

BY-LAW NO. 951.

BEING A BY-LAW appointing a Tax Collector and Water Commissioner for the City of North Bay and defining his duties.

WHEREAS it is deemed expedient to pass a By-Law appointing a Tax Collector and Water Commissioner for the said City of North Bay and defining his duties.

BE IT THEREFORE ENACTED BY THE MUNICIPAL COUNCIL OF THE CITY OF NORTH BAY AS FOLLOWS:

1. That all former By-Laws appointing a Tax Collector and Water Commissioner be and the same are hereby repealed.
2. That the duties of the said Tax Collector and Water Commissioner shall be as follows:
  - (a) To collect all taxes and water rates for the City of North Bay at the time fixed by By-Laws for the collection of same, and pay same over to the Treasurer of the said City of North Bay daily taking his receipt for the same.
  - (b) To send out yearly notices in January to all consumers of water, showing the amount of quarterly charges for the current year and arrears if any, and to advertise par date 10 days in advance.
  - (c) To prepare statements of outstanding water rates on the last day of December in each year, and to send to the Mayor and Council.
  - (d) To direct all water services to be turned off for non payment of rates, and to direct same to be turned on again when all rates and charges have been paid.
  - (e) To receive application on prescribed forms for the installation of renewal of water services and hand the same over to the City Engineer for action.
  - (f) To see that all provisions of the Water Works By-Law are properly enforced.
  - (g) Office hours shall be from 9 A.M. to 12 noon and 1.30 P.M. to 6 P.M. each and every day, exceptions being made for Sunday and Legal Holidays. On Saturdays his office hours shall be from 9 A.M. to 12 noon. On the last three days immediately preceding and including the last date for payment of any instalment of taxes or water rates at par, the office of the Collector and Water Commissioner shall be open from 9 A.M. to 6 P.M.
  - (h) The said Tax Collector and Water Commissioner shall devote his whole time to the services of the City exclusively.
3. That John Small be, and is hereby appointed Tax Collector and Water Commissioner for the City of North Bay.
4. That John Small shall deposit with the City Clerk a guarantee bond in sufficient amount to be satisfactory to the Council and shall keep the same renewed and in force during the term of his office provided premiums for the same are paid by the City.
5. That the said Tax Collector and Water Commissioner shall be paid for the faithful performance of his duties for the year, One Thousand, Nine hundred and thirty (1930) one percent. (1%) on all monies collected for taxes and water rates and interest thereon up to TWO HUNDRED THOUSAND (\$200,000.) Dollars and one-sixth (1/6) of one percent on all monies collected for taxes and water rates and interest thereon over and above the sum of TWO HUNDRED THOUSAND (\$200,000.) Dollars excepting the collection of Hydrant rental and all other Municipal services, with a guarantee of \$2,500. net remuneration per year.

6. That, in order to more equalize the monthly payments, the Tax Collector and Water Commissioner be paid the sum of Two Hundred Dollars per month, and charged to his account with the balance of remuneration payable on December 31st, of the year.

7. The Collector shall be paid an additional sum of Seventy-five (\$75.00) per month with which to pay an assistant suitable to and chosen by the Collector. He shall pay said assistant a minimum salary of \$75.00 per month. The assistant shall be acceptable to the Finance Committee and be responsible to the Collector and the Collector responsible to the City for his office management, all in order to comply with the provisions of this By-Law and the Statutes with reference to the Collection of taxes and Water rates.

8. That the City of North Bay shall furnish all necessary stationery and postage.

9. That the terms of engagement of the said Tax Collector and Water Commissioner may be terminated at any time at the pleasure of this Council, without any notice being required to that effect.

This By-Law shall be considered to take effect from the First day of January 1930.

Read a First Time in Open Council this 13th day of Jan. 1930.

Read a Second Time in Open Council this 13th day of Jan. 1930.

Rules of order were suspended and By-Law was read a Third Time short and passed this 13th day of January 1930.

.....R. Rowe.....

M A Y O R

.....J. H. Taylor.....

C L E R K.