



**Council**

**Agenda**

**Regular Meeting of Council  
November 14, 2011  
at 7:00 p.m.**

# MEETINGS

**FOR THE WEEK OF  
NOVEMBER 14<sup>TH</sup>, 2011**

Monday, November 14, 2011

7:00 p.m.

Regular Meeting of Council  
Council Chambers, 2<sup>nd</sup> Floor

**THE CORPORATION OF THE CITY OF NORTH BAY  
REGULAR MEETING OF COUNCIL HELD  
MONDAY, NOVEMBER 14, 2011**

**PUBLIC PRESENTATIONS:**

Michael Linkie	re Property standards issue
Brian Kelly & Andy Mitchell	re CAW Local 103 - ONTC Update
Robert Stevens	re E-bikes

**PUBLIC MEETING MINUTES:**

Monday, October 31, 2011

**CLOSED MEETING MINUTES (available for Council viewing in the Clerk's Office):**

Monday, October 31, 2011  
Monday, November 7, 2011

**COMMITTEE REPORTS:**

General Government Committee No. 2011-18 (**WITHDRAWN**)

**CORRESPONDENCE:**

1. Rezoning application by Goodridge Planning & Surveying on behalf of the North Bay General Hospital - 685 Bloem Street and 758 McLaren Street (D14/2011/NBGH/BLOEMST).
2. Report from S. McArthur dated October 26, 2011 re Final Approval - Carmichael Drive Subdivision (6 Lots), A & J Ferreira Homes Ltd. (D12/2009/HBNOR/CARMICHA).
3. Memo from the Waste Resources Liaison Committee dated October 26, 2011 re Curbside collection of recyclables for ICI Sector (E07/2011/BLUE/GENERAL).
4. Report from P. Valenti dated October 25, 2011 re RFQ 2011-87, Memorial Garden gondola rehabilitation (F05/2011/PARKS/6016RF).
5. Report from A. Korell dated November 7, 2011 re Highway 17 Route Planning Study - Highway 11 easterly to Highway 531 (Bonfield) (T08/2011/MTO/MRCHWY17).
6. Report from C.M. Conrad dated November 3, 2011 re Integrated Accessibility Standards - *Accessibility for Ontarians with Disabilities Act, 2005* (AODA), Ontario Regulation 191/11 (C01/2011/MAAC/GENERAL).
7. Letter from Councillor Bain dated November 8, 2011 re Resignation from Summer in the Park Committee (C01/2011/APPTS/GENERAL).

8. Report from L. Janisse dated November 9, 2011 re Benefits renewal (H02/2011/EGBP/GENERAL).
9. Report from R. Bellehumeur dated October 31, 2011 re By-Law to regulate parking in municipal parking lots (C00/2011/PARKI/PARLO).
10. Report from P. Carello dated November 8, 2011 re North Bay Jack Garland Airport Zoning By-Law Amendment (D14/2011/CNB/NBJGA).
11. Report from A. Lang dated November 9, 2011 re Long-Term Bank Loan for Capital Projects (F08/2011/DEBEN/GENERAL).
12. Letter from The Gathering Place dated October 31, 2011 and report from S. Killins dated November 9, 2011 re Fence variance - 537 McLaren Street and Algonquin Avenue (D13/2011/FENCE/GATHERIN).

**BY-LAWS FOR CONSIDERATION:**

**General Government - First, second and third readings:**

By-Law No. 2011-227 to authorize the Aerospace Business Park servicing.

By-Law No. 2011-228 to confirm proceedings of the Meeting of Council on October 31, 2011.

**Community Services - First, second and third readings:**

By-Law No. 2011-224 to execute a Subdivision Agreement with A & J Ferreira Homes Ltd. relating to Carmichael Drive.

By-Law No. 2011-229 to execute an Agreement with D.J. Venasse Construction Limited relating to the supply and installation of a portable building at Circle Lake.

**MOTIONS:**

Councillor Anthony re Healthy Living

**MOTION TO ADJOURN IN-CAMERA:**

**IN-CAMERA CORRESPONDENCE:**

- 13 ***Confidential*** report from M.B. Burke dated November 1, 2011 re Litigation matter.
14. ***Confidential*** report from C.M. Conrad dated November 3, 2011 re Personnel matter.
15. ***Confidential*** report from M. Karpenko / P. Leckie dated November 9, 2011 re Solicitor / client privilege.

MOTION TO RECONVENE:

MOTION FOR RECONSIDERATION:

GIVING NOTICE:

ADJOURNMENT:

**MINUTES OF THE REGULAR MEETING  
OF CITY COUNCIL  
HELD MONDAY, OCTOBER 31<sup>ST</sup>, 2011**

**PRESENT:** Mayor McDonald, Councillors Chirico, Koziol, Anthony, Maroosis, Bain,  
Mayne, Vaillancourt, Mendicino, Lawlor

**PUBLIC PRESENTATIONS:**

Gagnon, Gilbert re Bell Canada

**CORRESPONDENCE:**

Barker, Dale re Resignation from Property Standards  
Committee (721) ✓

**REPORTS FROM OFFICERS:**

Knox, J. re Community Waterfront Park Agreements (733)  
Valenti, P. re Tender No. 2011-85, Aerospace Business  
Park (722)

**Res. #2011-718:** Moved by Councillor Vaillancourt, seconded by Councillor Maroosis  
That minutes for the public meeting held on:

- Monday, October 17, 2011

be adopted as presented.

"CARRIED"

**Res. #2011-719:** Moved by Councillor Vaillancourt, seconded by Councillor Maroosis  
That minutes for the closed meeting held on:

- Monday, October 17, 2011

be adopted as presented.

"CARRIED"

**Res. #2011-720:** Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That Community Services Committee Report No. 2011-23 relating to:

- Municipal Cultural Plan Final Report

be adopted as presented.

Record of Vote (*Upon Request of Councillor Lawlor*)

Yeas: Councillors Lawlor, Chirico, Vaillancourt, Mayne, Koziol, Maroosis, Mendicino, Bain,  
Anthony, Mayor McDonald

Nays: Nil

"CARRIED"

**COMMUNITY SERVICES COMMITTEE REPORT NO. 2011-23**

October 31, 2011

TO THE COUNCIL  
OF THE CORPORATION  
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2011-23 and recommends:

- That
- a) the Municipal Cultural Plan Final Report be accepted by Council as presented and attached to Report to Council CSBU 2011-82;
  - b) the Parks, Recreation and Leisure Services Department be directed to form a Cultural Round Table comprised of municipal staff and representatives of a variety of community arts, heritage and cultural sectors to determine the priority for the initiatives identified in the report and to assist with organizing an Annual Culture Summit; and
  - c) the Parks, Recreation and Leisure Services Department keep Council informed regarding the progress through information reports. Any financial implications will be sent to Council for approval through the annual Budget process.

All of which is respectfully submitted.

ASSENTS

LAWLOR  
MENDICINO  
VAILLANCOURT  
MAYOR McDONALD

DISSENTS

Res. #2011-721: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the resignation from Dale Barker from the Property Standards Committee be received and Mr. Barker be thanked for his involvement on the Committee.

"CARRIED"

Res. #2011-722: Moved by Councillor Mayne, seconded by Councillor Bain  
That

- 1) City Council approve an expenditure by-law, being Line No. 21, Project No. 3201RD/WS/SS Airport Industrial Land Servicing in the amount of \$6,000,000.00, being a 2012 Capital Project; and
- 2) Council approve the award of a contract to GAP Construction Co. Ltd. in the amount of \$5,369,717.00 (excluding HST), for the construction of the North Bay Aerospace Business Park.

"CARRIED"

Res. #2011-723: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the following by-laws be read a first and second time:

By-Law No. 2011-218 to confirm proceedings of the Meeting of Council on October 17, 2011.

By-Law No. 2011-221 to amend By-Law No. 2003-05, being a by-law to regulate smoking in public places or workplaces.

By-Law No. 2011-222 to authorize the 2012 Capitol Centre Matching Trillium Funding Capital Program.

By-Law No. 2011-223 to execute an Agreement with Provincial Offences Administration Centre for the North Bay Court Service Area, as represented by the CAO Review Committee of the POA Municipal Partners relating to the use of the City of North Bay Council Chambers.

By-Law No. 2011-225 to amend By-Law No. 201-90, being a by-law to prohibit unauthorized parking on private or municipal property.

"CARRIED"

Res. #2011-724: Moved by Councillor Chirico, seconded by Councillor Koziol  
That the following by-laws be read a third time and passed:

By-Law No. 2011-218 to confirm proceedings of the Meeting of Council on October 17, 2011.

By-Law No. 2011-221 to amend By-Law No. 2003-05, being a by-law to regulate smoking in public places or workplaces.

By-Law No. 2011-222 to authorize the 2012 Capitol Centre Matching Trillium Funding Capital Program.

By-Law No. 2011-223 to execute an Agreement with Provincial Offences Administration Centre for the North Bay Court Service Area, as represented by the CAO Review Committee of the POA Municipal Partners relating to the use of the City of North Bay Council Chambers.

By-Law No. 2011-225 to amend By-Law No. 201-90, being a by-law to prohibit unauthorized parking on private or municipal property.

"CARRIED"

Res. #2011-725: Moved by Councillor Koziol, seconded by Councillor Anthony  
That the following by-law be read a first and second time:

By-Law No. 2011-219 to authorize the Memorial Gardens Rehabilitation Program.

Mayor McDonald declared a conflict of interest as he is involved with a local hockey team that leases Memorial Gardens.

"CARRIED"

Res. #2011-726: Moved by Councillor Koziol, seconded by Councillor Anthony  
That the following by-law be read a third time and passed:

By-Law No. 2011-219 to authorize the Memorial Gardens Rehabilitation Program

Mayor McDonald declared a conflict of interest as he is involved with a local hockey team that leases Memorial Gardens.

"CARRIED"

Res. #2011-727: Moved by Councillor Chirico, seconded by Councillor Anthony  
That the following by-law be read a first and second time:

By-Law No. 2011-226 to amend Clean Yard By-Law No. 2011-185.

"CARRIED"

Res. #2011-728: Moved by Councillor Chirico, seconded by Councillor Anthony  
That the following by-law be read a third time and passed:

By-Law No. 2011-226 to amend Clean Yard By-Law No. 2011-185.

"CARRIED"

Res. #2011-729: Moved by Councillor Mayne, seconded by Councillor Bain  
That the following by-law be read a first and second time:

By-Law No. 2011-220 to amend Traffic & Parking By-Law No. 2002-001 (Schedule 18 – No Parking Areas At Any Time, Schedule 6 – Stop Signs).

"CARRIED"



Res. #2011-730: Moved by Councillor Mayne, seconded by Councillor Bain  
That the following by-law be read a third time and passed:

By-Law No. 2011-220 to amend Traffic & Parking By-Law No. 2002-001  
(Schedule 18 – No Parking Areas At Any Time, Schedule 6 – Stop Signs).

“CARRIED”

Res. #2011-731: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council adjourn in-camera pursuant to section 239.(2) of the  
*Municipal Act, 2001*, as amended at 7:15 p.m. for the following reasons:  
Item #3, being a matter that includes advice that is subject to solicitor-  
client privilege, including communications necessary for that purpose;  
Item #4, being the potential lease of property by the Municipality; and  
Item #5, being a litigation matter affecting the Municipality.

“CARRIED”

Res. #2011-732: Moved by Councillor Chirico, seconded by Councillor Koziol  
That Council reconvene at 8:03 p.m.

“CARRIED”

Res. #2011-733: Moved by Councillor Lawlor, seconded by Councillor Mendicino  
That

- 1) City Council include Area C of the Community Waterfront Park as part of the Designated Operating Area of the Park; and
- 2) Council authorize the Mayor and City Clerk to execute the Agreements for the following:
  - a) Agreement between Community Waterfront Friends, Heritage North Bay and the City of North Bay for the ongoing development of the Community Waterfront Park; and
  - b) Agreement between Heritage North Bay and the City of North Bay for the operation and maintenance of the Community Waterfront Park.

“CARRIED”

Res. #2011-734: Moved by Councillor Vaillancourt, seconded by Councillor Maroosis  
That this Regular Meeting of Council do now adjourn at 8:05 p.m.

“CARRIED”

---

MAYOR ALLAN McDONALD

---

CITY CLERK CATHERINE CONRAD

**GENERAL GOVERNMENT COMMITTEE REPORT NO. 2011-18**

November 14, 2011

TO THE COUNCIL  
OF THE CORPORATION  
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2011-18 and recommends:

1. That
- a) power assisted bicycles be permitted in all locations where conventional bicycles are permitted pursuant to the *Highway Traffic Act* and relevant City of North Bay Traffic By-Laws;
  - b) power assisted bicycles not be permitted to be used on City of North Bay and North Bay-Mattawa Conservation Authority trails within the City of North Bay;
  - c) appropriate signage be posted along the trails advising that no power assisted bicycles be used on these trails; and
  - d) trailers designed to be towed behind power assisted bicycles be restricted to no more than 1 metre in width and with no human occupants."

All of which is respectfully submitted.

	ASSENTS	DISSENTS
CHIRICO (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
ANTHONY	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

#1



The Corporation of the  
City of North Bay  
200 McIntyre St. East  
P.O. Box 360  
North Bay, Ontario  
Canada P1B 8H8  
Tel: (705) 474-0400

Planning Services: 5<sup>th</sup> Floor, North Bay  
Direct Line: (705) 474-0626, Ext. 2409  
Fax: (705) 474-5928  
Watts: 1-800-465-1882  
E-mail: [steve.mcarthur@cityofnorthbay.ca](mailto:steve.mcarthur@cityofnorthbay.ca)  
Web: <http://www.cityofnorthbay.ca>

CITY OF NORTH BAY  
NOV - 2 2011  
CLERK'S DEPT.

November 2, 2011

Goodridge Planning & Surveying  
116 Byers Road  
Callander, On POH 1H0

North Bay General Hospital  
50 College Drive  
North Bay, On PIB 0A4

Atten: Paul Goodridge

Atten: Dave Smits

Dear Mr. Goodridge:

Re: Proposed Zoning By-law Amendment by Goodridge Planning & Surveying on behalf of the North Bay General Hospital for the property legally described as Registered Plan No. 91, Part Lots 9 to 15 and Registered Plan No. 99, Lots 12, 13, 19, 20 and Part of Lot 21, Concession C, in the former Township of Widdifield - 685 Bloem Street & 758 McLaren Street in the City of North Bay.

Please accept this letter as our acknowledgement of receipt of the above-noted application to amend Zoning By-law No. 28-80.

We have reviewed the application and have deemed it to satisfy the requirements of a "Complete" application as of this date. In the event that further information is required as a result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately.

Should you require any additional information, please feel free to contact me at (705) 474-0400 (ext. 2409).

Sincerely,

Steve McArthur, MCIP, RPP  
Senior Planner, Current Operations

STM/ dlb

W:\PLAN\RMS\D14\2011\NBGH\BLOEMST\0001-CmpltApp-#821.doc

Copy: C. Conrad, City Clerk

Report to Council

Report No: CSBU 2011 – 101

Date: October 26, 2011

Originator: Steve McArthur - Senior Planner, Current Operations

Subject: File No. 48T-09103 – Miller & Urso Surveying Inc. on behalf of A & J Ferreira Homes Ltd. – Carmichael Drive Subdivision (6 Lots), Carmichael Drive and Littledown Lane

File No: D12/2009/SUBDI/CARMICHA/#48T-09103

---

**RECOMMENDATION**

1. That Council grant Final Approval to the Draft Approved Plan of Subdivision, Harvey & Betty Norman, Carmichael Drive Subdivision (6 Lots) – City File No. 48T-09103; and
2. That the Mayor and City Clerk be authorized to sign the Subdivision Agreement with A & J Ferreira Homes Ltd. for the Carmichael Drive Subdivision in order to permit the creation of a six (6) lot subdivision on Carmichael Drive and Littledown Lane in the City of North Bay, upon receipt of all security and required easements.

---

**BACKGROUND**

The subject property, legally described as Concession A, South Part of Lot 17, Remainder of Parcel 5505 in the former Township of Widdifield, was given Draft Approval by City Council on January 25, 2010 (Resolution #2010-01). Since the original Draft Approval, no phases of the Subdivision have been given Final Approval.

The property was sold by Harvey & Betty Norman to A & J Ferreira Homes Ltd. in 2010. Miller & Urso Surveying Inc. on behalf of A & J Ferreira Homes Ltd. is now seeking Final Approval for the Carmichael Drive Subdivision in order to permit the creation of a six (6) lot subdivision on Carmichael Drive and Littledown Lane in the City of North Bay.

---

**ANALYSIS / OPTIONS**

The Managing Director of Engineering, Environmental Services & Works has advised all engineering considerations have been satisfied within the Subdivision Agreement and on the Final Plan and accompanying Reference Plans for easement purposes.

The proposed development fronts onto Carmichael Drive and Littledown Lane. There is no requirement for new road construction as part of this Plan of Subdivision. The Subdivision Agreement specifies the remaining works to be completed and includes the required financial security to ensure the works are done to the satisfaction of the City Engineer. These improvements have been accounted for in the appendices to this Final Approval.

The Final Plan conforms to the Draft Approved Plan and regulations set out in Zoning By-law No. 28-80, as amended by By-law No. 2009-240. The necessary plans have been prepared by Rick Miller, OLS. The Plans accurately reflect the plan and lot configuration. All conditions of Draft Approval have been satisfied.

It is now appropriate to grant Final Approval to the Draft Approved Plan of Subdivision.

---

---

**RECOMMENDED OPTION / FINANCIAL IMPLICATIONS**

The Subdivision Agreement and the request for Final Approval have been reviewed by Planning Services, Legal Services and Engineering & Environmental Services and their recommendations have been incorporated into the Final Plan of the Subdivision.

Option 1:

Deny the request to enter into a Subdivision Agreement and deny the Final Approval to the Draft Approved Carmichael Drive Plan of Subdivision (6 Lots), Carmichael Drive and Littledown Lane in the City of North Bay – City File No. 48T-09103.


Option 2:


Enter into a Subdivision Agreement and grant Final Approval to the Draft Approved Carmichael Drive Plan of Subdivision (6 Lots), Carmichael Drive and Littledown Lane in the City of North Bay – City File No. 48T-09103, as presented in this report.

Option 2, is the recommended option.

The Subdivision Agreement and Final Plan satisfy the requirements of Zoning By-law No. 28-80, as amended by By-law No. 2009-240. The necessary plans have been prepared by Rick Miller, OLS and accurately reflect the plan and lot configuration. All conditions of Draft Approval have been satisfied and are in keeping with the intent of the original Draft Approved Plan of Subdivision.

Respectfully submitted,


  
\_\_\_\_\_  
Steve McArthur, MCIP, RPP  
Senior Planner, Current Operations


  
\_\_\_\_\_  
Beverley Hillier, MCIP, RPP  
Manager, Planning Services

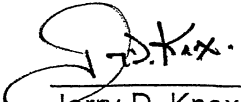
SM/dlb

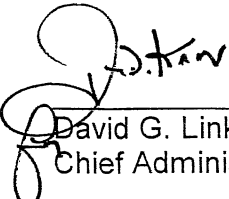
W:\PLAN\RMS\IC00\2011\CSBU\RTC\0042-FnlApprv-TrilliumWoods-48T09101.doc

We concur in this report and recommendations.

  
\_\_\_\_\_  
Peter Leckie  
City Solicitor

  
\_\_\_\_\_  
Alan Korell,  
Managing Director, Engineering, Environmental  
Services & Works

  
\_\_\_\_\_  
Jerry D. Knox  
Managing Director, Community Services

  
\_\_\_\_\_  
David G. Linkie  
Chief Administrative Officer

# SCHEDULE A

DRAFT PLAN OF SUBDIVISION OF  
PART OF THE SOUTH HALF OF LOT 17,  
CONCESSION A  
TOWNSHIP OF WIDDIFIELD  
NOW IN THE  
**CITY OF NORTH BAY**  
DISTRICT OF NIPISSING

SCALE 1 : 300  
0 10m 20m 30m  
Miller & Urso Surveying Inc.

**METRIC**  
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**BEARING NOTE**  
BEARINGS ARE ASTRONOOMIC AND ARE REFERRED TO THE SOUTH EASTERLY LIMIT OF CARMICHAEL DRIVE, AS SHOWN ON PLAN NO. 83671 (ATO FILE P-2800-8) HAVING A BEARING OF N69°29'40"E.

**LAND USE ANALYSIS**

LOT OR BLOCK	INTENDED USE	No. OF UNITS	AREA (HECTARES)
LOTS 1 TO 6	RESIDENTIAL	6	0.6044 HA
TOTAL			0.6044 HA

**ADDITIONAL INFORMATION REQUIRED UNDER SECTION 81 (17) OF THE ONTARIO PLANNING ACT**

- (A) AS CERTIFIED ON THE FACE OF THE PLAN
- (B) AS SHOWN ON THE FACE OF THE PLAN
- (C) AS SHOWN ON THE FACE OF THE PLAN
- (D) THE PURPOSE FOR WHICH THE LOTS ARE TO BE USED ARE LISTED IN THE LAND USE ANALYSIS.
- (E) THE EXISTING USES OF THE ADJOINING PROPERTIES ARE:  
NORTH - RESIDENTIAL  
EAST - RESIDENTIAL  
SOUTH - RESIDENTIAL  
WEST - RESIDENTIAL AND OPEN SPACE
- (F) AS SHOWN ON THE FACE OF THE PLAN
- (G) AS SHOWN ON THE FACE OF THE PLAN
- (H) MUNICIPALLY OWNED AND OPERATED PIPED WATER SYSTEM
- (I) THE NATURE AND POROSITY OF THE SOIL IS SANDY LOAM
- (J) 0.8 METRE CONTOUR INTERVALS SHOWN ON THE FACE OF THE PLAN
- (K) THE MUNICIPAL SERVICES TO BE AVAILABLE TO THE LANDS ARE:  
EMERGENCY SERVICES - POLICE, FIRE, AMBULANCE  
MUNICIPAL SERVICES - PIPED WATER, PIPED SANITARY, TRANSIT, GARBAGE, RECYCLING, ROAD MAINTENANCE, SCHOOL BUSING, SNOW REMOVAL  
PUBLIC SERVICES - GAS, ELECTRICITY, TELEPHONE, CABLE, INTERNET
- (L) THERE ARE NO EASEMENTS AFFECTING THE PROPERTY.

**SURVEYOR'S CERTIFICATE**

I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO THE ADJOINING LANDS ARE CORRECTLY SHOWN.

NORTH BAY, ONTARIO  
SEPTEMBER 12, 2009

*Bill Miller*  
R.D. MILLER  
ONTARIO LAND SURVEYOR  
FOR MILLER & URSO SURVEYING INC.

**OWNER'S CERTIFICATE**

I HEREBY CONSENT TO THE FILING OF THIS DRAFT PLAN FOR DRAFT APPROVAL.

NORTH BAY, ONTARIO  
SEPTEMBER 12, 2009

*Betty Norman*  
BETTY NORMAN  
REGISTERED OWNER OF  
PIN 48127-0411 (LT)

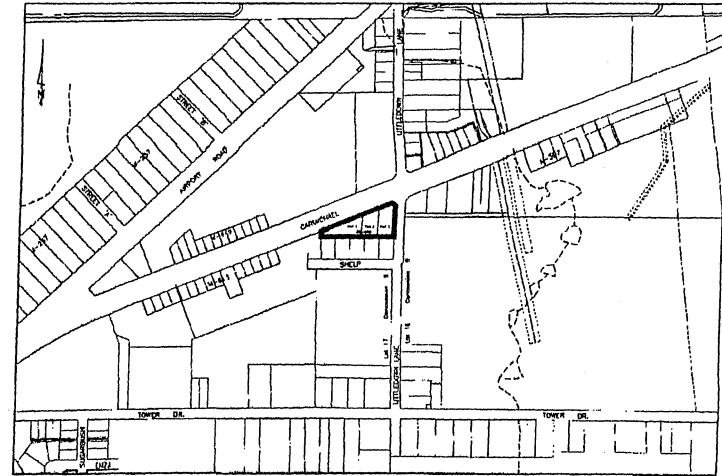
**OWNER'S CERTIFICATE**

I HEREBY CONSENT TO THE FILING OF THIS DRAFT PLAN FOR DRAFT APPROVAL.

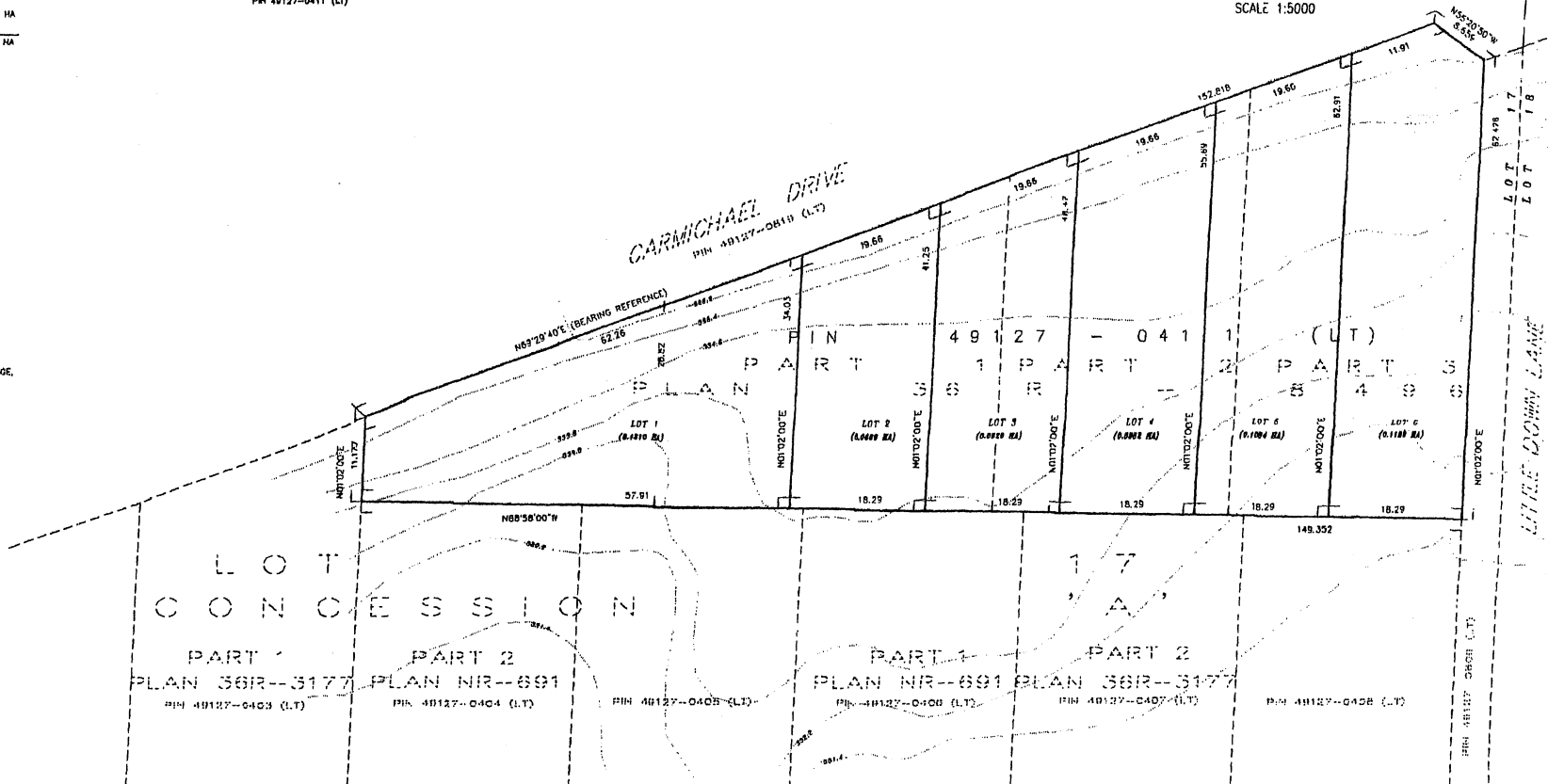
NORTH BAY, ONTARIO  
SEPTEMBER 12, 2009

*Harvey Norman*  
HARVEY NORMAN  
REGISTERED OWNER OF  
PIN 48127-0411 (LT)

**KEY PLAN**



SCALE 1:5000



Miller & Urso Surveying Inc.  
Ontario Land Surveyors & Canada Land Surveyors  
Planning Consultants

1001 SEMOUR STREET, NORTH BAY ONT. P1B 8G4 TEL: (705) 474-1310 FAX: (705) 474-1783

© COPYRIGHT 2009, Miller & Urso Surveying Inc.

RE <b>#3</b>
CITY OF
<del>OCT 27 2011</del>
CLERK'S DEPT.

**INTER OFFICE**

---

---

---

---

**MEMO**

*City of North Bay*  
*Engineering, Environmental Services & Works*

**To: Cathy Conrad, City Clerk**  
**From: Al Tomek, Waste Resources Liaison Committee**  
**Subject: Curbside Collection of Recyclables for ICI Sector**  
**File: W.R.L.C. Resolution**  
**Date: October 26, 2011**

---

The following resolution was passed unanimously by the Waste Resources Liaison Committee at the regular meeting held Tuesday, October 25<sup>th</sup>, 2011:

"Whereas Statistics Canada states that the Industrial, Commercial and Institutional sector generates approximately 60% of the waste in Ontario, but, only diverts approximately 12% of its waste;

and;

Whereas the diversion of more recyclables will extend the longevity of the Merrick Landfill;

That the Waste Resources Liaison Committee recommend to City Council to implement a curbside collection service for recyclables to the ICI sector in 2012 based on the contract price outlined in the City's waste management contract with Miller Waste."



Al Tomek  
Secretary – W.R.L.C.

wpd/engin/eat/eat3088 – WRLC Resolution – Curbside Collection of Recyclables for ICI Sector

copy to: Dave Linkie  
Alan Korell  
John Severino

**CITY OF NORTH BAY****REPORT TO COUNCIL**

Report No: CORP 2011-166

October 25, 2011

Originator: Paul Valenti

Subject: Request for Quotation No. 2011-87, Memorial Gardens Gondola Rehabilitation

---

**RECOMMENDATION:**

That North Bay City Council approves the award of a contract to G & P Welding and Ironworks Limited in the amount of \$54,339.00 (excluding HST) for the rehabilitation of the Memorial Gardens Gondola.

---

**BACKGROUND:**

Memorial Gardens is over 55 years old. The catwalk and gondola over the ice surface requires upgrades to meet the current Building Code. The gondola has been used to house the building audio system and lighting controls as well as a media broadcast location. Currently, access to the catwalk and gondola is restricted to maintenance staff only. The scope of work for this project includes the reinforcement of the flooring of the gondola and the installation of railings along the catwalk.

A Request of Quotation was issued in accordance with the City of North Bay Purchasing Policy. Tender packages were distributed directly to four (4) local firms specializing in welding works. The RFQ closed on October 19, 2011. Two (2) responses were received and evaluated by the Supervisor of Facilities and Parking, Manager of Arenas and Facilities, and Manager of Purchasing. The results are as follows:

Firm	Tender Price (excluding HST)
G & P Welding and Ironworks Limited	\$54,339.00
North Bay Welding & Metal Fabrications Inc.	\$56,000.00

The lowest quotation provided by G& P Welding and Ironworks Limited was obtained competitively and is considered fair and reasonable.

---

**ANALYSIS / OPTIONS:**

1. That North Bay City Council approves the award of a contract to G & P Welding and Ironworks Limited in the amount of \$54,339.00 (excluding HST) for the rehabilitation of the Memorial Gardens Gondola.



- 
2. Do not award a contract. This option is not recommended as access to the gondola will continue to be restricted to maintenance staff only.
- 

**RECOMMENDED OPTION / FINANCIAL IMPACTS:**

Option 1 is recommended as follows:

That North Bay City Council approves the award of a contract to G & P Welding and Ironworks Limited in the amount of \$54,339.00 (excluding HST) for the rehabilitation of the Memorial Gardens Gondola.

Funding for the project has been allocated in the 2011 Community Services Capital Budget Line No. 83, Project No. 6016RF; authorized with By-law No. 2011-159.

---

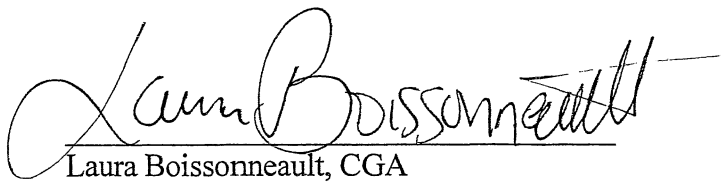
Respectfully submitted,



---

Paul Valenti,  
Manager of Purchasing

We concur in this report and recommendation.



---

Laura Boissonneault, CGA  
Supervisor of Budgets & Financial  
Reporting



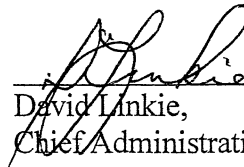
---

Margaret Karpenko, CMA  
Chief Financial Officer/Treasurer



---

Jerry Knox  
Managing Director, Community Services



---

David Linkie,  
Chief Administrative Officer

Personnel designated for continuance: Development Approvals, Engineering

**#5**

NOV - 8 2011

**CLERK'S DEPT.**

**City of North Bay  
Report to Council**

**Report No.: EESW-2011-079**

**Date: November 7, 2011**

**Originator: Alan Korell, Managing Director of Engineering,  
Environmental Services & Works**

**Subject: Highway 17 Route Planning Study**

**File No: T05 – MTO Highway 17 Route Planning Study,  
Highway 11 Easterly to Highway 531 (Bonfield) "HI"**

---

**RECOMMENDATION**

That City Council receive a presentation from the Ministry of Transportation on the Highway 17 Route Planning Study at the Engineering and Works Committee meeting of November 21<sup>st</sup>, 2011 at 7:00 pm.

---

**BACKGROUND**

The Ministry of Transportation has embarked on a Highway 17 Route Planning Study from Highway 11 easterly to Highway 531. The Ministry is ready to present stage one of their study results (see attachments). The study will be important to the future development of the City and M.T.O. The Ministry of Transportation feels a presentation made directly to City Council is warranted.

---

**ANALYSIS/OPTIONS**

**Option 1**

That City Council receive a presentation by MTO on the Highway 17 Route Study. This option is recommended.

**Option 2**

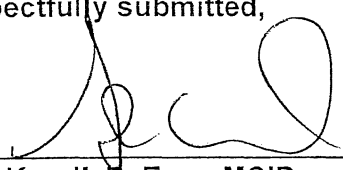
That City Council not receive MTO's presentation. This option is not recommended.

---

**RECOMMENDED OPTION**

That City Council receive a presentation from the Ministry of Transportation on the Highway 17 Route Planning Study at the Engineering and Works Committee meeting of November 21<sup>st</sup>, 2011 at 7:00 pm.

Respectfully submitted,



---

Alan Korell, P. Eng., MCIP  
Managing Director of Engineering,  
Environmental Services & Works

I concur in this report and recommendation.



---

David Linkie  
Chief Administrative Officer

**Personnel designated for continuance: Cathy Conrad, City Clerk**

Attach. 1/ MTO T05 – MTO Highway 17 Route Planning Study,  
Highway 11 Easterly to Highway 531 (Bonfield)

wpd/engin/eak139-Report to Council – Highway 17 Route Planning Study

Copy for: D. Linkie, CAO

**MINISTRY OF TRANSPORTATION  
HIGHWAY 17 ROUTE PLANNING STUDY (G.W.P. 5105-09-00), HIGHWAY 11 EASTERLY TO 2.7 KM EAST OF HIGHWAY 531**

**PUBLIC INFORMATION CENTRE #1  
WEDNESDAY NOVEMBER 23, 2011 & THURSDAY, NOVEMBER 24, 2011  
INFORMATION PACKAGE**

### **THE STUDY**

The Ministry of Transportation of Ontario (MTO) has retained McCormick Rankin Corporation (MRC) to undertake a Route Planning, Preliminary Design and Class Environmental Assessment (Class EA) Study for Highway 17 from the Highway 11 south junction in North Bay, easterly to 2.7 km east of Highway 531, for approximately 26.0 km, as shown in the Key Plan.

The main purpose of this study is to develop and evaluate a range of reasonable alternatives, including improvements to the existing highway, new highway routes and/or combinations of the two

The study will result in the identification of a preferred plan for Highway 17 between North Bay and Bonfield to improve future traffic operations and to enhance highway safety.

### **THE PROCESS**

The study is following the approved planning process for Group 'A' Projects under the Class Environmental Assessment (Class EA) for Provincial Transportation Facilities (2000), with the opportunity for public input throughout.

A Study Design Report (SDR) was developed to describe the process that is being followed. The SDR provides an overview of the need and justification for the project, the planning alternatives to the undertaking, and will document EA process commitments such as public consultation and documentation. The SDR is available on the project website ([www.highway17routeplanning.ca](http://www.highway17routeplanning.ca)).

Upon completion of the study, a Transportation Environmental Study Report (TESR) will be prepared and made available for public review. Notices will be placed in the North Bay Nugget and on the project website to advise the public of the PICs and the TESR review.

### **THE NEED FOR HIGHWAY 17 IMPROVEMENTS**

- As part of the Trans-Canada Highway System, Highway 17 is a vital highway link between Northern Ontario/Western Canada and South-eastern Ontario/ Eastern Canada.
- The benefits to traffic movement resulting from expanding / improving Highway 17 are expected to enhance economic growth both in the study area and in Northern Ontario in general.
- Highway 17 is an important route that connects rural communities, urban areas, First Nation communities and recreational areas within Northern Ontario, and local residents and business owners rely on convenient and safe access to the highway.
- The tourism and recreation industry is a key component of the local economy, and providing a reliable, safe and convenient transportation system will continue to attract visitors and seasonal residents, thereby boosting the local economy.

### **PUBLIC INFORMATION CENTRES**

Three Public Information Centres (PICs) will take place during this study. PIC #1 has been arranged to provide an opportunity for interested parties to review and comment on the findings of the draft SDR, corridor and route alternatives and the proposed evaluation criteria.

PIC #2 is anticipated to be held in spring 2012, and will provide the opportunity for interested parties to review and comment on the evaluation of the corridor alternatives and the development of the route alternatives.

### **WHAT HAPPENS NEXT?**

Following this PIC, the Project Team will:

- Review the comments received and respond to any questions/comments;
- Finalize the Study Design Report (SDR)
- Assess/evaluate the route alternatives and select the preferred route;
- *Develop interchange and service road alternatives; and*
- Hold a second Public Information Centre to present the evaluation of the route alternatives and the development of the interchange and service road network alternatives.

**HIGHWAY 17 ROUTE PLANING STUDY, HIGHWAY 11 EASTERLY TO 2.7 KM EAST OF HIGHWAY 531  
PUBLIC INFORMATION CENTRE #1 - INFORMATION PACKAGE**

**FOR FURTHER INFORMATION**

Please use the attached comment sheet to provide us with your comments about the study. Comments can be left in the comment box provided or forwarded to the Project Team by **Wednesday December 28, 2011**.

For further information about this study, please visit [www.highway17routeplanning.ca](http://www.highway17routeplanning.ca) or contact individuals noted below. If you require information in French, please contact Yannick Garnier as noted below:

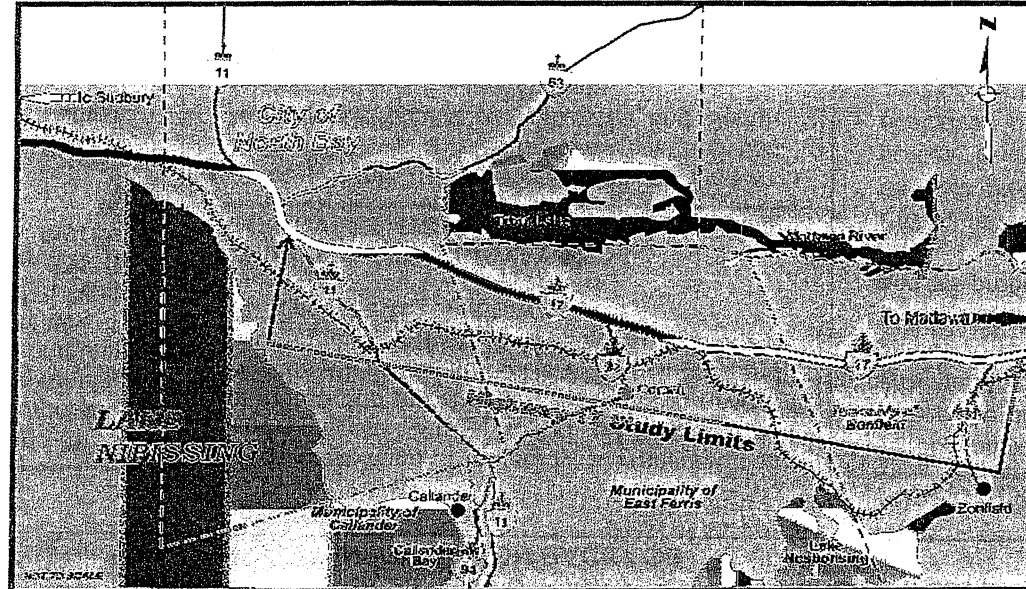
**Mr. Marek Trzaski, P.Eng.**  
**Project Manager**  
McCormick Rankin Corporation  
2655 North Sheridan Way  
Mississauga, Ontario L5K 2P8  
Tel: 1-877-562-7947 or (905) 823-8500  
ext. 1258  
Fax: (905) 823-8503  
E-mail: [mtrzaski@mrc.ca](mailto:mtrzaski@mrc.ca)

**Mr. Dheera Kantiya, P.Eng.**  
**Senior Project Manager**  
Ministry of Transportation  
447 McKeown Avenue  
North Bay, Ontario P1B 9S9  
Tel: 1-800-461-9547 or (705)-497-5260  
Fax: (705)-497-5208  
E-mail: [Dheera.Kantiya@ontario.ca](mailto:Dheera.Kantiya@ontario.ca)

**Mr. Greg Moore, B.E.S.**  
**Consultant Environmental Planner**  
Ecoplans Limited  
2655 North Sheridan Way  
Mississauga, Ontario L5K 2P8  
Tel: 1-877-562-7947 or (905) 823-4988  
ext. 1323  
Fax: (905) 823-2669  
Email: [gmoore@ecoplans.com](mailto:gmoore@ecoplans.com)

**Mr. Yannick Garnier**  
2655 North Sheridan Way  
Mississauga, ON L5K 2P8  
Tel: (905) 823-8500 ext. 1471  
Toll Free: 1-877-562-7947  
Fax: (905) 823-8503  
E-mail: [ygarnier@mrc.ca](mailto:ygarnier@mrc.ca)

**THANK YOU FOR ATTENDING!**



**MCCORMICK RANKIN  
CORPORATION**

A MEMBER OF THE MCM GROUP



Report No: CORP 2011-171

Date: November 3, 2011 NOV - 8 2011

Originator: Catherine Conrad, City Clerk  
Jerry Knox, Managing Director of Community Services  
Scott Bradford, Director of Information Technology  
Dorothy Carvell, Transit Manager

CLERK'S DEPT.

Subject: Integrated Accessibility Standards  
*Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*  
Ontario Regulation 191/11

---

## RECOMMENDATION

That Report CORP 2011-171 dated November 3, 2011 regarding the Integrated Accessibility Standards under the *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)* be received for information purposes.

---

## **ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005**

Accessibility means helping people with disabilities take part in life's activities. For people with disabilities, obstacles can prevent them from doing things that most of us take for granted. These obstacles are barriers to accessibility.

The *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*, requires public and private sectors to comply with mandatory standards that remove and prevent barriers to accessibility for people with disabilities. The intent of the AODA is to develop common standards, and some case-specific standards, that will integrate accessibility as part of the regular business and capital planning for public and private sectors. The goal of the legislation is to make Ontario accessible for people with disabilities by 2025.

The legislation introduced five (5) sets of mandatory standards:

- Accessible Customer Service
- Accessible Information & Communication
- Employment Accessibility
- Accessible Transportation; and
- Accessible Built Environment.

The Accessibility Standard for Customer Service (Ontario Regulation 429/07) came into effect on January 1, 2008. This Regulation sets out the municipality's obligations to provide goods and services in a way that is accessible to people with disabilities in Ontario. Public sector organizations were required to comply with this standard by

January 1, 2010; private firms by January 1, 2012.

In order to comply with this Regulation, the municipality:

- Developed, implemented and publicly posted policies, practices and procedures;
- Established a training program for staff and volunteers;
- Established a feedback process; and
- Prepared documentation.

## **INTEGRATED ACCESSIBILITY STANDARDS REGULATION 191/11**

On June 3, 2011, the Province passed and released the Integrated Accessibility Standards, Ontario Regulation 191/11 (the "Regulation"). This Regulation establishes the accessibility standards for Information & Communications, Employment and Transportation.

This Regulation applies to the Government of Ontario, the Legislative Assembly, every designated public sector organization and to every other person or organization that provides goods, services or facilities to the public or other third parties and that has at least one employee in Ontario. The implementation of the requirements under this Regulation will impact all departments of the municipality as well as the North Bay Public Library.

The purpose of the Regulation is to remove barriers in three areas:

- Information & Communications — giving people with disabilities access to more of the information we all depend on;
- Employment — expanding Ontario's labour pool and welcoming people with disabilities into more workplaces, and
- Transportation — making it easier for people with disabilities to get to where they need to go.

The Regulation requires organizations to develop accessibility policies and plans, train employees and meet specific requirements for each of the Information & Communications Standard, the Employment Standard and the Transportation Standard. This Regulation applies to the municipality as well as to its Local Boards.

The first requirements under the Regulation took effect July 1, 2011 and applied only to conventional public transportation providers. The balance of the requirements under the Regulation will be phased in between 2011 and 2021. This provides the time needed to "build accessibility" into our regular business processes.

This Regulation aligns common requirements across the three standards and phases in the requirements, making it simpler for organizations to report on compliance.

Many of the requirements under the Regulation have financial implications. Costs to the municipality cannot be estimated at this time as the Regulation is vague in many of its requirements and changing technology costs will impact the final costs. Funding for

additional operating and capital needs will be addressed through the annual budget processes.

## **PART I – GENERAL**

The Regulation sets out the requirements for each of the three standards, as well as general requirements that apply to all, such as:

- developing accessibility policies and plans;
- training employees and volunteers; and
- considering accessibility issues when purchasing goods or services.

The Accessibility Plan is to be prepared in consultation with the City's Municipal Accessibility Advisory Committee and with persons with disabilities. It is proposed that public consultations be held in early 2012 to assist in meeting this obligation. This will be a multi-year plan and is to be reviewed and updated every five (5) years.

---

## **PART II – INFORMATION & COMMUNICATIONS STANDARD**

The Information and Communications Standard will help people with disabilities access sources of information that many of us rely on every day. It requires that websites and web content comply with web accessibility guidelines; accessible formats and communication supports are provided; and that emergency procedures, plans and public safety information be provided in accessible formats.

The first of the requirements is that emergency procedures, plans or public safety information are to be available in accessible format, upon request and as soon as practicable (by January 1, 2012).

The regulation does not require the municipality to have all types of formats and supports on hand. It will be up to the municipality to work with an individual requesting information to find the appropriate accessible format or communication support that will meet their needs.

Some parts of the standard apply only to libraries, educational or training institutions. These requirements are not detailed in this report.

---

## **PART III – EMPLOYMENT STANDARD**

The Accessibility Standard for Employment will help organizations support and keep more skilled employees. It will make accessibility a normal part of recruitment, assessment, selection and hiring, and retention of employees who have disabilities.

The standard also requires that accommodation plans, return to work processes, performance management, career development, advancement and deployment are addressed.



This standard will apply to employees but not to volunteers.

Starting January 1, 2012, the municipality will be required to provide their employees with disabilities with emergency response information that is tailored to the employee's needs, if the disability requires it.

The regulation does not replace or affect existing obligations under the Ontario Human Rights Code (the "Code"). Under the Code, municipalities are currently required to accommodate persons with disabilities.

Other requirements will be phased in between 2014 and 2017.

---

## **PART IV – TRANSPORTATION STANDARD**

The Transportation Standard sets out requirements that will prevent and remove barriers to public transportation. On July 1, 2011 the Transportation Standard came into effect for public transportation providers.

The standard addresses:

- conventional transportation (e.g. North Bay Transit);
- specialized transportation (e.g. PARA-Service);
- transportation services provided by broader public sector organizations (e.g. school boards);
- taxicabs; and
- ferries.

As the City of North Bay does not provide transportation services for school boards and ferry services, these requirements are not detailed in this report.

Requirements under this standard are being phased in between July 1, 2011 and 2017.

The Transportation Standard includes provisions for transition to compliance with respect to existing contracts and future contracts for acquisition of vehicles, as follows:

1. Existing Contracts – If a conventional transportation service provider has an existing contract – signed prior to July 1, 2011 – vehicles purchased under that contract are exempt from meeting the technical requirements outlined in the standard.
2. The standard does not apply to vehicles in a conventional transportation service provider's fleet as of July 1, 2011. However, if the transportation service provider chooses to retrofit such vehicles on or after July 1, 2011, the vehicles must meet the technical requirements outlined in the standard, except those that would impact the structural integrity of the vehicle.

3. If a conventional transportation service provider enters into a contract **on or after July 1, 2011** to purchase a vehicle and the vehicle is manufactured before January 1, 2013, the vehicle must meet the technical requirements outlined in the standard, except those that would impact the structural integrity of the vehicle.
4. Conventional transportation service providers must ensure that vehicles manufactured on or after January 1, 2013 meet all the technical requirements outlined in the standard (unless the vehicles were purchased under a contract signed prior to July 1, 2011).

## **CONVENTIONAL TRANSPORTATION SERVICES**

The regulation required the City of North Bay to meet the following requirements by July 1, 2011:

1. Non-functioning Accessibility Equipment:
  - Repair non-functioning accessibility equipment as soon as possible.
  - Take reasonable steps to accommodate people with disabilities when accessibility equipment on a vehicle is not functioning and equivalent service cannot be provided.
2. Fares:
  - Passengers with a disability cannot be charged a higher fare than passengers without a disability.
3. Storage of Mobility Aids and Mobility Assistive Devices:
  - Passengers with a disability cannot be charged a fee for the storage of mobility aids (e.g. wheelchairs) or mobility assistive devices (e.g. walkers).
4. Pre-boarding Announcements – Verbal:
  - Pre-boarding verbal announcements of the route, direction, destination or next major stop must be made, upon request.
5. On-board Announcements – Verbal:
  - Audible verbal on-board announcements of destination points or route stops must be made while the vehicle is being operated.

These requirements have all been met.

## **SPECIALIZED TRANSPORTATION SERVICES**

The Regulation required the City of North Bay to meet the following requirements by July 1, 2011:

1. Non-functioning Accessibility Equipment:
  - Repair non-functioning accessibility equipment as soon as possible.

- Take reasonable steps to accommodate people with disabilities when accessibility equipment on a vehicle is not functioning and equivalent service cannot be provided.
2. Origin to Destination Services
- Provide transportation services that take into account the abilities of passengers with disabilities. This may include use of accessible conventional transportation services.

These requirements have all been met. The balance of the requirements under the regulation will be phased in between 2012 and 2017.

## MUNICIPALITIES AND TAXIS

Municipalities that licence taxicabs must ensure that taxi owners and operators do not charge passengers with a disability:

- a higher fare or an additional fee than they would for passengers without a disability for the same trip
- a fee for the storage of mobility aids (e.g. wheelchairs) or mobility assistive devices (e.g. canes or walkers).

Municipalities that license taxis are to ensure that licensed taxicab owners and operators display vehicle registration and identification information on the rear bumper of the taxicab and the same information is to be made available by owners and operators in an accessible format to persons with disabilities who are passengers.

The authority to licence taxis has been delegated by Council to the North Bay Police Services.

## NEXT STEPS

These new regulations create several obligations with which municipalities need to comply, including the following:

POLICIES AND PROCEDURES:	
January 1, 2013	Establishing, implementing and maintaining policies governing the accessibility of employment, transportation, and information and communications.
	Establishing, implementing, maintaining and documenting at least once every five years, a multi-year accessibility plan which outlines intended strategies to prevent and remove barriers; and report on progress annually.

	<p>The development of the Accessibility Plan will require consultation with the Municipal Accessibility Advisory Committee and with persons with disabilities.</p> <p>Incorporating “accessibility criteria and features” when procuring or acquiring goods, services or facilities “except where it is not practicable to do so”; in which case, where requested, provide an explanation.</p> <p>Ensuring that accessible formats and communications supports are provided upon request with respect to the processes the municipality uses for receiving and responding to feedback and that the municipality “notify the public about the availability of accessible formats and communications supports”.</p>
January 1, 2014	Training all employees, volunteers and persons who provide goods, services or facilities on behalf of the municipality and persons who participate in developing the policies of the municipality on the requirements of the Integrated Standard and on the Human Rights Code as it pertains to persons with disabilities.
<b>INFORMATION &amp; COMMUNICATION</b>	
January 1, 2012	Emergency procedures, plans or public safety information, which are available to the public, are to be provided in an accessible format “as soon as practicable upon request”.
January 1, 2014	Process for receiving and responding to feedback shall ensure that the processes are accessible to persons with disabilities.
January 1, 2014	Making new websites and web content conform with WCAG 2.0, Level A.
January 1, 2015	Providing information and communication supports upon request in an accessible format “in a timely manner that takes into account the person’s accessibility needs due to disability,” at a cost that is no more than the regular cost charged to other persons. The public is to be notified about the availability of accessible formats and communications supports.
January 1, 2021	Making websites and web content conform with WCAG 2.0, Level AA).

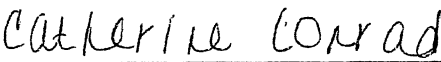
EMPLOYMENT	
January 1, 2012	Providing individualized workplace emergency response information to employees who have a disability.
January 1, 2014	Notifying employees and the public about the availability of accommodation for applicants with disabilities in its recruitment processes; in assessment or selection processes in recruitment, make accommodation, upon request that "takes into account the applicant's accessibility needs due to disability"; notify the successful applicant of its policies for accommodating employees with disabilities.
January 1, 2014	Informing employees of its policies to support its employees with disabilities.
January 1, 2014	Providing, upon request, accessible formats and communication supports to employees as it relates to information needed in order for the employee to perform their job and information generally available to employees,
January 1, 2014	Developing and having in place documented return to work processes. This does not override any other return to work process created by or under any other statute.
January 1, 2014	Developing documented individual accommodation plans upon request. Where performance management systems are in place, career development and advancement is provided and redeployment is used, the employer "shall take into account the accessibility needs of employees with disabilities, as well as individual accommodation plans".
TRANSPORTATION	
January 1, 2012	Provide to the public current information on accessibility equipment and features of their vehicles, routes and services. This includes consideration for the "closest available safe location" for transit stops, storage of mobility devices, deploying lifting devices, ensuring adequate time for boarding and de-boarding, assistance with storage of mobility devices, and clearly marked courtesy seating.
January 1, 2012	Establish, implement, maintain and document emergency preparedness and response policies that provide for the safety of persons with disabilities.

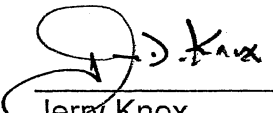
January 1, 2012	Establish, implement and maintain a policy that allows companions to transfer with persons with disabilities if space is available.
January 1, 2013	<p>Accessibility Plans for Transportation Services (Conventional and Specialized) – shall identify the process for managing, evaluating and taking action on customer feedback.</p> <p>The municipality shall annually hold at least one public meeting involving persons with disabilities to ensure that they have an opportunity to provide feedback and participate in the review process.</p>
January 1, 2013	<p>Developing, in consultation with its Municipal Accessibility Advisory Committee, the public, and persons with disabilities, a determination of the proportion of on-demand accessible taxicabs required and ensure that owners and operators are prohibited from charging a higher fare or additional fee for persons with disabilities and from charging a fee for the storage of mobility aids or devices.</p> <p>The progress made toward meeting the need for accessible taxicabs shall be addressed in the Accessibility Plan.</p>
January 1, 2013	Establish, implement and maintain a policy whereby no specialized transportation services fare shall be more than the highest fare charged for conventional transportation services in the same jurisdiction.
January 1, 2013	Establish, implement and maintain a policy ensuring that specialized transportation services have, at a minimum, the same hours and days of services as the conventional transportation service.
January 1, 2013	Establish, implement and maintain a policy making specialized transportation services available to eligible visitors.
January 1, 2013	Establish, implement and maintain a policy for providing service delay information to affected passengers of specialized transportation services.
January 1, 2014	Establish, implement and maintain a policy for specialized transportation services' reservations.

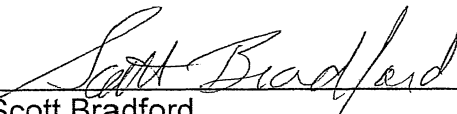
January 1, 2014	Establish, implement and maintain a policy whereby no fares are to be charged to appropriately designated support persons.
January 1, 2014	Establish, implement and maintain a policy for eligibility applications for specialized transportation services.
January 1, 2014	Establish, implement and maintain a policy for the provision of specialized transportation services on emergency or compassionate grounds.
January 1, 2017	Electronic pre-boarding announcements of route, direction, destination or next major stop.
January 1, 2017	On-board announcements of all destination points or available route stops are to be: <ul style="list-style-type: none"> <li>• announced through electronic means and</li> <li>• legibly and visually displayed through electronic means.</li> </ul>

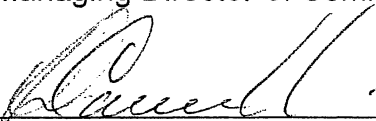
The final standard – the accessibility standard for the Built Environment is still expected. As of yet, there is no specific information about when this standard will become law.

Respectfully submitted,

  
 Catherine Conrad  
 City Clerk


  
 Jerry Knox  
 Managing Director of Community Services

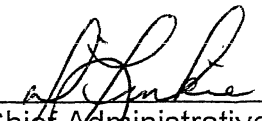
  
 Scott Bradford  
 Director of Information Technology

  
 Dorothy Carvell  
 Transit Manager

W:\CLERK\IRMS\C01\2011\MAAC\GENERAL\0001.doc

We concur in this report and recommendation.

  
 Managing Director of Corporate  
 Services – Lea Janisse

  
 Chief Administrative Officer –  
 David Linkie

Personnel designated for continuance: City Clerk

Nov 8/11

Mrs. Cathy Conrad.

It is with regard I am stepping down  
for the Summer in the Park Committee,  
I have enjoyed my time, but will  
be out of the country this year.

**RECEIVED**  
CITY OF NORTH BAY  
NOV - 8 2011  
**CLERK'S DEPT.**

Yours Mac [Signature]



**CITY OF NORTH BAY  
REPORT TO COUNCIL**

Report No.      CORP 2011-174  
Date:            November 9, 2011  
Originator:      Lea Janisse  
                      Managing Director Corporate Services/Director Human Resources  
Subject:         Benefits Renewal

---

**RECOMMENDATION**

That Council approve the renewal of the Employee Group Benefit Programs with Medavie Blue Cross and Manulife Financial effective November 1, 2011 with an overall annual increase of 4.5% or \$122,604.

---

**BACKGROUND**

Medavie Blue Cross underwrites the insured portion of the benefit program for the employees of the City of North Bay. The insured portion includes Basic Life Insurance, Long-Term Disability (LTD) and Accidental Death and Dismemberment (AD&D). Manulife Financial administers the Extended Health Care, Dental and Vision plans for the same employees on an "Administrative Services Only" (ASO) basis.

The benefits normally renew effective October 1 each year, however, given delays in the negotiation process with both insurers, they agreed to defer this year's renewal to November 1, 2011. This results in one less month of premiums based on the increased rate. It is anticipated that the renewal date will be October 1 going forward.

The combination of the premium adjustments originally proposed by Medavie Blue Cross and Manulife Financial for the renewal effective November 1, 2011 would have resulted in an increase to the annual plan costs of \$356,508 or 13%. Following analysis and negotiations with both carriers, Mosey and Mosey was successful in achieving a renewal position resulting in an increase to the annual plan costs of \$122,604 or 4.5%.

Further to the Report to Council CORP 2010-149, the City recently issued an RFP for a benefits consultant. As a result of the outstanding RFP, Mosey and Mosey was instructed by the City to not pursue a marketing of the coverage. Once the RFP process is complete, the City will have the ability to instruct the successful benefit consultant to market the program, should the City determine it as necessary.

Due to a system conversion at Manulife Financial, the carrier has provided a terminal financial accounting up to the end of the billing period under their old system (June 1, 2010 to April 30, 2011). During this conversion, it was discovered that Manulife had not been implementing the dispensing fee cap for drugs since 2004. While the amounts each year were not significant enough to notice an anomaly in the experience, the total amount of \$116,356 will be reimbursed to the City

as part of the ASO financial accounting. In addition, our ASO experience with Manulife Financial over the past 11 months resulted in a surplus of \$129,764 as at April 30, 2011. A total of \$246,120 will be obtained and held in reserve. In 2012, the financial accounting will cover a 13-month period (May 1, 2011 – May 31, 2012) and will then return to an annual accounting going forward.

The following is a comparison of proposed and negotiated rate increases and a comparison of current and revised monthly premiums for active employees.

<b>Benefit</b>	<b>As Proposed by Carrier</b>	<b>As Negotiated by Mosey &amp; Mosey</b>
Life Insurance	3%	No Change
Accidental Death & Dismemberment	No Change	No Change
Long Term Disability	27%	17.0%
Extended Health Care (include travel for fire only)	8.6%	-.9%
Dental	15.6%	9.2%

<b>Benefit</b>		<b>Current Monthly Premium</b>	<b>Negotiated Monthly Premium</b>
Extended Health Active City	Single	62.74	67.15
	Family	199.69	213.72
Extended Health Active Fire	Single	72.12	77.19
	Family	229.53	245.66
Vision Care Active City	Single	12.64	13.53
	Family	37.08	39.69
Vision Care Active Fire	Single	18.89	20.22
	Family	55.82	59.75
Dental Active City	Single	23.72	27.98
	Family	71.53	84.37
Dental Active Fire	Single	45.05	53.13
	Family	129.44	152.66

**OPTIONS ANALYSIS**

- Option #1: Approve the renewals effective November 1, 2011.
- Option #2: Not approve the renewals effective November 1, 2011 and instead authorize the tendering of the employee group benefits currently provided by Medavie Blue Cross and Manulife Financial.

---

**RECOMMENDED OPTIONS**

That Council approve the renewal of the Employee Group Benefit Programs with Medavie Blue Cross and ManuLife Financial effective November 1, 2011.

---

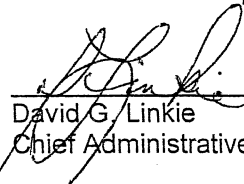
Respectfully submitted



Lea Janisse  
Managing Director Corporate Services/Director Human Resources

Attachment

I concur with this report and recommendation.



David G. Linkie  
Chief Administrative Officer

Personnel designated for continuance: Catherine Conrad, City Clerk

c.c. M. Karpenko, CFO

City of North Bay

Report to Council

**#9**

CITY OF NORTH BAY

NOV 10 2011

Date: October 31, 2011

**CLERK'S DEPT.**

Report No: CSBU 2011-99

Originator: Rhéaume Bellehumeur,  
Facilities & Parking Supervisor

Subject: By-Law to Regulate Parking in Municipal Parking Lots

---

## RECOMMENDATION

That City Council approve the proposed by-law as attached to RTC CSBU 2011-99 to regulate parking in Municipal Parking Lots and repeal By-law No. 2007-90, as amended.

---

## BACKGROUND

The current By-law 2007-90 requires some housekeeping to acknowledge recent changes in the Parking Department and City's downtown parking inventory. The proposed by-law also addresses interim hourly and monthly parking rates. Parking rates will be one of the many parking issues and strategies reviewed by the current Parking Study being conducted by the BA Group. Their report is expected in the spring of 2012.

In 2009 the City purchased parking lot Main 14, 330 Main Street East. In 2010 the City purchased parking lot McIntyre 15, 347 McIntyre Street East. Both of these parking lots are designated for monthly parking rentals only.

The reconstruction of the parking lots on Oak Street East and West has produced dramatic improvements to these parking facilities. Parking lots Oak 2 & Oak 12 from the 100 block of Oak Street West have now merged and will be furthered referred to as Oak 2. Parking lot Oak 10, 180 Wyld Street, has also been upgraded but reduced in size. Access to this lot is now only from Wyld Street. This lot is now referred to as Wyld 10. To assist with parking demands in that area, a new parking lot was developed, Wyld 13, 170 Wyld Street, which utilizes the same access point as Wyld 10. Wyld 13 remains unpaved and the proposed rates reflect that. Amendments to Schedules A, B, & C confirm these changes.

Schedule B of the proposed by-law display the interim rates per hour in all parking lots that provide hourly parking. This schedule does not propose any rate changes from the previous by-law other than to reflect the addition of paid hourly parking in Wyld 8 (City Hall).

Schedule C of the proposed by-law display the interim rental rates per quarter in all parking lots that provide monthly parking. This schedule addresses the addition of lots Wyld 13, Main 14, and McIntyre 15. All proposed 2012 rates include a 3% increase over the 2011 rates. The current 2011 rates for lots Wyld 10 and Oak 12 reflect the gravel conditions of the past. The proposed rates for the reconstructed lot Wyld 10 reflect the new improvements to the lot; asphalt paving, line painting, improved lighting, signage, and landscaping. The proposed rates for Oak 2 account for the merger of the current 2011

---

rates for Oak 2 & Oak 12. All clients in the reconstructed lot Oak 2 will enjoy the same improvements as indicated for lot Wyld 10 as well as available parking closer to the downtown core. To provide compensation for the inconveniences experienced by displacement during the reconstruction of these parking lots and to reduce the impact of the rate increases, the proposed rates offer a reduction in rate increases by 50% over the first six months of 2012. The lower rates previously offered to Lot Oak 10 and Oak 12 will continue to be offered to lot Wyld 13 which remains a gravel parking lot.

This draft By-law has been presented to the Downtown Improvement Association. While there was a general understanding of proposed by-law by those who attended the meeting, there has not yet been a formal response from the DIA at the time of submission of this report.

Attached is a map of the downtown parking lots and their respective rates. The rates reflect the amenities of these lots and the relative location of the lots to high demand areas.

---

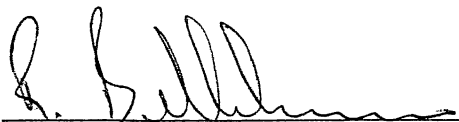
#### **ANALYSIS / OPTIONS**

- Option 1 – That City Council approve the proposed by-law as attached to RTC CSBU 2011-99 to regulate parking in Municipal Parking Lots and repeal By-law No. 2007-90, as amended.
- Option 2 – That City Council does not approve the proposed by-law to regulate parking in Municipal Parking Lots. This option is not recommended.
- 

#### **RECOMMENDED OPTION**

- Option 1 – That City Council approve the proposed by-law as attached to RTC CSBU 2011-99 to regulate parking in Municipal Parking Lots and repeal By-law No. 2007-90, as amended.
- 

Respectfully submitted,

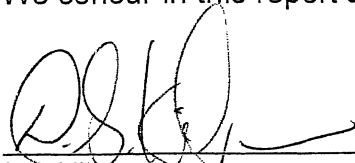


---

Rhéaume Bellehumeur  
Facilities & Parking Supervisor

---

We concur in this report and recommendation,



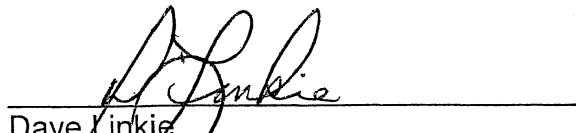
---

Ian Kilgour  
Director of Parks, Recreation & Leisure Services



---

Jerry Knox  
Managing Director, Community  
Services



---

Dave Linkie  
Chief Administrative Officer

Persons designated for continuance:      Facilities & Parking Supervisor  
By-Law Enforcement Officer

Attachments: 1) Draft By-law to regulate parking in municipal parking lots  
2) Map of the downtown parking lots and their respective 2011 and proposed  
2012 quarterly rental rates

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-\_\_\_\_\_

**BEING A BY-LAW TO REGULATE PARKING IN MUNICIPAL PARKING  
LOTS (AND TO REPEAL BY-LAW NO. 2007-90, AS AMENDED)**

**WHEREAS** the *Municipal Act* R.S.O. 2001 as amended, Section 11 (2) 8 permits a Council of a local municipality to pass by-laws respecting parking, except on highways for the purpose of regulating, supervising and governing the parking of vehicles on land owned or occupied by the municipality.

**AND WHEREAS** the Council passed Resolution No. 2011-\_\_\_\_\_ at its Regular Meeting held \_\_\_\_\_, 2011 to authorize the consolidation of the by-law to regulate parking in Municipal Parking Lots;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF  
NORTH BAY HEREBY ENACTS AS FOLLOWS:**

**1. In this By-law:**

- (a) "City" means The Corporation of the City of North Bay.
- (b) "Motor Vehicle" includes an automobile, motorcycle, motor assisted bicycle unless otherwise indicated in this by-law and any other vehicle propelled or driven otherwise than by muscular power.
- (c) "Park" means the stopping or standing of a motor vehicle, whether occupied or not, with or without the engine activated.
- (d) "Parking Lot" means the property owned or occupied by the City which parking is regulated by the posting of signs or by the use of parking meters, parking lot attendants or pay and display equipment, and which lots are more particularly described on Schedule "A" hereto and which may be described in this by-law by reference to the lot number shown on Schedule "A"
- (e) "Parking Supervisor" means the person appointed by the Council to be the Parking Supervisor.
- (f) "Parking Meter" means a device which indicates the length of time during which a vehicle may be parked, which has as part thereof a receptacle for receiving and storing coins, a slot or place in which such coins may be deposited, a timing mechanism to indicate the passage of the interval of time during which the parking is permissible and which displays a signal when said interval of time has elapsed.
- (g) "Pay and Display Machine" means an automatic or other electronic, electromechanical or mechanical device, for the purpose of controlling and regulating the parking of any vehicle in a parking space and which, when a coin or credit card has been inserted into the pay and display machine and the machine activated, issues a receipt indicating the date and time of that activating and the duration of the parking in or on the parking space permitted.
- (h) "Permitted Period" means the duration of parking in or on a parking space as indicated on a receipt from a pay and display machine.

**2. Attendant Lots**

No person shall park a motor vehicle in McIntyre 4 (Parking Garage) and Oak 2 between 8 o'clock in the morning and 6 o'clock in the evening on any day except Saturday and Sunday:

- (a) unless the fee set by Schedule "B" or Schedule "C" hereto is paid by the driver of the motor vehicle.
- (b) Every person who leaves a motor vehicle in McIntyre 4 (Parking Garage) and Oak 2 after 6 o'clock p.m. shall produce the ticket indicating the time and date of entry for such day the next time such vehicle is parked in McIntyre 4 (Parking Garage) or Oak 2 and pay the amount required thereby on the next day of entry according to the terms of such ticket, or if such ticket is unavailable, then the daily maximum fee shall be paid.
- (c) No person shall park a motor vehicle in McIntyre 4 (Parking Garage) or Oak 2 if there is an unpaid daily ticket for a previous day for such motor vehicle.
- (d) If upon exiting McIntyre 4 (Parking Garage) or Oak 2 the person is unable to present the ticket showing the date and time of entry then the daily maximum as stipulated in Schedule "B" hereto shall be payable.

3. **Pay and Display Lots**

No person shall park a motor vehicle on Parking Lots McIntyre 3, Main 5, Worthington 6, Worthington 7, Wyld 8, and McIntyre 11 between 8 o'clock in the morning and 6 o'clock in the evening on any day except Saturday and Sunday:

- (a) unless a receipt issued by the machine is clearly displayed on the driver side dashboard of the motor vehicle; and
- (b) in no case longer than the expiry time stipulated on the receipt.
- (c) in no case longer than the maximum authorized time for that parking lot as stipulated by Schedule "B" hereto.

4. **Monthly Parking Lots**

- (a) The Parking Supervisor or his/her authorized delegate is hereby authorized to issue permits for the purpose of permitting monthly parking and to charge therefore the fee as stipulated in Schedule "C" hereto;
- (b) No person shall park a motor vehicle for the purpose of monthly parking in areas stipulated in Schedule "C" hereto without displaying an authorized permit.

- 5. Collection of the fees paid in the parking lots shall be under the control of the Parking Supervisor who shall keep proper record of same and deposit same to the credit of the City.
- 6. The Parking Supervisor is directed to post signs stating the conditions on which a motor vehicle may be parked in all parking lots stipulated in Schedules A.
- 7. No person shall park a motor vehicle in any parking lot overnight from 2 o'clock in the morning to 8 o'clock in the morning from November 1 to March 31 inclusive with the exception of Levels 1 thru 4 of Lot McIntyre 4 (Parking Garage) or in areas designated by the Parking Supervisor.
- 8. No person shall park a motor vehicle in any parking lot for more than 24 consecutive hours without prior authorization of the Parking Supervisor or his/her designate.
- 9. No person shall park a motor vehicle in any aisle, entrance or exit of a parking lot.
- 10. No person shall park a motor vehicle so as to obstruct the passage of a vehicle previously parked.



11. No person shall park a motor vehicle so that any part of the vehicle extends beyond the pavement marking of the space.
12. Where authorized signs are on display, no person shall park a motor vehicle within a designated accessible parking space without displaying an authorized permit.
13. Where authorized signs are on display, no person with an authorized permit shall park a motor vehicle within a designated accessible parking space for a period longer than two hours:
  - (a) unless issued permits for the purpose of permitting monthly parking; or
  - (b) unless payment is made pursuant to Section 3 of this By-law for any time beyond the two hour free period, (By-law 2007-89, Section 5). The two hour free period begins at the expiry time stipulated on the receipt.
14. No person shall park a motor vehicle upon any sidewalk.

**Penalty**

15. Any vehicle left parked contrary to any provisions of this by-law may be subject to removal and impounding or restraining and immobilizing at the owners expense, as provided by subsection 170 (15) of the *Highway Traffic Act*.
16. Any person who contravenes any provision of this by-law is guilty of an offence and upon conviction to a fine as provided under the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended, or any successor thereto.
17. When a vehicle is found parked in contravention of any provisions of this by-law, any Police Officer, Municipal By-Law Enforcement Officer or agent of the City so finding the vehicle, may issue a summons, a parking infraction notice or attach to the vehicle a parking ticket in the form of a serial numbered notice stating:
  - (i) the licence number or serial number of the vehicle; and
  - (ii) the date, time, place and nature of the alleged offence.
18. In the event of failure to make payment, exclusive of costs, process will be issued pursuant to the *Provincial Offences Act*.
19. Any Peace Officer, Police Officer, Municipal By-Law Enforcement Officer, employee of the City of North Bay whose duties include the enforcement of this by-law or agent of the city who is appointed to enforce this by-law is hereby authorized to enforce this by-law pursuant to the provisions hereof and of the *Provincial Offences Act*, R.S.O. 1990, c.P.33, as amended and any successor thereto and pursuant to the provisions of the *Municipal Act*, 2001 and the *Highway Traffic Act*.
20. This by-law comes into force and effect upon approval of the set fines by the Regional Senior Justice and the installation of the sign or signs, if any, applicable to such provision have been erected and are on display.
21. When this by-law comes into force, By-Law No. 2007-90, as amended, is hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL THE \_\_\_\_ DAY OF \_\_\_\_\_ 2011.

READ A SECOND TIME IN OPEN COUNCIL THE \_\_\_\_ DAY OF \_\_\_\_\_ 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2011.

\_\_\_\_\_  
MAYOR AL MCDONALD

\_\_\_\_\_  
CITY CLERK CATHERINE CONRAD

**THIS IS SCHEDULE "A" TO BY-LAW NO. 2011-\_\_ OF THE CORPORATION OF THE CITY OF NORTH BAY**

ALL AND SINGULAR that certain parcel or tract of land and premises, situate, lying and being in the City of North Bay in the District of Nipissing and the Province of Ontario and being comprised of:

Lot Number	Legal Description	Municipal Address
Oak 2	See attached drawing 'Lot 2' for lot description	180 Oak Street West
McIntyre 3	LT 138 - 140, PL 10 Widdifield except NB154654; PT LT 137 PL 10 Widdifield as in NB62913; Pin-49165-0033	155 McIntyre St. East
McIntyre 4 (Parking Garage)	Plan 10 Lot 129 and E Part of Lot 128 & 127 (Lease 79256) Pin-49164-159 Inst.- 64076 and 66574	127 McIntyre Street West
Main 5	Part Lot 3, Plan 13 Pin-49167-0008 Inst.-15219 and 136962	507 Main Street West.
Worthington 6	W PT 368 Lot 369 370 and Lot 421 & 422 West Half 420 Plan 21 Pin-49164-0025 Inst.-75297	168 Worthington Street West
Worthington 7	Part Lot 368 and all Lots 369 and 370, 400, 421 and 422, Plan 21 West Half 420 Pin-49165-0053 Inst.-103156 and 166013, Plan 21 Lot 419 E half 420	100 Worthington Street East
Wyld 8 (City Hall)	All Lots 277 and 278 Plan No. 10. Pin-49165-0245	200 McIntyre Street East
Wyld 10	See attached drawing 'Lot 10' for lot description	180 Wyld Street
McIntyre 11	Part of Lots 143, 144, 145 and 146 Plan 10 Parts 1, 2, 3 and 7 Plan 36R4266 Pin-49165-0261 Inst.-154655	265 McIntyre Street East
Wyld 13	See attached drawing 'Lot 13' for lot description	179 Wyld Street
Main 14	LT 80-81 PL 10 Widdifield; PT LT 82 PL 10 Widdifield as in NB153318 Pin-49165-0280 (LT)	330 Main Street East
McIntyre 15	LT 152 PL 10 Widdifield Pin-49165-0272 (LT)	347 McIntyre Street East

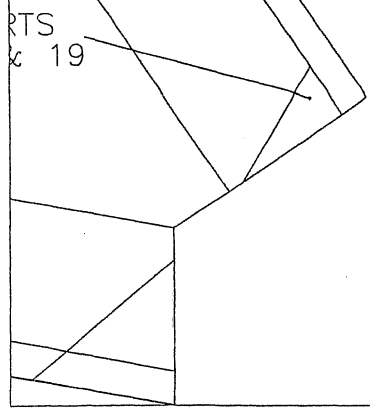
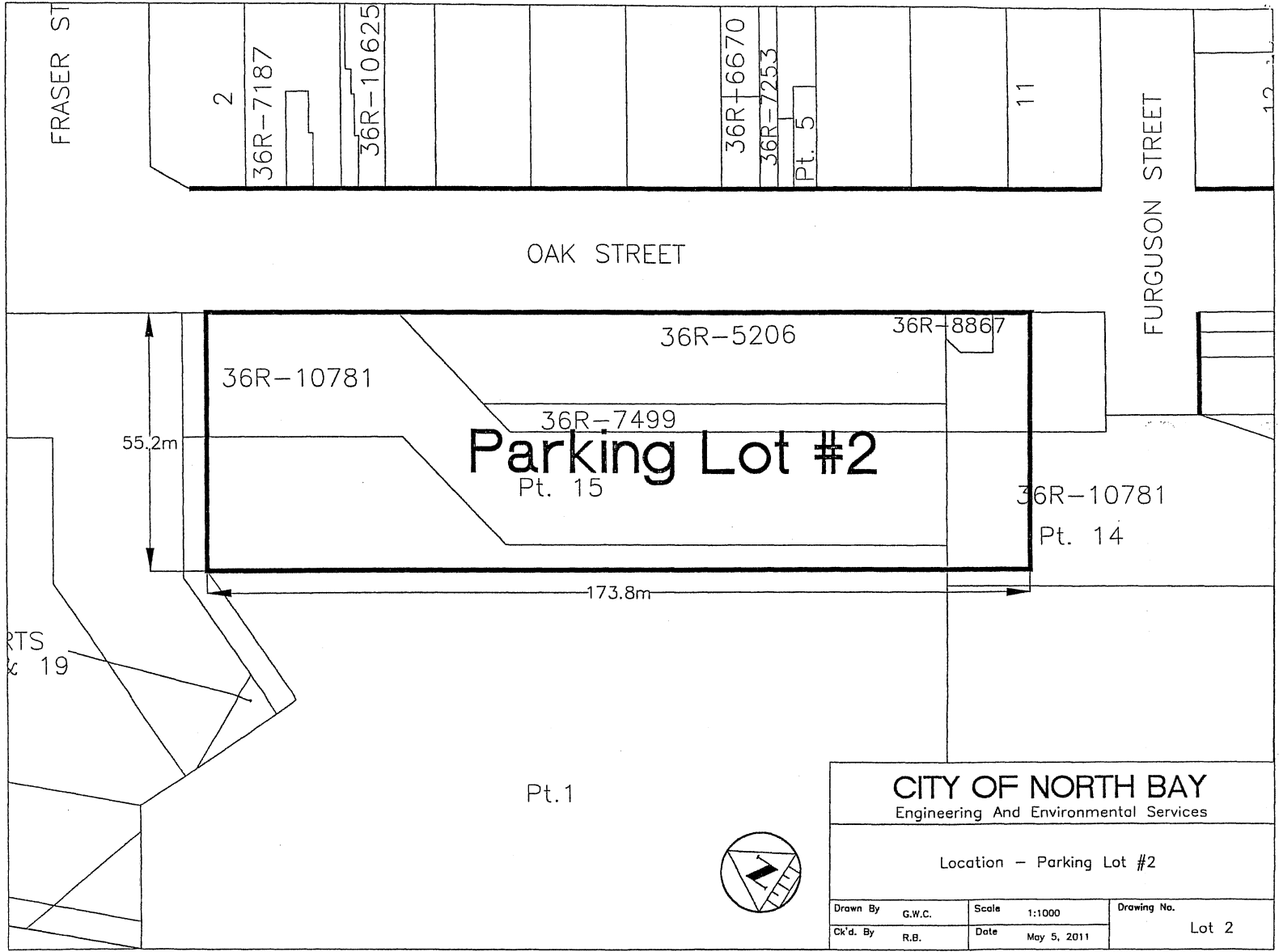
THIS IS SCHEDULE "B" TO BY-LAW NO. 2011-\_\_\_ OF THE CORPORATION OF  
THE CITY OF NORTH BAY

Lot No.	Rate Per Hour	Free Parking Allowance	Minimum Payment	Maximum Payment	Time Limit
Oak 2	\$1.50 per hour or fraction thereof	2 hour free parking first entry only	N/A	\$9.00	N/A
McIntyre 3	\$1.00 per hour	N/A	\$0.25	N/A	N/A
McIntyre 4 (Parking Garage)	\$1.50 per hour or fraction thereof	2 hour free parking first entry only	N/A	\$9.00	N/A
Main 5	\$1.00 per hour	N/A	\$0.25	N/A	N/A
Worthington 6	\$1.00 per hour	N/A	\$0.25	N/A	N/A
Worthington 7	\$1.00 per hour	N/A	\$0.25	N/A	N/A
Wyld 8	\$1.00 per hour	15 minutes free parking first entry only	N/A	\$0.75	1 hour
McIntyre 11	\$1.00 per hour	N/A	\$0.25	N/A	N/A

DRAFT

THIS IS SCHEDULE "C" TO BY-LAW NO. 2011-\_\_\_ OF THE CORPORATION OF  
THE CITY OF NORTH BAY

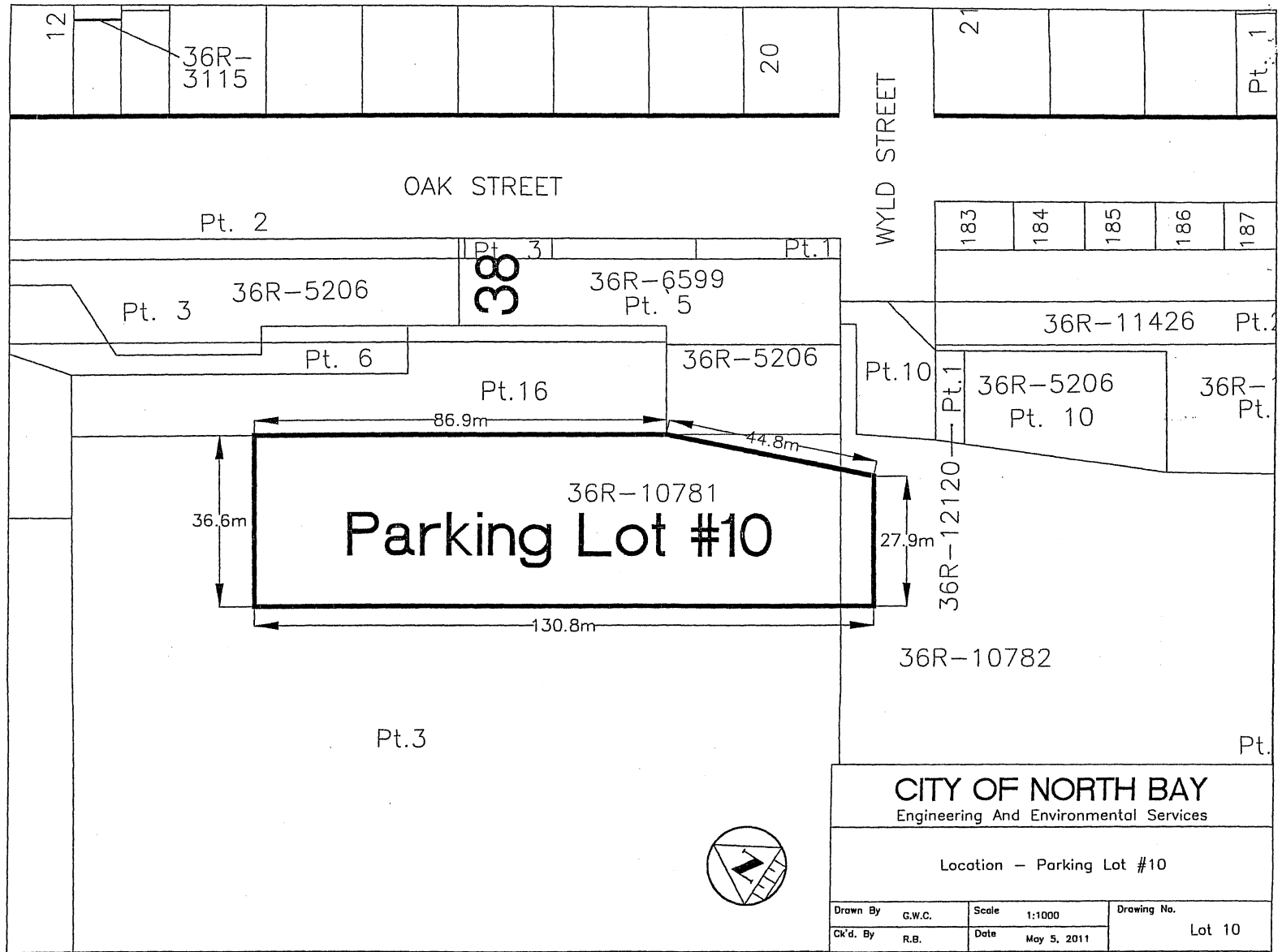
2012 Rental Rates Per Quarter			
Lot No.	2011 Rates	January 1, 2012 - June 30, 2012	July 1, 2012 - December 31, 2011
Oak 2	\$182.63	\$141.56	\$188.11
McIntyre 3	\$182.63	\$188.11	\$188.11
McIntyre 4 (Lower Garage)	\$243.46	\$250.76	\$250.76
McIntyre 4 (Upper Garage)	\$182.63	\$188.11	\$188.11
Main 5	\$125.79	\$129.56	\$129.56
Worthington 6	\$142.05	\$146.31	\$146.31
Worthington 7	\$142.05	\$146.31	\$146.31
Wyld 10	\$92.24	\$120.66	\$146.31
McIntyre 11	\$162.35	\$167.22	\$167.22
Oak 12	\$92.24	N/A	N/A
Wyld 13	N/A	\$95.01	\$95.01
Main 14	\$142.05	\$146.31	\$146.31
McIntyre 15	\$125.79	\$129.56	\$129.56



**CITY OF NORTH BAY**  
Engineering And Environmental Services

Location - Parking Lot #2

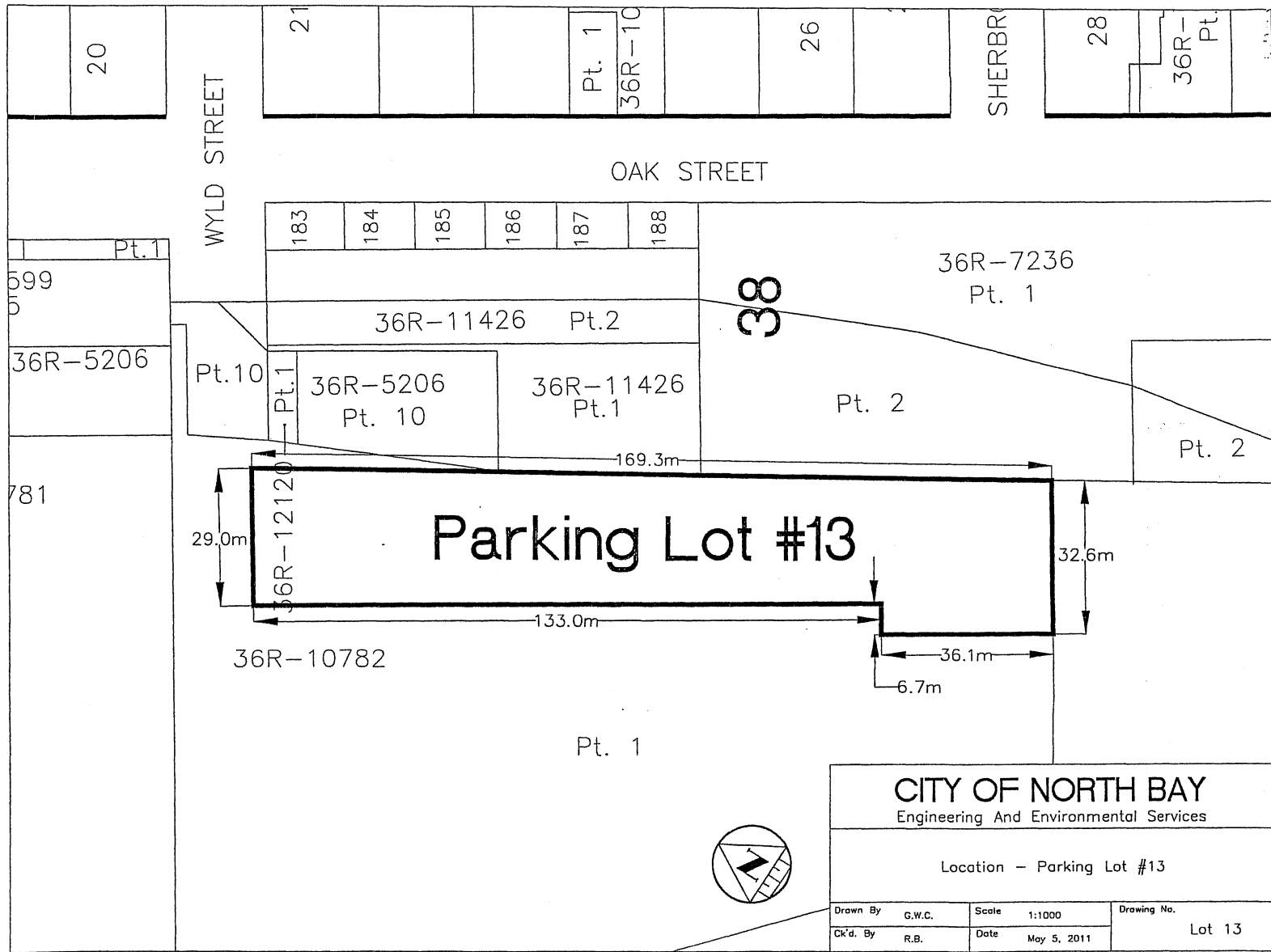
Drawn By	G.W.C.	Scale	1:1000	Drawing No.
Ck'd. By	R.B.	Date	May 5, 2011	
				Lot 2



**CITY OF NORTH BAY**  
Engineering And Environmental Services

Location - Parking Lot #10

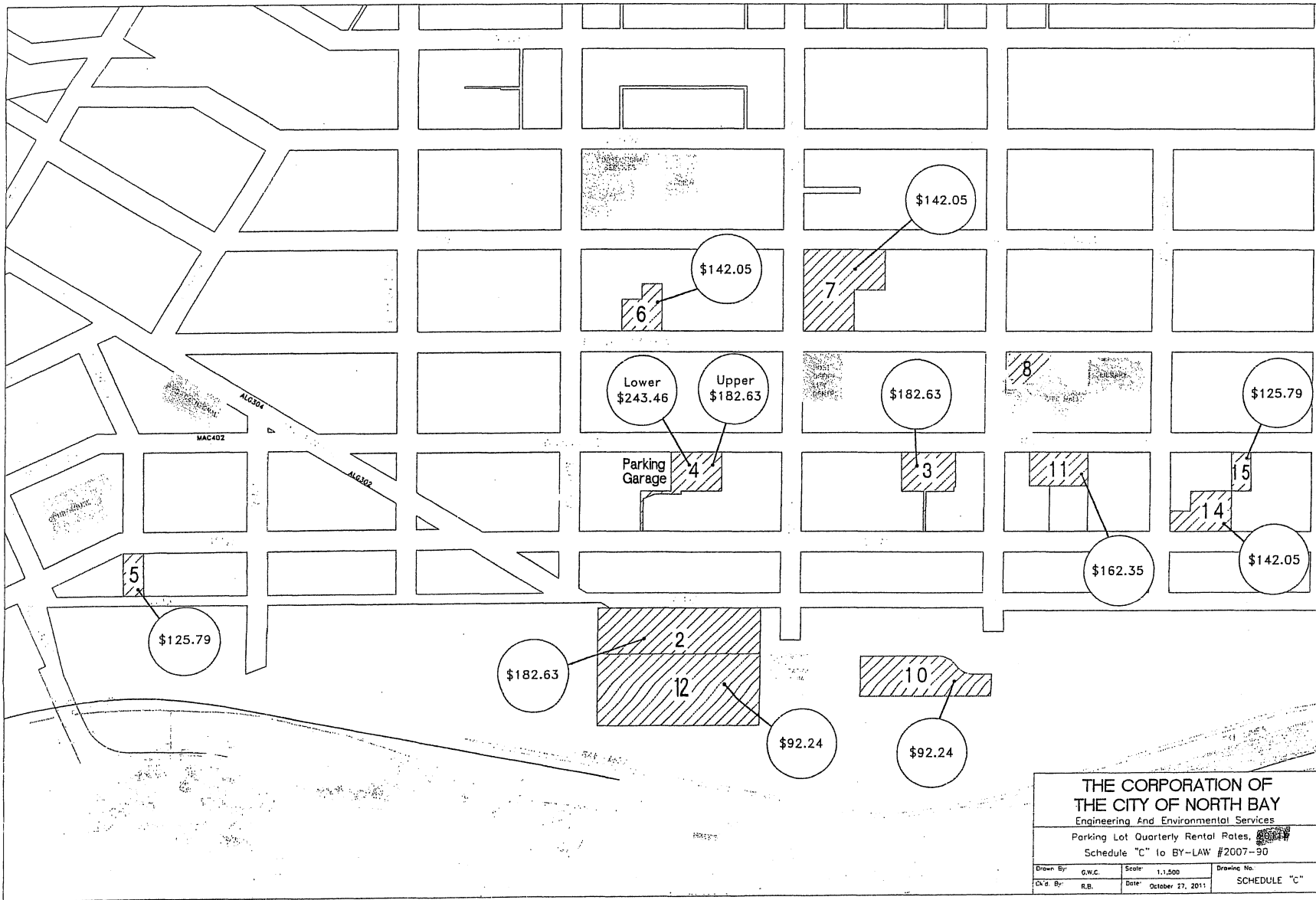
Drawn By	G.W.C.	Scale	1:1000	Drawing No.	
Ck'd. By	R.B.	Date	May 5, 2011		Lot 10



**CITY OF NORTH BAY**  
Engineering And Environmental Services

Location - Parking Lot #13

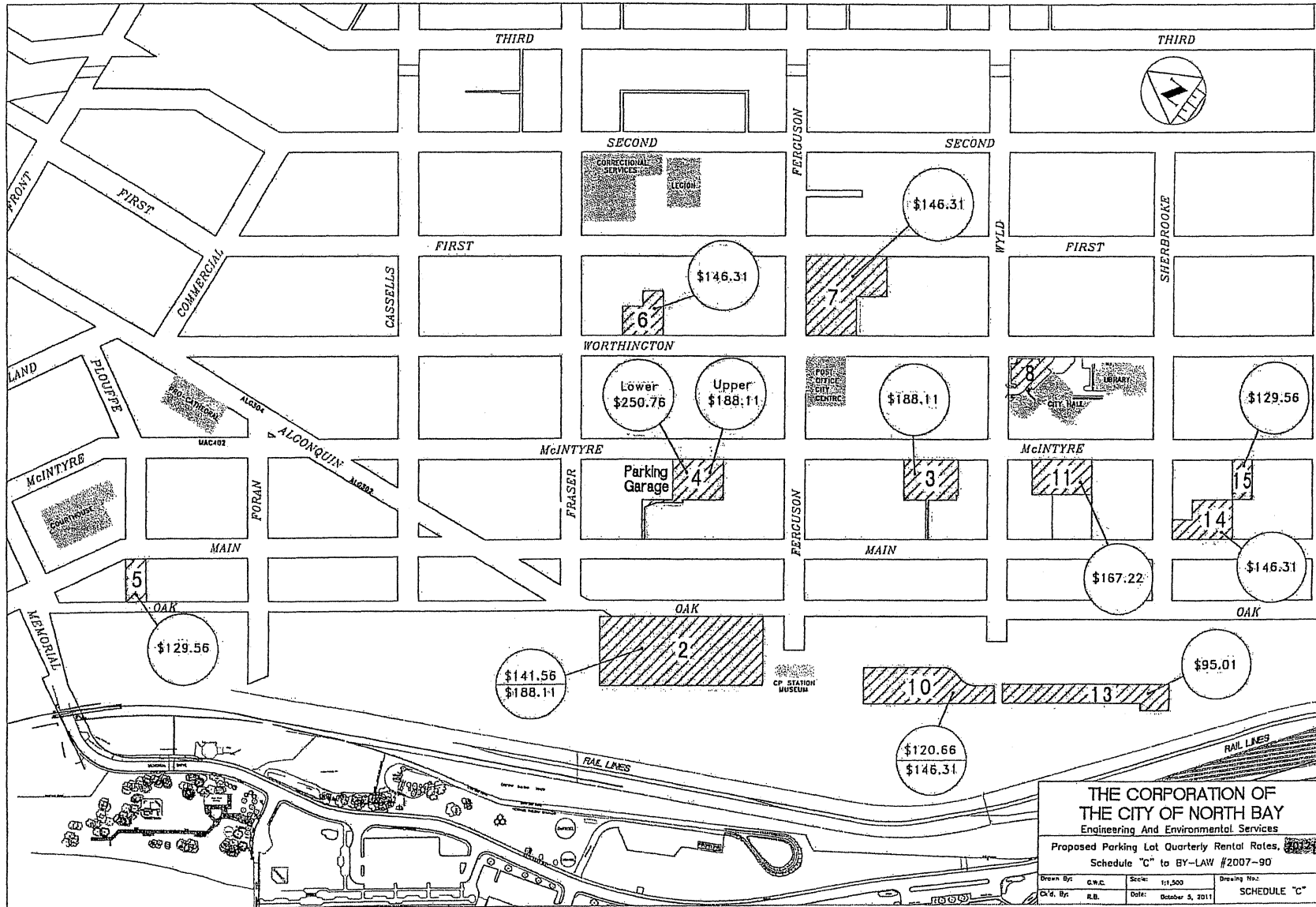
Drawn By	G.W.C.	Scale	1:1000	Drawing No.	Lot 13
Ck'd. By	R.B.	Date	May 5, 2011		



**THE CORPORATION OF  
 THE CITY OF NORTH BAY**  
 Engineering And Environmental Services  
 Parking Lot Quarterly Rental Rates, ~~2004~~  
 Schedule "C" to BY-LAW #2007-90

Drawn By: G.W.C.	Scale: 1:1,500	Drawing No.:
Checked By: R.B.	Date: October 27, 2011	SCHEDULE "C"





**THE CORPORATION OF  
THE CITY OF NORTH BAY**  
Engineering And Environmental Services

Proposed Parking Lot Quarterly Rental Rates, 2007-2009  
Schedule "C" to BY-LAW #2007-90

Drawn By:	G.W.C.	Scale:	1:1,500	Drawing No.:	0022
Ck'd. By:	R.B.	Date:	October 5, 2011	SCHEDULE "C"	

Report No.: CSBU 2011 - 95

Date: November 8, 2011

Originator: Peter Carello – Senior Policy Planner

Subject: Jack Garland Airport Zoning By-law Amendment

---

## RECOMMENDATIONS

That North Bay City Council direct Staff to prepare a Zoning By-law Amendment for municipally-owned lands at North Bay Jack Garland Airport for Council's consideration.

---

## BACKGROUND

The City acquired unrestricted ownership of the North Bay Jack Garland Airport (NBJGA) in 2008. In 2010, the City of North Bay passed Official Plan Amendment No. 114 and By-law No. 2010-45 to amend the zoning in place at North Bay Jack Garland Airport. The purpose of these amendments were to permit airport-related businesses to operate on lands adjacent to the runway and to permit compatible groundside industrial development on the remaining Airport lands that do not abut runways.

The majority of the NBJGA property was either zoned "Industrial Air Park – Groundside" or "Industrial Air Park – Airside". A small portion of the property was zoned "Institutional" to reflect an existing use. Both the Official Plan Amendment and the Zoning By-law Amendment were consistent with the Airport Land Use Master Plan prepared for the Airport in 2006.

Since the passing of OPA No. 114 and By-law No. 2010-45, Staff has identified some minor modifications that it believes should be made to better implement Council's intention for the Airport property.

The purpose of this Report is for Council to direct Staff to prepare a Zoning By-law Amendment Application for Council's consideration. A more detailed analysis will be included as part of the Planning Report prepared for the Zoning By-law Amendment Application.

---

## ANALYSIS/OPTIONS

### Option #1:

That City Council direct Staff to prepare a Zoning By-law Amendment for the municipally-owned lands at North Bay Jack Garland Airport for Council's consideration.

### Option #2:

City Council not direct Staff to prepare a Zoning By-law Amendment for Jack Garland Airport. This option is not recommended.


---

**RECOMMENDED OPTION / FINANCIAL IMPLICATION**

Option #1:

City Council direct Staff to prepare a Zoning By-law Amendment for the municipally-owned lands at North Bay Jack Garland Airport for Council's consideration.

Respectfully submitted,

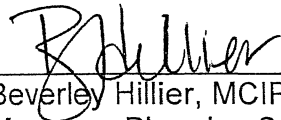


Peter Carello  
Senior Policy Planner

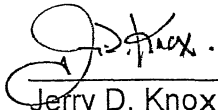
PC/dlb

W:\PLAN\RMS\C00\2011\CSBU\RTC\0095-NBJGA-ProposedZBA.docx

We concur with this report and recommendations.



Beverley Hillier, MCIP, RPP  
Manager, Planning Services



Jerry D. Knox  
Managing Director, Community Services



David G. Linkie  
Chief Administrative Officer

**CITY OF NORTH BAY****Report to Council**

Report No: CORP 2011 - 175

Date: November 9, 2011

Originator: Al Lang

Subject: Long - Term Bank Loan for Capital Projects

---

**RECOMMENDATION:**

**That Council authorize the Corporation of the City of North Bay to enter into a Long - Term Bank Loan Agreement with the TD Bank to borrow \$11,000,000 at a fixed interest rate amortized over a ten year term to finance various capital projects.**

---

**BACKGROUND:**

On September 19, 2011 City Council passed the following Resolution No 2011-659:  
"That the City of North Bay agrees to sell up to \$11,000,000 of installment debentures and/ or by way of a long-term loan with a banking institution or Infrastructure Ontario, when market conditions are favourable, with maturity dates over ten years beginning one year after the closing date and to be subject to terms and conditions acceptable to the Chief Financial Officer and the fiscal agent, CIBC World Markets Inc., or the lending institution."

To keep borrowing costs at the lowest possible level, we sought quotes for interest rates and cost of borrowing from the five major banks, the capital markets (debentures) and Infrastructure Ontario. We requested quotes on a term loan of \$11,000,000, over 10 years at a fixed rate of interest. Principal repayments were to be made quarterly with interest charged monthly. The quotes were as at November 3, 2011. We selected the institution that provided the lowest rate and cost of borrowing as at that date, recognizing that the rates could be different at date of settlement.

We received responses from the TD Bank, RBC, Scotiabank and CIBC World Markets (debentures). We accessed interest rates from the Infrastructure Ontario website. The quotes and cost of borrowing from two of the banks and Infrastructure Ontario were less than the debenture pricing. The cost of borrowing for ten years ranged from a low of \$1,307,288.00 to \$2,195,323.53. The interest rates ranged from 2.32% to 3.89%. The best interest rate was 2.32% from TD Bank. Over the ten year term TD Bank's cost of borrowing is \$585,267.00 less than that quoted by CIBC World Markets, being the traditional debenture route, and \$57,910.70 less than the second lowest bank.

The TD Bank will produce bank loan agreements that will require the signatures of the Mayor and Chief Financial Officer. A by-law authorizing the borrowing of \$11,000,000 will also be required.

---

**OPTIONS / ANALYSIS:**

Option # 1

Council not authorize entering into a long-term bank loan agreement. This is not recommended, as capital projects have incurred costs and require funding in 2011.

Option # 2

Council authorize the borrowing of \$11,000,000 in 2011 to finance a number of projects that have been completed or are incomplete but have incurred costs. The 2011 approved capital budget included financing of \$8,500,000 for tax based projects and \$2,500,000 for water and sewer projects. The long - term capital funding policy includes a provision to borrow \$11,000,000 in 2011.

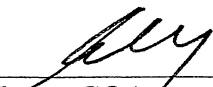
---

**RECOMMENDED OPTION:**

**That Council authorize the Corporation of the City of North Bay to enter into a Long - Term Bank Loan Agreement with the TD Bank to borrow \$11,000,000 at a fixed interest rate amortized over a ten year term to finance various capital projects.**

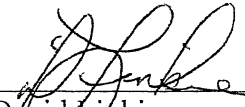
---

Respectfully submitted,

  
\_\_\_\_\_  
Al Lang, CGA  
Director of Financial Services

We concur with the above noted recommendation.

  
\_\_\_\_\_  
Margaret Karpenko, CMA.  
Chief Financial Officer/Treasurer

  
\_\_\_\_\_  
David Linkie  
Chief Administrative Officer

**#12**

**RECEIVED  
CITY OF NORTH BAY**

NOV 10 2011

**CLERK'S DEPT.**

**CITY OF NORTH BAY**

**REPORT TO COUNCIL**

Report No: CSBU 2011 - 103

Date: November 9, 2011

Originator: Shawn Killins, Chief Building Official

**Subject:** Request for a variance to Fence By-law # 2002-105 at 537 McLaren Street and Algonquin Avenue

---

**RECOMMENDATION**

1. That Council approves the request for a variance to Fence By-law # 2002-105 to increase the height of a fence located in the front yard (McLaren Street) and exterior side yard (Algonquin Avenue) from the permitted 4'-0" to 6'-0".

---

**BACKGROUND**

The subject property, 537 McLaren Street, is located at the corner of McLaren Street and Algonquin Avenue on the old CN right of way. The property has been recently leased to the Gathering Place for the creation of a public community garden. The property is zoned residential fifth density (R-5) in the City's Zoning By-law 28-80.

The City's Fence By-law 2002-105, Section 8, Sentence (a) limits the height of a fence located in the front and exterior side yards in a residential zone to 4'-0". Jill Clark, Executive Director for the Gathering Place is requesting a variance to the Fence By-law to authorize the construction of a 6'-0" chain link fence along the northern boundary (McLaren Street – front yard) and the western boundary (Algonquin Avenue – exterior side yard) of the property. The fence will be subject to the daylight corner provisions contained in the By-law to ensure safe vehicular traffic at the corner of McLaren and Algonquin.

At the discretion of the Chief Building Official the remaining portions of the proposed fence as illustrated in blue may increase in height from the permitted 6'-0" to 7'-0" as permitted in the Fence By-law, Section 7, "The Chief Building Official has the discretion to authorize a 15% variance in fence height".

If approved, the increased fence heights may increase the security and enjoyment of the property and the proposed use as a public community garden.

**ANALYSIS/OPTIONS**

**Option #1**

**Approve the request for a variance from Fence By-Law #2002-105.**

**Option #2**

**Do not approve the request for a variance from Fence By-Law #2002-105.**

**RECOMMENDED OPTION**

That Council approves the request for a variance to Fence By-law # 2002-105 to increase the height of a fence located in the front yard (McLaren Street) and exterior side yard (Algonquin Avenue) from the permitted 4'-0" to 6'-0".

Respectfully submitted,

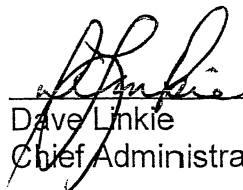


Shawn Killins  
Chief Building Official  
Manager of Building Services

We concur in this report and recommendation.



Jerry Knox  
Managing Director of Community Services



Dave Linkie  
Chief Administrative Officer

Personnel designated for continuance:

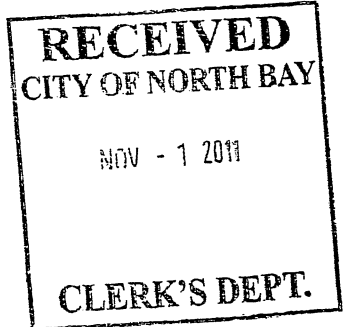
Shawn Killins, Chief Building Official  
Manager, Building Services

D13/2011/PLICE/GATHERIN



North Bay's Community Soup Kitchen

2.5



October 31, 2011

Catherine Conrad, A.M.C.T.  
City Clerk  
The Corporation of the City of North Bay  
P.O. Box 360  
North Bay, ON P1B 8H8

Dear Ms. Conrad:

Please consider our request for a variance to the fencing height on part of the lot located at 537 McLaren Street, North Bay. This lot is the old CN right of way, and has been leased to **the gathering place** for the creation of a community garden.

Attached please find a copy of the site plan. Our intention is to install chain link fencing around the entire lot. The fencing outlined in blue, will be ~~8~~ ft high.  
7 (SEVEN)

We are requesting a variance to allow fencing 6 ft high along the portion of the lot fronting Algonquin Avenue, indicated in red.  
MCLAREN ST.

The reason for this variance is to secure the site when it is not occupied – trying to dissuade animals or vandals from entering.

We enclose our cheque for the variance fee of \$205.00.

Yours truly

Jill Clark, Executive Director





**THE CORPORATION OF THE CITY OF NORTH BAY**

**BY-LAW NO. 2011-227**

**A BY-LAW TO AUTHORIZE THE  
AEROSPACE BUSINESS PARK SERVICING**

**WHEREAS** the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

**AND WHEREAS** the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

**AND WHEREAS** the Council passed Resolution 2011-722 at its Meeting held Monday, October 31, 2011, authorizing the Aerospace Business Park Servicing, being Engineering, Environmental and Works Capital Budget - 2012 Capital Budget Line No. 21 (Project No. 3201RD/WS/SS), with a net debenture cost of \$2,000,000.00;

**NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:**

1. That the net expenditure of \$2,000,000.00 for the Aerospace Business Park Servicing be hereby authorized:

Construction Contract – Roads	\$2,850,000.00
Construction Contract – Water	1,425,000.00
Construction Contract - Sanitary Sewer	1,425,000.00
Financing Costs –Roads	150,000.00
Financing Costs - Water and Sanitary Sewer	<u>150,000.00</u>

Net Expenditure \$6,000,000.00

Less NOHFC & FedNor Funding (Roads) (2,000,000.00)

Less NOHFC & FedNor Funding (Water & Sanitary Sewer) (2,000,000.00)

Net Amount to be Debentured \$2,000,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$2,000,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the cost of the works in the amount of \$1,000,000.00 be funded first from the water and sanitary sewer rates, and if required the balance be funded by debentures to be issued to pay for the cost of such work.
5. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years and shall be a charge against all rateable property in the Urban Service Area of The Corporation of the City of North Bay, to such an extent as the principal and interest payments are not recovered from the water and sanitary sewer rates.

READ A FIRST TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

cc.

MAYOR ALLAN McDONALD  
W:\CLERK\IRMS\F05\2011\ABP\3201RD\0001.doc

CITY CLERK CATHERINE CONRAD

**THE CORPORATION OF THE CITY OF NORTH BAY**

**BY-LAW NO. 2011-228**

**BEING A BY-LAW TO CONFIRM PROCEEDINGS  
OF THE MEETING OF COUNCIL ON  
OCTOBER 31, 2011**

**WHEREAS** the *Municipal Act, R.S.O. 2001*, Chapter 25, (the "Act") Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

**AND WHEREAS** Section 5 (3) of the Act provides a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

**AND WHEREAS** in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:**

1. That the actions of the Council of The Corporation of the City of North Bay at its meeting held on October 31, 2011 in respect of each motion, resolution and other action passed and taken by the Council at its said Meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

READ A FIRST TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

\_\_\_\_\_  
MAYOR ALLAN McDONALD

\_\_\_\_\_  
CITY CLERK CATHERINE CONRAD

**THE CORPORATION OF THE CITY OF NORTH BAY**

**BY-LAW NO. 2011-224**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A SUBDIVISION AGREEMENT BETWEEN THE CORPORATION OF THE CITY OF NORTH BAY AND A & J FERREIRA HOMES LTD. RELATING TO CARMICHAEL DRIVE**

**WHEREAS** the Subdivision Agreement with A & J Ferreira Homes Ltd. for the Carmichael Drive Subdivision (6 Lots) was approved by Resolution No. 2011-\_\_\_\_\_ passed by Council on the 14<sup>th</sup> day of November, 2011;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:**

1. That The Corporation of the City of North Bay enter into a Subdivision Agreement dated the 14<sup>th</sup> day of November, 2011 with A & J Ferreira Homes Ltd. relating to the Carmichael Drive Subdivision (6 Lots).
2. That the Mayor and Clerk of The Corporation of the City of North Bay are hereby authorized to execute that certain Subdivision Agreement between The Corporation of the City of North Bay and A & J Ferreira Homes Ltd. and to affix thereto the Corporate seal.

READ A FIRST TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

*cc.* READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

\_\_\_\_\_  
MAYOR ALLAN McDONALD

\_\_\_\_\_  
CITY CLERK CATHERINE CONRAD

**THE CORPORATION OF THE CITY OF NORTH BAY**

**BY-LAW NO. 2011-229**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION  
OF AN AGREEMENT WITH D.J. VENASSE  
CONSTRUCTION LIMITED RELATING TO THE  
SUPPLY AND INSTALLATION OF A PORTABLE  
BUILDING AT CIRCLE LAKE**

**WHEREAS** the Agreement with D.J. Venasse Construction Limited for the supply and installation of a portable building at Circle Lake was approved by Resolution No. 2011-705 passed by Council on the 17<sup>th</sup> day of October, 2011;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:**

1. That The Corporation of the City of North Bay enter into an Agreement dated the 9<sup>th</sup> day of November, 2011 with D.J. Venasse Construction Limited relating to the supply and installation of a portable building at Circle Lake.
  
2. That the Mayor and Clerk of The Corporation of the City of North Bay are hereby authorized to execute that certain Agreement between The Corporation of the City of North Bay and D.J. Venasse Construction Limited and to affix thereto the Corporate seal.

READ A FIRST TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2011.

\_\_\_\_\_  
MAYOR ALLAN McDONALD

\_\_\_\_\_  
CITY CLERK CATHERINE CONRAD