013-205 to designate a Site Plan Control Area on certain lands on Highway 11 North (Theresa Hutter – 5409 Highway 11 North).

MOTIONS:

Councillor Bain re Spring Bear Hunt Pilot Project

MOTION TO ADJOURN IN-CAMERA:

IN-CAMERA CORRESPONDENCE:

7. ***Confidential*** report from Peter Leckie dated November 19, 2013 re Property Matter.

MOTION TO RECONVENE:

MOTION FOR RECONSIDERATION:

GIVING NOTICE:

ADJOURNMENT:

**MINUTES OF THE REGULAR MEETING
OF CITY COUNCIL
HELD TUESDAY, NOVEMBER 12TH, 2013**

PRESENT: Mayor McDonald, Councillors Lawlor, Anthony, Bain, Maroosis, Vaillancourt, Mayne, Mendicino, Campbell, Koziol, Vrebosch

PUBLIC PRESENTATIONS:

Zoë Couch	re Economic Impact of Energy East Pipeline
Kelly Anne Smith	re TransCanada Pipeline – Drinking Water Concerns – Trout Lake
Donna Sinclair	re Energy East Pipeline
Roy Summers	re Energy East Pipeline
Mark King	re Transparency (Reform City Operations)
Erin P.	re Energy East Pipeline
Chris Cuthbertson	re Firefighter's Association - Invitation

Councillor Koziol declared a conflict of interest with respect to the Public Presentations regarding the Energy East Pipeline as her husband and mother-in-law own property in Bonfield on which the TransCanada Pipeline is on.

CORRESPONDENCE:

2259031 Ontario Inc.	re Rezoning application – Galt Street	(617)
Giustra, Elisa	re Plan of Condominium – 388 McKee Drive	(618)

REPORTS FROM OFFICERS:

Boissonneault, L.	re 2014 Administration Recommended Operating Budget	(625)
Conrad, C.	re Municipal Election 2014 – Appointment of Compliance Audit Committee	(620)
Conrad, C.	re Municipal Election 2014 – Lame Duck Council – Restricted Acts of Council after Nomination Day	(621)
Conrad, C.	re Municipal Election 2014 – Questions on the Ballot	(622)
Leckie, P.	re Sale of Vacant Land – Gateway Industrial Park	(630)
Karpenko, M.	re 2014 Administration Recommended Operating Budget	(625)
Knox, J.	re North Bay Fire & Emergency Services	(623)
Severino, J.	re FIT Project – 300 Lakeshore Drive	(624)

Res. #2013-614: Moved by Councillor Bain, seconded by Councillor Maroosis That minutes for the public meetings held on:

- Monday, October 28, 2013; and
- Monday, November 4, 2013

be adopted as presented.

"CARRIED"

Res. #2013-615: Moved by Councillor Mendicino, seconded by Councillor Mayne That Community Services Committee Report No. 2013-24 relating to:

- Proposed Amendment to Sign By-Law No. 2006-143

be adopted as presented.

"CARRIED"

COMMUNITY SERVICES COMMITTEE REPORT NO. 2013-24

November 12, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2013-24 and recommends:

1. That Council approve the proposed amendment to Sign By-Law No. 2006-143, Section 11.1 by permitting signage on ball field backstops at Veterans' ball field and all three (3) ball fields at the Steve Omischl Sports Field Complex.

All of which is respectfully submitted.

<u>ASSENTS</u>	<u>DISSENTS</u>
MENDICINO	
MAYNE	
VAILLANCOURT	
MAYOR McDONALD	

Res. #2013-616a: Moved by Councillor Vrebosch, seconded by Councillor Koziol That Engineering & Works Committee Report No. 2013-02 relating to:

- the Recommended 2014 Water & Sanitary Sewer Operating Budget

be adopted as presented.

Record of Vote (*Upon request of Councillor Vrebosch*)

Yeas: Councillors Vrebosch, Koziol, Campbell, Mayne, Bain, Vaillancourt
Mendicino, Mayor McDonald

Nays: Councillors Anthony, Lawlor, Marosis

"CARRIED"

ENGINEERING & WORKS COMMITTEE REPORT NO. 2013-02

November 12, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Engineering & Works Committee presents Report No. 2013-02 and recommends:

1. That Council approve the Recommended 2014 Water & Sanitary Sewer Operating Budget as set out in Report to Council CORP 2013-100 from Laura Boissonneault and Margaret Karpenko dated September 20, 2013. All of which is respectfully submitted.

<u>ASSENTS</u>	<u>DISSENTS</u>
VREBOSCH	
KOZIOL	
CAMPBELL	
MAYOR McDONALD	

Res. #2013-616b: Moved by Councillor Marosis, seconded by Councillor Anthony That the 2014 Recommended Water & Sanitary Sewer Operating Budget remain on the Engineering & Works Committee.

"LOST"

Res. #2013-617: Moved by Councillor Mendicino, seconded by Councillor Mayne That the rezoning application by Miller & Urso Surveying Inc. on behalf of 2259031 Ontario Inc. – Galt Street be received.

"CARRIED"

Res. #2013-618: Moved by Councillor Mendicino, seconded by Councillor Mayne That the Plan of Condominium application by Miller & Urso Surveying Inc. on behalf of Elisa Giustra – 388 McKee Drive be received.

"CARRIED"

Res. #2013-619: Moved by Councillor Lawlor, seconded by Councillor Anthony That accounts totaling \$11,856,299.72 for September 2013 be approved.

"CARRIED"

Res. #2013-620: Moved by Councillor Lawlor, seconded by Councillor Anthony

That 1) Council appoint a Compliance Audit Committee in accordance with the *Municipal Elections Act*;

- 2) the Terms of Reference for a Compliance Audit Committee attached to Report No. CORP 2013-115 be adopted; and
- 3) the City Clerk be authorized to advertise for applications for citizen appointments to the Compliance Audit Committee.

"CARRIED"

Res. #2013-621: Moved by Councillor Lawlor, seconded by Councillor Anthony That Report No. CORP 2013-116 (being a report respecting restrictions on the powers of City Council during the 2014 municipal election period) from Catherine Conrad dated October 22, 2013 be received for information purposes only.

"CARRIED"

Res. #2013-622: Moved by Councillor Lawlor, seconded by Councillor Anthony That Report to Council CORP 2013-117 (Municipal Election 2014 – Questions on the Ballot) from Catherine Conrad dated October 22, 2013 be received for information purposes only.

"CARRIED"

Res. #2013-623: Moved by Councillor Mendicino, seconded by Councillor Mayne That Report to Council CAO 2013-09 dated November 5, 2013 from Jerry Knox re North Bay Fire and Emergency Services be referred to the Community Services Committee.

"CARRIED"

Res. #2013-624: Moved by Councillor Vrebosch, seconded by Councillor Koziol That City Council supports the construction and operation of up to 500 kW Solar Rooftop Renewable Energy Project proposed by 2391395 Ontario Inc. to be located on the roof of the building located at 300 Lakeshore Drive owned by 1808059 Ontario Limited.

Councillor Anthony declared a conflict of interest as his employer is completing a communication project for a local utility impacted by the OPA.

Record of Vote (*Upon request of Councillor Koziol*)

Yeas: Councillors Koziol, Bain, Lawlor, Mayne, Vrebosch, Campbell, Maroosis, Mendicino, Mayor McDonald

Nays: Councillor Vaillancourt

"CARRIED"

Res. #2013-625: Moved by Councillor Lawlor, seconded by Councillor Anthony That Report No. CORP 2013-119 dated November 5, 2013 from Laura Boissonneault and Margaret Karpenko re 2014 Administration Recommended Operating Budget be received and referred to the General Government Committee.

"CARRIED"

Res. #2013-626: Moved by Councillor Lawlor, seconded by Councillor Anthony That the following by-law be read a first and second time:

By-Law No. 2013-214 to confirm proceedings of the Meeting of Council on October 28, 2013.

"CARRIED"

Res. #2013-627: Moved by Councillor Lawlor, seconded by Councillor Anthony That the following by-law be read a third time and passed:

By-Law No. 2013-214 to confirm proceedings of the Meeting of Council on October 28, 2013.

"CARRIED"

Res. #2013-628: Moved by Councillor Lawlor, seconded by Councillor Bain
That Council adjourn in-camera pursuant to section 239.(2) of
the *Municipal Act, 2001*, as amended, at 9:07 p.m. for the
following reason: Items 10 and 11, being the potential
disposition of lands by the Municipality.

"CARRIED"

Res. #2013-629: Moved by Councillor Lawlor, seconded by Councillor Bain
That Council reconvene at 9:55 p.m.

"CARRIED"

Councillor Anthony & Councillor Maroosis did not reconvene.

Res. #2013-630: Moved by Councillor Lawlor, seconded by Councillor Bain
That Council authorize:

- 1) a portion of land surrounded by Booth Road, Birch's Road and Legault Street, except a portion of land fronting on Ferris Drive and the Water Tower (Gateway Industrial Park) for an approximate total of 16.57 acres of vacant land as identified in Report to Council CORP 2013-120, be declared surplus and sold to Cementation Canada Inc. for a purchase price of \$41,425.00;
- 2) the Mayor and City Clerk to execute the attached Agreement of Purchase and Sale and that the by-law be presented for three (3) readings on November 25th, 2013; and
- 3) the net proceeds of the sale are deposited into the Land Sales Reserve Account 99535R.

"CARRIED"

Res. #2013-631: Moved by Councillor Bain, seconded by Councillor Vaillancourt
That this Regular Meeting of Council do now adjourn at 9:56 p.m.

"CARRIED"

CLOSED MEETING CONFLICT OF INTEREST

Regular Agenda Item #10 – Councillor Anthony declared a conflict of interest as the proponent was a print client of his employer.

Addendum Item #11 – Councillor Anthony declared a conflict of interest as the proponent has a business relationship with his employer.

Addendum Item #11 – Councillor Maroosis declared a conflict of interest as his partner has done business and continues to do business with the company that is involved with the item.

CC

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE COMMUNITY SERVICES STANDING
COMMITTEE BUDGET MEETING HELD
MONDAY, NOVEMBER 18, 2013**

PRESENT: Councillor Mendicino, Chair
Councillor Mayne (1:05 p.m. to 3:45 p.m.)
Councillor Vaillancourt
Councillor Maroosis (1:05 p.m. to 3:45 p.m.)
Councillor Anthony (1:05 p.m. to 3:20 p.m.)
Councillor Koziol
Councillor Vrebosch
Councillor Bain
Councillor Campbell
Mayor McDonald (1:15 p.m. to 2:25 p.m., 2:45 p.m. to 3:45 p.m. and
4:15 p.m. to 4:45 p.m.)

STAFF PRESENT:

J. Knox, L. Boissonneault, M. Karpenko, K. McIsaac

North Bay Fire and Emergency Services: Chief G. Love
Deputy Chief B. Hunt
Deputy Chief M. Bechard

Parks, Recreation & Leisure Services: P. Chirico

I. Kilgour
R. Bellehumeur
D. Schroeder
C. Seguin
M. Fry

Councillor Vaillancourt declared a conflict of interest and left during discussions regarding the marina as he runs a business from the marina.

Building Department: S. Killins
Planning Department: B. Hillier
Economic Development: E. Richmond
Transit: R. Renaud

Committee Chair, Dave Mendicino, called the meeting to order at 1:05 p.m.

1. Items Discussed – Community Services' Preliminary Operating Budget.
 - Review of process.
 - Review of proposed departmental budgets and proposed service level reductions/increases.

Break at 1:50 p.m.
Reconvened at 1:55 p.m.

Break at 3:45 p.m.
Reconvened at 3:55 p.m.

cc Meeting adjourned at 4:45 p.m.

COUNCILLOR DAVE MENDICINO
CHAIR COMMUNITY SERVICES

DEPUTY CITY CLERK KAREN McISAAC

**MINUTES OF THE COMMITTEE MEETING
OF CITY COUNCIL
HELD MONDAY, NOVEMBER 18TH, 2013**

PRESENT: Mayor McDonald, Councillors Anthony, Marosis, Vaillancourt, Mayne, Mendicino, Campbell, Koziol, Vrebosch.

ENGINEERING & WORKS COMMITTEE:

The following items were dealt with:

EW-2013-02 *Public Meeting Held under the Municipal Act*

Report from Alan Korell dated October 7, 2013 Re: Engineering related User Fees – Administration Fees for Street Work Permits and Municipal Consent Reviews

Councillor Vrebosch explained the purpose of the Public Meeting.

The City Clerk advised that notice of the meeting was given by advertisements in the North Bay Nugget on the 19th day of October, 2013 and on the 26th day of October, 2013.

Alan Korell explained the purpose of the proposed amendments.

Councillor Vrebosch asked for public presentations in support of or objecting to the proposed amendments.

No presentations were made.

Direction: Committee Report be brought forward to Council on November 25th, 2013.

EW-2013-03 *Public Meeting Held under the Municipal Act*

Report from Domenic Schiavone dated September 26, 2013 Re: Bulk Water and Septage Receiving Station User Fees

Councillor Vrebosch explained the purpose of the Public Meeting.

The City Clerk advised that notice of the meeting was given by advertisements in the North Bay Nugget on the 19th day of October, 2013 and on the 26th day of October, 2013.

Alan Korell explained the purpose of the proposed amendments.

Councillor Vrebosch asked for public presentations in support of or objecting to the proposed amendments.

Presentations:

- (i) Case L'Ami – Lakeshore Drive
 - Good idea to look at other municipalities but also need to look at tax rates in other municipalities.
- (ii) Gerry St. Denis
 - On behalf of Fabrene Inc. – 240 Dupont Road
 - Recognizes need for cost recovery
 - Fabrene has two waste streams – septic system and cooling water systems
 - Cooling water system concentrates suspended solids “blow down waste” to protect the system. They dispose

- of it by septic haulage
 - Previously (before 2001) discharged the "blow down water" into the creek and then into the Lavase River
 - Now dispose of it by septic haulage
 - Relatively clean water
 - Asking for an exemption for the "blow down" waste
 - Copy of letter/request provided
- (iii) Troy Seguin – Septivac
- Septage hauler
 - Some homes have holding tanks that need to be cleaned out more frequent – Trout Lake properties sometimes as much as every two weeks
 - Will the rates be the same for holding tanks as they are for septic tanks?
- (iv) Matt Parfitt – 60 Stanely’s Road, North Bay
- Licensed septic installer
 - Minimum size of a tank is 3,600 litres
 - 4,000 to 4,500 litres is the average pump out
 - Different systems – Septic Systems and Holding Tanks
 - Septic System has a field/filtration bed that the fluids drain into and then go to the ground water – the solids stay in the tank
 - Holding Tanks – hold both solids and fluids
 - The requirement for pumpouts for Trout Lake properties is every two years
 - Holding tanks – some need to be pumped every two weeks
 - Matter of fairness
 - Holding tanks are still allowed under certain conditions
 - Septic permits are issued by the North Bay Mattawa Conservation Authority

Direction: Committee Report be brought forward to Council on November 25th, 2013 for item (a) Re: Bulk Water User Fees only. Item (b) Re: Septage Rates held on Committee

EW-2013-04

Public Meeting Held under the Municipal Act

Report from Angela Cox dated September 16, 2013 Re: Water On/Off and Sewer Rodding User Fees

Councillor Vrebosch explained the purpose of the Public Meeting.

The City Clerk advised that notice of the meeting was given by advertisements in the North Bay Nugget on the 19th day of October, 2013 and on the 26th day of October, 2013.

Alan Korell explained the purpose of the proposed amendments.

Councillor Vrebosch asked for public presentations in support of or objecting to the proposed amendments.

No presentations were made.

Direction: Committee Report be brought forward to Council on November 25th, 2013.

COMMUNITY SERVICES COMMITTEE:

The following items were dealt with:

CS-2013-26 *Public Meeting Held under the Planning Act*

Report from Peter Carello dated October 8, 2013 Re: Rezoning Application by Stantec Consulting Ltd. on behalf of Theresa Hutter – 5409 Highway 11 North

Councillor Mendicino explained the purpose of the meeting.

The City Clerk advised that notice of the meeting was given by prepaid first class mail on the 29th day of October, 2013 to all owners of property within 120 metres of the subject property and by the posting of a placard on the subject property.

Peter Carello explained the purpose of the rezoning application.

Councillor Mendicino asked for public presentations in support of or objecting to the rezoning.

No presentations were made.

Direction: Committee Report be brought forward to Council on November 25th, 2013.

CS-2013-27 *Public Meeting Held under the Municipal Act*

Report from Beverley Hiller dated October 1, 2013 Re: Radio Antenna Communication Tower Policy and User Fees

Councillor Mendicino explained the purpose of the Public Meeting.

The City Clerk advised that notice of the meeting was given by advertisements in the North Bay Nugget on the 19th day of October, 2013 and on the 26th day of October, 2013.

Beverley Hillier explained the purpose of the proposed amendments.

Councillor Mendicino asked for public presentations in support of or objecting to the proposed amendments.

No presentations were made.

Direction: Committee Report be brought forward to Council on November 25th, 2013.

GENERAL GOVERNMENT COMMITTEE:

The following item was dealt with:

GG-2013-10 Report from Laura Boissonneault/Lorraine Rochefort dated September 20, 2013 re: 2014 Water and Sanitary Sewer Rates.

Direction: Committee Report be brought forward to Council on November 25th, 2013.

COMMUNITY SERVICES COMMITTEE:

The following item was dealt with:

CS-2013-28 Report from Jerry Knox dated November 5, 2013 Re: North Bay Fire
and Emergency Services

Direction: Item to remain on Committee.

Committee Meeting of Council adjourned at 10:17 p.m.

cc

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE PUBLIC MEETING OF
CITY COUNCIL HELD UNDER THE *MUNICIPAL ACT*
HELD MONDAY, NOVEMBER 18TH, 2013**

PRESENT: Mayor McDonald, Councillors Anthony, Maroosis, Vaillancourt,
Mayne, Mendicino, Campbell, Koziol, Vrebosch

1. User Fees – Street Work Permits & Municipal Consent Reviews User Fees/
Charges

Councillor Vrebosch explained the purpose of the meeting.

The City Clerk advised that notice of the meeting was given by advertisements
in the North Bay Nugget on the 19th and 26th days of October, 2013.

Alan Korell explained the purpose of the meeting.

Councillor Vrebosch asked for public presentations.

No presentations were made.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE PUBLIC MEETING OF
CITY COUNCIL HELD UNDER THE *MUNICIPAL ACT*
HELD MONDAY, NOVEMBER 18TH, 2013**

PRESENT: Mayor McDonald, Councillors Anthony, Maroosis, Vaillancourt,
Mayne, Mendicino, Campbell, Koziol, Vrebosch

1. User Fees – Bulk Water & Septage Receiving Station User Fees/
Charges

Councillor Vrebosch explained the purpose of the meeting.

The City Clerk advised that notice of the meeting was given by advertisements in the North Bay Nugget on the 19th and 26th days of October, 2013.

Alan Korell explained the purpose of the meeting.

Councillor Vrebosch asked for public presentations.

Presentations:

- (i) Case L'Ami – Lakeshore Drive
 - Good idea to look at other municipalities but also need to look at tax rates in other municipalities.

- (ii) Gerry St. Denis
 - On behalf of Fabrene Inc. – 240 Dupont Road
 - Recognizes need for cost recovery
 - Fabrene has two waste streams – septic system and cooling water systems
 - Cooling water system concentrates suspended solids “blow down waste” to protect the system. They dispose of it by septic haulage
 - Previously (before 2001) discharged the “blow down water” into the creek and then into the Lavase River
 - Now dispose of it by septic haulage
 - Relatively clean water
 - Asking for an exemption for the “blow down” waste
 - Copy of letter/request provided

- (iii) Troy Seguin – Septivac
 - Septage hauler
 - Some homes have holding tanks that need to be cleaned out more frequent – Trout Lake properties sometimes as much as every two weeks
 - Will the rates be the same for holding tanks as they are for septic tanks?

- (iv) Matt Parfitt – 60 Stanely’s Road, North Bay
 - Licensed septic installer
 - Minimum size of a tank is 3,600 litres
 - 4,000 to 4,500 litres is the average pump out
 - Different systems – Septic Systems and Holding Tanks
 - Septic System has a field/filtration bed that the fluids drain into and then go to the ground water – the solids stay in the tank
 - Holding Tanks – hold both solids and fluids
 - The requirement for pumpouts for Trout Lake properties is every two years
 - Holding tanks – some need to be pumped every two weeks
 - Matter of fairness
 - Holding tanks are still allowed under certain conditions
 - Septic permits are issued by the North Bay Mattawa Conservation Authority

**MINUTES OF THE PUBLIC MEETING OF
CITY COUNCIL HELD UNDER THE *MUNICIPAL ACT*
HELD MONDAY, NOVEMBER 18TH, 2013**

PRESENT: Mayor McDonald, Councillors Anthony, Maroosis, Vaillancourt,
Mayne, Mendicino, Campbell, Koziol, Vrebosch

1. User Fees – Water On/Off & Sewer Rodding User Fees/Charges

Councillor Vrebosch explained the purpose of the meeting.

The City Clerk advised that notice of the meeting was given by advertisements in the North Bay Nugget on the 19th and 26th days of October, 2013.

Alan Korell explained the purpose of the meeting.

Councillor Vrebosch asked for public presentations.

No presentations were made.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE PUBLIC MEETING OF
CITY COUNCIL HELD UNDER THE *PLANNING ACT*
HELD MONDAY, NOVEMBER 18TH, 2013**

PRESENT: Mayor McDonald, Councillors Lawlor, Marosis, Vaillancourt,
Mayne, Mendicino, Campbell, Koziol, Vrebosch.

1. Theresa Hutter – 5409 Highway 11 North

Councillor Mendicino explained the purpose of the meeting.

The City Clerk advised that notice of the meeting was given by prepaid first class mail on the 29th day of October, 2013 to all owners of property within 120 metres of the subject property and by the posting of a placard on the subject property.

Peter Carello explained the purpose of the rezoning application.

Councillor Mendicino asked for public presentations in support of or objecting to the rezoning.

No presentations were made.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE PUBLIC MEETING OF
CITY COUNCIL HELD UNDER THE *MUNICIPAL ACT*
HELD MONDAY, NOVEMBER 18TH, 2013**

PRESENT: Mayor McDonald, Councillors Anthony, Maroosis, Vaillancourt
Mayne, Mendicino, Campbell, Koziol, Vrebosch

1. User Fees – Radio Antenna Communication Tower Policy & User Fees/
Charges

Councillor Mendicino explained the purpose of the meeting.

The City Clerk advised that notice of the meeting was given by advertisements
in the North Bay Nugget on the 19th and 26th days of October, 2013.

Beverley Hillier explained the purpose of the meeting.

Councillor Mendicino asked for public presentations.

No presentations were made.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE GENERAL GOVERNMENT STANDING
COMMITTEE BUDGET MEETING HELD
TUESDAY, NOVEMBER, 19TH, 2013**

PRESENT: Councillor Anthony, Vice-Chair
Councillor Bain (1:19 p.m. to 3:55 p.m.)
Councillor Maroosis (1:00 p.m. to 2:00 p.m.)
Mayor McDonald
Councillor Campbell (1:02 p.m. to 2:01 p.m. and 3:45 p.m. to 3:55 p.m.)
Councillor Koziol (1:01 p.m. to 2:00 p.m. and 3:46 p.m. to 3:55 p.m.)
Councillor Mendicino (2:48 p.m. to 3:55 p.m.)
Councillor Vaillancourt
Councillor Vrebosch (1:12 p.m. to 3:55 p.m.)

STAFF PRESENT: J. Knox, C. Conrad, L. Boissonneault, L. Janisse, M. Karpenko
Information Technology: S. Bradford (1:00 p.m. to 3:10 p.m.)(excused for in-camera discussions)
Council Secretariat: C. Conrad
Human Resources: L. Janisse
Customer Service: L. Janisse
Legal Department: P. Leckie (excused for in-camera discussions)
By-law Enforcement: R. Melnyk (excused for in-camera discussions)
Provincial Offences: P. Leckie (excused for in-camera discussions)
Financial Services: M. Karpenko

Committee Vice-Chair, Mike Anthony, called the meeting to order at 1:00 p.m.

1. Items Discussed – General Government’s Preliminary Operating Budget.
 - Review of process.
 - Review of proposed departmental budgets, notable changes and proposed service level reductions / increases.

Resolution: Moved by Councillor Maroosis, Seconded by Councillor Bain
That the General Government Standing Committee adjourn in-camera pursuant to section 239.(2) of the *Municipal Act, 2001*, as amended, at 1:50 p.m. to discuss personal matters about identifiable individuals, including municipal employees.

"CARRIED"

Resolution: Moved by Councillor Bain, Seconded by Councillor Vaillancourt
That the General Government Standing Committee Budget Meeting reconvene at 2:08 p.m.

"CARRIED"

Break from 2:25 p.m. to 2:29 p.m.
Break from 2:55 p.m. to 3:00 p.m.

Meeting adjourned at 3:55 p.m.

cc

COUNCILLOR MIKE ANTHONY
VICE CHAIR, GENERAL GOVERNMENT

CITY CLERK CATHERINE CONRAD

**MINUTES OF THE ENGINEERING & WORKS STANDING
COMMITTEE BUDGET MEETING HELD
TUESDAY, NOVEMBER 19TH, 2013**

PRESENT: Councillor Vrebosch, Chair
Councillor Koziol
Councillor Campbell
Mayor McDonald (4:03 p.m. to 5:55 p.m.)
Councillor Bain (4:03 p.m. to 4:33 p.m.)
Councillor Marosis
Councillor Mayne (4:50 p.m. to 6:00 p.m.)
Councillor Mendicino (4:03 to 4:36 p.m.)
Councillor Vaillancourt

STAFF PRESENT: J. Knox, L. Boissonneault, C. Conrad, A. Cox, D. Euler,
M. Karpenko, A. Korell, D. Schiavone (4:04 p.m. to 6:00
p.m.), J. Severino.

Committee Chair, Tanya Vrebosch, called the meeting to order at 4:03 p.m.

1. Items Discussed – Engineering & Works' Preliminary Operating Budget.
 - Review of process.
 - Review of proposed departmental budgets, notable changes and proposed service level reductions/increases.

Break: 5:02 p.m. to 5:12 p.m.

Meeting adjourned at 6:00 p.m.

cc

COUNCILLOR TANYA VREBOSCH
CHAIR, ENGINEERING & WORKS

CITY CLERK CATHERINE CONRAD

STRIKING COMMITTEE REPORT NO. 2013-01

November 25, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Striking Committee presents Report No. 2013-01 and recommends that the following Standing Committee appointments be made:

General Government Committee:

Chair: Councillor Tanya Vrebosch

Vice Chair: Councillor Judy Koziol

Members: Councillor George Maroosis and Daryl Vaillancourt

Ex Officio Member: Mayor Al McDonald

Community Services Committee:

Chair: Councillor Dave Mendicino

Vice Chair: Councillor Mike Anthony

Member: Councillor (to be determined)

Ex Officio Member: Mayor Al McDonald

Engineering & Works Committee:

Chair: Councillor Chris Mayne

Vice Chair: Councillor Mac Bain

Member: Councillor Sarah Campbell

Ex Officio Member: Mayor Al McDonald

cc
All of which is respectfully submitted.

STRIKING COMMITTEE REPORT NO. 2013-02

November 25, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Striking Committee presents Report No. 2013-02 and recommends as follows:

1. That Councillor Chris Mayne be appointed to the Heritage North Bay Board for the balance of the term to expire November 30, 2014.
2. That Councillor Tanya Vrebosch be appointed to the North Bay Police Services Board for the balance of the term to expire November 30, 2014.

 All of which is respectfully submitted.

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GENERAL GOVERNMENT COMMITTEE REPORT NO. 2013-22

November 25, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2013-22 and recommends:

- That
- 1) City Council continues to adopt a policy of full cost recovery for Water and Sanitary Sewer Systems operating, capital and financing costs from the user rates;
 - 2) the Water & Sewer Rate increase of 1.61% for 2014 be approved;
 - 3) the Water Filtration Surcharge be reduced from 6.86% to 6.56% of the water charges; and
 - 4) the Sanitary Sewer Surcharge be reduced from 71.01% to 68.01%.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
VREBOSCH (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
<i>cc.</i> MAROOSIS	_____	_____
VAILLANCOURT	_____	_____
MAYOR McDONALD	_____	_____

COMMUNITY SERVICES COMMITTEE REPORT NO. 2013-25

November 25, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2013-25 and recommends:

- That
- 1) the proposed Zoning By-Law Amendment by Stantec Consulting Ltd. on behalf of Theresa Hutter, 5409 Highway 11N in the City of North Bay to rezone the property legally described as Parcel 8226 Widdifield & Ferris, Part of the East Half of Lot 21, Concession 5, Designated as Part 2 on Plan NR624, PIN 49126-0054(LT), City of North Bay, District of Nipissing from a "Rural Commercial (RC)" zone to a "Rural Special No. 18 (A Sp.18)" zone be approved; and
 - 2) the subject property be placed under Site Plan Control pursuant to Section 41 of the *Planning Act*, R.S.O., 1990 as amended.

All of which is respectfully submitted.

cc

	ASSENTS	DISSENTS
MENDICINO (CHAIR)	_____	_____
ANTHONY	_____	_____
	_____	_____
MAYOR McDONALD	_____	_____

COMMUNITY SERVICES COMMITTEE REPORT NO. 2013-26

November 25, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2013-26 and recommends:

- That
- 1) Council approve the revised Radio Antenna Telecommunication Policy attached as Appendix "A" to Report to Council CSBU 2013-96; and
 - 2) the User Fee By-Law be amended to include a new user fee for the review of Radio Antenna Telecommunication Towers in the City of North Bay at a 2013 rate of \$1,300.00 and a 2014 rate of \$1,340.00.

All of which is respectfully submitted.

cc

	ASSENTS	DISSENTS
MENDICINO (CHAIR)	_____	_____
ANTHONY	_____	_____
	_____	_____
MAYOR McDONALD	_____	_____

ENGINEERING & WORKS COMMITTEE REPORT NO. 2013-03

November 25, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Engineering & Works Committee presents Report No. 2013-03 and recommends:

1. That Schedule "D" of the User Fee By-Law No. 2011-123, as amended, be further amended to reflect the actual cost activity of the department to administer when other utilities use and install services on our right-of-ways. The fee for a Street Work Permit be \$25.00 and Municipal Consents be \$100.00.
2. That Schedule "D" of the User Fee By-Law No. 2011-123, as amended, be further amended with regard to the sale of bulk water as follows:
 - a) increase bulk water rates from \$0.95 per 1000L to \$1.24 per 1000L effective January 1, 2014.
3. That the User Fee By-Law No. 2011-123, as amended, be further amended to reflect the actual cost activity of the department and increase the water on/off rates to \$110.00 from \$80.00, for a regular callout and to \$160.00 from \$115.00 for an after hours callout effective January 1, 2014 and to increase sewer rodding rates to \$215.00 from \$85.00, for a regular callout and to \$320.00 from \$115.00 for an after hours callout effective January 1, 2014."

All of which is respectfully submitted.

	ASSENTS	DISSENTS
MAYNE (CHAIRMAN)	_____	_____
BAIN	_____	_____
CAMPBELL	_____	_____
MAYOR McDONALD	_____	_____



The Corporation of the
City of North Bay
200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: 705 474-0400

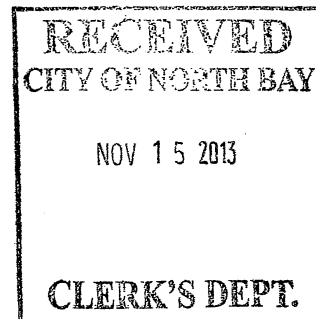
Planning Services
Direct:
Fax:
Watts:
Email:
Web:

5th Floor, City Hall
(705) 474-0626, Ext. 2409
(705) 474-5928
1-800-465-1882
peter.carello@cityofnorthbay.ca
www.cityofnorthbay.ca

November 15, 2013

Miller & Urso Surveying Inc.
1501 Seymour Street
North Bay, ON P1A 0C5

Atten: Rick Miller



Dear Mr. Miller,


Re: Proposed Zoning By-law Amendment by Miller & Urso Surveying Inc. on behalf of 2299721 Ontario Inc. for Parcel 2317 W&F, Part of Broken Lot 8, Concession B, Widdifield as in LT48669, S/T LT48669, PIN # 49137-0058, Parcel; 2834 W&F, Part of Lot 9, Concession B, Widdifield as in LT53545, S/T LT246776, PIN # 49137-0060 – 170 Peninsula Road

Please accept this letter as our acknowledgement of receipt of the above-noted application to amend Zoning By-law No. 28-80.

We have reviewed the application and have deemed it to satisfy the requirements of a "complete" application as of this date. In the event further information is required as a result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately. Should you require any additional information, please feel free to contact me at (705) 474-0400 (ext. 2409).

Sincerely,


Peter Carello
Senior Planner, Current Operations

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encl.

CITY OF NORTH BAY

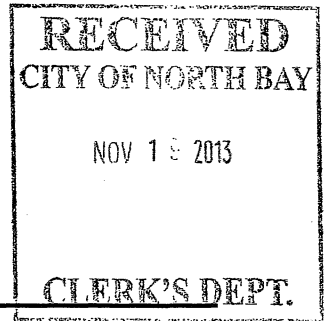
REPORT TO COUNCIL

Report No: CORP 2013-125

Date: November 18, 2013

Originator: Catherine Conrad

Subject: Resignation of Councillor Sean Lawlor



RECOMMENDATION

That Council accept the resignation of Councillor Sean Lawlor from Council effective November 25, 2013 and declare the office to be vacant.

BACKGROUND

Attached is a copy of a November 18, 2013 letter of resignation from Councillor Sean Lawlor.

Pursuant to Section 259.(1)(d) of the *Municipal Act, R.S.O. 2001*, the office of a member of council becomes vacant if the member resigns from office by notice in writing filed with the clerk of the municipality.

Pursuant to Section 262.(1) the council shall at its next meeting declare the office to be vacant.

Once the office has been declared vacant, the municipality shall:

- (a) fill the vacancy by appointing a person who has consented to accept the office if appointed; or
- (b) require a by-election to be held to fill the vacancy in accordance with the *Municipal Elections Act, 1996*.

Within 60 days after the day a declaration of vacancy is made, the municipality shall:

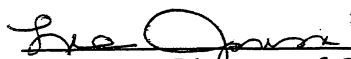
- (a) appoint a person to fill the vacancy; or
- (b) pass a by-law requiring that a by-election be held to fill the vacancy.


Respectfully submitted,


 Catherine Conrad
 City Clerk

Encl.
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We concur in this report and recommendation.

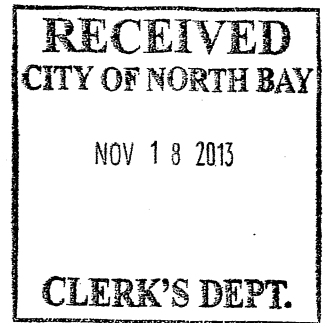

 Managing Director of Corporate
 Services – Lea Janisse


 Chief Administrative Officer –
 Jerry Knox

Personnel designated for continuance: City Clerk

SEAN D. LAWLOR
DEPUTY MAYOR/BUDGET CHIEF
CITY OF NORTH BAY

**PRESS RELEASE
FOR IMMEDIATE RELEASE**



November 18, 2013

Good Morning Ladies and Gentlemen,

Thank you all for taking the time out of your day to attend.

As many of you know, for several years, as President of the North Bay and District Chamber of Commerce, I advocated the need for restraint in city budgeting. Following my election to city council several years ago and my appointment as Deputy Mayor last year, I was pleased to see that council accepted some of the recommendations that the North Bay and District Chamber of Commerce had promoted over the years.

However, those of you who follow the affairs of council have probably noticed that support for the restraint measures that I have promoted is by no means unanimous on this council, leading to much acrimony and dissension. As a matter of fact, efforts to arrive at majority support for difficult budget restraint decisions has repeatedly led to personal attacks on individuals, rather than a focus on the merits of the important issues at hand.

Sadly, this attack on individuals has prevailed, not only when councilors disagree with other councilors, but also when members of the public have expressed dissenting opinions in their public presentations to council. It seems that no effort has been taken by the presiding officer to check this tendency, leading some people to feel intimidated about making public presentations to council.

It is my perception that there is considerable consternation at the council table, --- consternation which I believe has detracted from the effective functioning of council --- since I recognize that, with the notable exceptions of Councillor Anthony and Councillor Maroosis, there is not a heavy appetite on this council to embrace the strong measures that I believe are necessary to address the serious challenges facing this city. You will recall that I detailed these challenges in considerable depth in a presentation last year.

I regret to say that I have not seen any improvement over the past three years in arriving at a means of conducting civil debate on the measures that should be taken to deal with escalating, unsustainable municipal budgets, in the midst of the financial challenges that our city is facing.

Today I am announcing my resignation as Deputy Mayor and Budget Chief, and as a member of the Council of the City of North Bay, effective immediately.

Within the next month, my family and I will be moving out West to pursue a business opportunity that has recently presented itself.

With my departure, it is my hope that it will be possible for council to move beyond the wrangling that has been such a distraction from the important business of council, and get on with completing the budget in an efficient and effective manner, while, at the same time, restoring civility and respect among council members, and in relations with those members of the public who may express dissenting opinions on municipal issues.

At this time, I would like to thank those of you who have supported my strategies to address the financial challenges of our city and wish you well in your continuing efforts.

To the citizens of North Bay, who have been so supportive of my philosophy and approach over the past five years, I would suggest that you maintain your determination to ensure that fiscal restraint remains a priority at city hall. Because many people on council believe that lack of public involvement in the budget process is a sign of support, it is important that you continue to present your positions forcefully and respectfully.

CITY OF NORTH BAY

Report to Council

Report No: CORP 2013 - 124

Date: November 18, 2013

Originator: Al Lang

Subject: \$13,468,225 Debenture Issue

RECEIVED
CITY OF NORTH BAY

NOV 20 2013

CLERK'S DEPT.

RECOMMENDATION:

1. That City Council authorize a by-law for the borrowing upon serial debentures in the principal amount of \$13,468,225, and;
 2. That the Debenture By-Law be presented to Council for three readings on December 9, 2013.
-

BACKGROUND:

On August 26, 2013 City Council passed Resolution No. 2013-496 which stated:

"That City Council authorize the issuance of up to \$14,200,000 of debt by way of any one of the following methods or combination thereof:

- Installment debentures through capital markets
- Infrastructure Ontario debentures
- Long-term loan with a banking institution

with maturity dates over ten (10) years subject to terms and conditions acceptable to the Chief Financial Officer and the fiscal agent or the lending institution."

On September 20 we issued a RFQ for an interest rate quote. We received responses from three banks, Ontario Infrastructure and Lands Corporation (OILC) and from the capital markets. In order to proceed with the option proposing the lowest rate, OILC, Council passed Resolution No. 2013-578 on October 15 stating:

1. That Council authorize the City of North Bay to submit an application to the Ontario Infrastructure and Lands Corporation (OILC) for financing capital works of the corporation, to authorize temporary borrowing from OILC to meet expenditures in connection with such works and to authorize long term borrowing for such works through the issue of debentures to OILC; and

-
2. That a by-law be presented for three readings on October 28, 2013.

That by-law, being By-Law No. 2013-213 was passed on October 28.

After a thorough analysis of the capital projects, it was determined that projects totalling \$13,468,225 required funding through the issuance of debentures. Our 2013 policy limit for debenture funding was \$12,000,000, however the policy also allows for a carry forward of unused financing for up to two years. The 2012 carry forward was \$2,200,000. Schedule "A" to By-Law No. 2013-213 listed these projects to be financed through debentures. This project list is also incorporated into the debenture by-law as schedule "A".

By-Law 2013-213 also authorized the Mayor and Treasurer to enter into, execute and deliver the Financing Agreement and to cause debentures to be issued. The interest rate offer from OILC for this debenture issue is 3.02% for a term of ten (10) years.

We are working with OILC's loan officers and legal team and the City's legal counsel, Borden Ladner Gervais LLP, who are providing assistance, legal documents and the required legal opinion for this debenture issue.


OPTION / ANALYSIS:

The financial and legal requirements have been completed or will be finalized once the by-law is passed. OILC disburses funds on the 1st and 15th of the month. To meet the settlement date of December 15 a debenture by-law is required to be passed on December 9. Funds will be transferred to our bank account on December 16 (December 15 is a Sunday) for allocation to the projects listed as Schedule "A" to By-Law No. 2013-213.

RECOMMENDED OPTION:

1. That City Council authorize a by-law for the borrowing upon serial debentures in the principal amount of \$13,468,225, and;
2. That the Debenture By-Law be presented to Council for three readings on December 9, 2013.

Respectfully submitted,

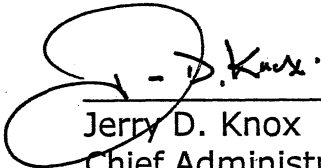


Al Lang, CGA
Manager of Policy, Investments and Grants

We concur with the above noted recommendation.



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry D. Knox
Chief Administrative Officer

NOV 21 2013

CLERK'S DEPT.

City of North Bay

Report to Council

Report No: CSBU 2013 - 104

Date: November 19, 2013

Originator: Beverley Hillier, Manager, Planning Services

Subject: DNSSAB 10 Year Housing and Homelessness Plan

RECOMMENDATION

That this Report be referred to the Community Services Committee for discussion.

BACKGROUND

The District of Nipissing Social Services Administration Board (DNSSAB) is mandated under the Housing Services Act, 2011 to prepare a local housing and homelessness plan. DNSSAB has conducted research and consulted with community members throughout the district in order to develop a Plan that is reflective of the needs of the district. In addition, the DNSSAB used this opportunity to update their 2008 Housing Needs and Analysis Report. The Plan itself sets out 6 strategic objectives each of which set out key performance indicators and strategies. In addition, Section 2 of the Plan sets out municipal objectives and considerations. Section 2 is attached to this report. The entire Plan (Draft 3) is available online at <http://www.dnssab.on.ca/partners-and-research/Pages/10-year-Housing-and-Homelessness-Plan.aspx>, along with the various sub-reports on research conducted by the DNSSAB.

OPTIONS / ANALYSIS

The comments in this report are reflective of the entire Plan (Draft 3) but largely focus on Section 2. Page 31 of the Plan notes a fundamental shift in the needs of the community since 2008. In 2008 the focus was on the need for more affordable housing. This has changed, according to DNSSAB, to a need for more housing support programs to help people remain housed and to see improvements in the condition of existing housing stock.

Staff generally agree with this shift. There is always a need for more affordable housing units within the community, both from a rental and ownership perspective; however, the vacancy rates have continued to rise over the past 2 years to 4.3% in April 2013 indicating there is likely an appropriate amount of rental stock. The price of the units has however remained relatively stable at approximately \$850 for a two bedroom unit.

Strategic Objectives 1 and 2 each contain 5 strategies and are focused on DNSSAB, community partners, service agencies and rural municipalities within the district in improving homelessness prevention, shelters and diversions and improving housing stability.

Strategic Objective 3: Increasing Housing Affordability and Options along the Housing Continuum;

- Strategy 1 of this objective is about assisting "homeowners to create secondary suites...where permitted through Official Plans." The City of North Bay's Official Plan does not permit secondary suites as of right throughout the community. Presumably this assistance could support the conversion of housing in the Residential Intensification Area of the City. The policies regarding secondary suites will be evaluated in the next 5 year review of the Official Plan.
- Strategy 2 calls for a shared housing registry. While we have no objection to this, it will be important for DNSSAB to consider the status of the units listed on the registry. For example the units should be legal under the City's Zoning By-law, the Building Code and the Fire Code and have any required license under the Residential Rental Housing Licensing By-law.
- Strategies 3 to 6 relate to reviewing and looking for opportunities to increase funding for rent supplement, housing allowance and affordable housing. The municipality could have a role to play with respect to opportunities for affordable housing and homeownership through tools such as the Municipal Housing Capital Facilities By-law or through the development of a Community Improvement Plan geared to affordable housing. At this juncture, there are not significant details regarding potential programs in order to offer comments.
- Strategies 7 to 9 relate to increasing stock through the exploration of funding opportunities. Staff agrees that all funding avenues should be explored as they become available.

Strategic Objective 4: Sustaining and Expanding the Housing Portfolio.

The 5 strategies in this objective are ties to DNSSAB, the Nipissing District Housing Corporation and social housing providers. They are related to maintaining service standards, reviewing the overall portfolio and creating an asset management plan.

Strategic Objective 5: Leadership, Integration, Coordination and Advocacy.

- Strategy 3 calls for the development of a district wide homelessness task force of municipal leaders. It is unclear who this is intended to be.
- This strategy also speaks to linkages between municipalities, developers, DNSSAB and housing providers. City staff can facilitate this objective by inviting DNSSAB to attend our local Developers Liaison Advisory Community for collaboration efforts with local homebuilders.

Strategic Objective 6: Awareness, Education, Information and Best Practices.

- Strategy 1 includes an education component for municipalities with respect to DNSSAB's services and programs. This is welcome to ensure staff can share appropriate information on programs and services to citizens.
- Strategy 2 speaks to educational campaigns on NIMBY-ism (Not In My Back Yard). This is a very important component of new affordable housing developments within the community.
- This objective also strives to build a knowledge base within DNSSAB and district regarding housing and homelessness. It also sets out monitoring and education components.

It is noted in the original draft reviewed by Staff there are no timelines or target dates associated with the objectives. This has previously been mentioned to the DNSSAB and the new Draft 3 includes timelines associated with each objective to, at minimum, set out short, medium and long term priorities within the Plan.

Following the 6 objectives the Plan sets out specific "Municipal Objectives and Considerations." These are generally broad based and are not necessarily expected to be implemented in each of the 11 municipalities throughout the district. The intent of this Plan is they will be 'coordinated and integrated with all municipalities in the service area' and it 'set[s] out a strategy to generate municipal support for an active and vital private ownership and rental market'. It is identified the main way to achieve this is through local Official Plan policy.

The Plan provides some sample Official Plan Policies municipalities could use in updating their Official Plans to align with this 10 Year Housing and Homelessness Plan. Staff have previously reviewed a draft version of this section and provided comments to DNSSAB. These comments have largely been incorporated into this revised document.

It is noted the policy suggests municipalities implement a requirement that a percentage of all new development be affordable. This is a very difficult objective to meet given the costs and scale of development that occurs within North Bay in comparison to other communities.

The Plan then goes on to state a number of ways in which the municipality can achieve affordable housing within the community with associated timeline targets to achieve them. They are split up between planning [land use] strategies, cost/contribution strategies and agreements/partnership strategies and monitoring strategies.

With respect to the planning strategies the Plan is essentially encouraging infill, intensification and various forms of housing throughout the community. The City's Official Plan was approved in 2012 and incorporated this type of policy. It is staff's recommendation that all of the timelines should be amended to "the next 5-year update of the municipal Official Plan". This would not put undue burden on the municipalities in the district to update their Official Plans prior to their next required

cycle. Each municipality could then evaluate the appropriateness of the policy given their local context.

This section of the Plan also encourages the conversion of non-residential buildings to residential.

While this could be appropriate in some cases, each municipality should evaluate potential conversions based on location, compatible/sensitive land uses and current/previous use of buildings (e.g. industrial to residential). There would need to be appropriate zoning regulations in place to allow this to occur.

The Plan also discourages the conversion of rental housing stock to condominiums. Staff disagrees with this broad statement. While recognizing these conversions to have an impact on municipal tax assessment in the short-term it is also important to realize these conversions do provide opportunities for affordable homeownership and also generally result in re-investment in older building stock within the community. It would be more appropriate to encourage municipalities to develop policies regarding the conversion to condominiums and set parameters in which these types of applications will be considered.

The cost/contribution strategies include the following:

- Considering affordable housing as a priority for surplus municipal land;
 - The municipality does not have a specific policy on prioritized use for surplus land and these would be considered on a case by case basis.
- Case-by-Case relief of development related fees for development that provides affordable housing;
 - This would require a Community Improvement Plan that would set out grants and rebates for affordable housing projects. Staff is considering this as an option for the municipality as a means of encouraging new affordable housing across the municipality. The tax incentive component would be a property tax reduction grant calculated as the differential between the multi-residential and residential municipal tax rates. This would result in multi-residential affordable housing projects being taxed at the same level as residential properties. This would in effect do the same thing as imposing the new multi-residential tax class but would be on a case-by-case basis and not all new multi-residential developments. This is the formula used for tax rebates in the 4 Affordable Housing Agreements currently in place.
- Applying for government grants and/or subsidies, including land dedication, that will reduce overall development costs;

-
- The municipality applies for grants for a variety of infrastructure projects. This is a difficult policy to interpret specifically for affordable housing as municipal infrastructure is not completed for specific development projects. The City will continue to look into grants for supporting other programs such as a community improvement plan or supporting the private sector in applying for grants.
 - Informing the community of government grants available to encourage secondary units, converted units and accessory units;
 - Where the units are permitted through the City's Zoning By-law and with education on the affordable programs from DNSSAB, Staff would be able to provide this information to citizens on a day to day basis. Large scale advertisement or promotion should be the responsibility of DNSSAB.
 - Equalizing the tax ratio for new multi-residential buildings in accordance with Federal and Provincial affordable guidelines [O.Reg. 282/98];
 - This could be done by implementing the new multi-residential tax class which would result in all new multi-residential developments taxed at the same level as the residential tax class. If an opportunity arises to review the City's Long Term Tax Policy this will be reviewed as a potential option.
 - Streamlining the development approvals process for projects that provide affordable housing as defined by the province;
 - This is currently being completed with all development through the Development Application Review Team which has been in place in the City since 2005.

The cost/contribution strategies include the following:

- Negotiating agreements with the public and private sector partners to provide affordable housing through the Draft Plan of Subdivision, Plan of Condominium, Rezoning, and Consent processes;
 - Without specific policies in place that require percentages of affordable housing through development projects, this strategy would be difficult to implement. It is also unclear who would be negotiating the agreements.
- Enacting a Municipal Housing Capital Facilities By-law under the Municipal Act to enable the municipality to enter into agreements with private and non-profit partners for the provision of affordable rental housing;

-
- We currently have 4 Municipal Housing Capital Facilities Agreements in place:
1. Physically Handicapped Adults Rehabilitation Association (PHARA); 2. Castle Arms; 3. 1732946 Ontario Inc., Second Avenue; 4. 1732859 Ontario Inc., Trout Lake Road. Municipal tax incentives are part of the provincial funding approval. Council was very supportive of all projects.
 - Collaboration with other government agencies and the private sector to promote innovative housing forms and development techniques and incentives that will facilitate the provision of affordable housing;
 - There are no objections to this. Municipal policies may need to be updated depending on the form of development.
 - Collaboration with local groups and community service agencies to assess the need for special needs housing (including emergency shelters, transitional housing, supported/supportive housing and social/subsidized housing) in the community and support such groups and agencies interested in pursuing the provision of assisted/special needs housing;
 - There are no objections to this. We continually review and discuss our policies with local organizations to ensure they are supportive of both their needs and the larger community.

Monitoring Strategies include:

- Monitoring the municipality's ability to accommodate future residential growth and available servicing capacity for residential development to ensure the housing targets of this Plan can be achieved;
 - This is done as part of the monitoring of the new Official Plan. A report outlining the monitoring indicators as part of the new Official Plan will be presented to Council shortly.

Option 1:

Support the DNSSAB 10 Year Housing and Homelessness Plan and provide the comments included in this report to DNSSAB for their consideration.

Option 2:

Do not support the DNSSAB 10 Year Housing and Homelessness Plan.

RECOMMENDED OPTION

Option 1 is the recommended option.

The Plan will help guide an annual work plan for DNSSAB and through collaboration with local community partners and service agencies it should create opportunities for affordable housing, review of current programs and practices throughout the district.

Respectfully submitted,

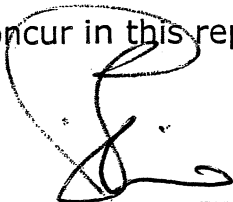


Beverley Hillier, MCIP, RPP
Manager, Planning Services

BH/dlb

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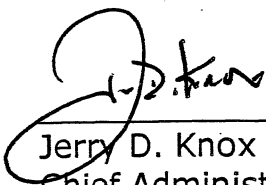
We concur in this report and recommendation.



Peter Chirico
Managing Director, Community Services



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Jerry D. Knox
Chief Administrative Officer

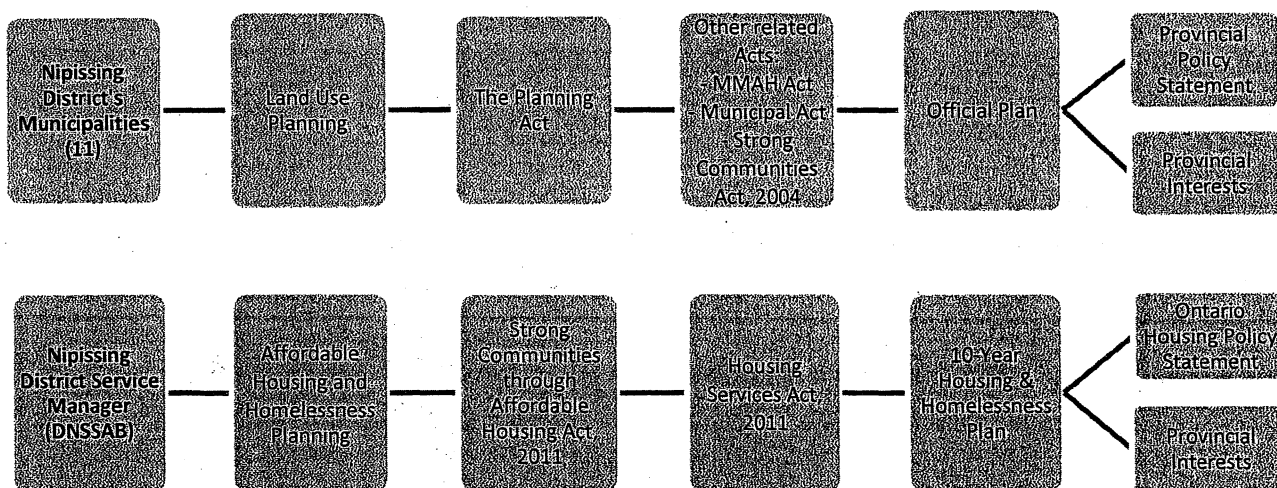
Personnel designated for continuance: Manager, Planning Services

SECTION 2: MUNICIPAL OBJECTIVES AND CONSIDERATIONS

Present Planning Framework for Housing

In Nipissing District, the planning around housing is primarily carried out by the district’s municipalities, and the provincial Service Manager (DNSSAB). At the municipal level, the planning for housing is carried out by each municipality, and is considered within the broader context of land-use planning, specific to the needs of the municipality. In contrast, at the service management level, the planning for housing is carried out by the DNSSAB, and is considered within the narrower context of affordable housing and homelessness planning, based on the needs of the citizens in all the municipalities and areas, i.e., across Nipissing District.

The municipalities and DNSSAB conduct their planning through two separate channels that have different provincial legislation, policy statements, and provincial interests as shown in the diagram below:



There is some cross-talk between the two different sets of legislation and policy statements, where the language of one is loosely included in the other, and policy directions cross-over. For example, on the municipal planning front, the Provincial Policy Statement speaks to having an appropriate range of housing which includes the provision of affordable housing and targets, and housing that

meets “the social, health and well-being requirements of current and future residents, including *special needs*”. Most recently, the Planning Act- through enactment of the Strong Communities through Affordable Housing Act, 2011 - was amended to include a clause around the “adequate provision of a full range of housing, including affordable housing”.

On the service management planning front, the Ontario Housing Policy Statement provides policy direction in the area of the 'private market', and expects the 10-year housing and homelessness plans to 'set out a strategy to generate municipal support for an active and vital private ownership and rental market'. Furthermore, the housing and homelessness plans are to be 'coordinated and integrated with all municipalities in the service area'.

Clearly from the above, the province intends to have some alignment and integration between the municipal and service management plans, and this makes sense in terms of effectively meeting citizen's needs, and realizing economies through planning efficiencies. However, the extent to which the two plans will align and integrate is largely a function of municipal structure and governance.

Northern Ontario's districts do not have the same municipal structure or level of administration as the counties and regional municipalities of Southern Ontario. This means that northern Service Managers such as DNSSAB do not have the administrative jurisdiction over municipal government functions such as land use and official planning. Thus, in order to achieve full alignment between the municipal and service management plans, DNSSAB would need to integrate its 10-year housing and homelessness plan with 11 different Official Plans (or vice

versa) – something that is not going to happen, at least not in the near future.

Aligning the 10-Year Housing and Homelessness Plan with the Official Plans

In view of the planning processes and challenges above, DNSSAB recognizes the merit in trying to have some coordination and alignment with the municipal Official Plans. If the two planning processes shown in the diagram are conducted in parallel with no coordination or integration, planning inefficiencies - such as duplications or gaps – will likely result, and the housing needs of citizens may not be effectively met. Additionally, implementing parts of the 10-year housing and homelessness plan will be next to impossible without some municipal coordination and function.

In an effort to align the 10-year housing and homelessness plan with municipal land-use and official planning, options are presented (in the section that follows) for consideration by the district's municipalities, as they undertake reviews of their respective Official Plans, or develop new ones, during their five-year planning cycles.

These options are derived from the local evidence around housing need and thus will help to address the housing issues in the district's municipalities. They are presented in a similar format as the previous section on district perspectives, and can be incorporated directly into an

Official Plan. In this manner, the 10-year housing and homelessness plan and Official Plans can start to align, not only in terms of meeting citizen needs, but also in terms of provincial legislation and policy direction.

It is recognized that the district's municipalities will develop their own policies for their Official Plans, based on the needs of their respective communities. It is also recognized that as the municipal role in the provision of affordable housing varies by municipality, so too will the range of these options that are incorporated into the respective Official Plans. For example, some municipalities may incorporate some of the options, or none, or all.

A review of the district's current municipal Official Plans (see Sub Report # 6) shows that some of these options have already been incorporated into some of the plans, and thus to some extent, some alignment has started. But in an effort to further coordinate and integrate the 10-year housing and homelessness plan for Nipissing District with the district's 11 municipal Official Plans over time, the menu of options below are presented for all municipalities to consider.

***Municipal Planning Considerations
that support Affordable and Assisted
Housing***

As described above, the following are options for the district's municipalities to

consider as they undertake reviews of their Official Plans:

Municipalities will strive to achieve the following objectives:

1. Recognize and consider the housing needs and priorities as established by the District of Nipissing Social Services Board when identifying and planning for housing needs within the municipality.
2. Maintain an appropriate supply of land within the municipality to accommodate residential growth, including market-based housing, affordable housing and subsidized housing components.
3. Provide for and promote a full range of housing in terms of form, tenure, and affordability to meet the current and future needs of residents of the municipality.
4. Encourage and promote as a priority, the development of housing that is affordable for low and moderate income households or individuals. It is suggested that a percentage of all new residential development meet the Provincial definition of affordable housing.
5. Encourage and promote housing for seniors, including housing with support facilities that enable seniors to age in place.
6. Recognize the importance of subsidized housing, assisted housing and special needs housing in meeting the needs of the residents of the municipality.

Provide housing options that prevent homelessness and ensure acceptable, safe and affordable housing that meets the needs of the citizens.

1. The municipality shall maintain the ability to accommodate future residential growth for a minimum of 10 years through intensification, redevelopment, and land designated and available for all forms of residential development.
2. Maintain available servicing capacity to provide a minimum three-year supply

of residential units in draft approved and registered plans, or in cases of residential intensification and redevelopment, land appropriately zoned and available for development, as required by the Provincial Policy Statement

3. Affordable housing may be achieved within the municipality by the following:

Planning Strategies

Actions	Timelines	Housing Continuum
Promote higher density housing forms, where housing is more affordable due to reduced per unit land costs. Increased residential densities shall be supported in appropriate locations	5 years	Social housing Subsidized rental Private rental Home ownership
Encouraging the development of smaller dwelling units, where housing is considered more affordable due to lower development costs	5 years	Social housing Subsidized rental Private rental Home ownership
Encouraging affordable housing to locate in proximity to local community facilities and existing or potential public transit routes and active transportation facilities	5 years	Social housing Subsidized rental Private rental Home ownership
Encouraging opportunities for affordable housing in older established neighbourhoods as a means of maintaining and improving older housing stock in the municipality	5 years	Social housing Subsidized rental Private rental Home ownership
Ensuring that the provisions of Zoning By-law's are sufficiently flexible to permit a range of innovative housing types, sizes, tenures, and affordability, including secondary suites, accessory dwelling units, garden suites, cohousing, communal housing and life-lease housing	5 years	Social housing Subsidized rental Private rental Home ownership
Encouraging the development of low income housing geared towards seniors, including affordable rental and ownership housing and housing models that allow seniors to stay in their own home for longer	1-2 years	Social housing Subsidized rental Private rental Home ownership
Permitting the conversion of non-residential buildings to residential use, preferably to include affordable housing	1-2 years	Social housing Subsidized rental Private rental Home ownership
Discouraging the conversion of rental housing stock to condominium tenure	5 years	Private rental

Cost/Contribution Strategies

Actions	Timelines	Housing Continuum
Considering affordable housing as a priority use for surplus municipal land in the municipality and work with other levels of government to make surplus land available to providers of affordable housing at little or no cost	5 years	Shelters Transitional housing Supportive/supported housing Social housing Subsidized rental Private rental Home ownership
Providing, on a case-by-case basis, relief from development, planning, permit, and other fees normally charged for projects that provide affordable housing as defined by the Province	5 years	Shelters Transitional housing Supportive/supported housing Social housing Subsidized rental Private rental Home ownership
Applying for government grants and/or subsidies, including land dedication, that will reduce overall development costs	1-2 years	Shelters Transitional housing Supportive/supported housing Social housing Subsidized rental Private rental Home ownership
Informing the community of government grants available to encourage the creation of second units, converted units, and accessory unit	1-2 years	Private Rental Home ownership
Equalizing the tax ratio for new multi-unit residential buildings in accordance with Federal and Provincial affordable housing guidelines	5 years	Subsidized rental Private rental
Streamlining the development approvals process for projects that provide affordable housing as defined by the Province	5 years	Shelters Transitional housing Supportive/supported housing Social housing Subsidized rental Private rental Home ownership

Agreements/Partnerships Strategies

Actions	Timelines	Housing Continuum
Negotiating agreements with the public and private sector partners to provide affordable housing through the draft plan of subdivision, plan of condominium, rezoning, and consent processes	5 years	Private Rental Home ownership
Enacting a Municipal Housing Capital Facilities By-law under the Municipal Act to enable the municipality to enter into agreements with private and non-profit partners for the provision of affordable rental housing	5 years	Supportive/ supported housing Social housing Subsidized rental Private rental
Collaboration with other government agencies and the private sector to promote innovative housing forms and development techniques and incentives that will facilitate the provision of affordable housing	1-2 years	Shelters Transitional housing Supportive/supported housing Social housing Subsidized rental Private rental Home ownership
Collaboration with local groups and community service agencies to assess the need for special needs housing (including emergency shelters, transitional housing, supported/supportive housing and social/subsidized housing) in the community and support such groups and agencies interested in pursuing the provision of assisted/special needs housing	1-2 years	Shelters Transitional housing Supportive/supported housing Social housing Subsidized rental Private rental Home ownership

Monitoring Strategies

Actions	Timelines	Housing Continuum
Monitoring the municipality's ability to accommodate future residential growth and available servicing capacity for residential development to ensure that the housing targets of this Plan can be achieved	5 years	Shelters Transitional housing Supportive/supported housing Social housing Subsidized rental Private rental Home ownership

#5

NOV 21 2013

CLERK'S DEPT.

**CITY OF NORTH BAY
REPORT TO COUNCIL**

Report No: CORP 2013-123

Date: November 18, 2013

Originator: Laura Boissonneault

Subject: Water & Sanitary Sewer Year-end Financial Projection, October 31, 2013

RECOMMENDATION:

That the City of North Bay's Water and Sanitary Sewer Year-end Financial Projection for the period ending October 31, 2013 be received and filed.

BACKGROUND:

The City of North Bay 2013 Water and Sanitary Sewer Year-end Financial Projection, as at October 31, 2013, is attached. It highlights year-end financial projections for each of the divisions.

In order to provide the most comprehensive year-end projections possible, each cost center has been reviewed in detail by Business Unit Managers and the Managing Director. Finance provided a general review of all cost centers along with a detailed review of; utilities, corporate wide wages & benefits, insurance costs, and major revenue generators.

To provide a snapshot of operations, attached is a summary document of; year-to-date actuals, year-end projections, and associated budgets, as at October 31st, 2013. The variance between the approved budget and the projected year-end values conservatively indicates that the City would show a potential combined **surplus** of **(\$244,501)**.

It is common practice for management to review their cost centers' activities on an on-going basis and to make any necessary adjustments or reallocations of resources to ensure departments realize all possible savings and efficiencies.

The variance between the approved budget and the projected year-end values are summarized as follows:

Sanitary Sewer Distribution and Sanitary Sewer Plant are currently reporting a year-end surplus of (\$85,957) resulting from: lower salaries and overtime, as well slightly increased revenues which are partially offset by small increases in several goods and service costs.

Water Distribution and Water Plant are currently reporting a year-end surplus of (\$158,543) resulting from: lower salary and benefits due to gapping, lower costs in overtime, gravel, hydro, and other goods and services which are offset with some slightly lower revenues.

On-going demands on the Water and Sanitary Sewer budget partially stem from the following:

- **Increasing Utility Costs** - Historical trends along with some guidance from Utility companies are used to project future utility budgets; however, many variables effect actual utility costs and there is always a risk that variances will be realized between budgets and actual costs.
- **Unforeseen Issues/Emergencies to Necessary Services** - Due to the nature of the department, any Water and Sanitary Sewer issues/emergencies that arise must be dealt with in a timely manner to maintain necessary services to residents. It is impossible to anticipate the number of these occurrences. At the time of this report, 2013 was proceeding as expected; however, it is unknown what pressures the remainder of the year could hold.

OPTIONS:

Option # 1 – Report received and filed. - Accept the report as presented. No action is required at this time.

RECOMMENDED OPTION / FINANCIAL IMPACTS:

Given the current projection that the City's overall operations will end 2013 with a surplus, **Option #1** is being recommended at this time.

The 2013 Approved Water and Sanitary Sewer Operating Budget represented Management's educated projections using trend analysis and business expertise. Despite best efforts, projected targets may not be met due to various factors beyond the City's control. Budgetary challenges have been listed in this report.

The Financial Services and Engineering, Environmental and Works departments will continue to monitor the cost centers and work closely to ensure spending remains under control and all possible savings are realized.

Although water and sewer reserves exist to absorb operational deficits, the water and sewer reserves are not within targeted levels of 10-12% of operating budgets. Should deficits exceed water and sewer reserves, the departments would need to borrow from the City's other reserves.

The estimated defined water and sewer reserve balances at the date of this report are as follows:

• Water Reserves (#99576R)	\$377,082
Projected year-end surplus	<u>\$158,543</u>
Total Projected Reserve Balance	\$535,625
• Sewer Reserves (#99577R)	(\$68,112)
Projected year-end surplus	<u>\$85,857</u>
Total Projected Reserve Balance	\$17,745

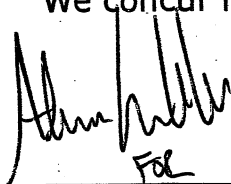
The final position of the Water and Sewer Department will be determined after December 31st, 2013.

Respectfully submitted,



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting

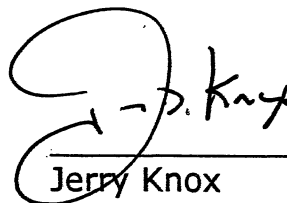
We concur in this report and recommendation.



Alan Korell
Managing Director
Engineering, Environmental, and Works



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Chief Administrative Officer

Personnel designated for continuance: Supervisor of Budgets and Financial Reporting

Attachments: 'Business Unit Summary Projections' for the period ending October 31, 2013

X:/FINSERV/5.Yearend Projections/Budget Report Sept 30, 2013 W&S



Business Unit Summary PROJECTIONS

Budget Year: 2013
As at October 31, 2013

	Projections to Year-end	2013 Budget	2013 Actuals YTD	Projection Variance
Sanitary Sewer System				
SANITARY SEWER DISTRIBUTION	(2,107,265)	(2,020,097)	(337,118)	(87,168)
SANITARY SEWER PLANT	2,021,308	2,020,097	1,729,187	1,211
Total:	(85,957)	(0)	1,392,069	(85,957)
Water System				
WATER DISTRIBUTION	(1,959,002)	(2,007,526)	3,437	48,524
WATER PLANT	1,800,459	2,007,526	1,473,533	(207,068)
Total:	(158,543)	0	1,476,969	(158,543)
Grand Total Deficit (Surplus):	(244,501)	0	2,869,039	(244,501)

NOV 21 2013

CLERK'S DEPT.

**CITY OF NORTH BAY
REPORT TO COUNCIL**

Report No: CORP # 2013-122

Date: November 18, 2013

Originator: Laura Boissonneault

Subject: Year-end Financial Projection, as at October 31, 2013

RECOMMENDATION:

1. That the City of North Bay's Year-end Financial Projection for the period ending October 31, 2013 be received.
2. That City Council approve the reserve transfer in an amount of \$235,000 from the Winter Maintenance Reserve (99531R) and up to \$285,000 from the Operating Expenditures Stabilization Reserve (99552R) to offset the variance for Winter Control.
3. That City Council approve the reserve transfer in the amount of \$284,000 from the Operating Expenditures Stabilization Reserve (99552R) to offset the write-offs relating to one-time assessment settlements for prior years.
4. That City Council approve the consolidation of the remaining balance of the Operating Expenditures Stabilization Reserve (99552R) and the Operating Revenues Stabilization Reserve (99551R) to the Tax Rate Stabilization Reserve (99529R).

BACKGROUND:

The City of North Bay's 2013 Year-end Financial Projection, as at October 31, 2013, is attached. It highlights year-end financial projections for each of the Business Units and the Local Agencies, Boards and Commissions.

In order to provide the most comprehensive year-end projections possible, each cost center and business unit has been reviewed in detail by Business Unit Managers and Managing Directors. Finance provided a general review of all cost centers along with a detailed review of utilities, corporate wide wages & benefits, insurance costs, and major revenue generators.

It is common practice for management to review their cost centers' activities on an on-going basis and to make any necessary adjustments or reallocations of resources to ensure departments realize all possible savings and efficiencies.

Administration has been monitoring the budget variances on a monthly basis and

management has been attempting to offset increases with decisions to find efficiencies. 2013 represented a challenging year in two areas in which operational savings cannot offset one-time and unexpected expenditures; winter control and assessment write-offs.

2013 winter control season is expected to be one of the worst within the past 5 year history. The winter control season extended past normal timelines in the spring. Along with a longer spring season, there was more snowfall which has resulted in more snowplowing and more snow removal costs to date. Increased projected total winter occurrences for the year has caused higher than usual goods and services costs. It is projected that the Winter Control Department will realize a deficit of approximately \$502,577. In 2005, the City adopted a reserve policy which contained a winter control reserve. The Winter Control Reserve has a balance of \$635,000 as of the time of writing this report. The deficit for 2013 winter control would significantly reduce this reserve, which has taken since 2005 to establish the current balance. It is being recommended that the deficit be absorbed as follows: \$235,000 from the Winter Maintenance Reserve (99531R) and up to \$285,000 from the Operating Expenditures Stabilization Reserve (99552R). This reserve was established to help operating budgets with significant risks and would be appropriate to absorb this year's winter control variance. Administration is also committed to a 2014 review of Winter Control Policies which includes the methodology for establishing the annual budget amounts.

Secondly, the City experienced large assessment appeal losses on a few properties, some dating back to up to three years. These significant one-time write-offs are projected to total up to \$284,000. It should also be noted that the City is currently defending some further significant appeals that may be settled in 2014 or 2015. It is recommended that this deficit be absorbed by the Operating Expenditures Stabilization Reserve (99552R).

In 2005 the City adopted its reserve fund policy as it was identified as a key building block to the City's Financial Plan. As well, reserves were identified as a requirement to reduce the risks to the taxpayer of significant budget impacts arising from uncontrollable events and activities and external shocks. At the time of the establishment of the reserve fund policy, two reserve funds were established that essentially represent tax stabilization reserves. The reserves are the Operating Revenue Stabilization (99551R) and the Operating Expenditure Stabilization Reserve (99552R). Through these two Reserve Funds, the City has at its disposal on the date of this report, \$1,743,488. Administration is recommending that these reserves be used to absorb the 2013 one-time and unexpected deficits then be closed to the Tax Rate Stabilization Reserve (99529R).

To provide a snapshot of operations, attached is a summary document of; year-to-date actuals, year-end projections prior to the above noted reserve

transactions, and associated budgets, as at October 31st, 2013. The variance between the approved budget and the projected year-end values indicates that the City could show a potential deficit of \$702,617 without reserve transfers. With transfers available from the stabilization reserve(s) and the on-going effort by management, it is projected the City will end the year on budget.

The departmental variances between the approved budget and the projected year-end values result from:

Community Services currently showing a year-end deficit of \$204,731. The main contributors to the deficit include lower transit revenues, higher utilities, sick leave, overtime, and insurance costs partially offset with lower vehicle usage costs and higher revenues from several departments.

Corporate Services currently showing a year-end deficit of \$34,383. Higher arbitration and utility costs are partially offset with lower telephone costs and higher revenues.

Engineering, Environmental Services, and Works currently showing a year-end deficit of \$604,995. Higher winter control maintenance, utilities, fuel, construction contracts, and overtime costs, along with lower tipping fees are partially offset with various higher revenues and other minor cost savings.

Fire Department currently showing a year-end surplus of (\$98,094). Higher overtime, utilities, shop labour and other minor expenses are offset by labour savings and gapping.

General Government Activities currently showing a year-end surplus of (43,399). Higher assessment appeals, write-offs, and internal interest costs, are offset with higher supplementals and interest earned on investments and cash.

Local Agencies, Boards and Commissions expected to end the year on budget.

OPTIONS / ANALYSIS:

Option # 1 – Report Approved

Accept the report as presented and the recommended reserve transactions. Given the conservative nature of estimates used, along with the on-going effort of management to find further cost savings and efficiencies, as well as the available transfers from reserves to mitigate one-time and unexpected costs, the City is expected to end the year on Budget. This is the recommended option at this time.

Option # 2 – Discretionary Spending Controls

Accept the report as presented and implement discretionary spending controls. Given the conservative nature of estimates used, along with the on-going effort of management to find further cost savings and efficiencies, as well as the available transfers from reserves to mitigate one-time and unexpected costs, the City is expected to end the year on Budget. It is deemed that there is no immediate requirement for the CAO to issue any directives to curtail discretionary spending at this time.

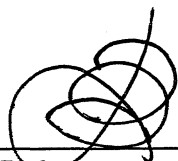
RECOMMENDED OPTION / FINANCIAL IMPACTS:

Given the current projection that the City's overall operations will end the year 2013 on budget, including reserve transfers, **Option #1** is being recommended at this time.

The Financial Services Department will continue to monitor accounts and work closely with the Business Unit Managers and Managing Directors to ensure spending remains under control.

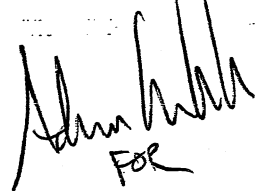
Management will continue to review their cost centers' activities on an on-going basis and to make any necessary adjustments or reallocations of resources to ensure departments realize all possible savings and efficiencies. Monthly reviews of variances occur at Senior Management Team meetings and within departments.

Respectfully submitted,



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting

We concur in this report and recommendation.


FOR

Alan Korell
Managing Director
Engineering, Environmental, & Works



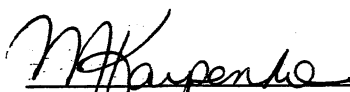
Peter Chirico
Managing Director
Community Services



Lea Janisse
Managing Director
Corporate Services



Grant Love
Fire Chief



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Chief Administrative Officer

Personnel designated for continuance: Supervisor of Budgets and Financial Reporting

Attachments: 'Year End Summary Projections' for the period ending October 31, 2013

X:/FINSERV/5.Year-end Projections/Projection Budget Reports September 30th/Sept 30th 2013



Business Unit Summary PROJECTIONS

Budget Year: 2013

As at October 31, 2013

Gross Operating Budget - \$ 113,862,534

	Projections to Year-end	2013 Budget	2013 Actuals YTD	Projection Variance
Community Services				
AQUATIC CENTRE	257,901	275,391	190,959	(17,490)
ARENA - MEMORIAL GARDENS	665,741	614,068	633,369	51,673
ARENA - PETE PALANGIO	124,579	97,953	150,254	26,626
ARENA - WEST FERRIS	280,147	278,126	245,268	2,021
BUILDING	59,456	59,973	106,493	(517)
COMMUNITY SERVICES ADMIN	183,455	183,455	145,372	0
ECONOMIC DEVELOPMENT	631,026	642,583	429,309	(11,557)
KINGS LANDING	1,495	5,131	580	(3,636)
MARINA	0	0	(13,724)	0
PARKING OPERATIONS	(307,834)	(278,272)	(268,012)	(29,562)
PARKS - OPERATIONS	3,145,802	3,198,933	2,895,347	(53,131)
PARKS - SPORTS FIELD COMPLEX	113,715	97,251	102,130	16,464
PLANNING DEPARTMENT	330,300	381,714	285,318	(51,414)
REC, LEISURE, & CULTURAL SERVICES	639,299	653,559	565,239	(14,260)
SKATEBOARD PARK	0	0	0	0
TRANSIT	2,637,865	2,348,354	3,030,886	289,511
Total:	8,762,947	8,558,216	8,498,788	204,731
Corporate Services				
COUNCIL SECRETARIAT	885,128	852,148	577,096	32,980
CUSTOMER SERVICE CENTRE	179,779	177,257	112,567	2,522
FINANCIAL SERVICES	1,531,438	1,530,105	1,282,022	1,333
HUMAN RESOURCES	1,181,901	1,127,405	980,958	54,496
INFORMATION SYSTEMS	1,263,021	1,309,544	1,221,175	(46,523)
LEGAL DEPARTMENT - BY-LAW ENFORCEMENT	(28,062)	(30,663)	(31,318)	2,601
LEGAL DEPARTMENT - GENERAL	354,215	367,343	278,784	(13,128)
LEGAL DEPARTMENT - POA	(274,378)	(274,480)	(503,976)	102
Total:	5,093,042	5,058,659	3,917,308	34,383
Engineering, Environmental Services & Works				
ENGINEERING SERVICES	337,117	375,584	652,352	(38,466)
ENVIRONMENTAL SERVICES	442,380	337,657	195,794	104,723
FLEET MANAGEMENT	(317,470)	(382,895)	(241,679)	65,425
ROADS DEPARTMENT	7,610,511	7,089,253	7,116,948	521,258
STORM SEWERS	611,680	615,256	506,999	(3,576)
WORKS DEPT ADMINISTRATION	1,011,742	1,056,111	852,131	(44,369)
Total:	9,695,960	9,090,965	9,082,545	604,995
Fire Department				
FIRE DEPARTMENT	11,976,004	12,074,098	9,060,492	(98,094)
Total:	11,976,004	12,074,098	9,060,492	(98,094)
General Government Activities				
FINANCIAL EXPENSES	15,936,791	15,482,057	8,684,186	454,734
GENERAL REVENUES	(86,530,350)	(86,032,989)	(86,883,422)	(497,361)
MAYOR & COUNCIL	349,614	350,124	255,038	(510)
OFFICE OF THE CAO	413,923	414,184	359,846	(261)
Total:	(69,830,022)	(69,786,623)	(77,584,352)	(43,399)
Local Agencies, Boards & Commissions				
BOARDS & COMMISSIONS	35,004,686	35,004,686	32,762,387	0
Total:	35,004,686	35,004,686	32,762,387	0
Grand Total:	702,617	0	(14,262,832)	702,617

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-215

**BEING A BY-LAW TO CONFIRM PROCEEDINGS
OF THE MEETING OF COUNCIL ON
NOVEMBER 12, 2013**

WHEREAS the *Municipal Act, R.S.O. 2001*, Chapter 25, (the "Act") Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

AND WHEREAS Section 5 (3) of the Act provides a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

AND WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the actions of the Council of The Corporation of the City of North Bay at its meeting held on November 12, 2013 in respect of each motion, resolution and other action passed and taken by the Council at its said Meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

READ A FIRST TIME IN OPEN COUNCIL THIS 25TH DAY OF NOVEMBER, 2013.

cc READ A SECOND TIME IN OPEN COUNCIL THIS 25TH DAY OF NOVEMBER, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS 25TH DAY OF NOVEMBER, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-216

**BEING A BY-LAW TO AUTHORIZE THE SALE OF
PART OF BLOCK 2, PLAN 36M-540
(CEMENTATION CANADA INC.)**

WHEREAS Council authorized the sale of Part of Block 2, Plan 36M-540 to Cementation Canada Inc. by Resolution No. 2013-630 passed on the 12th day of November, 2013;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That The Corporation of the City of North Bay authorize the sale of Part of Block 2, Plan 36M-540, to Cementation Canada Inc.

2. That the Mayor, Clerk and City Solicitor of The Corporation of the City of North Bay are a hereby authorized to execute such documents as may be reasonably required to complete the transfer. The City Solicitor has the authority to electronically sign for completeness and release any documents require to be registered on title.

READ A FIRST TIME IN OPEN COUNCIL THE 25TH DAY OF NOVEMBER, 2013.

cc

READ A SECOND TIME IN OPEN COUNCIL THE 25TH DAY OF NOVEMBER, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 25TH DAY OF NOVEMBER, 2013.

MAYOR ALLAN MCDONALD

CITY CLERK CATHERINE CONRAD

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-222

**BEING A BY-LAW TO APPOINT A
DEPUTY MAYOR**

WHEREAS Section 242 of the *Municipal Act, 2001* as amended, provides that a municipality may appoint a member of the Council to act in the place of the head of council and to preside at meetings when the head of council is absent or refuses to act or the office is vacant;

AND WHEREAS The Corporation of the City of North Bay's Procedural By-law provides that the Councillor who placed first in the municipal election be appointed Deputy Mayor for the term of Council;

AND WHEREAS Councillor Peter Chirico placed first in the October 25, 2010 municipal election and was appointed Deputy Mayor pursuant to By-law No. 2010-234;

AND WHEREAS Council accepted Peter Chirico's resignation from Council and declared his seat vacant;

AND WHEREAS Councillor Sean Lawlor placed second in the October 25, 2010 municipal election and was appointed Deputy Mayor pursuant to By-law No. 2012-150 on the 4th day of June, 2012;

AND WHEREAS Council has accepted Sean Lawlor's resignation from Council and declared his seat vacant;

AND WHEREAS Councillor Tanya Vrebosch placed third in the October 25, 2010 municipal elections.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY
OF NORTH BAY HEREBY ENACTS AS FOLLOWS:**

1. That Councillor Tanya Vrebosch be appointed as the Deputy Mayor for The Corporation of the City of North Bay for the balance of the 2010-2014 term of Council effective November 25, 2013.
2. That By-law No. 2012-150 is hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL THIS 25TH DAY OF NOVEMBER, 2013.

READ A SECOND TIME IN OPEN COUNCIL THIS 25TH DAY OF NOVEMBER, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 25TH DAY OF NOVEMBER, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-204

**A BY-LAW TO AMEND ZONING BY-LAW NO. 28-80 TO
REZONE CERTAIN LANDS ON HIGHWAY 11 NORTH FROM A "RURAL
COMMERCIAL (RC)" ZONE TO A "RURAL SPECIAL NO. 18 (A Sp. 18)" ZONE
(Theresa Hutter – Highway 11 North)**

WHEREAS the owner of the subject property has initiated an amendment to the Zoning By-law;

AND WHEREAS the Council of The Corporation of the City of North Bay has ensured that adequate information has been made available to the public, and has held at least one public meeting after due notice for the purpose of informing the public of this By-law;

AND WHEREAS it is deemed desirable to amend the zoning designation shown on Schedule "C-10" of By-law No. 28-80 pursuant to Section 34 of the Planning Act R.S.O. 1990, as amended.

AND WHEREAS Council passed a resolution on November 25th, 2013 to approve this rezoning.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

- 1) Schedule "C-10" of By-law No. 28-80 is amended by changing the zoning designation of the property shown on Schedule "A" attached hereto (which property is more particularly described as Parcel 8226 Widdifield & Ferris, Part of the East Half of Lot 21, Concession 5, Designated as Part 2 on Plan NR624, PIN 49126-0054(LT)) along Highway 11 North in the City of North Bay from a "Rural Commercial (RC)" zone to a "Rural Special No. 18 (A Sp.18) zone.
- 2) All buildings or structures erected or altered and the use of land in such "Rural Special No. 18 (A Sp.18)" zone shall conform to all applicable provisions of By-law No. 28-80 of The Corporation of the City of North Bay.
- 3) Section 11 of By-law No. 28-80 is amended by inserting at the end thereof the following Section 11.2.18:
 - "11.2.18 "Rural Special No. 18 (A Sp.18)"
 - 11.2.18.1 The property description of this "Rural Special No. 18 (A Sp.18)" is Parcel 8226 Widdifield & Ferris, Part of the East Half of Lot 21, Concession 5, Designated as Part 2 on Plan NR624, PIN 49126-0054(LT) along Highway 11 North in the City of North Bay as shown on the attached Schedule and on Schedule "C-10".

11.2.18.2 (a) No person shall use land, or use, erect, or construct any building or structure in this "Rural Special No. 18 (A Sp.18)" except for the following uses:

- Agricultural and Forestry Uses
- Cemeteries
- Commercial Agricultural Uses
- Conservation Areas
- Hobby farm
- Public and Private Recreational Uses
- Existing single detached dwellings and new single detached dwellings on a lot created pursuant to Section 50 or 53 of the Planning Act, R.S.O. 1990 as amended
- Accessory uses to the above
- Accessory home based businesses in accordance with Section 3.35

11.2.18.2 (b) The regulations for this "Rural Special No. 18 (A Sp.18)" are as follows:

- i) Minimum Front Yard Setback shall be 10.9 metres

11.2.18.3 The use of land or building in this "Rural Special No. 18 (A Sp.18)" shall conform to all other regulations of this By-law, except as hereby expressly varied."

- 4) Section 11 of By-law No. 28-80 is further amended by inserting "Rural Special No. 18 (A Sp.18)" as shown on Schedule "B" to this By-law.
- 5)
 - a) Notice of this By-law shall be given by the Clerk in the manner and form and to the persons prescribed by Section 6 of O.Reg. 545/06 as amended.
 - b) Where no notice of appeal is filed with the Clerk of The Corporation of the City of North Bay within twenty (20) days after the day that the giving of written notice as required by the Act is completed, then this By-law shall be deemed to have come into force on the day it was passed.
 - c) Where one or more notices of appeal are filed with the Clerk of The Corporation of the City of North Bay within twenty (20) days after the day that the giving of written notice as required by the Act is completed, setting out the objection to the By-law and the reasons in support of the objection, then this By-law shall not come into force until all appeals have been finally disposed of, whereupon the By-law shall be deemed to have come into force on the day it was passed.

READ A FIRST TIME IN OPEN COUNCIL THE 25TH DAY OF NOVEMBER, 2013.

READ A SECOND TIME IN OPEN COUNCIL THE 25TH DAY OF NOVEMBER, 2013.

**READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS DAY OF
2013.**

MAYOR, ALLAN MCDONALD

CITY CLERK, CATHERINE CONRAD

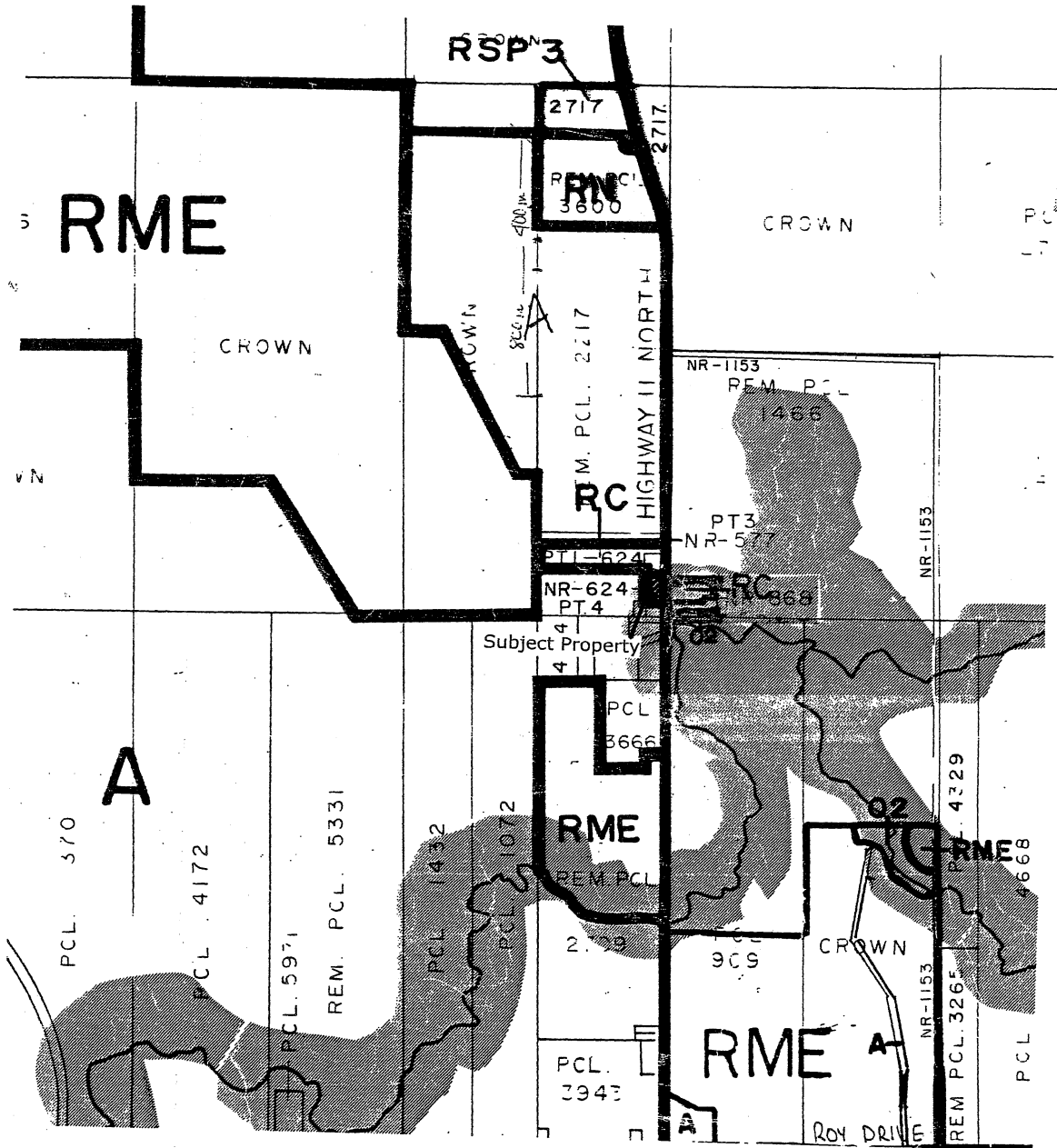
This is Schedule "A"


To By-law No. 2013-204

Passed the ___ day of _____ 2013

Mayor Allan McDonald

City Clerk Catherine Conrad



 Zoning By-law Amendment
From: "Rural Commercial (RC)"
To: "Rural Special No. 18 (A Sp.18)"

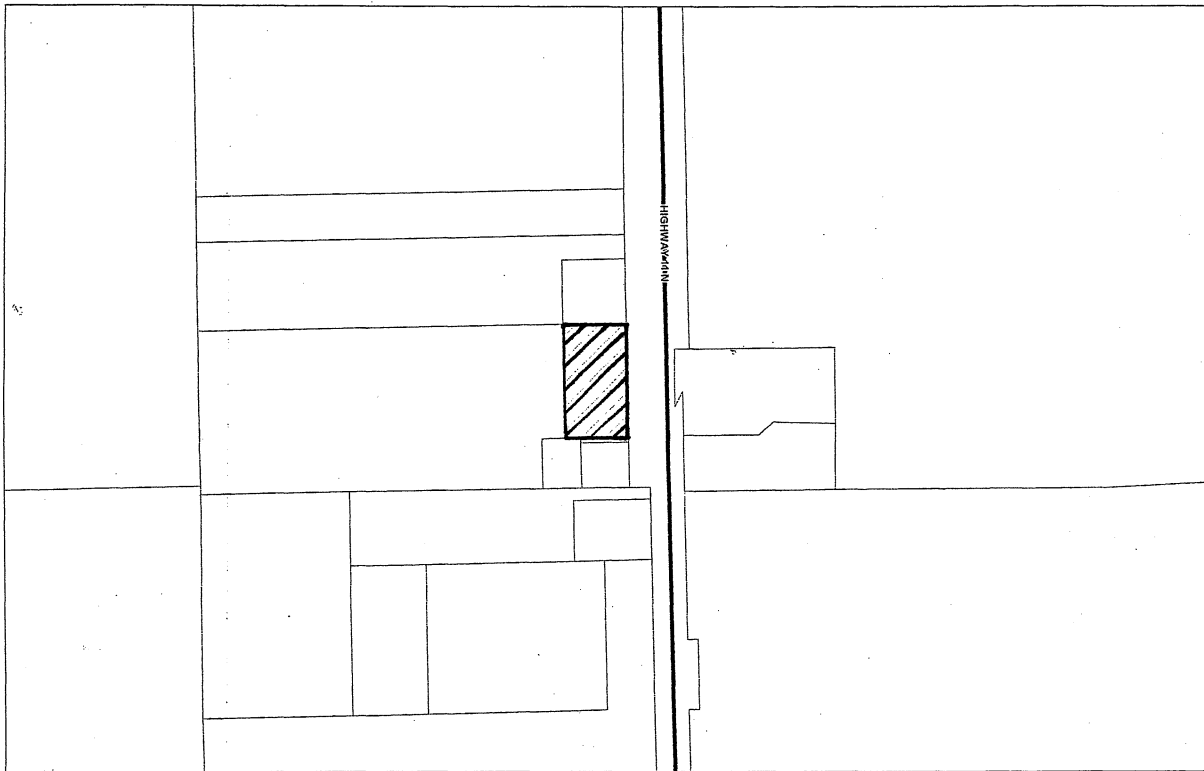
This is Schedule "B"

To By-law No. 2013-204

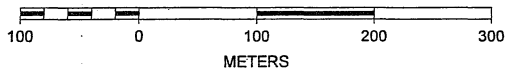
Passed the ___ day of _____ 2013


Mayor Allan McDonald

City Clerk Catherine Conrad



SCALE 1 : 4,919

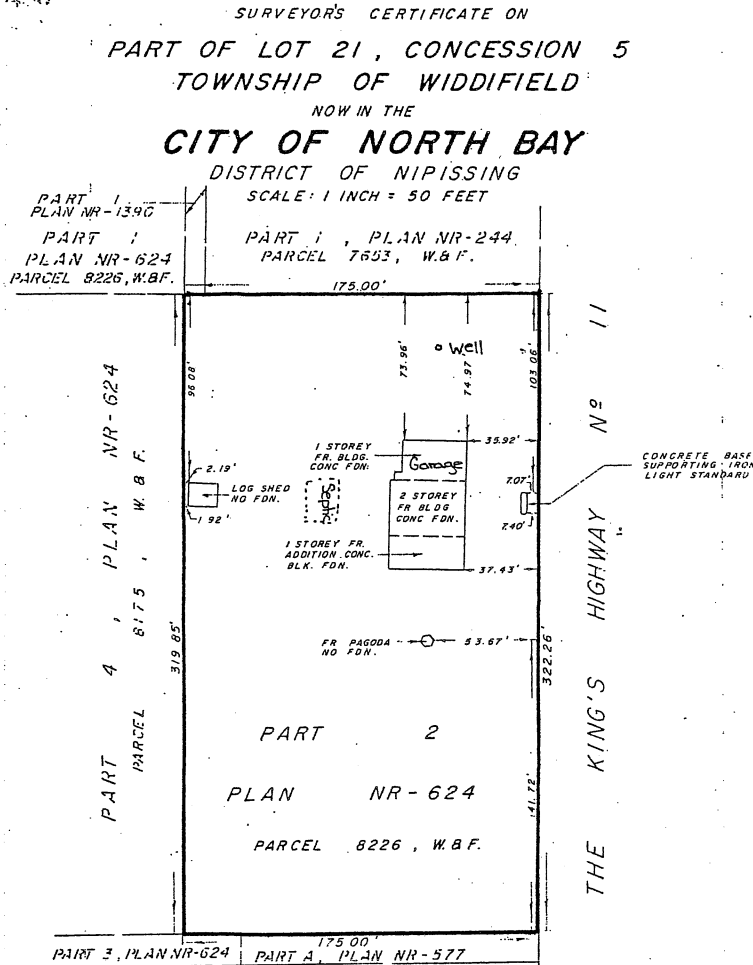


 Zoning By-law Amendment
From: "Rural Commercial (RC)"
To: "Rural Special No. 18 (A Sp.18)"

Passed the ___ day of _____ 2013

Mayor Allan McDonald

City Clerk Catherine Conrad



I HEREBY CERTIFY THAT I HAVE EXAMINED
PART OF LOT 21, CONCESSION 5, TOWNSHIP OF WIDDIFIELD
NOW IN THE CITY OF NORTH BAY AS ILLUSTRATED
ABOVE AND HAVE FOUND THE BUILDINGS TO BE
LOCATED THEREON AS SHOWN HEREON.

NORTH BAY, ONTARIO
JUNE 20th, 1980.

P. A. Blackburn
P. A. BLACKBURN
ONTARIO LAND SURVEYOR
for: P. A. BLACKBURN LIMITED
ONTARIO LAND SURVEYORS

Zoning By-law Amendment
From: "Rural Commercial (RC)"
To: "Rural Special No. 18 (A Sp.18)"

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-205

**A BY-LAW TO DESIGNATE A SITE PLAN CONTROL AREA
ON CERTAIN LANDS ON HIGHWAY 11 NORTH
(THERESA HUTTER)**

WHEREAS the Council of The Corporation of the City of North Bay, hereinafter referred to as the "City", deems it desirable to designate a Site Plan Control Area in the City of North Bay pursuant to Section 41 of the Planning Act R.S.O. 1990 as amended;

AND WHEREAS the Council deems it desirable to delegate to the Chief Administrative Officer the authority to enter into an agreement respecting the matters referred to herein;

AND WHEREAS Council intends to pass By-law No. 2013-204 to rezone the subject lands to a "Rural Special No. 18 (A Sp.18)" to permit the residential use of the property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1) That certain parcel of land composed of Parcel 8226 Widdifield & Ferris, Part of the East Half of Lot 21, Concession 5, Designated as Part 2 on Plan NR624, PIN 49126-0054(LT) in the City of North Bay, which lands are more particularly described on Schedule "A" attached hereto, is hereby designated as a Site Plan Control Area.

2) As a condition approval, all buildings or structures and parking facilities shall be provided and maintained in a location that is satisfactory to the City.

4) As a condition of approval the owner agrees to provide adequate water for fire fighting purposes to the satisfaction of, and at no expense to, the City.

5) As a condition of approval of buildings and structures referred to in Section 2 hereof, no building or structure shall be erected, constructed, or placed on said Site Plan Control Area until the owner of the Site Plan Control Area has entered into an agreement with the City respecting the provisions, to the satisfaction of and at no expense to the City of the following matters:

- a) parking facilities and access driveways and the surfacing of such areas and driveways;
- b) walkways and the surfacing thereof;
- c) facilities for lighting, including floodlighting;
- d) walls, fences, hedges, trees or shrubs, or other groundcover or facilities for the landscaping of the lands;
- e) collection areas and other facilities and enclosures for the storage of garbage and

- e) collection areas and other facilities and enclosures for the storage of garbage and other waste material;
 - f) grading or alteration in elevation or contour of the land and provision for the disposal of storm, surface and waste water from the land and from any buildings or structures thereon; and
 - g) adequate water supply for fire fighting purposes.
- 6) a) The Chief Administrative Officer is hereby authorized to enter into, under Corporate Seal, one or more agreements on behalf of the City with the owner of the subject lands herein to ensure the provision of all the facilities mentioned in this By-law, and to impose a fee of \$1,300 upon the owner for preparation.
- b) The said Agreement may be registered against the lands to which it applies and the City may enforce the provisions of the Registry Act or any successor legislation thereto and The Land Titles Act or any successor legislation thereto against any and all subsequent owners of the land.
- 7) a) The said Agreement shall be binding on the owner, its successors, assigns and heirs.
- b) The owner shall authorize the City to exercise the provisions of Section 446 of The Municipal Act, 2001 (S.O. 2001, c.25), as amended or any successor legislation thereto in the event of a breach by the owner of a condition of this agreement.
- 8) This By-law comes into force and effect upon being finally passed.

READ A FIRST TIME IN OPEN COUNCIL THE 25th DAY OF NOVEMBER 2013.

READ A SECOND TIME IN OPEN COUNCIL THE 25th DAY OF NOVEMBER 2013.

READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS 25th DAY OF NOVEMBER 2013.

MAYOR, ALLAN MCDONALD

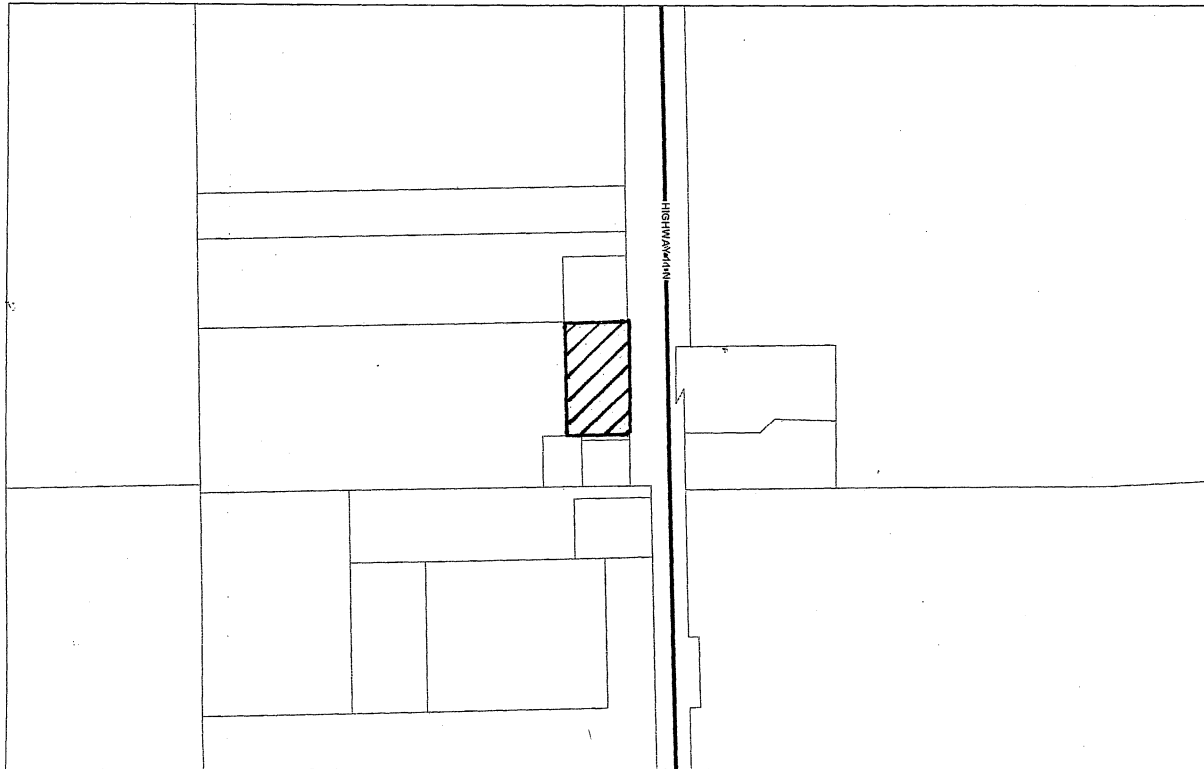
CITY CLERK, CATHERINE CONRAD

This is Schedule "A"
To By-law No. 2013-205

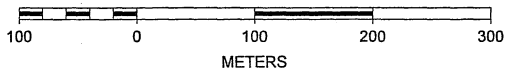
Passed the 25TH day of NOVEMBER 2013

Mayor Allan McDonald

City Clerk Catherine Conrad




SCALE 1 : 4,919



N

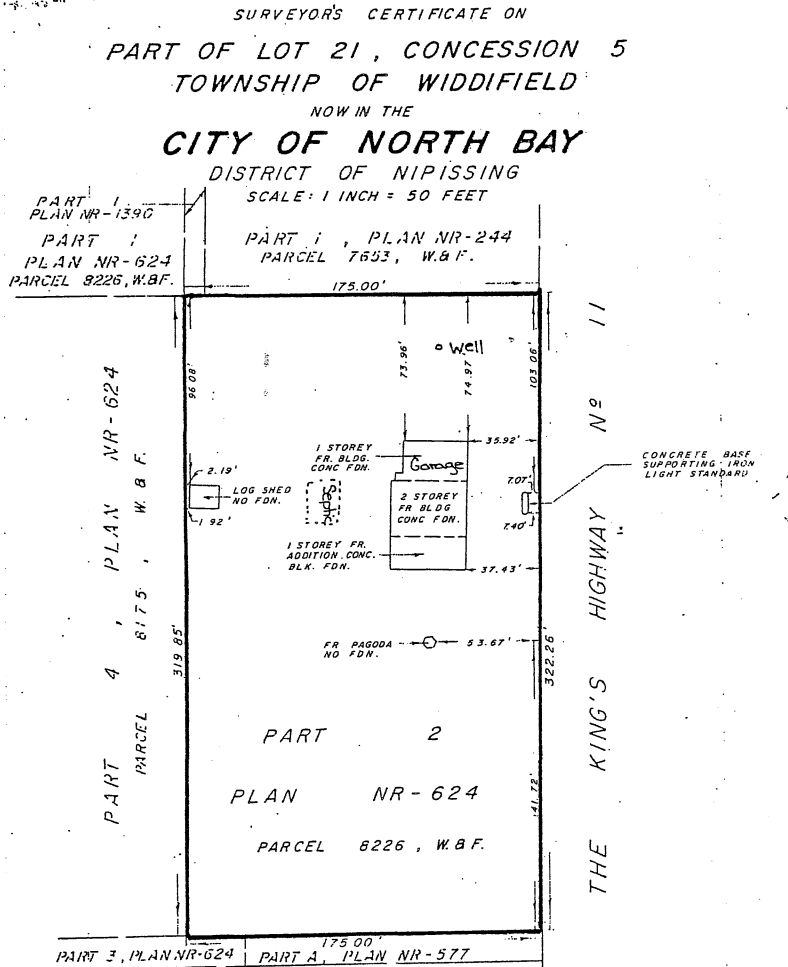


 Zoning By-law Amendment
From: "Rural Commercial (RC)"
To: "Rural Special No. 18 (A Sp.18)"

Passed the 25TH day of NOVEMBER 2013

Mayor Allan McDonald

City Clerk Catherine Conrad



I HEREBY CERTIFY THAT I HAVE EXAMINED
PART OF LOT 21, CONCESSION 5, TOWNSHIP OF WIDDIFIELD,
NOW IN THE CITY OF NORTH BAY AS ILLUSTRATED
ABOVE AND HAVE FOUND THE BUILDINGS TO BE
LOCATED THEREON AS SHOWN HEREON.

NORTH BAY, ONTARIO
JUNE 20TH, 1980.

P. A. Blackburn
P. A. BLACKBURN
ONTARIO LAND SURVEYOR
for: P. A. BLACKBURN LIMITED
ONTARIO LAND SURVEYORS

Zoning By-law Amendment
From: "Rural Commercial (RC)"
To: "Rural Special No. 18 (A Sp.18)"

MOTION

North Bay, Ontario

November 25, 2013

Subject: Spring Bear Hunt Pilot Project

File No. _____

Res. No. 2013 -

Moved by Councillor: BAIN

Seconded by Councillor: _____

WHEREAS the Ontario Annual Spring Bear Hunt was cancelled in 1999, by the Provincial Government;

AND WHEREAS communities across Northern Ontario have seen a sharp increase in the human-bear interaction;

AND WHEREAS Natural Resources Minister David Oraziatti has announced a 2 year Spring Bear Hunt Pilot Project for Northern Ontario, for May 1 to June 15 for years 2014 and 2015;

AND WHEREAS the Minister is seeking Municipal support for this project;

AND WHEREAS City of North Bay has been included as one of eight wildlife management units, because of the reported high level of nuisance bear activity,

THEREFORE BE IT RESOLVED THAT the Council of the City of North Bay support the Spring Bear Hunt Pilot Project in our region;

AND BE IT FURTHER RESOLVED that a copy of this resolution be forward to The Minister of Natural Resources David Oraziatti, Premier Kathleen Wynne, the leaders of the Provincial Opposition, Victor Fedeli MPP, and the Federation of Northern Ontario Municipalities.

Carried

Carried as amended

Lost

Conflict _____ Endorsement of Chair _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____