

Minutes of the North Bay Municipal Heritage Committee Meeting

January 23, 2019 – 12:00 p.m.

In the 6th Floor Boardroom

Attendance

Members Present:

Peter Handley (Chair)
Jennifer Buell (Vice Chair)
Jeff Serran
Andrew Bruce Payne
George Maroosis
Margaret Surtees

Members Absent with Regrets:

Councillor Scott Robertson
Naomi Hehn

Members Absent:

Ed Valenti

Also Present:

Peter Carello (Secretary-Treasurer)
Caroline Loiselle (Ex-Officio)
Matt Lerch
Beverley Hillier (Manager, Planning and Building Services)

1) Introduction to the Municipal Heritage Committee

- Beverley Hillier introduced herself as the Manager of the Planning Department
- Individual Committee members introduced themselves to one another
- Peter C. reviewed the core activities of the MHC in detail

2) Appointment of Chair and Vice-Chair

- Peter C. opened the floor to nominations for the position of Chair
 - Jeff nominated Peter Handley
 - Andrew seconded this nomination
 - No other nominations made
 - Peter H. acclaimed as Chair
- Peter C. opened the floor to nominations for the position of Vice-Chair
 - Margaret nominated Jennifer Buell
 - Jeff seconded this nomination
 - No other nominations made
 - Jennifer acclaimed as Vice-Chair

3) Speech from the Chair

Committee Introduction/Protocol

- Peter H. introduced himself to the Committee and outlined his expectations of protocol during MHC meetings
- Peter H. asked members to introduce themselves and their interest in local heritage

4) Adoption of the Minutes from the Previous Meeting (September 25, 2018)

Resolution No. 1

Moved By: Jeff Serran Seconded By: Jennifer Buell

“That the Minutes of the meeting held September 25, 2018 be adopted as presented”.

“Carried”

5) Business Arising from the Minutes:

2019 Plaque Program – Lee Park

- A draft script for the 2019 Heritage Site plaque (for Lee Park) was circulated to MHC members

Action: Members were asked for comments on the script

Evaluation Process and Past Evaluations

- MHC members asked to look for buildings and structures that would be appropriate for an evaluation
- Work is ongoing on the evaluation of the Mitchell Architects building

Action: Peter C. to bring the ongoing list of potential evaluations to the next meeting

Action: Andrew to provide Jennifer with his contributions to the report

6) Report from the Secretary-Treasurer

Education/Training

- Committee has previously discussed training modules and had asked Caroline to have information for discussion
 - Caroline stated that her ministry has a heritage expert in Toronto that might be available to provide training, potentially including remote training sessions
 - Caroline would need an understanding of what the Committee’s training interests are
 - Committee discussed this point with ideas such as the evaluation process, listing/heritage districts and training that is more “hands on” rather than academic
- Committee also considered alternative training possibilities, such as training via the CHO or local architects

Ontario Heritage Week

- Committee discussed options for recognizing Ontario Heritage Week
- Committee decided not to hold an event in 2019 but to issue a press release

Action: Peter C. to prepare a press release recognizing Ontario Heritage Week and re-announcing some of the Committee activities, such as the Photography Contest

7) Correspondence

CHO Newsletter and OHS Bulletin distributed to members

8) New Business

None

9) For Public Release

Press release recognizing Ontario Heritage Week

10) Adjournment

Resolution No. 2

Moved By: Jennifer Buell Seconded By: Andrew Bruce Payne

“That this meeting do now adjourn at 1:41pm.”

“Carried”

The next meeting date is scheduled for February 20, 2019 @ 12:00 p.m. in the 7th Floor Boardroom, City Hall.

Secretary-Treasurer, Peter Carello

Chair, Peter Handley