



Council

Agenda

**Regular Meeting of Council
March 7, 2011
at 7:00 p.m.**

MEETINGS

**FOR THE WEEK OF
MARCH 7TH, 2011**

Monday, March 7, 2011

5:00 p.m.

Special Closed Meeting of Council
Council will adjourn in-camera for
training and educational purposes
5th Floor Boardroom

7:00 pm

Regular Meeting of Council
Council Chambers, 2nd Floor
City Hall

**THE CORPORATION OF THE CITY OF NORTH BAY
REGULAR MEETING OF COUNCIL HELD
MONDAY, MARCH 7, 2011**

PUBLIC PRESENTATIONS:

Jim Antler re Grass infield - Omischl Sports Complex

PUBLIC MEETING MINUTES:

Tuesday, February 22, 2011

CLOSED MEETING MINUTES (available for Council viewing in the Clerk's Office):

Tuesday, February 22, 2011

COMMITTEE REPORTS:

General Government Committee Report No. 2011-05
General Government Committee Report No. 2011-06
General Government Committee Report No. 2011-07
General Government Committee Report No. 2011-08
General Government Committee Report No. 2011-09

CORRESPONDENCE:

1. Report from S. McArthur dated February 18, 2011 re Rezoning application by Goodridge Planning & Surveying on behalf of Carlo Guido & Tim Falconi - 228 & 232 Francis Avenue (D14/2011/GUIFA/FRANCIS).
2. Report from S. McArthur dated February 18, 2011 re Rezoning and Plan of Subdivision Applications by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. - 482 Lakeshore Drive (D14/D12/2011/22218/KARLALOV).
3. Report from E. Acs dated February 16, 2011 re 2011 Healthy Communities Fund Grant Application - Municipal Indoor Recreation Facility Feasibility Study (F11/2011/PROVI/HCF).
4. Report from K. McIsaac dated February 28, 2011 re Rezoning of Third Avenue East and John Street - HANDS (D14/2010/CNB/3RDJOHNS).
5. Report from A. Cox dated February 11, 2011 re Design Work for Future Capital Works Projects for Engineering, Environmental Services and Works Department (F05/2011/PUBWO/6000WSSS).
6. Report from A. Cox dated February 11, 2011 re Downtown Roads Maintenance Program (F05/2011/PUBWO/6012RD).

7. Report from A. Cox dated February 11, 2011 re Sidewalk Replacement Program and the Pedestrian Safety Program including New Sidewalks Project (F05/2011/PUBWO/10&06RD).
8. Report from A. Cox dated February 11, 2011 re Traffic Control Signal Upgrade Project (F05/2011/ROADS/6009SL).
9. Report from A. Cox dated February 11, 2011 re City's Share of New Development Cost Project for Engineering, Environmental Services and Works Department (F05/2011/PUBWO/6001SSWS).
10. Report from A. Cox dated February 11, 2011 re Digester Cleaning and Grit Removal Program (F05/2011/ENVIR/6040SS).
11. Report from A. Cox dated February 11, 2011 re Sewage Plant and Pumping Station Improvement Program (F05/2011/ENVIR/6041SS).
12. Report from A. Cox dated February 11, 2011 re Sewer and Water Reconstruction Program (F05/2011/PUBWO/6043WSSS).
13. Report from A. Cox dated February 11, 2011 re Watermain Looping - Automatic Flow Program (F05/2011/ENVIR/6047WS).
14. Report from A. Cox dated February 11, 2011 re Hydrant and Water Valve Rehabilitation Program (F05/2011/ENVIR/6042WS).
15. Report from A. Cox dated February 11, 2011 re Watermain (100mm) Replacement, Reaming or Relining Program (F05/2011/ENVIR/6046WS).
16. Report from A. Cox dated February 11, 2011 re Water Treatment Plant and Facility Maintenance Program (F05/2011/ENVIR/6045WS).
17. Report from A. Cox dated February 11, 2011 re Unidirectional Flushing of City Watermains Program (F05/2011/ENVIR/6044WS).
18. Report from G. Love dated February 11, 2011 re Fire Facilities Maintenance Program (F05/2011/FIRE/6014FD).
19. Report from A. Cox dated February 11, 2011 re Bridge Rehabilitation Project (F05/2011/PUBWO/3011RD).
20. Report from A. Lang dated February 24, 2011 re 2011 North Bay Public Library Capital Budget allocation (F05/2011/NBPL/6039LB).
21. Report from A. Lang dated February 24, 2011 re 2011 North Bay Police Services Capital Budget allocation (F05/2011/NBPS/6038PD).

22. Report from A. Lang dated February 24, 2011 re 2011 Capitol Centre Capital Budget allocation (F05/2011/CAPCE/6036OC).
23. Report from A. Lang dated February 24, 2011 re Board of Management for the Downtown Improvement Area 2011 Budget (F05/2011/OPEBU/DIA).
24. Report from A. Lang dated February 24, 2011 re 2011 City Hall First Floor Renovations Project (F05/2011/CNB/3115GG).
25. Report from R. Bellehumeur dated February 10, 2011 re Parks Waterfront Rehabilitation Program (F05/2011/PARKS/6023PR).
26. Report from R. Bellehumeur dated February 10, 2011 re City Hall Grounds Rehabilitation Program (F05/2011/PARKS/6025PR).
27. Report from R. Bellehumeur dated February 10, 2011 re Recreation Facilities Rehabilitation and Development Program (F05/2011/PARKS/6020RF).
28. Report from R. Bellehumeur dated February 10, 2011 re Park and Playground Rehabilitation Program (F05/2011/PARKS/6022PR).
29. Report from R. Bellehumeur dated February 9, 2011 re Parks Trail System Development Program (F05/2011/PARKS/6026PR).
30. Report from R. Bellehumeur dated February 9, 2011 re Trail & Supporting Hard Surfaces Rehabilitation Program (F05/2011/PARKS/6027PR).
31. Report from M.B. Burke / B. Hillier dated February 28, 2011 re Rental Housing Licensing By-Law (C00/2011/BYLA/W/RENTHOUS).
32. Report from M.B. Burke dated February 24, 2011 re Sprinkler System Easement Agreement - Steve Crea Home Limited (L04/2011/AGMT/CREA).
33. Report from J.D. Knox dated March 1, 2011 re North Bay Jack Garland Airport - 2011 regular repairs / maintenance (F05/2011/NBJGA/6031AT).
34. Report from S. McArthur dated March 1, 2011 re Lane closure application by Miller & Urso Surveying Inc. on behalf of 578441 Ontario Limited for a portion of the laneway in the block bounded by Greenwood Avenue, Browning Street, Norwood Avenue and Algonquin Avenue (L07/2011/LANEW/GREENWAV).
35. Report from M.B. Burke dated March 2, 2011 re *Provincial Offences Act* - Collections Agreement (P16/2011/POA/GENERAL).
36. Report from J. Manning / L. Boissonneault dated March 3, 2011 re RFP 2011-03, Tourism Charter Flight Development Feasibility Study and Market Research (D06/2011/TOURI/AIRSRVS).

BY-LAWS FOR CONSIDERATION:

General Government - First, second and third readings:

By-Law No. 2011-26 to set 2011 tax rates and to levy taxes for the year 2010 (and to repeal By-Law No. 2010-52).

By-Law No. 2011-27 to set 2011 tax ratios for prescribed property classes.

By-Law No. 2011-28 to set 2011 tax rate reductions for prescribed property subclasses.

By-Law No. 2011-30 to authorize the Park Vehicle and Equipment Replacement Program.

By-Law No. 2011-31 to authorize the Downtown Sidewalk Rehabilitation Program.

By-Law No. 2011-32 to authorize the Parking Lot Maintenance and Improvement Program.

By-Law No. 2011-33 to authorize the Pete Palangio / West Ferris Arena Rehabilitation Program.

By-Law No. 2011-34 to authorize the Kings Landing and Marina Rehabilitation Program.

By-Law No. 2011-35 to authorize the Arenas - Recreation Facilities Long-Term Needs Study.

By-Law No. 2011-36 to authorize the Aquatic Centre Rehabilitation Program.

By-Law No. 2011-37 to authorize the Facilities - Parks Building Rehabilitation Program.

By-Law No. 2011-38 to authorize the Road Culvert Replacement Program.

By-Law No. 2011-39 to authorize the Rural Roadway Reconstruction Program.

By-Law No. 2011-40 to authorize the Vehicle and Equipment Replacement Program, Sewer and Water Division.

By-Law No. 2011-41 to authorize the Vehicle and Equipment Replacement Program, Roads and Traffic Division.

By-Law No. 2011-42 to authorize the Vehicle and Equipment Replacement Program, Fire Department.

By-Law No. 2011-43 to authorize the Design Works for Next Year's Projects.

By-Law No. 2011-44 to authorize the City's Share of New Development Costs Project.

By-Law No. 2011-45 to authorize the Asphalt Resurfacing Sheeting Program.

By-Law No. 2011-46 to authorize the Residential Street Rehabilitation Program.

General Government - Third reading:

By-Law No. 2011-20 to stop up, close and convey a portion of the laneway in a block bounded by Regina Street, Franklin Street, Ellis Street and Laurier Avenue.

MOTIONS:

Councillor Anthony re Earth Hour - 2011

MOTION TO ADJOURN IN-CAMERA:

IN-CAMERA CORRESPONDENCE:

37. ***Confidential*** report from M.B. Burke dated February 28, 2011 re Property matter.
38. ***Confidential*** report from M.B. Burke dated February 22, 2011 re Property matter.

MOTION TO RECONVENE:

MOTION FOR RECONSIDERATION:

GIVING NOTICE:

ADJOURNMENT:

**MINUTES OF THE REGULAR MEETING
OF CITY COUNCIL
HELD TUESDAY, FEBRUARY 22ND, 2011**

PRESENT: Mayor McDonald, Councillors Chirico, Koziol, Anthony, Maroosis, Bain, Mayne, Vrebosch-Merry, Vaillancourt, Mendicino, Lawlor

PUBLIC PRESENTATION:

Deibel, Edward	re Northern Ontario Education
Lechlitner, John	re 2011 Summer in the Park Fundraising
Shogren, Derek	re 2011 Summer in the Park Expanded Program
Tucker, Tom	re Rotary Club – 100 Years in Canada

CORRESPONDENCE:

Vaillancourt, Daryl	re Resignation from the Capitol Centre Board of Directors	(106)
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REPORTS FROM OFFICERS:

Bellehumeur, R.	re 2011 Capital Project – Park Vehicle & Equipment Replacement Program	(109)
Bellehumeur, R.	re 2011 Capital Project – Downtown Sidewalk Rehabilitation Program	(111)
Bellehumeur, R.	re 2011 Capital Project – Lot Maintenance & Improvement Program	(112)
Bellehumeur, R.	re 2011 Capital Project – Pete Palangio/ West Ferris Rehabilitation Program	(113)
Bellehumeur, R.	re 2011 Capital Project – Kings Landing & Marina Rehabilitation Program	(114)
Bellehumeur, R.	re 2011 Capital Project – Recreation Facilities Long-Term Needs Study	(116)
Bellehumeur, R.	re 2011 Capital Project – Aquatic Centre Rehabilitation Program	(117)
Carello, P.	re North Bay Jack Garland Airport Infrastructure	(115)
Carello, P.	re MTO Update – Transit Supportive Guidelines	(125)
Cox, A.	re 2011 Capital Project – Road Culvert Replacement Program	(119)
Cox, A.	re 2011 Capital Project – Rural Roadway Reconstruction Program	(120)
Cox, A.	re 2011 Capital Project – Vehicle & Equipment Replacement Program (Sewer & Water Division)	(121)
Cox, A.	re 2011 Capital Project – Vehicle & Equipment Replacement Program (Roads & Traffic Division)	(122)
Cox, A.	re 2011 Capital Project – Design Work – Next Year's Projects	(126)
Cox, A.	re 2011 Capital Project – City Share of New Development Costs	(127)
Cox, A.	re 2011 Capital Project – Asphalt Resurfacing Sheeting Program	(128)
Cox, A.	re 2011 Capital Project – Residential Street Rehabilitation Program	(129)
Knox, J.	re 2011 Capital Project – Parks Building Rehabilitation Program	(118)
Love, G.	re Fire & Emergency Services Wellness Initiative	(110)
Love, G.	re 2011 Capital Project – Vehicle & Equipment Replacement Program (Fire)	(124)

- Manning, J. re Tender 2010-136, Implementation of Energy Upgrades – Aquatic Centre & North Bay YMCA (123)
- McArthur, S. re Lane closure - block bounded by Morin Street, Douglas Street, Lorne Avenue, Lansdowne Avenue – 995 Morin Street (105)
- Mclsaac, K. re Council appointment to the Capitol Centre Board of Directors (137)

Res. #2011-101: Moved by Councillor Vaillancourt, seconded by Councillor Maroosis That minutes for the public meetings held on:

- Monday, February 7, 2011; and
- Monday, February 14, 2011

be adopted as presented.

"CARRIED"

Res. #2011-102: Moved by Councillor Vaillancourt, seconded by Councillor Maroosis That minutes for the closed meeting held on:

- Monday, February 7, 2011

be adopted as presented.

"CARRIED"

Res. #2011-103: Moved by Councillor Lawlor, seconded by Councillor Mendicino That Community Services Committee Report No. 2011-03 relating to:

- 2011 Summer in the Park Expanded Program

be adopted as presented.

Councillor Vaillancourt declared a conflict of interest as he owns/operates a business at the Waterfront.

Record of Vote (*Upon Request of Councillor Lawlor*)

Yeas: Councillors Lawlor, Chirico, Mayne, Bain, Maroosis, Mendicino, Mayor McDonald

Nays : Councillors Vrebosch-Merry, Anthony, Koziol

"CARRIED"

COMMUNITY SERVICES COMMITTEE REPORT NO. 2011-03

February 22, 2011

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2011-03 and recommends:

1. That a) the Summer in the Park Committee be granted permission to plan an expanded 2011 Summer in the Park event in and about Lee Park and other areas of the Waterfront from Friday, July 29, 2011 to Sunday, July 31, 2011 inclusive; and

- b) the expanded event include:
 - i) A variety of activities and attractions similar to previous Summer in the Park events held in and around Lee Park. The majority of these activities are offered at no charge to the public with some, such as the midway and helicopter rides, charging an admission fee;
 - ii) The addition of the Country Open Singing Competition to free activities being hosted in Lee Park; and
 - iii) The addition of music concerts presented at a waterfront stage location. The purchase of a \$20 wristband will be required to attend the concerts.

All of which is respectfully submitted.

ASSENTS
 LAWLOR
 MENDICINO
 McDONALD

DISSENTS

Res. #2011-104: Moved by Councillor Lawlor, seconded by Councillor Mendicino
 That Community Services Committee Report No. 2011-04 relating to:

- Rezoning application by the City of North Bay, Third Avenue East and John Street

be adopted as presented.

"CARRIED"

Councillor Bain declared a conflict of interest as he owns property in the neighbourhood.
 Councillor Anthony declared a conflict of interest as a family member is employed by the applicant.

COMMUNITY SERVICES COMMITTEE REPORT NO. 2011-04

February 22, 2011

TO THE COUNCIL
 OF THE CORPORATION
 OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2011-04 and recommends:

1. That
 - a) the proposed Zoning By-Law Amendment by Miller & Urso Surveying Inc. on behalf of the City of North Bay for the property legally described as Concession 13, Registered Plan No. 20, Lots 14 to 19 (Third Avenue East and John Street), from a "Residential Second Density (R2)" zone to a "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38), be approved; and
 - b) the subject property be placed under Site Plan Control pursuant to Section 41 of the *Planning Act*, R.S.O. 1990 as amended, in order to regulate building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required.

All of which is respectfully submitted.

ASSENTS
LAWLOR
MENDICINO
VAILLANCOURT
McDONALD

DISSENTS

Res. #2011-105: Moved by Councillor Chirico, seconded by Councillor Koziol
That 1) the application by Miller & Urso Surveying Inc. on behalf of
Dawna Denis to close a portion of the laneway in the block
bounded by Morin Street, Douglas Street, Lorne Avenue and
Lansdowne Avenue, as shown on Schedule "A" attached to
Report CSBU 2011-19, be approved;

2) the closure of the laneway be subject to the granting of any
required easements; and

3) the Chief Administrative Officer be authorized by Council to
initiate normal closure procedures for the subject laneway.

"CARRIED"

Res. #2011-106: Moved by Councillor Chirico, seconded by Councillor Koziol
That the resignation of Councillor Vaillancourt from the Capitol Centre
Board of Directors be received and Councillor Vaillancourt be thanked for
his involvement on this board.

"CARRIED"

Res. #2011-107: Moved by Councillor Chirico, seconded by Councillor Koziol
That accounts totaling \$11,066,493.89 for January 2011 be approved.

"CARRIED"

Res. #2011-108: Moved by Councillor Koziol, seconded by Councillor Anthony
That accounts for Royal Bank totaling \$2,999.23 for January 2011 be
approved.

"CARRIED"

Councillor Chirico declared a conflict of interest as he is employed by The Royal Bank of
Canada.

Res. #2011-109: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That a Capital Expenditure By-Law be prepared for the consideration
of City Council to authorize the Park Vehicle & Equipment
Replacement Program, being 2011 Community Services Capital
Budget Project Line No. 95, Project No. 6028PR, at a net debenture
cost of \$350,000.00.

"CARRIED"

Res. #2011-110: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That the Chief Financial Officer be authorized to transfer \$20,000.00
from the Corporate Wellness Reserve Fund to Fire & Emergency
Services for one-time costs associated with fitness equipment and
related wellness training initiatives.

"CARRIED"

Res. #2011-111: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That a Capital Expenditure By-Law be prepared for the consideration of
City Council to authorize the Downtown Sidewalk Rehabilitation
Program, being 2011 Community Services Capital Budget Project Line
No. 91, Project No. 6024PR, at a net debenture cost of \$90,000.00.

"CARRIED"

Res. #2011-112: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That a Capital Expenditure By-Law be prepared for the consideration of
City Council to authorize the Parking Lot Maintenance & Improvement
Program, being 2011 Community Services Capital Budget Project Line
No. 97, Project No. 6030PK, at a net debenture cost of \$300,000.00.

"CARRIED"

Res. #2011-113: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That a Capital Expenditure By-Law be prepared for the consideration of
City Council to authorize the Pete Palangio/West Ferris Rehabilitation
Program, being 2011 Community Services Capital Budget Project Line
No. 84, Project No. 6017RF, at a net debenture cost of \$400,000.00.

"CARRIED"

Res. #2011-114: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That a Capital Expenditure By-Law be prepared for the consideration of
City Council to authorize the Kings Landing & Marina Rehabilitation
Program, being 2011 Community Services Capital Budget Project Line
No. 85, Project No. 6018MR, at a net debenture cost of \$250,000.00.

"CARRIED"

Res. #2011-115: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That 1) Council authorize City staff to submit applications to the
Northern Ontario Heritage Fund and FedNor for capital works
related to the development of new industrial lands in areas
surrounding North Bay Jack Garland Airport;

2) in the event the funding applications are approved, Council will
proceed with the City's stated contribution of \$7,584,099.00
from the Capital Budget; and

3) if approved, Council authorize staff to amend the Capital
Budget to ensure the City's contribution is available.

"CARRIED"

Res. #2011-116: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That a Capital Expenditure By-Law be prepared for the consideration of
City Council to authorize the Recreation Facilities Long-Term Needs
Study, being 2011 Community Services Capital Budget Project Line No.
77, Project No. 3114PR, at a net debenture cost of \$50,000.00.

"CARRIED"

Res. #2011-117: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That 1) a Capital Expenditure By-Law be prepared for the
consideration of City Council to authorize the Aquatic Centre
Rehabilitation Program, being 2011 Community Services
Capital Budget Project Line No. 96, Project No. 6029PR, at a
net debenture cost of \$250,000.00; and

- 2) Council authorize the transfer of \$115,000.00 from the 2010 Memorial Gardens Rehabilitation Program (Community Services Capital Budget Project Line No. 2, Project No. 3031RF) to the 2011 Aquatic Centre Rehabilitation Program (Community Services Capital Budget Project Line No. 96, Project No. 6029PR).

"CARRIED"

Mayor McDonald declared a conflict of interest with respect to Memorial Gardens as he has an interest in the Nipissing Lakers Hockey Team.

- Res. #2011-118: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Facilities – Parks Building Rehabilitation Program, being Community Services Capital Budget Project Line No. 86, Project No. 6019PR, at a net debenture cost of \$750,000.00.

"CARRIED"

- Res. #2011-119: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the replacement of various rural road culverts, being a 2011 Capital Budget, Project No. 6007RD, Line Item #63, with a net debenture cost of \$155,000.00.

"CARRIED"

- Res. #2011-120: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the Rural Roadway Reconstruction Program, being a 2011 Capital Budget, Project No. 6008RD, Line Item #64, with a net debenture cost of \$715,000.00.

"CARRIED"

- Res. #2011-121: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the purchase of new vehicles and replacement equipment for the water and sanitary sewer maintenance activities of the Engineering, Environmental Services and Works Department, being a 2011 Water and Sanitary Sewer Capital Budget, Project No. 6002SS-WS, Line Item #W42, with a net debenture cost of \$800,000.00.

"CARRIED"

- Res. #2011-122: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the acquisition of various vehicles and equipment for the Roads and Traffic Division of the Engineering, Environmental Services and Works Department, being a 2011 Capital Budget, Project No. 6002RD, Line Item #58, with a net debenture cost of \$1,200,000.00.

"CARRIED"

- Res. #2011-123: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That North Bay City Council approve the award of a contract to D. J. Venasse Construction Limited in the amount of \$711,658.00 (HST extra), to implement energy upgrades to the City of North Bay Aquatic Centre and the North Bay YMCA.

"CARRIED"

Mayor McDonald declared a conflict of interest with respect to Memorial Gardens as he has an interest in the Nipissing Lakers Hockey Team.

Res. #2011-124: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That Council directs the City Clerk to prepare a Capital Expenditure By-Law for approval to fund the Fire Department Vehicle & Equipment Replacement Program, in the 2011 Capital Budget Fire Department, Line #73, Capital Project 6015FD, in the amount of \$546,000.00.

"CARRIED"

Res. #2011-125: Moved by Councillor Lawlor, seconded by Councillor Mendicino
That Council support the comments to the Ministry of Transportation regarding the update of their Transit Supportive Guidelines prepared by staff as contained in Appendix A attached to Report to Council CSBU 2011-35.

"CARRIED"

Res. #2011-126: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the Engineering Design Work Project, being a 2011 Capital Budget, Project 6000RD, Line Item #56, at a net debenture cost of \$52,000.00.

"CARRIED"

Res. #2011-127: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the City's Share of the New Development Cost Project of the Engineering, Environmental Services & Works Department, being a 2011 Capital Budget, Project 6001RD, Line Item #57, at a net debenture cost of \$175,000.00.

"CARRIED"

Res. #2011-128: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the Asphalt Resurfacing Sheeting Program, being a 2011 Capital Budget, Project 6004RD, Line Item #60, at a net debenture cost of \$103,000.00.

"CARRIED"

Res. #2011-129: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That a Capital Expenditure By-Law be prepared for Council's consideration to authorize the Residential Street Rehabilitation Program, being a 2011 Capital Budget, Project 6005RD/ST/SS/WS, Line Item #61, at a net debenture cost of \$258,000.00 and Line Item #W44, at a net debenture cost of \$258,000.00.

"CARRIED"

Res. #2011-130: Moved by Councillor Chirico, seconded by Councillor Koziol
That the following by-law be read a first and second time:

By-Law No. 2011-20 to stop up, close and convey a portion of the laneway in a block bounded by Regina Street, Franklin Street, Ellis Street and Laurier Avenue.

"CARRIED"

Res. #2011-131: Moved by Councillor Chirico, seconded by Councillor Koziol
That the following by-law be read a third time and passed:

By-Law No. 2011-19 to stop up, close and convey a portion of the laneway in a block bounded by Morin Street, Cedar Street, McLeod Street and Front Street.

"CARRIED"

Res. #2011-132: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That the following by-laws be read a first and second time:

By-Law No. 2011-25 to amend Traffic & Parking By-Law No. 2002-001 (Schedule 18 – No Parking Areas At Any Time).

By-Law No. 2011-29 to execute an Agreement with Machinex Recycling Services Eastern Inc. relating to the supply and installation of a sorting line for the North Bay Recycling Centre.

"CARRIED"

Res. #2011-133: Moved by Councillor Vrebosch-Merry, seconded by Councillor Mayne
That the following by-laws be read a third time and passed:

By-Law No. 2011-25 to amend Traffic & Parking By-Law No. 2002-001 (Schedule 18 – No Parking Areas At Any Time).

By-Law No. 2011-29 to execute an Agreement with Machinex Recycling Services Eastern Inc. relating to the supply and installation of a sorting line for the North Bay Recycling Centre.

"CARRIED"

Councillor Bain left the meeting. He did not attend the Closed Meeting.

Res. #2011-134a: Moved by Councillor Chirico, seconded by Councillor Koziol
WHEREAS By-Law No 2007-218, being the Procedural By-Law for the City of North Bay, is intended among other matters to prescribe rules for the orderly conduct of meetings of City Council;

AND WHEREAS Article 36.1 subsections (a) to (d) inclusive are unclear as to their purpose and application and further contradict the standing practice of Council;

AND WHEREAS Article 18.1 subsection (a) of By-Law No. 2007-218 states "It is the duty of Councillors to attend all meetings of Council, and to prepare for meetings, including reviewing the agenda and background information prior to the meeting;

AND WHEREAS the time for debate, discussion, and questions is prior to the Presiding Officer calling the vote;

AND WHEREAS Section 37 of the Procedural By-Law does not make provision for Questions and Enquiries;

BE IT THEREFORE RESOLVED THAT staff be required to review By-Law No. 2007-218 to determine if any further housekeeping items need to be addressed;

AND FURTHER THAT By-Law No. 2007-218 be hereby amended by deleting Article 36.1 subsections (a) to (d) inclusively and further by re-lettering existing subsections 36.1 (e) and (f) to new subsections 36.1(a) and (b) respectively;

AND FURTHER THAT the standing agenda for Council meetings be amended by removing the heading "Questions and Enquiries" as contained therein.

"CARRIED AS AMENDED"

Res. #2011-134b: Moved by Councillor Maroosis, seconded by Councillor Mayne
That the Motion presented by Councillor Chirico re Procedural By-Law Amendment be referred to the General Government Committee.

"CARRIED"

Record of Vote (*Upon Request of Councillor Maroosis*)

Yeas: Councillors Maroosis, Lawlor, Vrebosch-Merry, Chirico, Mayne, Anthony, Mayor McDonald

Nays: Councillors Koziol, Mendicino, Vaillancourt

Res. #2011-135: Moved by Councillor Chirico, seconded by Councillor Koziol
That Council adjourn in-camera pursuant to section 239.(2) of the *Municipal Act, 2001*, as amended, at 8:41 p.m. for the following reasons: Item #27, being a personal matter about identifiable individuals; Items #28, 30, and 31, being a proposed disposition of lands by the Municipality; and Item #29, being a pending sale of lands by the Municipality.

"CARRIED"

Res. #2011-136: Moved by Councillor Maroosis, seconded by Councillor Vaillancourt
That Council reconvene at 9:15 p.m.

"CARRIED"

Res. #2011-137: Moved by Councillor Chirico, seconded by Councillor Koziol
That the Council of The City of North Bay appoint Mayor McDonald to the Board of Directors of the Capitol Centre for a term to expire November 30, 2014.

"CARRIED"

Res. #2011-138: Moved by Councillor Maroosis, seconded by Councillor Vaillancourt
That this Regular Meeting of Council do now adjourn at 9:16 p.m.

"CARRIED"

CLOSED MEETING CONFLICT OF INTEREST

Regular Agenda Item #28 - Mayor McDonald declared a conflict as he has an interest in the operation of the business and left the meeting for the discussion of this item.

Regular Agenda Item #29 - Councillor Chirico declared a conflict of interest as the proponent is a client of his employer and left meeting for the discussion of this matter.

Regular Agenda Item #31 - Councillor Chirico declared a conflict of interest as the proponent is a client of his employer and left meeting for the discussion of this matter.

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2011-05

March 7, 2011

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2011-05 and recommends:

1. That Council adopt the 2011 Tax Policy recommendations as follows:

a) Definition of "Real Assessment Growth":

"Real Assessment Growth" means new assessment which is generated by supplementary assessment roll(s) resulting from an increase in value of properties for: new buildings or structures, alterations/additions to buildings or structures and new lots created by subdivision/condominium plans and severances and netted by assessment reductions resulting from assessment appeals;

b) 2011 tax ratios remain at the 2010 levels as follows:

Multi-Residential	-	2.2054	Pipeline	-	1.1656
Commercial	-	1.8822	Farmland	-	0.1500
Industrial	-	1.4000	Managed Forest	-	0.2500;

c) the excess supplementary municipal taxes in the Commercial and Multi-Residential tax classes be transferred to the Tax Policy Development Reserve Fund. Excess amount to be based on the year-end report from the Chief Financial Officer; and

d) the 2011 Capping Program recommendations be brought forward under a separate report.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
CHIRICO (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
ANTHONY	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2011-06

March 7, 2011

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2011-06 and recommends:

1. That City Council authorizes that the 2011 Operating Budget and 2011 Water and Sanitary Sewer Operating Budget be prepared on the cash basis format and excludes the following expenses:
 - a) amortization of tangible capital assets;
 - b) employee future benefits costs; and
 - c) solid waste landfill closure cost and post closure expenses.
2. That City Council authorizes the continued preparation of its annual Operating Budget and Water and Sanitary Sewer Operating Budget using the cash basis format.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
CHIRICO (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
ANTHONY	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2011-07

March 7, 2011

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2011-07 and recommends:

1. That the 2011 Operating Budget in the amount of \$95,102,176 (save and except the Humane Society budget of \$315,735.00 and the District of Nipissing Social Services Administration Board levy of \$11,121,109) with a resultant tax levy of \$71,292,405 as summarized on the attached **Schedule A**, be approved.
2. That budget adjustments summarized on the attached **Schedule B**, resulting in a net reduction in the tax levy totaling \$585,994 from the Preliminary Operating Budget, be included in the Operating Budget.
3. That the 2011 real growth in the assessment base be applied to reduce 2011 tax rates by a further 1.47%, or \$1,065,228.
4. That the Chief Financial Officer be authorized to process all transfers to and from reserve funds included in the 2011 Operating Budget, including a transfer of \$380,000 from the Tax Rate Stabilization Reserve Fund.
5. That the levies of all Agencies, Boards and Commissions totaling \$33,346,205 as summarized on the attached **Schedule B**, page #7 be included in the tax levy.
6. That the Chief Financial Officer be authorized to transfer \$8,417,000 from the Operating Fund to the Capital Fund to finance approved capital projects that would otherwise require debenture issuance to fund (Net Capital Levy in Operating Budget). This is often referred to as the "Pay As You Go" funding for capital projects.
7. That Council continues to support the Long Term Tax Policy as attached in **Schedule C**.
8. That the tax policy recommendations outlined in Report to Council CORP 2011-11 be adopted as follows:

- a) That the 2011 tax ratios remain at the 2010 levels as follows:

Multi-Residential	- 2.2054
Commercial	- 1.8822
Industrial	- 1.4000
Pipeline	- 1.1656
Farmland	- 0.1500
Managed Forest	- 0.2500

- b) Council decisions to reduce tax ratios will be made at the onset of a reassessment year once the four-year tax shifts are known. Council's decisions to reduce the tax ratios will be considered for the four year cycle commencing with the 2013 reassessment year.

- c) Definition of "Real Assessment Growth"

Real Assessment Growth means new assessment which is generated by supplementary assessment roll(s) resulting from an increase in value of properties for: new buildings or structures, alterations/additions to buildings or structures and new lots created by subdivision/condominium plans and severances and netted by assessment reductions resulting from assessment appeals;

- d) That the Manager of Revenues and Taxation file a Report to Council outlining options and recommendations for the 2011 capping program.
 - e) That adequate notice having been given of the rail lands levy and the distribution amount no longer be separated on the tax bill.
9. The Reserve Fund Policy continue to be supported (**Schedule D**)
 10. That the tax rates included on **Schedule E** be adopted for the 2011 taxation year.
 11. That each final tax bill clearly discloses the amount included to subsidize provincial health and social programs as described by the Association of Municipalities of Ontario as "Ontario's \$3 Billion Provincial Municipal Fiscal Gap".
 12. That the due date for the final property tax installment be set at June 30 for the 2011 taxation year.
 13. That the by-laws arising from this report be presented for three readings on March 7, 2011.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
CHIRICO (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
ANTHONY	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

CITY OF NORTH BAY
2011 PROPOSED OPERATING BUDGET

TAX LEVY SUMMARY:

	2011 Budget	2010 Budget	\$ Change	% Change
General Government Committee	\$17,531,900	\$16,240,849	\$1,291,051	7.95%
Engineering & Works Committee	\$9,141,400	\$9,000,367	\$141,033	1.57%
Community Services Committee	\$19,841,600	\$19,316,100	\$525,500	2.72%
<i>Total City before OMPF</i>	<i>\$46,514,900</i>	<i>\$44,557,316</i>	<i>\$1,957,584</i>	<i>4.39%</i>
Ontario Municipal Partnership Fund	(\$7,241,400)	(\$7,532,600)	\$291,200	3.87%
<i>Total City after OMPF</i>	<i>\$39,273,500</i>	<i>\$37,024,716</i>	<i>\$2,248,784</i>	<i>6.07%</i>
<i>Agencies / Boards / Commissions</i>	<i>\$33,346,205</i>	<i>\$35,211,586</i>	<i>(\$1,865,381)</i>	<i>-5.30%</i>
Ontario Municipal Partnership Fund	(\$1,327,300)	(\$3,778,700)	\$2,451,400	64.87%
<i>Total ABC's after OMPF</i>	<i>\$32,018,905</i>	<i>\$31,432,886</i>	<i>\$586,019</i>	<i>1.86%</i>
Required Tax Levy	\$71,292,405	\$68,457,602	\$2,834,803	4.14%
<i>2011 Tax Rates Reduced By:</i>				
2010 real assessment growth			(\$1,065,228)	-1.47%
2011 Tax Levy Increase			\$1,769,575	2.58%
City assessment base growth from phase-in of 4 year property re-assessment			(\$3,819,825)	-5.57%
2011 Tax Levy Decrease			(\$2,050,250)	-2.99%

Required tax levy increase of \$2,834,803 or 4.14% results from:

wage & benefit costs increasing by \$1,579,983 resulting from ...
negotiated wage settlements; increases in government statutory benefits and city benefits package including health and dental plans, long-term disability plan and OMERS pension plan.

goods and services costs increasing by \$233,901 resulting from ...
increases in outside contracts costs for garbage and blue box collection; higher activity in hazardous waste program; higher street lighting electricity rates charged by North Bay Hydro *partially offset by* lower consumption of electricity and natural gas due to city wide conservation programs.

capital and financing expenses increasing by \$1,096,700 resulting from ...
annual increase in pay-as-you-go capital levy of 1% of tax levy plus annual inflationary increase as per approved long term capital policy.

other expenses increasing by \$111,300.

revenues increasing by \$773,100, resulting from ...
higher transit revenues; new P.O.A. courthouse agreement; higher user fees;
higher dividend revenue from North Bay Hydro *partially offset by* lower dependency on reserves.

Agencies / Boards / Commissions increasing by \$586,019, resulting from:
DNSSAB decreasing by (\$2,693,792) resulting from the uploading of Ontario Disability Support Program (ODSP) - benefits costs. This is partially offset by a reduction in the social programs grant component of the OMPF, \$2,451,400.
Other increases include: North Bay Police Services Board, \$648,838; Cassellholme, \$66,066; North Bay Public Library Board, \$62,615; North Bay Parry Sound District Health Unit, \$19,251; Others, \$42,641.

In 2011, residential taxpayers will experience a reduction in tax rates of (2.99%):

The City will generate its required \$71,292,405 tax levy revenue by:
... multiplying the City's total property assessment base by its established tax rates ...

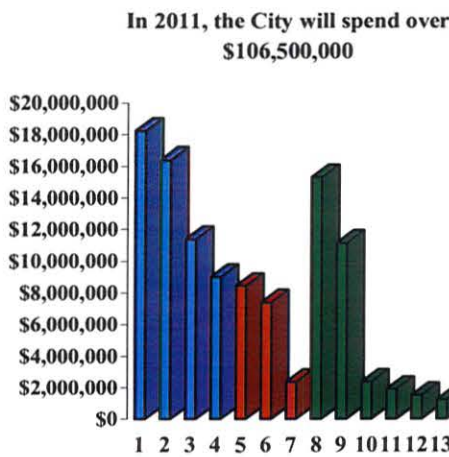
The City's total property assessment base increased in 2011 as a result of:
A) real assessment growth in 2010 due to new construction and the like;
B) third year of the 2009 province-wide property assessment update.

This assessment growth will allow for a reduction in the 2011 tax rates of (2.99%).

CITY OF NORTH BAY
2011 PROPOSED OPERATING BUDGET

For the year 2011, total projected expenditures amount to \$106,532,985
a increase of \$ 1,156,503 over the 2010 Approved Operating Budget.

	2011 Budget	2010 Budget	\$ Change	% Change
Wages & Benefits	\$34,213,600	\$32,633,617	\$1,579,983	4.84%
Services & Rents	\$16,613,800	\$16,379,899	\$233,901	1.43%
Capital & Financing	\$16,843,000	\$15,746,300	\$1,096,700	6.96%
Transfers	\$5,516,380	\$5,405,080	\$111,300	2.06%
Total City	\$73,186,780	\$70,164,896	\$3,021,884	4.31%
Agencies / Boards / Commissions	\$33,346,205	\$35,211,586	(\$1,865,381)	-5.30%
Total Operating Expenditures	\$106,532,985	\$105,376,482	\$1,156,503	1.10%



52%, or over \$55,000,000 will be spent by City Business Units:

(1) ... **\$18,200,000 in Engineering & Works Business Unit on:**

operating, maintaining & repairing of; roads, sidewalks, drainage systems; street lights; storm sewer systems; heavy equipment & machinery; winter sanding, salting and plowing; snow removal; engineering, garbage collection & disposal, waste reduction / recycling programs.

(2) ... **\$16,400,000 in Community Services Business Unit on:**

city planning services; building code enforcement & administration; public transit; crossing guards; economic development; city parks, arenas, marina, leisure services, parking lots.

(3) ... **\$11,400,000 in the Fire Department**

(4) ... **\$9,000,000 in Corporate Services Business Unit on:**

council secretariat; corporate support; by-law enforcement; financial services; human resources; legal; information systems; provincial offences; humane society

17%, or over \$18,100,000, in General Government Activities

(5) ... **\$8,400,000 on infrastructure investments**

(6) ... **\$7,400,000 on outstanding debt principle & interest payments**

(7) ... **\$2,300,000 on other general government expenses**

31%, or over \$33,300,000, will be spent by the local Agencies, Boards & Commissions:

- (8) ... **\$15,300,000 on Police Services**
- (9) ... **\$11,100,000 on Social Assistance/Social Housing/EMS**
- (10) ... **\$2,300,000 at Cassellholme Home for the Aged**

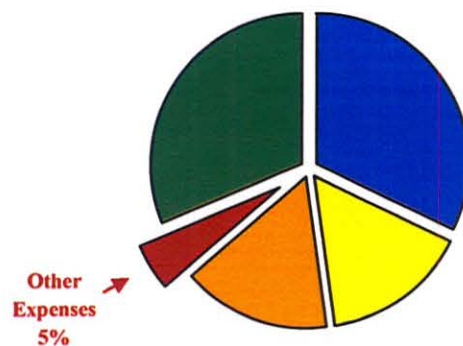
- (11) ... **\$1,900,000 at Public Library**
- (12) ... **\$1,400,000 for Public Health**
- (13) ... **\$1,300,000 for Other ABC**

Wages & Benefit Plans ... 32% of total expenditures:
government benefits include CPP / EHT / EI / WCB;
city benefits include pension / health / dental / LTD.

Goods & Services ... 16% of total expenditures:
maintenance and repair costs for roads, storm sewers, recreation areas; city fleet of equipment and machinery; fuel costs; electricity / natural gas costs; insurance, outside contract costs garbage & blue box collection; landfill operating; PHARA; hazardous waste.

Capital & Financing Expenses ... 16% of total expenditures:
capital investments in roads and infrastructure;
principal and interest payments on outstanding debt;
other capital expenses.

How the City will spend \$106,500,000



Local Agencies, Boards & Commissions 31% of total expenditures:
Social Services / Ambulance Services;
Police Services; Library Services;
Home for the Aged; District Health Unit;
Others.

CITY OF NORTH BAY
2011 PROPOSED OPERATING BUDGET

For the year 2011, total projected revenues amount to \$106,532,985
an increase of \$1,156,503 over the 2010 Approved Operating Budget.

	2011 Budget	2010 Budget	\$ Change	% Change
Business Unit Revenues	\$21,072,400	\$19,961,500	\$1,110,900	5.57%
General Government Activity Revenues	\$5,599,480	\$5,646,080	(\$46,600)	-0.83%
Ontario Municipal Partnership Fund	\$7,241,400	\$7,532,600	(\$291,200)	-3.87%
Total City Revenue	\$33,913,280	\$33,140,180	\$773,100	2.33%
Ontario Municipal Partnership Fund	\$1,327,300	\$3,778,700	(\$2,451,400)	-64.87%
Total ABC's Revenue	\$1,327,300	\$3,778,700	(\$2,451,400)	-64.87%
Required Tax Levy	\$71,292,405	\$68,457,602	\$2,834,803	4.14%
Total Revenues	\$106,532,985	\$105,376,482	\$1,156,503	1.10%

In 2011, the City will need revenues of over \$106,500,000 to offset its operating expenditures.

This revenue will come from the following sources:

The **Municipal Tax Levy** will generate
\$71,292,405

or 67% of total required revenues
an increase of **\$2,834,803** or **4.14%** over 2010

The Province of Ontario will provide
\$8,568,700

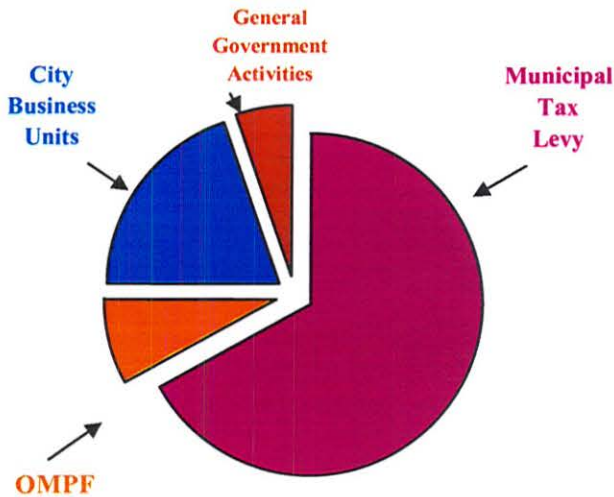
thru the **Ontario Municipal Partnership Fund**
a decrease of **\$2,742,600** over 2010 resulting from:

(a) lower social programs grant component reflecting
the Province's uploading of the **Ontario Disability
Support Program** benefits costs.

The **DNSSAB** budget has been adjusted
downward to offset.

General Government Activity revenues are mostly
miscellaneous tax, interest and penalty revenues.

2011 Revenue Sources

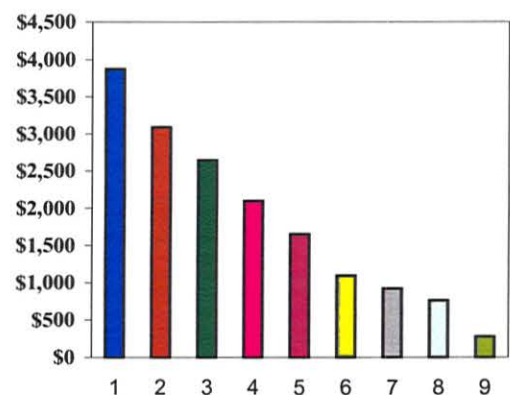


City Business Units are projected to generate over
\$21,000,000

from user fees, permits and licenses, internal revenues, etc.

major revenues sources are as follows:

use of corporate fleet generating \$3.9 million
2.1 million transit rides generating \$3.0 million
disposal of 30,000 tonnes of garbage generating \$2.6 million
use of arenas / athletic fields / other generating \$2.1 million
provincial offences violations generating \$1.6 million
city parking lot generating \$1.1 million
other waste reduction programs generating \$900,000
building permit fees generating \$700,000
lottery license fees generating \$300,000



CITY OF NORTH BAY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
SUMMARY

	2010 Approved Budget	2010 Actuals	2011 Preliminary Budget	Committee Adjustments	2011 Committee Recommended	Tax Levy Impact Increase / (Decrease)	Percent Increase / (Decrease)
Council Secretariat	\$752,600	\$691,756	\$673,800	\$0	\$673,800	(\$78,800)	-10.47%
Financial Services	\$1,503,900	\$1,476,988	\$1,517,400	\$0	\$1,517,400	\$13,500	0.90%
Human Resources	\$1,054,900	\$1,045,049	\$1,109,700	\$0	\$1,109,700	\$54,800	5.19%
Legal Department	\$461,650	\$395,259	\$466,600	\$0	\$466,600	\$4,950	1.07%
Information Systems	\$1,177,900	\$1,101,170	\$1,216,100	\$0	\$1,216,100	\$38,200	3.24%
POA/Risk Management/Access NB	(\$347,600)	(\$400,745)	(\$303,400)	\$0	(\$303,400)	\$44,200	12.72%
Humane Society	\$300,700	\$300,700	\$309,700	\$0	\$309,700	\$9,000	2.99%
Total Corporate Services B.U.	\$4,904,050	\$4,610,177	\$4,989,900	\$0	\$4,989,900	\$85,850	1.75%
Engineering Services Admin.	\$580,700	\$481,915	\$605,400	\$0	\$605,400	\$24,700	4.25%
Environmental Services Admin.	\$377,400	\$381,578	\$382,000	\$0	\$382,000	\$4,600	1.22%
Solid Waste Collection	\$843,000	\$867,332	\$928,600	\$0	\$928,600	\$85,600	10.15%
Merrick Landfill	(\$1,085,200)	(\$866,115)	(\$1,140,900)	(\$100,000)	(\$1,240,900)	(\$155,700)	-14.35%
Marsh Landfill	\$39,000	\$42,750	\$40,300	\$0	\$40,300	\$1,300	3.33%
Hazardous Waste Depot	\$47,600	\$306,577	\$63,900	\$0	\$63,900	\$16,300	34.24%
Waste Reduction Programs	\$62,800	(\$1,257)	\$61,500	\$0	\$61,500	(\$1,300)	-2.07%
Recycling Program	\$416,050	\$227,848	\$347,700	\$0	\$347,700	(\$68,350)	-16.43%
Administration	\$959,900	\$900,273	\$992,300	\$0	\$992,300	\$32,400	3.38%
Roads Department	\$6,517,017	\$6,868,831	\$6,725,900	\$0	\$6,725,900	\$208,883	3.21%
Storm Sewer	\$554,800	\$530,194	\$543,600	\$0	\$543,600	(\$11,200)	2.02%
Fleet Management	(\$312,700)	(\$711,763)	(\$308,900)	\$0	(\$308,900)	\$3,800	-1.22%
Total Engin. & Environ. Services B.U.	\$9,000,367	\$9,028,163	\$9,241,400	(\$100,000)	\$9,141,400	\$141,033	1.57%
Office of the Managing Director	\$219,900	\$146,822	\$199,200	\$0	\$199,200	(\$20,700)	-9.41%
Planning Department	\$452,600	\$338,744	\$461,300	\$0	\$461,300	\$8,700	1.92%
Building Department	\$86,300	\$86,300	\$88,400	\$0	\$88,400	\$2,100	2.43%
Transit	\$2,325,800	\$2,468,379	\$2,346,100	(\$71,900)	\$2,274,200	(\$51,600)	-2.22%
Parks, Recreation & Leisure Services	\$4,805,800	\$4,711,991	\$4,944,900	\$65,100	\$5,010,000	\$204,200	4.25%
Economic Development	\$590,200	\$557,965	\$606,300	\$0	\$606,300	\$16,100	2.73%
Golden Age Club	\$16,500	\$14,099	\$16,500	\$0	\$16,500	\$0	0.00%
Total Community Services B.U.	\$8,497,100	\$8,324,300	\$8,662,700	(\$6,800)	\$8,655,900	\$158,800	1.87%
Fire Department	\$10,819,000	\$10,832,460	\$11,185,700	\$0	\$11,185,700	\$366,700	3.39%
Total City Business Units	\$33,220,517	\$32,795,100	\$34,079,700	(\$106,800)	\$33,972,900	\$752,383	2.26%

CITY OF NORTH BAY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
SUMMARY

	2010 Approved Budget	2010 Actuals	2011 Preliminary Budget	Committee Adjustments	2011 Committee Recommended	Tax Levy Impact Increase / (Decrease)	Percent Increase / (Decrease)
Mayor and Council	\$339,200	\$304,570	\$350,600	\$0	\$350,600	\$11,400	3.36%
City Administrator	\$372,300	\$374,565	\$387,300	\$0	\$387,300	\$15,000	4.03%
Financial Affairs	\$13,203,099	\$14,073,705	\$14,335,300	(\$300,000)	\$14,035,300	\$832,201	6.30%
General Revenues	(\$2,577,800)	(\$2,990,366)	(\$2,231,200)	\$0	(\$2,231,200)	\$346,600	13.45%
Total General Government	\$11,336,799	\$11,762,474	\$12,842,000	(\$300,000)	\$12,542,000	\$1,205,201	10.63%
Total City	\$44,557,316	\$44,557,574	\$46,921,700	(\$406,800)	\$46,514,900	\$1,957,584	4.39%
Ontario Municipal Partnership Fund	(\$7,532,600)	(\$7,532,600)	(\$7,241,400)	\$0	(\$7,241,400)	\$291,200	-3.87%
Total City	\$37,024,716	\$37,024,974	\$39,680,300	(\$406,800)	\$39,273,500	\$2,248,784	6.07%
Agencies, Boards and Commissions	\$35,211,587	\$35,201,444	\$33,525,399	(\$179,194)	\$33,346,205	(\$1,865,382)	-5.30%
Ontario Municipal Partnership Fund - Social Programs Grant	(\$3,778,700)	(\$3,778,700)	(\$1,327,300)	\$0	(\$1,327,300)	\$2,451,400	-64.87%
Total ABC's	\$31,432,887	\$31,422,744	\$32,198,099	(\$179,194)	\$32,018,905	\$586,018	1.86%
Total Required Tax Levy	\$68,457,603	\$68,472,351	\$71,878,399	(\$585,994)	\$71,292,405	\$2,834,802	4.14%
			\$3,420,796		\$2,834,802		
			5.00%		4.14%		
				2010 Assessment Base Growth	(\$1,065,228)		
		Surplus (\$24,633)					
				Net Tax Levy \$ Increase	\$1,769,574		
				Net Tax Levy % Increase	2.58%		
Ontario Municipal Partnership Fund:							
City	(\$7,532,600)	(\$7,532,600)	(\$7,241,400)	\$0	(\$7,241,400)	\$291,200	
ABC's	(\$3,778,700)	(\$3,778,700)	(\$1,327,300)	\$0	(\$1,327,300)	\$2,451,400	
Total	(\$11,311,300)	(\$11,311,300)	(\$8,568,700)	\$0	(\$8,568,700)	\$2,742,600	

CITY OF NORTH BAY
2011 OPERATING BUDGET
SUMMARY by COMMITTEES OF COUNCIL

<i>Total Expenditures</i>			<i>Total Revenues</i>			<i>Net Expenditures</i>		
10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget

GENERAL GOVERNMENT COMMITTEE:

Council Secretariat	\$1,272,700	\$1,360,719	\$1,343,800	\$520,100	\$668,963	\$670,000	\$752,600	\$691,756	\$673,800
Financial Services	\$2,098,700	\$2,097,534	\$2,204,600	\$594,800	\$620,546	\$687,200	\$1,503,900	\$1,476,988	\$1,517,400
Human Resources	\$1,119,700	\$1,115,181	\$1,186,800	\$64,800	\$70,132	\$77,100	\$1,054,900	\$1,045,049	\$1,109,700
Solicitor	\$970,950	\$873,220	\$990,100	\$509,300	\$477,961	\$523,500	\$461,650	\$395,259	\$466,600
Information Systems	\$1,586,900	\$1,543,936	\$1,629,200	\$409,000	\$442,766	\$413,100	\$1,177,900	\$1,101,170	\$1,216,100
P.O.A.	\$1,252,400	\$1,285,886	\$1,346,600	\$1,600,000	\$1,686,631	\$1,650,000	(\$347,600)	(\$400,745)	(\$303,400)
Humane Society	\$300,700	\$300,700	\$309,700	\$0	\$0	\$0	\$300,700	\$300,700	\$309,700
Total Corporate Services	\$8,602,050	\$8,577,176	\$9,010,800	\$3,698,000	\$3,966,999	\$4,020,900	\$4,904,050	\$4,610,177	\$4,989,900
Mayor & Council	\$339,200	\$304,570	\$350,600	\$0	\$0	\$0	\$339,200	\$304,570	\$350,600
City Administrator	\$372,300	\$375,473	\$387,300	\$0	\$908	\$0	\$372,300	\$374,565	\$387,300
Financial Expenses	\$16,271,379	\$16,703,333	\$17,403,580	\$3,068,280	\$2,629,628	\$3,368,280	\$13,203,099	\$14,073,705	\$14,035,300
General Revenues	\$0	\$0	\$0	\$2,577,800	\$2,990,366	\$2,231,200	(\$2,577,800)	(\$2,990,366)	(\$2,231,200)
Total Other City Activities	\$16,982,879	\$17,383,376	\$18,141,480	\$5,646,080	\$5,620,902	\$5,599,480	\$11,336,799	\$11,762,474	\$12,542,000
Total General Government Committee	\$25,584,929	\$25,960,552	\$27,152,280	\$9,344,080	\$9,587,901	\$9,620,380	\$16,240,849	\$16,372,651	\$17,531,900

ENGINEERING, ENVIRONMENTAL SERVICES & WORKS COMMITTEE:

Administration	\$1,331,200	\$1,271,573	\$1,431,700	\$371,300	\$371,300	\$439,400	\$959,900	\$900,273	\$992,300
Roads	\$6,642,717	\$7,037,026	\$6,873,900	\$125,700	\$168,195	\$148,000	\$6,517,017	\$6,868,831	\$6,725,900
Storm Sewer	\$592,600	\$548,745	\$615,700	\$37,800	\$18,551	\$72,100	\$554,800	\$530,194	\$543,600
Fleet	\$3,758,800	\$3,522,973	\$3,813,000	\$4,071,500	\$4,234,736	\$4,121,900	(\$312,700)	(\$711,763)	(\$308,900)
Engineering Services	\$1,314,500	\$1,242,227	\$1,361,100	\$733,800	\$760,312	\$755,700	\$580,700	\$481,915	\$605,400
Environmental Services	\$379,400	\$381,578	\$382,000	\$2,000	\$0	\$0	\$377,400	\$381,578	\$382,000
Solid Waste Collection	\$843,000	\$867,332	\$928,600	\$0	\$0	\$0	\$843,000	\$867,332	\$928,600
Marsh Landfill	\$39,000	\$42,750	\$40,300	\$0	\$0	\$0	\$39,000	\$42,750	\$40,300
Merrick Landfill	\$1,352,200	\$1,353,686	\$1,401,000	\$2,437,400	\$2,219,801	\$2,641,900	(\$1,085,200)	(\$866,115)	(\$1,240,900)
Hazardous Waste Depot	\$265,300	\$405,939	\$365,600	\$217,700	\$99,362	\$301,700	\$47,600	\$306,577	\$63,900
Waste Reduction Programs	\$84,900	\$99,168	\$100,600	\$22,100	\$100,425	\$39,100	\$62,800	(\$1,257)	\$61,500
Blue Box Program	\$895,450	\$875,352	\$929,900	\$479,400	\$647,504	\$582,200	\$416,050	\$227,848	\$347,700
Total Eng., Envir. & Works Committee	\$17,499,067	\$17,648,349	\$18,243,400	\$8,498,700	\$8,620,186	\$9,102,000	\$9,000,367	\$9,028,163	\$9,141,400

CITY OF NORTH BAY
2011 OPERATING BUDGET
SUMMARY by COMMITTEES OF COUNCIL

Total Expenditures			Total Revenues			Net Expenditures		
10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget

COMMUNITY SERVICES COMMITTEE:

Office of Managing Director	\$268,900	\$195,822	\$248,200	\$49,000	\$49,000	\$49,000	\$219,900	\$146,822	\$199,200
Planning & Development	\$587,300	\$507,586	\$596,000	\$134,700	\$168,842	\$134,700	\$452,600	\$338,744	\$461,300
Building	\$901,000	\$958,007	\$852,300	\$814,700	\$871,707	\$763,900	\$86,300	\$86,300	\$88,400
Transit / Crossing Guards	\$6,032,700	\$6,212,999	\$6,123,400	\$3,706,900	\$3,744,620	\$3,849,200	\$2,325,800	\$2,468,379	\$2,274,200
Parks, Recreation & Leisure Services	\$7,686,700	\$7,493,759	\$7,968,400	\$2,880,900	\$2,781,768	\$2,958,400	\$4,805,800	\$4,711,991	\$5,010,000
EDC	\$590,200	\$557,965	\$606,300	\$0	\$0	\$0	\$590,200	\$557,965	\$606,300
Golden Age Club	\$16,500	\$14,099	\$16,500	\$0	\$0	\$0	\$16,500	\$14,099	\$16,500
Community Services	\$16,083,300	\$15,940,237	\$16,411,100	\$7,586,200	\$7,615,937	\$7,755,200	\$8,497,100	\$8,324,300	\$8,655,900
Fire Dept.	\$10,997,600	\$11,102,109	\$11,380,000	\$178,600	\$269,649	\$194,300	\$10,819,000	\$10,832,460	\$11,185,700
Total Community Services Committee	\$27,080,900	\$27,042,346	\$27,791,100	\$7,764,800	\$7,885,586	\$7,949,500	\$19,316,100	\$19,156,760	\$19,841,600

SUMMARY - TOTAL CITY OPERATIONS:

Total General Government Committee	\$25,584,929	\$25,960,552	\$27,152,280	\$9,344,080	\$9,587,901	\$9,620,380	\$16,240,849	\$16,372,651	\$17,531,900
Total Engineering & Works Committee	\$17,499,067	\$17,648,349	\$18,243,400	\$8,498,700	\$8,620,186	\$9,102,000	\$9,000,367	\$9,028,163	\$9,141,400
Total Community Services Committee	\$27,080,900	\$27,042,346	\$27,791,100	\$7,764,800	\$7,885,586	\$7,949,500	\$19,316,100	\$19,156,760	\$19,841,600
Total City Operations - before OMPF	\$70,164,896	\$70,651,247	\$73,186,780	\$25,607,580	\$26,093,673	\$26,671,880	\$44,557,316	\$44,557,574	\$46,514,900
Ontario Municipal Partnership Fund	\$0	\$0	\$0	\$7,532,600	\$7,532,600	\$7,241,400	(\$7,532,600)	(\$7,532,600)	(\$7,241,400)
Total City Operations	\$70,164,896	\$70,651,247	\$73,186,780	\$33,140,180	\$33,626,273	\$33,913,280	\$37,024,716	\$37,024,974	\$39,273,500

LOCAL AGENCIES, BOARDS & COMMISSIONS:

Local Agencies Boards & Commissions	\$35,211,586	\$35,201,444	\$33,346,205	\$0	\$0	\$0	\$35,211,586	\$35,201,444	\$33,346,205
Ontario Municipal Partnership Fund	\$0	\$0	\$0	\$3,778,700	\$3,778,700	\$1,327,300	(\$3,778,700)	(\$3,778,700)	(\$1,327,300)
Total Local A.B.C's	\$35,211,586	\$35,201,444	\$33,346,205	\$3,778,700	\$3,778,700	\$1,327,300	\$31,432,886	\$31,422,744	\$32,018,905
Totals	\$105,376,482	\$105,852,691	\$106,532,985	\$36,918,880	\$37,404,973	\$35,240,580	\$68,457,602	\$68,472,351	\$71,292,405

\$ Increase	\$2,834,803
% Increase	4.14%

CITY OF NORTH BAY
2011 OPERATING BUDGET
SUMMARY by COMMITTEES OF COUNCIL

<i>Personnel Costs</i>			<i>Purchase of Goods</i>			<i>Services & Rents</i>			<i>Financial Expenses</i>		
10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget

GENERAL GOVERNMENT COMMITTEE:

Council Secretariat	\$774,200	\$846,205	\$847,700	\$223,300	\$221,196	\$230,500	\$224,200	\$293,318	\$214,100	\$0	\$0	\$0
Financial Services	\$1,947,000	\$1,929,958	\$2,050,700	\$20,800	\$23,997	\$21,500	\$125,100	\$138,900	\$126,600	\$0	\$0	\$0
Human Resources	\$815,700	\$833,642	\$863,800	\$15,400	\$18,575	\$15,800	\$167,600	\$141,540	\$186,200	\$0	\$0	\$0
Solicitor	\$467,600	\$456,632	\$483,500	\$22,700	\$25,656	\$22,800	\$446,350	\$330,864	\$449,500	\$0	\$0	\$0
Information Systems	\$969,100	\$979,262	\$1,018,900	\$34,800	\$23,083	\$34,500	\$583,000	\$541,591	\$575,800	\$0	\$0	\$0
P.O.A.	\$514,300	\$496,265	\$538,100	\$10,700	\$12,889	\$13,300	\$371,300	\$380,781	\$378,700	\$0	\$0	\$0
Humane Society	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Corporate Services	\$5,487,900	\$5,541,964	\$5,802,700	\$327,700	\$325,396	\$338,400	\$1,917,550	\$1,826,994	\$1,930,900	\$0	\$0	\$0
Mayor & Council	\$248,900	\$238,823	\$254,400	\$10,700	\$8,566	\$9,700	\$78,600	\$57,181	\$85,500	\$0	\$0	\$0
City Administrator	\$352,100	\$357,965	\$367,100	\$900	\$247	\$900	\$19,300	\$7,484	\$19,300	\$0	\$0	\$0
Financial Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$633,193	\$50,000	\$15,287,000	\$15,094,560	\$16,378,000
General Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other City Activities	\$601,000	\$596,788	\$621,500	\$11,600	\$8,813	\$10,600	\$106,699	\$697,858	\$154,800	\$15,287,000	\$15,094,560	\$16,378,000
Total General Government Committee	\$6,088,900	\$6,138,752	\$6,424,200	\$339,300	\$334,209	\$349,000	\$2,024,249	\$2,524,852	\$2,085,700	\$15,287,000	\$15,094,560	\$16,378,000

ENGINEERING, ENVIRONMENTAL SERVICES & WORKS COMMITTEE:

Administration	\$757,900	\$810,280	\$885,900	\$281,200	\$191,172	\$251,300	\$279,900	\$262,284	\$282,300	\$0	\$0	\$0
Roads	\$2,985,017	\$2,870,043	\$3,094,200	\$1,358,300	\$1,717,206	\$1,473,400	\$853,300	\$952,080	\$827,300	\$0	\$0	\$0
Storm Sewer	\$238,900	\$196,427	\$245,100	\$80,900	\$58,803	\$83,000	\$96,600	\$176,260	\$97,400	\$0	\$0	\$0
Fleet	\$1,894,600	\$1,867,608	\$1,975,000	\$1,697,000	\$1,494,287	\$1,689,000	\$162,200	\$153,285	\$144,000	\$0	\$0	\$0
Engineering Services	\$1,207,100	\$1,140,749	\$1,253,800	\$26,900	\$22,836	\$26,300	\$26,300	\$26,876	\$25,900	\$0	\$0	\$0
Environmental Services	\$299,400	\$314,289	\$301,100	\$700	\$158	\$800	\$79,300	\$67,131	\$80,100	\$0	\$0	\$0
Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$843,000	\$867,332	\$928,600	\$0	\$0	\$0
Marsh Landfill	\$0	\$0	\$0	\$9,000	\$6,985	\$9,300	\$26,000	\$35,765	\$27,000	\$0	\$0	\$0
Merrick Landfill	\$189,400	\$195,306	\$208,300	\$63,700	\$47,628	\$56,700	\$896,100	\$920,743	\$933,000	\$0	\$0	\$0
Hazardous Waste Depot	\$114,100	\$143,338	\$140,400	\$5,200	\$10,754	\$9,500	\$146,000	\$251,847	\$215,700	\$0	\$0	\$0
Waste Reduction Programs	\$12,000	\$13,933	\$12,600	\$0	\$0	\$0	\$72,900	\$85,235	\$88,000	\$0	\$0	\$0
Blue Box Program	\$0	\$0	\$0	\$0	\$9,292	\$0	\$895,450	\$866,060	\$929,900	\$0	\$0	\$0
Total Eng., Envir. & Works Committee	\$7,698,417	\$7,551,973	\$8,116,400	\$3,522,900	\$3,559,121	\$3,599,300	\$4,377,050	\$4,664,898	\$4,579,200	\$0	\$0	\$0

CITY OF NORTH BAY
2011 OPERATING BUDGET
SUMMARY by COMMITTEES OF COUNCIL

Personnel Costs			Purchase of Goods			Services & Rents			Financial Expenses		
10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget

COMMUNITY SERVICES COMMITTEE:

Office of Managing Director	\$174,100	\$169,425	\$180,600	\$0	\$0	\$0	\$94,800	\$26,397	\$67,600	\$0	\$0	\$0
Planning & Development	\$554,300	\$478,170	\$562,800	\$5,800	\$4,880	\$5,800	\$26,200	\$23,446	\$26,400	\$0	\$0	\$0
Building	\$574,600	\$528,694	\$595,600	\$5,100	\$6,243	\$5,500	\$41,100	\$30,737	\$40,900	\$0	\$0	\$0
Transit / Crossing Guards	\$2,884,800	\$3,164,376	\$3,027,500	\$1,392,000	\$1,332,892	\$1,313,900	\$898,900	\$864,009	\$904,400	\$0	\$0	\$0
Parks, Recreation & Leisure Services	\$4,209,700	\$4,410,268	\$4,468,200	\$1,507,000	\$1,356,902	\$1,463,000	\$1,326,900	\$1,099,136	\$1,348,900	\$0	\$0	\$0
EDC	\$355,100	\$360,874	\$368,000	\$4,700	\$4,463	\$4,700	\$55,000	\$52,751	\$54,800	\$79,000	\$75,694	\$87,500
Golden Age Club	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Services	\$8,752,600	\$9,111,807	\$9,202,700	\$2,914,600	\$2,705,380	\$2,792,900	\$2,442,900	\$2,096,476	\$2,443,000	\$79,000	\$75,694	\$87,500
Fire Department	\$10,093,700	\$10,309,185	\$10,470,300	\$381,400	\$308,990	\$388,600	\$377,500	\$346,620	\$376,100	\$0	\$0	\$0
Total Community Services Committee	\$18,846,300	\$19,420,992	\$19,673,000	\$3,296,000	\$3,014,370	\$3,181,500	\$2,820,400	\$2,443,096	\$2,819,100	\$79,000	\$75,694	\$87,500

SUMMARY - TOTAL CITY OPERATIONS:

<i>Total General Government Committee</i>	\$6,088,900	\$6,138,752	\$6,424,200	\$339,300	\$334,209	\$349,000	\$2,024,249	\$2,524,852	\$2,085,700	\$15,287,000	\$15,094,560	\$16,378,000
<i>Total Engineering & Works Committee</i>	\$7,698,417	\$7,551,973	\$8,116,400	\$3,522,900	\$3,559,121	\$3,599,300	\$4,377,050	\$4,664,898	\$4,579,200	\$0	\$0	\$0
<i>Total Community Services Committee</i>	\$18,846,300	\$19,420,992	\$19,673,000	\$3,296,000	\$3,014,370	\$3,181,500	\$2,820,400	\$2,443,096	\$2,819,100	\$79,000	\$75,694	\$87,500
<i>Total City Operations - before OMPF</i>	<i>\$32,633,617</i>	<i>\$33,111,717</i>	<i>\$34,213,600</i>	<i>\$7,158,200</i>	<i>\$6,907,700</i>	<i>\$7,129,800</i>	<i>\$9,221,699</i>	<i>\$9,632,846</i>	<i>\$9,484,000</i>	<i>\$15,366,000</i>	<i>\$15,170,254</i>	<i>\$16,465,500</i>
<i>Ontario Municipal Partnership Fund</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
Total City Operations	\$32,633,617	\$33,111,717	\$34,213,600	\$7,158,200	\$6,907,700	\$7,129,800	\$9,221,699	\$9,632,846	\$9,484,000	\$15,366,000	\$15,170,254	\$16,465,500

LOCAL AGENCIES, BOARDS & COMMISSIONS:

Local Agencies, Boards & Commissions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ontario Municipal Partnership Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Local A.B.C's	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CITY OF NORTH BAY
2011 OPERATING BUDGET
SUMMARY by COMMITTEES OF COUNCIL

<i>Capital Purchases</i>			<i>Transfers to A.B.C's</i>			<i>Internal Transfers</i>			<i>Transfers to Reserves</i>		
10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget

GENERAL GOVERNMENT COMMITTEE:

Council Secretariat	\$1,000	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Financial Services	\$5,800	\$4,679	\$5,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Human Resources	\$1,000	\$1,424	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$120,000	\$120,000
Solicitor	\$34,300	\$14,720	\$34,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,348	\$0
Information Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
P.O.A.	\$0	\$1,140	\$0	\$272,600	\$311,311	\$234,700	\$33,500	\$33,500	\$181,800	\$50,000	\$50,000	\$0
Humane Society	\$0	\$0	\$0	\$300,700	\$300,700	\$309,700	\$0	\$0	\$0	\$0	\$0	\$0
Total Corporate Services	\$42,100	\$21,963	\$42,600	\$573,300	\$612,011	\$544,400	\$33,500	\$33,500	\$181,800	\$220,000	\$215,348	\$170,000
Mayor & Council	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
City Administrator	\$0	\$9,777	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Financial Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$975,580	\$975,580	\$975,580
General Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other City Activities	\$1,000	\$9,777	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$975,580	\$975,580	\$975,580
Total General Government Committee	\$43,100	\$31,740	\$43,600	\$573,300	\$612,011	\$544,400	\$33,500	\$33,500	\$181,800	\$1,195,580	\$1,190,928	\$1,145,580

ENGINEERING, ENVIRONMENTAL SERVICES & WORKS COMMITTEE:

Administration	\$4,000	\$4,639	\$4,000	\$0	\$0	\$0	\$8,200	\$3,198	\$8,200	\$0	\$0	\$0
Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$1,446,100	\$1,497,697	\$1,479,000	\$0	\$0	\$0
Storm Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$176,200	\$117,255	\$190,200	\$0	\$0	\$0
Fleet	\$5,000	\$7,793	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering Services	\$2,200	\$0	\$2,000	\$0	\$0	\$0	\$52,000	\$51,766	\$53,100	\$0	\$0	\$0
Environmental Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Marsh Landfill	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000	\$0	\$4,000	\$0	\$0	\$0
Merrick Landfill	\$0	\$0	\$0	\$0	\$0	\$0	\$13,300	\$12,324	\$13,300	\$189,700	\$177,685	\$189,700
Hazardous Waste Depot	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waste Reduction Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Blue Box Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Eng., Envir. & Works Committee	\$11,200	\$12,432	\$11,000	\$0	\$0	\$0	\$1,699,800	\$1,682,240	\$1,747,800	\$189,700	\$177,685	\$189,700

CITY OF NORTH BAY
2011 OPERATING BUDGET
SUMMARY by COMMITTEES OF COUNCIL

Capital Purchases			Transfers to A.B.C's			Internal Transfers			Transfers to Reserves		
10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget	10 Budget	10 Actual	11 Budget

COMMUNITY SERVICES COMMITTEE:

Office of Managing Director	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning & Development	\$1,000	\$1,090	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building	\$1,000	\$349	\$1,000	\$0	\$0	\$0	\$273,900	\$271,400	\$264,300	\$5,300	\$120,584	(\$55,000)
Transit / Crossing Guards	\$8,000	\$102	\$9,000	\$0	\$0	\$0	\$849,000	\$851,620	\$868,600	\$0	\$0	\$0
Parks, Recreation & Leisure Services	\$154,600	\$155,747	\$155,600	\$0	\$0	\$0	\$423,300	\$416,808	\$407,200	\$65,200	\$54,898	\$125,500
EDC	\$96,400	\$64,183	\$91,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Golden Age Club	\$0	\$0	\$0	\$16,500	\$14,099	\$16,500	\$0	\$0	\$0	\$0	\$0	\$0
Community Services	\$261,000	\$221,471	\$257,900	\$16,500	\$14,099	\$16,500	\$1,546,200	\$1,539,828	\$1,540,100	\$70,500	\$175,482	\$70,500
Fire Dept.	\$65,000	\$59,351	\$65,000	\$0	\$0	\$0	\$80,000	\$77,963	\$80,000	\$0	\$0	\$0
Total Community Services Committee	\$326,000	\$280,822	\$322,900	\$16,500	\$14,099	\$16,500	\$1,626,200	\$1,617,791	\$1,620,100	\$70,500	\$175,482	\$70,500

SUMMARY - TOTAL CITY OPERATIONS:

<i>Total General Government Committee</i>	<i>\$43,100</i>	<i>\$31,740</i>	<i>\$43,600</i>	<i>\$573,300</i>	<i>\$612,011</i>	<i>\$544,400</i>	<i>\$33,500</i>	<i>\$33,500</i>	<i>\$181,800</i>	<i>\$1,195,580</i>	<i>\$1,190,928</i>	<i>\$1,145,580</i>
<i>Total Engineering & Works Committee</i>	<i>\$11,200</i>	<i>\$12,432</i>	<i>\$11,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,699,800</i>	<i>\$1,682,240</i>	<i>\$1,747,800</i>	<i>\$189,700</i>	<i>\$177,685</i>	<i>\$189,700</i>
<i>Total Community Services Committee</i>	<i>\$326,000</i>	<i>\$280,822</i>	<i>\$322,900</i>	<i>\$16,500</i>	<i>\$14,099</i>	<i>\$16,500</i>	<i>\$1,626,200</i>	<i>\$1,617,791</i>	<i>\$1,620,100</i>	<i>\$70,500</i>	<i>\$175,482</i>	<i>\$70,500</i>
Total City Operations - before OMPF	\$380,300	\$324,994	\$377,500	\$589,800	\$626,110	\$560,900	\$3,359,500	\$3,333,531	\$3,549,700	\$1,455,780	\$1,544,095	\$1,405,780
<i>Ontario Municipal Partnership Fund</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
Total City Operations	\$380,300	\$324,994	\$377,500	\$589,800	\$626,110	\$560,900	\$3,359,500	\$3,333,531	\$3,549,700	\$1,455,780	\$1,544,095	\$1,405,780

LOCAL AGENCIES, BOARDS & COMMISSIONS:

Local Agencies Boards & Commissions	\$0	\$0	\$0	\$35,211,586	\$35,201,444	\$33,346,205	\$0	\$0	\$0	\$0	\$0	\$0
Ontario Municipal Partnership Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Local A.B.C's	\$0	\$0	\$0	\$35,211,586	\$35,201,444	\$33,346,205	\$0	\$0	\$0	\$0	\$0	\$0

CITY OF NORTH BAY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
SUMMARY

	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Corporate Services	\$4,989,900	\$6,000	\$0	\$0	(\$6,000)	\$0	\$4,989,900	\$4,904,050	\$85,850	1.75%
General Government Activities	\$12,842,000	\$0	\$0	\$0	(\$300,000)	(\$300,000)	\$12,542,000	\$11,336,799	\$1,205,201	10.63%
Total General Government Committee	\$17,831,900	\$6,000	\$0	\$0	(\$306,000)	(\$300,000)	\$17,531,900	\$16,240,849	\$1,291,051	7.95%
Engineering, Environmental Services & Works	\$9,241,400	\$0	(\$10,000)	\$0	(\$90,000)	(\$100,000)	\$9,141,400	\$9,000,367	\$141,033	1.57%
Community Services	\$8,662,700	\$99,800	(\$86,900)	\$0	(\$19,700)	(\$6,800)	\$8,655,900	\$8,497,100	\$158,800	1.87%
Fire Department	\$11,185,700	\$0	\$0	\$0	\$0	\$0	\$11,185,700	\$10,819,000	\$366,700	3.39%
Total Committee Services Committee	\$19,848,400	\$99,800	(\$86,900)	\$0	(\$19,700)	(\$6,800)	\$19,841,600	\$19,316,100	\$525,500	2.72%
Total City	\$46,921,700	\$105,800	(\$96,900)	\$0	(\$415,700)	(\$406,800)	\$46,514,900	\$44,557,316	\$1,957,584	4.39%
<i>Ontario Municipal Partnership Fund</i>	<i>(\$7,241,400)</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>(\$7,241,400)</i>	<i>(\$7,532,600)</i>	<i>\$291,200</i>	<i>3.87%</i>
Net Total City	\$39,680,300	\$105,800	(\$96,900)	\$0	(\$415,700)	(\$406,800)	\$39,273,500	\$37,024,716	\$2,248,784	6.07%
Local Agencies, Boards and Commissions	\$33,525,399	\$0	(\$179,194)	\$0	\$0	(\$179,194)	\$33,346,205	\$35,211,586	(\$1,865,381)	-5.30%
<i>Ontario Municipal Partnership Fund - Social Programs Grant</i>	<i>(\$1,327,300)</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>(\$1,327,300)</i>	<i>(\$3,778,700)</i>	<i>\$2,451,400</i>	<i>-64.87%</i>
Net Local Agencies, Boards and Commissions	\$32,198,099	\$0	(\$179,194)	\$0	\$0	(\$179,194)	\$32,018,905	\$31,432,886	\$586,019	1.86%
Required Tax Levy	\$71,878,399	\$105,800	(\$276,094)	\$0	(\$415,700)	(\$585,994)	\$71,292,405	\$68,457,602	\$2,834,803	4.14%
							2010 Assessment Base Real Growth (Excluding Effects of Market Value Re-Assessment)	(\$1,065,228)		
							Required Tax Levy Increase	\$70,227,177	\$68,457,602	\$1,769,575 2.58%
							2011 Preliminary Budget Adjustments			
							2011 Proposed Changes / Enhancements			
							Total Preliminary Budget Changes			

SUMMARY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
GENERAL GOVERNMENT COMMITTEE

<i>Corporate Services Business Unit:</i>	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Council Secretariat	\$673,800	\$0	\$0	\$0	\$0	\$0	\$673,800	\$752,600	(\$78,800)	-10.47%
Financial Services	\$1,517,400	\$0	\$0	\$0	\$0	\$0	\$1,517,400	\$1,503,900	\$13,500	0.90%
Physical Demands Analysis - Fund from Wellness Reserve		\$6,000	\$0		(\$6,000)					
Human Resources	\$1,109,700	\$6,000	\$0	\$0	(\$6,000)	\$0	\$1,109,700	\$1,054,900	\$54,800	5.19%
Legal Department	\$466,600	\$0	\$0	\$0	\$0	\$0	\$466,600	\$461,650	\$4,950	1.07%
Information Systems	\$1,216,100	\$0	\$0	\$0	\$0	\$0	\$1,216,100	\$1,177,900	\$38,200	3.24%
POA / Other Activities	(\$303,400)	\$0	\$0	\$0	\$0	\$0	(\$303,400)	(\$347,600)	\$44,200	-12.72%
Humane Society	\$309,700	\$0	\$0	\$0	\$0	\$0	\$309,700	\$300,700	\$9,000	2.99%
Total Corporate Services Business Unit	\$4,989,900	\$6,000	\$0	\$0	(\$6,000)	\$0	\$4,989,900	\$4,904,050	\$85,850	1.75%

2011 Preliminary Budget Adjustments \$0
2011 Proposed Changes / Enhancements \$0
Total Corporate Services Changes \$0

SUMMARY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
GENERAL GOVERNMENT COMMITTEE

General Government Activities:	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Mayor & Council	\$350,600	\$0	\$0	\$0	\$0	\$0	\$350,600	\$339,200	\$11,400	3.36%
CAO'S Office	\$387,300	\$0	\$0	\$0	\$0	\$0	\$387,300	\$372,300	\$15,000	4.03%
Financial Expenses	\$14,335,300	\$0	\$0	\$0	(\$300,000)	(\$300,000)	\$14,035,300	\$13,203,099	\$832,201	6.30%
General Revenues	(\$2,231,200)	\$0	\$0	\$0	\$0	\$0	(\$2,231,200)	(\$2,577,800)	\$346,600	-13.45%
Total General Government Activities	\$12,842,000	\$0	\$0	\$0	(\$300,000)	(\$300,000)	\$12,542,000	\$11,336,799	\$1,205,201	10.63%

2011 Preliminary Budget Adjustments \$0
2011 Proposed Changes / Enhancements (\$300,000)
Total General Government Activity Changes (\$300,000)

General Government Committee Summary:										
Corporate Services	\$4,989,900	\$6,000	\$0	\$0	(\$6,000)	\$0	\$4,989,900	\$4,904,050	\$85,850	1.75%
General Government Activities	\$12,842,000	\$0	\$0	\$0	(\$300,000)	(\$300,000)	\$12,542,000	\$11,336,799	\$1,205,201	10.63%
Total General Government Committee	\$17,831,900	\$6,000	\$0	\$0	(\$306,000)	(\$300,000)	\$17,531,900	\$16,240,849	\$1,291,051	7.95%

2011 Preliminary Budget Adjustments \$0
2011 Proposed Changes / Enhancements (\$300,000)
Total General Government Committee Changes (\$300,000)

SUMMARY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
ENGINEERING and WORKS COMMITTEE

	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
General Administration	\$992,300	\$0	\$0	\$0	\$0	\$0	\$992,300	\$959,900	\$32,400	3.38%
Total Roads Department	\$6,725,900	\$0	\$0	\$0	\$0	\$0	\$6,725,900	\$6,517,017	\$208,883	3.21%
Storm Sewer / Hydrants	\$543,600	\$0	\$0	\$0	\$0	\$0	\$543,600	\$554,800	(\$11,200)	-2.02%
Fleet	(\$308,900)	\$0	\$0	\$0	\$0	\$0	(\$308,900)	(\$312,700)	\$3,800	1.22%
Engineering Services Administration	\$605,400	\$0	\$0	\$0	\$0	\$0	\$605,400	\$580,700	\$24,700	4.25%
Environmental Services Administration	\$382,000	\$0	\$0	\$0	\$0	\$0	\$382,000	\$377,400	\$4,600	1.22%
Solid Waste Collection	\$928,600	\$0	\$0	\$0	\$0	\$0	\$928,600	\$843,000	\$85,600	10.15%
2011 Budget Changes:										
Merrick Landfill - Bruman Contract ... page #101										
Increase Tipping Fees \$4 per tonne			(\$10,000)		(\$90,000)					
Merrick Landfill	(\$1,140,900)	\$0	(\$10,000)	\$0	(\$90,000)	(\$100,000)	(\$1,240,900)	(\$1,085,200)	(\$155,700)	-14.35%
Marsh Landfill	\$40,300	\$0	\$0	\$0	\$0	\$0	\$40,300	\$39,000	\$1,300	3.33%
Hazardous Waste Program	\$63,900	\$0	\$0	\$0	\$0	\$0	\$63,900	\$47,600	\$16,300	34.24%
Waste Reduction Programs	\$61,500	\$0	\$0	\$0	\$0	\$0	\$61,500	\$62,800	(\$1,300)	-2.07%
Recycling Program	\$347,700	\$0	\$0	\$0	\$0	\$0	\$347,700	\$416,050	(\$68,350)	-16.43%
Total Engineering & Works Committee	\$9,241,400	\$0	(\$10,000)	\$0	(\$90,000)	(\$100,000)	\$9,141,400	\$9,000,367	\$141,033	1.57%

2011 Preliminary Budget Adjustments (\$10,000)
2011 Proposed Changes / Enhancements (\$90,000)
Total Engineering, Environmental Services and Works Changes (\$100,000)

SUMMARY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
COMMUNITY SERVICES COMMITTEE

Community Services Business Unit:	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Office of Managing Director	\$199,200	\$0	\$0	\$0	\$0	\$0	\$199,200	\$219,900	(\$20,700)	-9.41%
Planning Department	\$461,300	\$0	\$0	\$0	\$0	\$0	\$461,300	\$452,600	\$8,700	1.92%
Building Department	\$88,400	\$0	\$0	\$0	\$0	\$0	\$88,400	\$86,300	\$2,100	2.43%
Decrease revenue from dedicated gas tax ... Page #138					\$50,000					
Decrease cash fare revenues ... Page #138					\$15,000					
Increase student monthly pass revenue ... Page #138					(\$20,000)					
Increase student term pass revenue ... Page #138					(\$10,000)					
Increase service agreement revenues ... Page #138					(\$18,000)					
Decrease training & safety budget ... Page #140		(\$2,000)								
Increase transit terminal maintenance costs ... Page #143			\$2,000							
Reduce transit fuel costs Page #148			(\$12,100)							
Reduce North Highway route			(\$116,600)							
Transit service to North Bay Regional Health Centre			\$39,800							
Transit Department	\$2,346,100	(\$2,000)	(\$86,900)	\$0	\$17,000	(\$71,900)	\$2,274,200	\$2,325,800	(\$51,600)	-2.22%
Regular wages and benefits at P.Palangio ... Page #198		(\$12,500)								
Reduce manager's wages at Marina Page #204		(\$10,700)								
Increase transfer to Marina reserve					(\$10,700)					
Sports Complex maintenance support		\$85,000								
Charge for parking at City hall					(\$24,000)					
Memorial Gardens parking lot charges					(\$2,000)					
Community Waterfront Park maintenance		\$40,000								
Recreation & Leisure Services	\$4,944,900	\$101,800	\$0	\$0	(\$36,700)	\$65,100	\$5,010,000	\$4,805,800	\$204,200	4.25%
Economic Development	\$606,300	\$0	\$0	\$0	\$0	\$0	\$606,300	\$590,200	\$16,100	2.73%
Golden Age Club	\$16,500	\$0	\$0	\$0	\$0	\$0	\$16,500	\$16,500	\$0	n/a
Total Community Services Business Unit	\$8,662,700	\$99,800	(\$86,900)	\$0	(\$19,700)	(\$6,800)	\$8,655,900	\$8,497,100	\$158,800	1.87%

2011 Preliminary Budget Adjustments (\$29,000)
2011 Proposed Changes / Enhancements \$22,200
Total Community Services Business Unit Changes (\$6,800)

SUMMARY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
COMMUNITY SERVICES COMMITTEE

<i>Fire Department:</i>	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjustments	Revenue Adjustments	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
Administration	\$10,597,000	\$0	\$0	\$0	\$0	\$0	\$10,597,000	\$10,237,800	\$359,200	3.51%
Maintenance of Fire Stations	\$152,400	\$0	\$0	\$0	\$0	\$0	\$152,400	\$151,100	\$1,300	0.86%
Fire Prevention	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000	\$22,000	\$4,000	18.18%
Training Division	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	\$43,000	\$0	0.00%
Fire Vehicle Maintenance	\$333,300	\$0	\$0	\$0	\$0	\$0	\$333,300	\$331,100	\$2,200	0.66%
Community Emergency Plan	\$34,000	\$0	\$0	\$0	\$0	\$0	\$34,000	\$34,000	\$0	0.00%
Total Fire Department	\$11,185,700	\$0	\$0	\$0	\$0	\$0	\$11,185,700	\$10,819,000	\$366,700	3.39%
<i>2011 Preliminary Budget Adjustments</i>						<i>\$0</i>				
<i>2011 Proposed Changes / Enhancements</i>						<i>\$0</i>				
Total Fire Department Changes						\$0				
 <i>Community Services Committee Summary:</i>										
<i>Total Community Services Business Unit</i>	\$8,662,700	\$99,800	(\$86,900)	\$0	(\$19,700)	(\$6,800)	\$8,655,900	\$8,497,100	\$158,800	1.87%
<i>Total Fire Department</i>	\$11,185,700	\$0	\$0	\$0	\$0	\$0	\$11,185,700	\$10,819,000	\$366,700	3.39%
Total Community Services Committee	\$19,848,400	\$99,800	(\$86,900)	\$0	(\$19,700)	(\$6,800)	\$19,841,600	\$19,316,100	\$525,500	2.72%

2011 Preliminary Budget Adjustments (\$29,000)
2011 Proposed Changes / Enhancements \$22,200
Total Community Services Committee Changes (\$6,800)

SUMMARY
2011 COMMITTEE RECOMMENDED OPERATING BUDGET
LOCAL AGENCIES, BOARDS & COMMISSIONS

	2011 Preliminary Budget	Wage & Benefit Adjustments	Goods & Services Adjustments	Capital Expenses Adjs.	Revenue Adjs.	Total Proposed Changes	2011 Committee Recommended	2010 Approved Budget	'11 vs '10 budget	
									\$ Incr.	% Incr.
District of Nipissing Social Services Administration ODSP	\$11,482,841 \$0	\$0 \$0	(\$361,732) \$0	\$0 \$0	\$0 \$0	(\$361,732) \$0	\$11,121,109 \$0	\$11,083,509 \$2,731,392	\$37,600 (\$2,731,392)	0.34% -100.00%
Total District of Nipissing Social Services Administration	\$11,482,841	\$0	(\$361,732)	\$0	\$0	(\$361,732)	\$11,121,109	\$13,814,901	(\$2,693,792)	-19.50%
Ontario Municipal Partnership Funding	(\$1,327,300)	\$0	\$0	\$0	\$0	\$0	(\$1,327,300)	(\$3,778,700)	\$2,451,400	-64.87%
Net District of Nipissing Social Services Administration	\$10,155,541	\$0	(\$361,732)	\$0	\$0	(\$361,732)	\$9,793,809	\$10,036,201	(\$242,392)	-2.42%
North Bay Police Services 9-1-1 Emergency Services	\$14,581,176 \$526,016	\$0 \$0	\$197,823 \$0	\$0 \$0	\$0 \$0	\$197,823 \$0	\$14,778,999 \$526,016	\$14,156,482 \$510,695	\$622,517 \$15,321	4.40% 3.00%
Total North Bay Police Services	\$15,107,192	\$0	\$197,823	\$0	\$0	\$197,823	\$15,305,015	\$14,667,177	\$637,838	4.35%
Cassellholme	\$2,350,460	\$0	(\$6,250)	\$0	\$0	(\$6,250)	\$2,344,210	\$2,278,144	\$66,066	2.90%
North Bay Public Library Board Less: Transfer From Development Reserve Fund Net Levy	\$1,899,560 (\$22,000) \$1,877,560	\$0 \$0	\$7,929 \$7,929	\$0 \$0	\$0 \$0	\$7,929 \$0 \$7,929	\$1,907,489 (\$22,000) \$1,885,489	\$1,822,874	\$62,615	3.43%
North Bay / Parry Sound District Health	\$1,507,701	\$0	(\$24,663)	\$0	\$0	(\$24,663)	\$1,483,038	\$1,463,787	\$19,251	1.32%
Municipal Property Assessment Corporation	\$605,040	\$0	\$2,949	\$0	\$0	\$2,949	\$607,989	\$587,417	\$20,572	3.50%
North Bay / Mattawa Conservation Authority	\$304,019	\$0	(\$892)	\$0	\$0	(\$892)	\$303,127	\$295,164	\$7,963	2.70%
Capitol Centre	\$290,586	\$0	\$5,642	\$0	\$0	\$5,642	\$296,228	\$282,122	\$14,106	5.00%
Total Local Agencies, Boards and Commissions Ontario Municipal Partnership Fund (OMPF) Total Local Agencies, Boards and Commissions Levy	\$32,198,099 \$1,327,300 \$33,525,399	\$0 \$0 \$0	(\$179,194) \$0 (\$179,194)	\$0 \$0 \$0	\$0 \$0 \$0	(\$179,194) \$0 (\$179,194)	\$32,018,905 \$1,327,300 \$33,346,205	\$31,432,886 \$3,778,700 \$35,211,586	\$586,019 (\$2,451,400) (\$1,865,381)	1.86% -64.87% -5.30%

2011 Preliminary Budget Adjustments (\$179,194)
2011 Proposed Changes / Enhancements \$0
Total Local Agencies, Boards and Commissions Changes (\$179,194)

The Corporation of the City of North Bay

FINANCIAL SERVICES POLICY	SECTION: FINANCIAL PLANNING
	APPROVED: OCTOBER 2010
	SUBJECT: LONG TERM TAX POLICY POLICY 2010-00

PURPOSE

The purpose of the City of North Bay Long Term Tax Policy is to establish a framework for tax ratio, tax capping and Tax Policy Development Reserve Fund goals over a twenty-five year period.

LEGISLATIVE AUTHORITY

Tax Policy considerations and programs are mandatory and legislated by *The Municipal Act, 2001, S.O. 2001, c.25* and associated tax policy/capping related regulations.

The Tax Policy Development Reserve Fund is not a legislative requirement.

GOALS AND OBJECTIVES

The goals and objectives of the Long Term Tax Policy include,

1. To reduce the tax ratios for the Multi-Residential and Commercial Classes to 1.400 over a twenty-five year period;
2. To reduce tax ratios only if the tax burden shift can be offset by *real assessment growth*;
3. To consider each year to transfer "excess" supplementary taxes in the Multi-Residential and Commercial classes to a Tax Policy Development Reserve Fund;

4. To accelerate the movement toward full Current Value Assessment for all properties in the capped classes utilizing the capping options available;
5. To fund the cost of mandatory capping program within each class by limiting assessment related tax reductions that would otherwise benefit other properties (claw-backs);
6. To consider annually the options to fund a portion of the cost of the mandatory capping program from the Tax Policy Development Reserve Fund.

ROLES AND RESPONSIBILITIES

Chief Financial Officer is responsible to:

1. Ensure goals and objectives of the Policy are being met and adhered to.
2. Confirm Real Growth calculations
3. Ensure that all authorizations required for the tax policy program and use of the reserve fund are received.
4. Sign all Tax Policy related reports to Council.

Chief Administrative Officer is responsible to:

1. Sign all Tax Policy related reports to Council.

City Council is responsible to:

1. Review the Long-Term Tax Policy annually.
2. Authorize by by-law the Tax Policy Program as it relates to tax ratios and the mandatory tax capping program.
3. Consider and authorize the transfer of excess supplementary revenue to the Tax Policy Development Reserve Fund.
4. Authorize the use of the Tax Policy Development Reserve Fund to fund a portion of the cost of the mandatory capping program.

IMPLEMENTATION

The implementation of the Long Term Tax Policy includes:

1. Enactment of by-laws as follows:

-
- i. Adoption of tax ratios
 - ii. Adoption of Optional Tools for the Capping Program
 - iii. Establish decrease limits for claw back properties
 - iv. Adoption of New Construction Thresholds

2. Resolutions for:

- i. Transfer from the Tax Policy Development Reserve Fund for costs related to funding the legislated caps if required
- ii. Transfer to reserve of excess supplementary revenue if required

The implementation of this Policy shall be considered a long term goal over a period of up to twenty-five years.

The implementation of this Policy shall be considered as a key component of the City of North Bay's Long Term Financial Plan.

DEFINITIONS

Current Value Assessment:

In general terms "Current Value Assessment" (CVA) is the amount of money a property would realize if sold at arm's length by a willing seller to a willing buyer.

Tax Ratio

A "tax ratio" determines the relative tax burden to be borne by each property class and expresses the relationship that each property class bears to the tax rate for the residential class.

Tax Policy Development Reserve Fund

The Tax Policy Development Reserve Fund is funded from the excess supplementary revenue from the Multi-Residential and Commercial tax classes and is established in a specific resolution.

Tax Capping Program

Tax capping limits increases in taxes in the Multi-Residential, Commercial and Industrial tax classes resulting from reassessment or class changes to a level adopted annually by Council, but to a minimum of 5% from the previous year's adjusted taxes.

Clawback

Clawback's are tax decreases in the Multi-Residential, Commercial and Industrial tax classes that may be utilized to fund the tax capping program.

Optional Tools

Optional tools are tools provided by the provincial government which gives municipalities the opportunity to bring all classes of properties to Current Value Assessment more quickly.

Municipal Property Assessment Corporation (MPAC)

MPAC administers a uniform, province-wide property assessment system based on current value assessment in accordance with the provisions of the Assessment Act. It provides municipalities with a range of services, including the preparation of annual assessment rolls used by municipalities to calculate property taxes and municipal enumerations in order to prepare the Preliminary List of Electors during an election year.

New Construction Thresholds

Is the average tax level new construction properties pay in relation to comparable properties compiled by Municipal Property Assessment Corporation (MPAC) and as adopted by Council by by-law annually.

Supplementary Assessment

Supplementary assessment is new assessment compiled by MPAC resulting from an increase in value of properties for new buildings or structures, alterations/additions to buildings or structures or new lots created by subdivision/condo plans and splits.

Supplementary Taxes

Are taxes generated from the supplementary assessment roll.

Real Assessment Growth

Real Assessment Growth means new assessment which is generated by supplementary assessment roll(s) resulting from an increase in value of properties for; new buildings or structures, alterations/additions to buildings or structures and new lots created by subdivision/condominium plans and severances and netted by assessment reductions resulting from assessment appeals.

The Corporation of the City of North Bay

FINANCIAL SERVICES POLICY	SECTION: FINANCIAL PLANNING
	APPROVED: JANUARY 2010
	SUBJECT: RESERVE FUND
	POLICY 5-04

PURPOSE

The purpose of the City of North Bay Reserve Fund Policy is to establish the framework and outline requirements for establishing reserve funds, authorizations required for use of reserve funds, and for reporting requirements to City Council.

SCOPE OF POLICY

This policy applies to all Business Units.

LEGISLATIVE AUTHORITY

This policy is not a legislative requirement. There are a number of legislated Obligatory Reserve Funds governed by various legislations. Section 417 of the Municipal Act, 2001 governs Discretionary Reserve Funds.

GOALS AND OBJECTIVES

The goals and objectives of the Reserve Fund Policy include,

1. To stabilize tax rates;
2. To reduce the risks to the taxpayer of significant budget impacts arising from uncontrollable events and activities;
3. To provide a source of funding for capital projects or major capital equipment requirements, which are not included in approved Capital Budgets and can not be reasonably funded by delaying a lower priority capital project;

4. To provide a source of funding for an operating expenditure, including small capital, not in approved Operating Budget allocations;
5. To maintain a level of reserves that would reduce the City's exposure to external shocks and, if possible, increase to levels comparable to other Ontario Municipalities.

ROLES AND RESPONSIBILITIES

Chief Financial Officer is responsible to:

1. Ensure that all authorizations required for the establishment and uses of reserves and reserve funds are received.
2. Provide an annual report to City Council by June 30 of each year. The report shall cover the previous fiscal year as at December 31, and outline:
 - a. The following information for each reserve and reserve fund:
 - i. a description of the purpose
 - ii. background information on the establishment
 - iii. legislative authority
 - iv. restrictions
 - v. origin and ongoing funding sources
 - vi. summary of the activity during the year including details of authorizations
 - vii. comments and recommendations
 - b. A summary of reserve and reserve fund balances including projected balances for the current year-end based on the most current information available.
 - c. An annual report with recommendations

Managing Director is responsible to:

1. Ensure that reports to City Council or CAO that include recommendations to establish or use reserve funds are referred to the CFO for consideration under this policy.

Chief Administrative Officer is responsible to:

1. Ensure that all reports to City Council that include recommendations to establish or use reserve funds have been reviewed by the CFO for consideration under this policy.

City Council is responsible to:

1. Review the Reserve Fund Policy at least once during each term of office.
2. *Authority to establish new reserves and reserve funds:* City Council must approve any new discretionary reserve fund by resolution. Alternatively a new reserve fund may be established with the approval of the Operating Budget by specific reference within the budget detail.
3. *Authority to transfer funds to reserve funds:* Transfers into a reserve fund must be approved by City Council. Approval may be granted by specific resolution, by policy approved by City Council or by specifically approved budget allocations.
4. *Authority to use reserve funds:* Authorities to use reserve fund must be approved by City Council. Approval may be granted by specific resolution, by policy approved by City Council or by specifically

IMPLEMENTATION

- A. The implementation of the Reserve Fund Policy will be accomplished in part by establishing target levels as follows:
 1. *The Tax Rate Stabilization Reserve Fund* target level should be maintained at a level between 3% and 5% of the total municipal tax levy. The CFO shall prepare a 10-year forecast each year to demonstrate how this target can be reached or maintained.
 2. *The Operating Stabilization Reserve Funds:* The CFO/Senior Management Team shall identify Operating Budgets with significant risks that could cause expenditure or revenue budgets to vary from the five-year indexed average by more than 20% and include enhancement proposals in the Operating Budget for consideration by City Council. The Operating Budget detail sheets for each identified activity shall include a summary to demonstrate how this target can be reached or maintained. The target level for these Operating Budget Stabilization Reserve Funds should total at least 5% of total operating budget expenditures.
 3. *Discretionary Capital Reserve Funds:* The target level for discretionary reserve funds identified for capital works should total at least 40 % of the Capital Funding Policy Expenditure Limit.
 4. *Other Discretionary reserve funds* identified for unbudgeted Operating Budget expenditures should total at least 1% of the approved Operating Budget.

-
5. *Total Discretionary reserve funds* balances should total at least between a level equal to 30% of the total municipal tax levy and \$500 per capita.
- B. The implementation of this policy shall be considered as a long term goal over a period of up to twenty years.
- C. The implementation of this policy shall be considered as a key component of the City of North Bay Long Term Financial Plan.

DEFINITIONS

Reserve

A "reserve" is a discretionary appropriation from net revenue, after provision has been made for all known expenditures. It has no reference to any specific asset and does not require the physical segregation of money or assets as in the case of a reserve fund.

Reserve Fund

A reserve fund that is funded from the revenue fund is normally established in the estimates by-law with a complementary by-law or resolution outlining its operational elements. A reserve fund that is funded from other sources is normally established in a specific by-law or resolution that also outlines its operational elements.

A reserve fund differs from a reserve in that reserve fund assets are segregated and restricted to meet the purpose of the reserve fund. There are two types of reserve funds, obligatory reserve funds and discretionary reserve funds.

Obligatory Reserve Fund

"Obligatory Reserve Fund" is created whenever a statute requires revenue received for special purposes to be segregated from the general revenues of the municipality. Obligatory Reserve Funds are to be used solely for the purpose prescribed for them by statute.

Discretionary Reserve Fund

"Discretionary Reserve Fund" is created under Section 417 of the *Municipal Act* whenever a Council wishes to designate revenues to finance a future expenditure for which it has the authority to spend money, and to set aside a certain portion of any year's revenues so that the funds are available as required. In accordance with Section 417, municipalities should create new reserve funds (or additional allocations to reserve funds) through the estimates process, defining the purpose for which the reserve fund is being created.

CITY OF NORTH BAY
2010 / 2011 TAX RATES

Assessment Class	2010 Tax Rate Percentages		
	Municipal Rate	Education Rate	Total Rate
Residential	1.485800%	0.241000%	1.726800%
Multi-Residential	3.276700%	0.241000%	3.517700%
Commercial Occupied	2.796500%	1.430000%	4.226500%
Commercial Vacant	1.957500%	1.001000%	2.958500%
Industrial Occupied	2.080100%	1.430000%	3.510100%
Industrial Vacant	1.456100%	1.001000%	2.457100%
Pipelines	1.731800%	1.192848%	2.924648%
Farmlands	0.222900%	0.060250%	0.283150%
Managed Forests	0.371400%	0.060250%	0.431650%

2011 Tax Rate Percentages		
Municipal Rate	Education Rate *	Total Rate
1.441301%	0.231000%	1.672301%
3.178600%	0.231000%	3.409600%
2.712800%	1.330000%	4.042800%
1.899000%	0.931000%	2.830000%
2.017822%	1.330000%	3.347822%
1.412500%	0.931000%	2.343500%
1.679980%	1.149635%	2.829615%
0.216235%	0.057750%	0.273985%
0.360300%	0.057750%	0.418050%

Percentage Decrease		
Municipal Rate	Education Rate *	Total Rate
-2.99%	-4.15%	-3.16%
-2.99%	-4.15%	-3.07%
-2.99%	-6.99%	-4.35%
-2.99%	-6.99%	-4.34%
-2.99%	-6.99%	-4.62%
-2.99%	-6.99%	-4.62%
-2.99%	-3.62%	-3.25%
-2.99%	-4.15%	-3.24%
-2.99%	-4.15%	-3.15%

* Education residential rates are preliminary at this time.

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2011-08

March 7, 2011

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2011-08 and recommends:

1. That the City of North Bay's share of the District of Nipissing Social Services Administration Board 2011 Operating Budget in the amount of \$11,121,109 be approved.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
CHIRICO (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
ANTHONY	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2011-09

March 7, 2011

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2011-09 and recommends:

1. That the 2011 Operating Budget in the amount of \$315,735.00 for contractual services provided by the Humane Society be approved.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
CHIRICO (CHAIRMAN)	_____	_____
KOZIOL	_____	_____
ANTHONY	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

INTER OFFICE

*City of North Bay
Planning Services*

MEMO

To: Cathy Conrad, City Clerk
From: Steve McArthur - Senior Planner, Current Operations
Subject: Resolution No. 2 - Planning Advisory Committee
Date: February 18, 2011

Quoted below is Resolution No. 2 passed at the regular meeting of the Planning Advisory Committee held on Thursday, February 17th, 2011:

Resolution No. 2

"That the Planning Advisory Committee recommend the following to City Council:

1. That the Proposed Zoning By-law Amendment from a "Residential First Density (R1)" zone to a "Residential Third Density (R3)" zone by Goodridge Planning & Surveying on behalf of Carlo Guido & Tim Falconi for the property legally described as Registered Plan M-285, Lot 55, PIN #49133-0068 (LT) – 228 & 232 Francis Street in the City of North Bay, BE APPROVED."



Steve McArthur
Senior Planner, Current Operations

North Bay Planning Advisory Committee

Resolution No. 2

Date: February 17, 2011

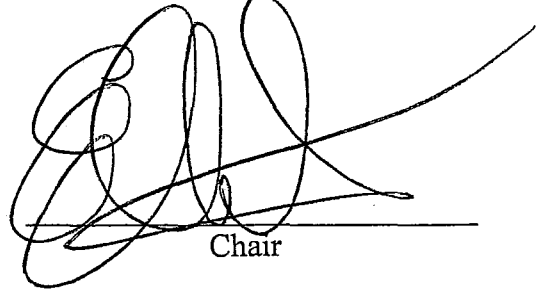
Moved By: 

Seconded By: 

“That the Planning Advisory Committee recommend the following to City Council:

- 1) That the Proposed Zoning By-law Amendment from a “Residential First Density (R1)” zone to a “Residential Third Density (R3)” zone by Goodridge Planning & Surveying on behalf of Carlo Guido & Tim Falconi for the property legally described as Registered Plan M-285, Lot 55, PIN #49133-0068 (LT) – 228 & 232 Francis Street in the City of North Bay, BE APPROVED.”

“CARRIED”


Chair

INTER OFFICE

City of North Bay**MEMO**

To: Chair and Members, Planning Advisory Committee
From: Steve McArthur - Senior Planner, Current Operations
Erik Acs – Development Planner / Gap Coordinator
Subject: Proposed Zoning By-Law Amendment by Goodridge Planning & Surveying on behalf of Carlo Guido and Tim Falconi - 228 & 232 Francis Avenue – File #811
Date: February 14, 2011

Recommendation

- 1) That the proposed Zoning By-law Amendment by Paul Goodridge on behalf of Carlo Guido and Tim Falconi to rezone the property located at 228 and 232 Francis Avenue from a “Residential First Density (R1)” zone to a “Residential Third Density (R3)” zone be approved.

Site

The subject property is situated at 228 and 232 Francis Avenue. The property has 30.5m (100 feet) of frontage and a depth of 45.7m (150 feet) for a total lot area of 0.14 ha (0.35ac). The subject property is developed with a legal non-conforming semi-detached dwelling. Surrounding land uses are primarily single detached dwellings with the exception being some semi-detached dwellings on Greenhill Avenue to the north and the Nipissing Board of Education main office at the southeast corner of Airport Road and Tower Drive.

The subject property is designated “Residential” in the City of North Bay’s Official Plan and is currently zoned “Residential First Density (R1)” under Zoning By-law No. 28-80.

Proposal

The Applicant is proposing to rezone the subject property from a “Residential First Density (R1)” zone to a “Residential Third Density (R3)” zone in order to recognize the existing legal non-conforming semi-detached dwelling that currently occupies the subject property.

A Consent to Sever Application would follow in order to create two (2) separate and transferable dwelling units (semi-detached dwelling) within the existing building on the subject property.

Provincial Policy Statement

This Application has been reviewed in the context of the Provincial Policy Statement (PPS 2005). The PPS 2005 provides policy direction on matters of provincial interest related to land use planning and development.

Section 1.1.3.2.a) 2 of the PPS 2005 states “*Land use patterns within settlement areas shall be based on densities and a mix of land uses which are appropriate for, and effectively use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion*”. The subject property is in an area with full municipal services readily available.

Further, Section 1.3.4 of the PPS 2005 states that *"Appropriate development standards should be promoted which facilitate intensification, redevelopment and compact form, while maintaining appropriate levels of public health and safety"*. The proposed conversion represents an opportunity for residential intensification within an existing compact, low profile structure. A site visit by the Chief Building Official in January of 2011 confirmed the subject property was constructed with a common cement block wall. When the wall is extended into the cold-storage area at the front of the building, it will have the necessary fire separation to adequately protect the public health and safety.

In reviewing the proposed Zoning By-law Amendment, it is my professional opinion all pertinent policies of the PPS have been applied in their entirety and the end use is consistent with Provincial Policy as set out in the Provincial Policy Statement (PPS) 2005.

Official Plan

The subject property is designated "Residential" in the City of North Bay's Official Plan.

Section 2.2.2.3 of the Official Plan states *"In order to supplement the City's stock of rental housing, the City shall encourage the conversion and renovation of older dwellings and other buildings, in areas permitting residential development, into multiple dwelling units for the rental market suited to community standards"*. The subject property is located within a designated residential area and is situated in close proximity to several local amenities, including schools, parks, ski hill, conservation area and walking trails.

Section 10.11 of the Official Plan further explains that "As a general rule, uses that do not conform with the policies of this Plan should, in the long run, cease to exist so that the land affected may revert to a use that conforms with the intent of this Plan and the provisions of the implementing Zoning By-law. In special instances, however, it may be desirable to permit the extension or enlargement of non-conforming use in order to avoid unnecessary hardship provided that:

- the expansion or redevelopment will not seriously jeopardize the possibility of future developments in their vicinity that may comply more closely with the intent of the Plan;
- in any such expansion or redevelopment, special efforts are made to enhance the compatibility of the use and to improve amenity and design, and
- the expansion or redevelopment is only permitted through an amendment to the Zoning By-law.

The current legal non-conforming semi-detached dwelling was built on the property in 1963. Since that time it has been occupied and used as a semi-detached dwelling on a single residential lot. The lot is similar in size and appearance to others in the neighbourhood, all of which were built in and around the same time period.

An examination of the recent by-law enforcement history of this property has shown there has not been a history of complaints, indicating it is compatible with the surrounding neighbourhood. None of the circulated property owners in the area raised any concerns or objections and several inquiring residents indicated they believed the property was already occupied as a legal, semi-detached dwelling.

The Owners have plans to renovate the existing building and will be improving the overall amenity and design. A contract for the installation of separate services to each unit will also be required. The Owners have made an application for a Zoning By-law Amendment in order to permit the proposed redevelopment and renovation.

For these reasons, it is my professional opinion that the proposed Zoning By-law Amendment meets the general intent of the City of North Bay's Official Plan.

Zoning By-law No. 28-80

The subject property is currently zoned "Residential First Density (R1)" in the City of North Bay's Zoning By-law No. 28-80. A "Residential First Density (R1)" zone permits the following uses:

- single detached dwelling unit (minimum frontage of 18m);
- Group Home Type 1;
- accessory home based businesses;
- parks, playgrounds & non-profit uses; and
- institutional uses.

The Applicant is proposing to rezone the subject lands to "Residential Third Density (R3)" zone, which would permit the following uses:

- single detached dwelling (minimum frontage of 13.7m);
- duplex dwelling (minimum frontage of 18m);
- semi-detached dwelling (minimum frontage of 18m);
- Group Home Type 1;
- accessory home based businesses;
- parks, playgrounds & non-profit uses; and
- institutional uses.

The Applicant is proposing to rezone the subject property in order to recognize the existing legal non-conforming semi-detached dwelling that currently occupies the subject property. A Consent to Sever Application would follow in order to create two (2) separate and transferable dwelling units (semi-detached dwelling) within the existing building on the subject property. If approved, the existing dwelling on the subject property would meet all of the setbacks, regulations and requirements of Zoning By-law No. 28-80 for a semi-detached dwelling in a Residential Third Density (R3) zone.

Correspondence

This proposal was circulated to property owners within 120 meters (400 feet) of the subject lands, as well as to several municipal departments and other external agencies that may have an interest in this matter.

In terms of the correspondence received the Ministry of Transportation, North Bay-Mattawa Conservation Authority, Director of Parks, Recreation and Leisure Services, Chief Fire Prevention Officer, Secretary-Treasurer, Municipal Heritage Committee and the Mayor's Office of Economic Development offered no objection to the proposal.

The Engineering Department stated they have no objection to the proposed rezoning but advised each dwelling unit must be equipped with separate water and sanitary services. This has been communicated to the Applicant and they have agreed to take out a Service Contract with the Engineering Department for these items.

The Chief Building Official stated the existing concrete block wall (party wall) extending from the basement to the roof sheeting was an adequate fire separation wall. However, the shared basement cold storage would need to have a fire separation wall added to bring the party wall up to the Ontario Building Code standard. The Applicant will be required to obtain a Building Permit and to complete this task prior to Consent being granted.

Letters circulated to property owners in the area did not raise any concerns or objections. Several inquiring residents indicated they believed the property was already occupied as a legal, semi-detached dwelling.

Summary

In summary, the property is designated "Residential" in the City's Official Plan. The proposed "Residential Third Density (R3)" zone and the recognition of the existing semi-detached dwelling is appropriate and compatible with the existing uses in the surrounding area.

The current legal non-conforming semi-detached dwelling was built on the property in 1963. Since that time it has been occupied and used as a semi-detached dwelling on a single residential lot. The lot is similar in size and appearance to others in the neighbourhood, all of which were built in and around the same time period.

An examination of the recent by-law enforcement history of this property has shown there has not been a history of complaints, indicating it is compatible with the surrounding neighbourhood. None of the circulated property owners in the area raised any concerns or objections and several inquiring residents indicated they believed the property was already occupied as a legal, semi-detached dwelling.

Planning Services does not support or encourage the conversion of Single Detached Dwellings in pure Residential First Density (R1) zones to semi-detached or duplex dwellings. The department has an established policy of not supporting these conversions, particularly in the middle of an exclusive R1 neighbourhood. In this instance, however, it is my professional opinion this approval is not precedent setting as we are dealing with a unique set of circumstances. The dwelling was built as two separate units in 1963 and has been occupied and operating as a semi-detached dwelling, harmoniously, since that time.

The Applicant has agreed to install separate municipal water and sewer services to each unit and to the completion of a small section of the common wall, thereby ensuring adequate fire separation. The Applicant has further agreed to apply to the Committee of Adjustment for a Consent to Sever and expects to spend significant dollars renovating the units prior to putting them on the market for sale. If approved, the semi-detached dwelling would meet all of the setbacks, regulations and requirements of Zoning By-law No. 28-80 for a semi-detached dwelling in a Residential Third Density (R3) zone.

In reviewing the proposal it is my opinion the general intent of the Official Plan is being maintained and the end use is consistent with the Provincial Policy as set out in the Provincial Policy Statement (PPS 2005).



Steve McArthur
Senior Planner, Current Operations

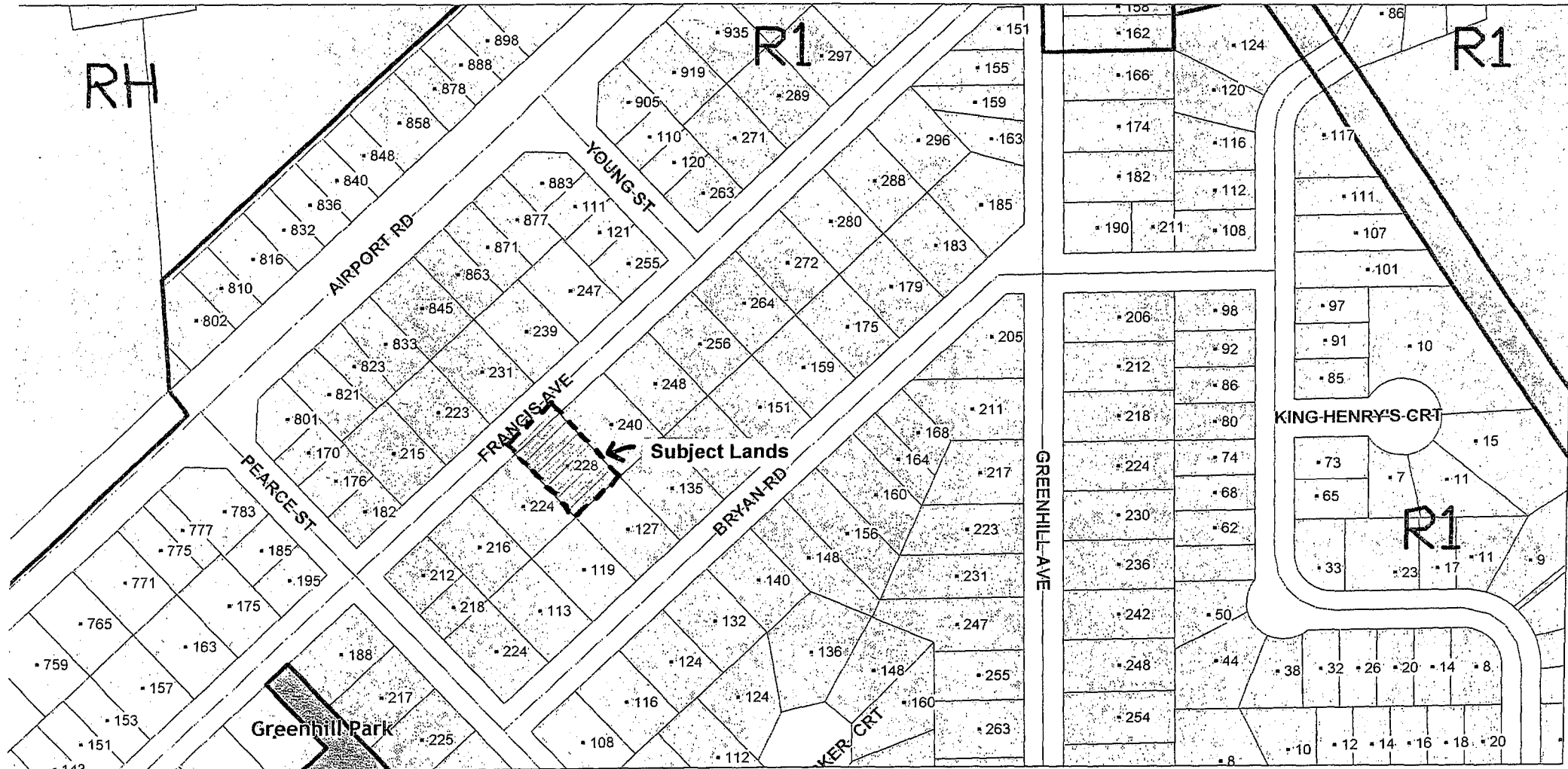
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attach.

I concur with the recommendations in this report.

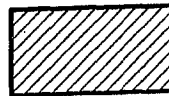
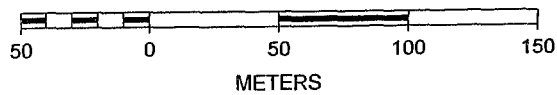


Beverley Hillier, MCIP, RPP
Manager, Planning Services

SCHEDULE A



SCALE 1 : 2,937



DENOTES LANDS TO BE RE-ZONED FROM RESIDENTIAL (R1) FIRST DENSITY TO RESIDENTIAL (R3) THIRD DENSITY SEMI-DETACHED DWELLING.

N



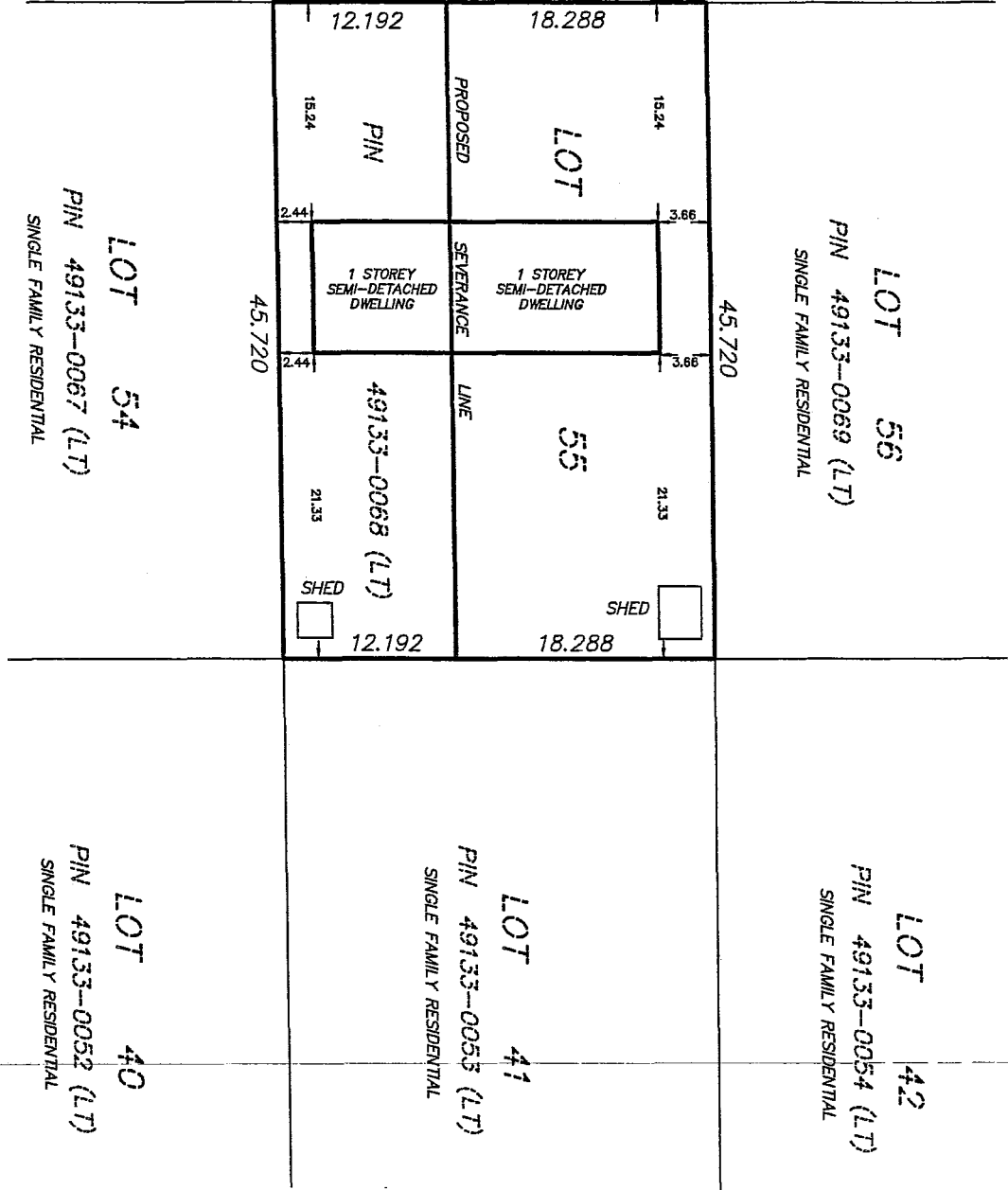
SKETCH TO ACCOMPANY
ZONING BY-LAW AMENDMENT APPLICATION
 LOT 55, REGISTERED PLAN M-285
CITY OF NORTH BAY
 DISTRICT OF NIPISSING
 SCALE: 1 : 500



FRANCIS STREET
 (20.117 WIDE)

PIN 49133-0246 (LT)

30.480



SCHEDULE B

GPS
GOODRIDGE PLANNING & SURVEYING
 ONTARIO LAND SURVEYOR & LAND USE PLANNER
 116 BYERS ROAD, CALLANDER, ON POH 1H0
 (705) 493-0774

SCHEDULE C



INTER OFFICE

City of North Bay
Planning Services

MEMO

To: Cathy Conrad, City Clerk
From: Steve McArthur - Senior Planner, Current Operations
Subject: Resolution No. 3 - Planning Advisory Committee
Date: February 18, 2011

Quoted below is Resolution No. 3 passed at the regular meeting of the Planning Advisory Committee held on Thursday, February 17th, 2011:

Resolution No. 3

"That the Planning Advisory Committee recommend the following to City Council:

- 1) That the proposed Zoning By-law Amendment from a "Residential Second Density (R2)" zone and "Residential Third Density (R3)" zone to a "Residential Third Density Special Zone No.125 (R3 Sp.125)" by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. for Concession 16, Lot 40, Reference Plan 36R-4704, Part 2, PIN 49174-0060(LT) and 49174-0040(LT) in the former Township of West Ferris, be approved;
- 2) That the proposed Plan of Subdivision (8 Lots, File #48T-11108) by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. for Concession 16, Lot 40, Reference Plan 36R-4704, Part 2, PIN 49174-0060(LT) and 49174-0040(LT) in the former Township of West Ferris, be given Draft Approval subject to the conditions in Appendix "A" to the Planning Report prepared by Steve McArthur dated February 2, 2011; and
- 3) That the Owner(s) enter into a Subdivision Agreement with the City of North Bay prior to site development to address lot grading, storm water management, buffer areas, sediment/erosion control, general drainage considerations, and parkland dedication"



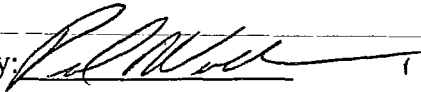
Steve McArthur
Senior Planner, Current Operations

North Bay Planning Advisory Committee

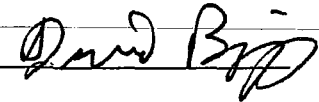
Resolution No. 3

Date: February 17, 2011

Moved By:



Seconded By:



“That the Planning Advisory Committee recommend the following to City Council:

- 1) That the proposed Zoning By-law Amendment from a “Residential Second Density (R2)” zone and “Residential Third Density (R3)” zone to a “Residential Third Density Special Zone No.125 (R3 Sp.125)” by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. for Concession 16, Lot 40, Reference Plan 36R-4704, Part 2, PIN 49174-0060(LT) and 49174-0040(LT) in the former Township of West Ferris, BE APPROVED;
- 2) That the proposed Plan of Subdivision (8 Lots, File #48T-11108) by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. for Concession 16, Lot 40, Reference Plan 36R-4704, Part 2, PIN 49174-0060(LT) and 49174-0040(LT) in the former Township of West Ferris, BE GIVEN DRAFT APPROVAL subject to the conditions in Appendix “A” to the Planning Report prepared by Steve McArthur dated February 2, 2011; and
- 3) That the Owner(s) ENTER INTO A SUBDIVISION AGREEMENT with the City of North Bay prior to site development to address lot grading, storm water management, buffer areas, sediment/erosion control, general drainage considerations, and parkland dedication”

“CARRIED”



Chair

To: Chair and Members, Planning Advisory Committee
From: Steve McArthur, Senior Planner, Current Operation
Subject: Proposed Plan of Subdivision (8 Lots) and Zoning By-law Amendment by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. – 482 Lakeshore Drive
Date: February 8, 2011

Recommendation

- 1) That the proposed Zoning By-law Amendment by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. for Concession 16, Lot 40, Reference Plan 36R-4704, Part 2, PIN 49174-0060(LT) and 49174-0040(LT) in the former Township of West Ferris, from a "Residential Second Density (R2)" zone and "Residential Third Density (R3)" zone to a "Residential Third Density Special Zone No.125 (R3 Sp.125)", as shown on Schedule "A" attached hereto, be approved;
- 2) That the proposed Plan of Subdivision (8 Lots, File #48T-11108) by Miller & Urso Surveying Inc. on behalf of 2221864 Ontario Inc. for Concession 16, Lot 40, Reference Plan 36R-4704, Part 2, PIN 49174-0060(LT) and 49174-0040(LT) in the former Township of West Ferris, shown as Lots 1 to 8 on Schedule "B" attached hereto, be given Draft Approval subject to the conditions in Appendix "A" to the Planning Report prepared by Steve McArthur dated February 2, 2011; and
- 3) That the Owner(s) enter into a Subdivision Agreement with the City of North Bay prior to site development to address lot grading, storm water management, buffer areas, sediment/erosion control, general drainage considerations, and parkland dedication;

Site

The subject lands are located on the east side of Lakeshore Drive, south of Lovell Avenue (see Schedule "A" attached hereto).

The site has a frontage of approximately 26.6 meters (87.2 feet) along Lakeshore Drive and a total lot area of approximately 0.5674 hectares (1.4 acres). The subject land is surrounded by a mix of residential and commercial properties. To the north of the subject lands are homes located on Lovell Avenue, to the south are homes located off of Lakeshore Drive, Karla Drive, David Court and Ryan Avenue. Surrounding commercial land uses include the Glenwood Motel on Lakeshore Drive, and Shady Maple Villa, a legal non-conforming tourist commercial establishment. Within 100 meters (328 ft) of the subject lands are townhouse condominiums zoned Residential Multiple Second Density (RM2).

Proposal

The Applicant is proposing to create a new residential subdivision containing a total of eight (8) lots on a vacant parcel of land on the east side of Lakeshore Drive, just to the south of Lovell Avenue and at the northern terminus of Karla Drive and Ryan Avenue in the City of North Bay.

The proposed lots would be zoned "Residential Third Density Special Zone No.125 (R3 Sp.125)", and would be occupied by single or semi-detached dwellings on full municipal services. The special component of the proposed "Residential Third Density Special Zone (R3 Sp.125)" would see a reduction in the minimum frontage requirement from required 13.7 meters for a single detached dwelling to 13.3 meters.

Provincial Policy Statement

This proposal has been reviewed in the context of the Provincial Policy Statement 2005 (PPS), the document which provides policy direction on matters of provincial interest related to land use planning and development.

Section 1.1.3, Settlement Areas, states that *"these areas shall be the focus of growth and their vitality and regeneration shall be promoted. Land use patterns within settlement areas shall be based on densities and a mix of land uses which:*

- i. efficiently use land and resources; and*
- ii. are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion."*

The PPS further adds in Section 1.1.3.7 that *"new development taking place in designated growth areas should occur adjacent to the existing built-up area and shall have a compact form, mix of uses and densities that allow for the efficient use of land, infrastructure and public service facilities. Planning authorities shall establish and implement phasing policies to ensure the orderly progression of development within designated growth areas and the timely provision of the infrastructure and public service facilities required to meet current and projected needs."*

The proposed development will take place within the existing Urban Settlement Area in a designated growth area adjacent to an existing built-up area. The efficient use of infrastructure and public services will be maintained.

All pertinent policies of the PPS have been applied in their entirety, and in my professional opinion the approval of the subject Zoning By-law Amendment and Draft Plan of Subdivision with the associated conditions outlined in Appendix 'A' will result in a development that achieves an appropriate balance of the PPS principles.

Official Plan

The subject lands are designated "Residential" in the City of North Bay's Official Plan.

Section 2.2 of the Official Plan outlines policies regarding Residential Uses in the Urban Area. The residential policies contained in Section 2.2 of the Official plan identify that in *"low density residential areas, the intent of this Plan is to provide for accommodation in relatively small buildings, in dwelling units generally suitable for families with children. In this regard, the dwelling types considered appropriate generally involve low profile buildings having an external access and outdoor privacy area associated with each dwelling unit. The City shall ensure that the amenity of such areas are preserved, and that different types of structures shall be mutually compatible."*

The proposal meets the intent of the residential policies contained within the City's Official Plan.

Zoning By-law No. 28-80

The subject lands are currently zoned "Residential Second Density (R2)" and "Residential Third Density (R3)".

The Residential Second Density (R2) zone permits the following land uses:

- single detached dwelling unit (minimum 15m frontage);
- group home type 1;
- accessory home based business;
- parks, playgrounds and non-profit uses; and
- institutional uses

The Residential Third Density (R3) zone permits the following land uses:

- single detached dwelling unit (minimum 15m frontage);
- duplex dwelling unit (minimum 18m frontage);
- semi-detached dwelling unit (minimum 18m frontage);
- group home Type 1;
- accessory home based business;
- parks, playgrounds and non-profit uses; and
- institutional uses.

The Applicant is proposing to rezone the subject lands to a "Residential Third Density Special No.125 (R3 Sp.125)" as shown on Schedule "A" attached hereto.

The "Residential Third Density Special Zone No.125 (R3 Sp.125)" would permit the following proposed uses:

- single detached dwelling unit (minimum frontage of 13.3m);
- duplex dwelling (minimum 18m frontage);
- semi-detached dwelling (minimum 18m frontage);
- group home Type 1;
- accessory home based businesses;
- parks, playgrounds & non-profit uses; and
- institutional uses.

The Applicant is proposing to create a new residential subdivision containing a total of eight (8) lots located on the east side of Lakeshore Drive, south of Lovell Avenue (see Schedule "A" attached hereto).

Correspondence

This proposal was circulated to property owners within 120 meters (400 feet) of the subject lands, as well as to several municipal departments and external agencies that may have an interest in this matter. In terms of the correspondence received, the Chief Fire Prevention Officer, the Chief Building Official, the Ministry of Transportation, the Director of Parks, Recreation & Leisure Services, the Mayor's Office of Economic Development and North Bay Hydro offered no objections to the proposal.

The North Bay-Mattawa Conservation Authority offered the following comments: *"For your information, the above noted property is in an area that is regulated by the North Bay-Mattawa Conservation Authority under Ontario Regulation 177/06. This regulation is pursuant to section 28 of the Conservation Authorities Act of Ontario. The portion of the property zoned R3 Sp is subject to flooding from both Parks Creek and Lake Nipissing from the regulatory 1:100 year storm event.*

Flood proofing is required for development on this property. No external openings are permitted below 197.5 meters C.G.D. Prior to undertaking any site alteration activities and/or any construction or renovation work on, the property, the owner(s) is required to obtain a Development Interference with Wetlands & Alterations to Shorelines & Watercourses (DIA) Permit from this office. Site alteration activities would include: the placement or removal of fill material of any kind."

The Engineering Department offered the following comments:

- The roadway would have to be constructed conforming to the City's design standards with respect to the urban residential road cross-section. This includes a roadway width of 8.5 m with curb & gutter to be extended from Lovell Avenue to the far end of the development as there is no curb & gutter on Karla Drive.
- The owner must pay to extend municipal water and sewer (storm & sanitary) to the subject lands at his/her sole expense.
- The owner at his/her sole expense must design and install a cul-de-sac at the northern terminus of Ryan Avenue to the satisfaction of the City Engineer
- The owner must submit a storm water management plan to the satisfaction of the City Engineer.

The comments from the North Bay-Mattawa Conservation Authority and the Engineering Department have been provided to the Applicant and his agent. They understand that any expansion of municipal services, including roads, sewers and water lines will be done at the Applicant's sole expense. A full storm water management plan will be submitted prior to final approval of the Plan of Subdivision. The requirements of the North Bay-Mattawa Conservation Authority and the Engineering Department have been included in the appendices to the report.

Circulated property owners from 29 Lovell Avenue, 51 Ryan Avenue, 463 Lakeshore Drive and 7 David Court submitted comments, questions and concerns in writing:

- What is being done about the cash-in-lieu or 5% parkland dedication?
- Concerns regarding where storm water will drain;
- Questions about the homes being rentals, and what landscaping (fencing) would be installed, would all of the trees be removed?
- Lot servicing and potential need to install or upgrade infrastructure;
- The increase of traffic in the neighborhood once Karla Drive is opened.
- If the properties are too small for the current zoning, why try to squeeze these lots in?

With regard to the circulated property owners' comments, Staff offer the following:

The Parks, Recreation & Leisure Services Department is requesting cash-in-lieu of parkland dedication. The proponent will be required to make a financial contribution equal to 5% of the value of the land prior to draft approval.

The proponent must deal with pre and post flows to ensure that storm water is directed away from neighbouring properties and into storm drains and sewers that will be constructed as part of a required storm water management plan. Lot grading plans and storm water plans must be submitted and approved prior to final registration of a Plan of Subdivision.

The proponent is proposing to create 8 lots in an R3 Sp. zoning designation. This means that he, or whomever buys the lot(s), could only build eight (8) single detached dwellings, or four (4) semi-detached dwellings, or a combination thereof.

There is no requirement to fence the lots as part of this application, but home owners and purchasers of the lots may do so over time. This is consistent with the practice in every other subdivision in the City. Tree removal is required as part of the Subdivision work, but there is a requirement on the part of the developer to plant one (1) new tree in the front yard of each lot created to the satisfaction of the Director of Parks, Recreation & Leisure Services.

Most of the inquiries received with regards to this proposal were in reference to the opening of Karla Drive through to Lovell Avenue. The vast majority of circulated property owners were pleased to hear that this street would finally be connected to the rest of the neighbourhood. Traffic flows may increase slightly, but flows in the neighbourhood as a whole should improve with the opening of Karla Drive.

Furthermore, the opening of Karla Drive and the construction of a turn around at the end of Ryan Avenue will result in improved access for municipal services, snow plowing, garbage collection and emergency services vehicles.

The Applicant is approximately 0.4 meters (1.3 feet) short of the required 13.7 meters (45 feet) for a single detached dwelling in a Residential Third Density (R3) zone. The special component of the proposed "Residential Third Density Special Zone (R3 Sp.125)" would recognize this frontage deficiency. If the proponent chooses to build four (4) semi detached dwellings (representing eight units) they would exceed the requirement for frontage.

Summary

The proposed development will take place within the existing Urban Settlement Area, specifically in a designated growth area adjacent to an existing built-up area. The proposed development is in keeping with the existing residential character of the neighbourhood and will result in the logical extension and efficient use of infrastructure and public services.

A majority of the surrounding residential neighbourhood is developed as semi-detached dwellings with 9 meters (30 feet) of frontage. The proposed lot configuration is in keeping with the character of the area. The Owners of the property will be required to meet all setback requirements as set out in the City's Zoning By-law.

All pertinent policies of the PPS have been applied in their entirety, and in my professional opinion the approval of the subject Zoning By-law Amendment and Draft Plan of Subdivision with the associated conditions outlined in Appendix 'A' will result in a development that achieves an appropriate balance of the PPS principles. The proposal is in conformity with the Official Plan and the proposed amendment to the City of North Bay's Zoning By-law No. 28-80 is appropriate.

Respectfully submitted,



Steve McArthur
Senior Planner, Current Operations

SM/EA/dlb

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W:\PLAN\RMS\D14\2011\22218\KARLALOV\0003-PlanningRpt-#812.doc

attach(s).

I concur with this report and recommendations.



Beverley Hillier, MCIP, RPP
Manager, Planning Services

APPENDIX "A" - PLAN OF SUBDIVISION – LOTS 1 TO 8

The City of North Bay's Conditions to Final Approval for registration of the Subdivision File No. 48T-11108, are as follows:

No.	Conditions								
1)	That this approval expires five (5) years from the date of approval shown by the "Draft Plan Approval Stamp" on the face of the draft plan. If there is an appeal to the Ontario Municipal Board under section 51 (39) of the Planning Act, the five (5) year expiration period does not begin until the date of the order of the Ontario Municipal Board issued in respect of the appeal or from the date of a notice issued by the Board under section 52(51) of the Planning Act.								
2)	That this approval applies to the Draft Subdivision Plan prepared by R. D. Miller, OLS, dated June 22, 2010 including eight (8) residential lots identified as Lots 1 to 8 on the attached Schedule "B".								
3)	That prior to signing the Final Plan by the Municipality, the proposed subdivision conforms with the Zoning By-law in effect for the Municipality.								
4)	That no removal of trees be undertaken prior to final approval except: within the proposed road allowance; for survey purposes around the boundary of the Draft Approved Lands and for exploratory soils investigations for the purpose of estimating servicing costs.								
5)	That any road allowance included in this Draft Plan shall be dedicated as public highways.								
6)	That such easements as may be required for utility, water, sanitary and drainage purposes shall be granted to the appropriate authority.								
7)	That the owner agrees in writing to satisfy all requirements, financial and otherwise of the City of North Bay concerning provision of roads, installation of services, and drainage.								
8)	That the Subdivision Agreement between the owner and the Municipality contain wording acceptable to the City Engineer to ensure that: <ol style="list-style-type: none"><tr><td data-bbox="188 1457 215 1488">a)</td><td data-bbox="240 1457 1528 1598">The Owner agrees that a Stormwater Management Plan shall be undertaken by the Owner, and the Owner shall hire a professional engineer with respect to the Subdivision describing best management practices and appropriate measures to maintain quality storm runoff, both during and after construction;</td></tr><tr><td data-bbox="188 1633 215 1665">b)</td><td data-bbox="240 1633 1528 1703">The Stormwater Management report shall also address any slope stability or any hydrological issues associated with this development; and</td></tr><tr><td data-bbox="188 1738 215 1770">c)</td><td data-bbox="240 1738 1528 1843">Any recommendations forthcoming from the Stormwater Management Study shall be incorporated into the final Subdivision site design and implemented to the ongoing satisfaction of, and at no expense to, the Municipality.</td></tr><tr><td data-bbox="188 1879 215 1911">d)</td><td data-bbox="240 1879 1528 1948">The Owner agrees to pay a Stormwater Management fee of \$2200.00 per lot as recommended in the Watson Report.</td></tr>	a)	The Owner agrees that a Stormwater Management Plan shall be undertaken by the Owner, and the Owner shall hire a professional engineer with respect to the Subdivision describing best management practices and appropriate measures to maintain quality storm runoff, both during and after construction;	b)	The Stormwater Management report shall also address any slope stability or any hydrological issues associated with this development; and	c)	Any recommendations forthcoming from the Stormwater Management Study shall be incorporated into the final Subdivision site design and implemented to the ongoing satisfaction of, and at no expense to, the Municipality.	d)	The Owner agrees to pay a Stormwater Management fee of \$2200.00 per lot as recommended in the Watson Report.
a)	The Owner agrees that a Stormwater Management Plan shall be undertaken by the Owner, and the Owner shall hire a professional engineer with respect to the Subdivision describing best management practices and appropriate measures to maintain quality storm runoff, both during and after construction;								
b)	The Stormwater Management report shall also address any slope stability or any hydrological issues associated with this development; and								
c)	Any recommendations forthcoming from the Stormwater Management Study shall be incorporated into the final Subdivision site design and implemented to the ongoing satisfaction of, and at no expense to, the Municipality.								
d)	The Owner agrees to pay a Stormwater Management fee of \$2200.00 per lot as recommended in the Watson Report.								

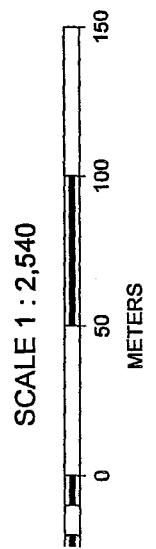
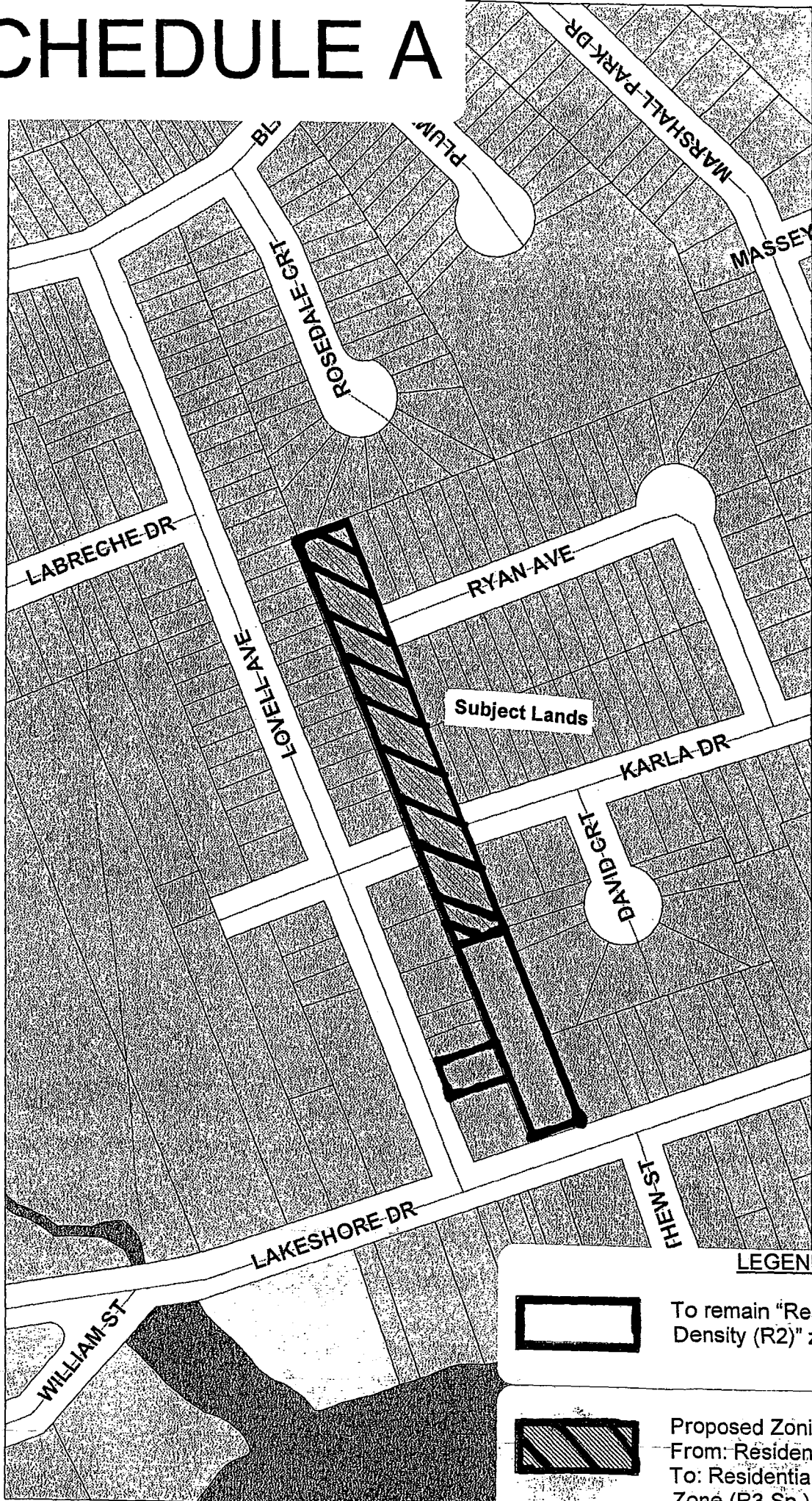
- 9) That the Owner provides full engineering drawings showing the provision of full municipal services including storm, sanitary sewers, water and full curb section, prepared by a qualified engineer, to the satisfaction of, and at no expense to, the City of North Bay.
- 10) That the owner agrees to convey a cash-in-lieu payment of 5% of the value of the land the day before draft approval to the Municipality for park or other public recreational purposes.
- 11) That the Owner agrees to provide locations for centralized mail delivery acceptable to Canada Post Corporation or other alternative systems as may be normally required by Canada Post.
- 12) That the Subdivision Agreement between the Owner and the Municipality be registered by the Municipality against lands to which it applies once the Plan of Subdivision has been registered prior to any encumbrances.
- 13) That development charges be imposed in accordance with the current applicable Municipal Development Charges By-law.
- 14) The subdivision agreement for the subject subdivision application shall include a statement informing the first purchaser of a lot within the subject Plan of Subdivision that prior to the issuance of a building permit, the purchaser will be required to pay Development Charges.



NOTES:

We suggest that you make yourself aware of the following:

- a) Section 143(1) of The Land Titles Act, R.S.O. 1980 as amended, which requires all new plans to be registered in a land titles system.
 - b) Section 143(2) allows certain exceptions.
1. The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication and telecommunication service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Developer shall be required to demonstrate to the municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).
 2. The Owner/Developer is hereby advised that prior to commencing any work within the Plan, the Owner/Developer must confirm with North Bay Hydro Distribution Ltd that appropriate electrical services infrastructure is currently available along the proposed development to provide delivery of electrical energy to the proposed development. In the event that such infrastructure is not available, the Owner/Developer is hereby advised that the Owner/Developer may be required to pay for the connection to and/or extension of the existing electrical distribution infrastructure, in accordance with North Bay Hydro policies and the Ontario Distribution System Code.

SCHEDULE A



- LEGEND**
-  To remain "Residential Second Density (R2)" zone
 -  Proposed Zoning By-law Amendment From: Residential Third Density (R3) To: Residential Third Density Special Zone (R3 Sp.)

SCHEDULE B

DRAFT PLAN OF SUBDIVISION OF
PART OF BROKEN LOT 40,
CONCESSION 16
TOWNSHIP OF WEST FERRIS
NOW IN THE
CITY OF NORTH BAY
DISTRICT OF NIPISSING



0m 5m 10m
SCALE 1 : 500

Miller & Urso Surveying Inc.

METRIC
DIMENSIONS SHOWN ON THIS PLAN ARE IN METRES AND
CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

LEGEND

#	CONTOUR	FOUND MONUMENT
0	CONTOUR	IRON BAR
SB	CONTOUR	STANDARD IRON BAR
RB	CONTOUR	ROUND IRON BAR
LO#	CONTOUR	ORIGIN LANDOWNER
SA#	CONTOUR	SHAWSON AND LINDSEY LIMITED
HA#	CONTOUR	COORDEKOR WALKER LIMITED
HA#	CONTOUR	P.A. BLACKBURN, OLS

BEARING NOTE
BEARINGS ARE ASSUMED AND DERIVED FROM THE NORTHERLY
LIMIT OF REGISTERED PLAN M-501 HAVING AN ASTROMETRIC
CORRECTION OF 0.000000.

OWNER'S CERTIFICATE
I HEREBY CERTIFY TO THE FACTS OF THIS DRAFT PLAN OF CONVEYANCE
FOR DEED APPROVAL.

NORTH BAY, ONTARIO
2010
2211844 ONTARIO INC.
REGISTERED OWNER OF PW 49174-0000 (L17)

I HAVE THE AUTHORITY TO SIGN THE CORPORATION

SURVEYOR'S CERTIFICATE
I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED AND THEIR
RELATIONSHIP TO THE ADJOINING LANDS ARE CORRECTLY SHOWN.

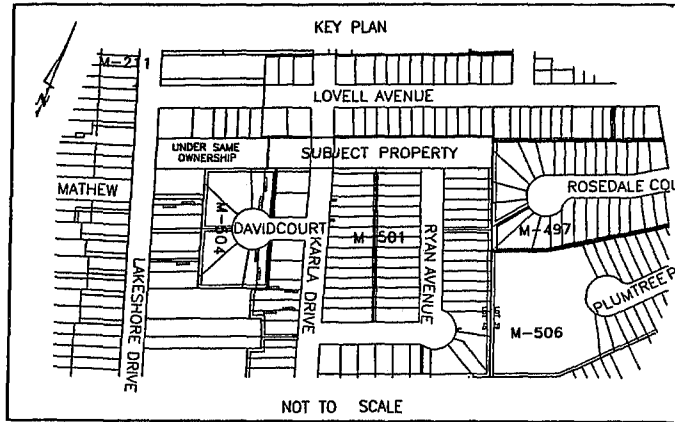
NORTH BAY, ONTARIO
2010
R.D. MILLER
ONTARIO LAND SURVEYOR
MILLER & URSO SURVEYING INC.

LAND USE ANALYSIS

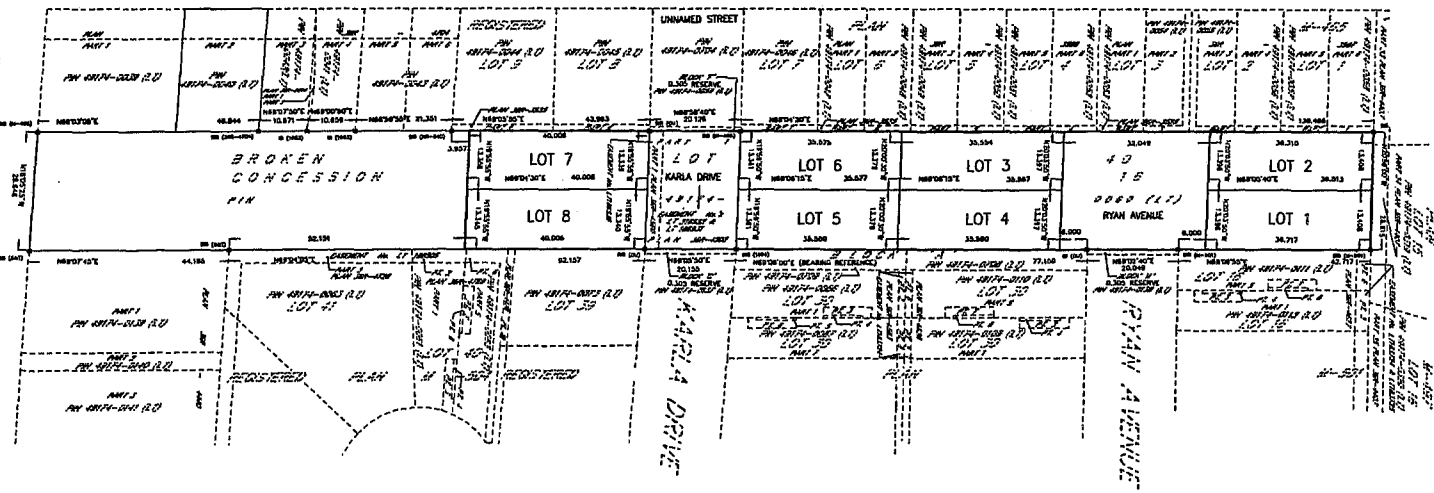
LOT OR BLOCK	PROPOSED USE	NO. OF UNITS	AREA
LOTS 1 TO 8	RESIDENTIAL	8	0.3832 HA
ROADS			0.1416 HA
TOTAL			0.5248 HA

**ADDITIONAL INFORMATION REQUIRED UNDER SECTION 51 (17)
OF THE ONTARIO PLANNING ACT**

- (A) THE BOUNDARIES OF THE LAND PROPOSED TO BE SUBDIVIDED ARE AS DESCRIBED ON THE FACE OF THE PLAN
- (B) LOCATIONS, WIDTHS AND NAMES OF THE PROPOSED HIGHWAYS WITHIN THE SUBDIVISION ARE AS SHOWN ON THE FACE OF THE PLAN
- (C) A KEY PLAN IS AS SHOWN ON THE FACE OF THE PLAN
- (D) THE PURPOSE FOR WHICH THE LAND IS TO BE USED ARE:
UNITS 1 TO 8 ARE FOR SINGLE FAMILY RESIDENTIAL.
- (E) THE EXISTING USES OF THE ADJOINING PROPERTIES ARE RESIDENTIAL.
- (F) THE APPROXIMATE DIMENSIONS AND LAYOUTS OF THE PROPOSED LOTS ARE AS SHOWN ON THE FACE OF THE PLAN
- (G) NATURAL AND ARTIFICIAL FEATURES ARE AS SHOWN ON THE FACE OF THE PLAN
- (H) SOMETIME REEKS IS PROPOSED TO BE MAINTAINED UNDER SERVICES
- (I) THE NATURE AND POSSIBILITY OF THE SOIL IS SALT AND SAND
- (J) TOPOGRAPHY OF LAND IS FLAT. CONTOURS DO NOT CROSS THE PROPERTY.
- (K) THE MUNICIPAL SERVICES TO BE AVAILABLE TO THE LANDS ARE:
EMERGENCY SERVICES - POLICE, FIRE, AMBULANCE
MUNICIPAL SERVICES - ROAD MAINTENANCE, TRUNK SCHOOL, SCHOOL BUSING, GARBAGE COLLECTION
SEWER, WATER
PUBLIC SERVICES - ELECTRICITY, TELEPHONE, CABLE, INTERNET & GAS
- (L) EASEMENTS OR COVENANTS AFFECTING THIS PROPERTY:
L1 186338 IN FAVOUR OF BIDA CANNON FOR UTILITY LINES
L2 186331 IN FAVOUR OF THE CITY OF NORTH BAY FOR WATERMAIN
L3 216322 IN FAVOUR OF THE CITY OF NORTH BAY FOR WATERMAIN, SANITARY AND SEWER SERVICES.



THE KING'S HIGHWAY NO. 115
 LOCALITY KNOWING AS LAKESHORE DRIVE
 FROM THE SEVERAL BLOCKS WEST OF
 THE INTERSECTION OF
 AND WESTWARD TO



Miller & Urso Surveying Inc.
Ontario Land Surveyors & Canada Land Surveyors
Planning Consultants

1 MILLER STREET SUITE 201, FTS BAY	TEL: (705) 494-1100
1000 BAY ST. CH. 1000	TEL: (705) 494-1101
2420 ST. JEAN, CH. 1000, D.S. & J.M.	TEL: (705) 494-1102

REPORT TO COUNCIL

Report No: CSBU 2011 - 34

Date: February 16, 2011

Originator: Erik Acs, Development Planner / GAP Coordinator

Subject: 2011 Healthy Communities Fund Grant Application
(Municipal Indoor Recreation Facility Feasibility Study)

RECOMMENDATION

1. That Council authorizes City Staff to make an application to the Healthy Communities Fund to assist with the funding of a third-party study to examine indoor recreation facility usage and demands.
2. In the event the funding application is approved, Council will proceed with the City's required contribution of \$50,000 from the Capital Budget. The balance of the funds required to complete the study would come from user groups.

BACKGROUND

Council has heard on several occasions from user groups the Municipality requires more indoor recreation facilities. These groups are working with Staff to undertake a study to review usage and availability. The goal of the study would be to determine what level of indoor recreational facilities are required in North Bay, both at the present time and over the foreseeable future (approximately twenty years) and how best the Municipality could plan to meet those needs. The general intent of the study is to determine whether or not the City should be considering adding new facilities to its recreational inventory to better serve the needs of the Community and address future unforeseen health, safety and injury issues that may arise in older facilities.

A similar evaluation process took place in 2005, which provided the data that demonstrated the need for additional athletic fields and baseball diamonds. This research led to the current construction of the Steve Omischl Sports Complex on Lakeshore Drive.

City Staff submitted an application for funding to the Healthy Communities Fund to leverage the Municipal funds being spent on a third-party study. Completion of the proposed study will serve as a needs assessment for the Parks, Recreation and Leisure Services Department.

As part of the application process, a Resolution from Council must be submitted with the application indicating the Municipality's support for the initiative and confirming the City's stated contribution of \$50,000. This was previously approved in the 2011 Capital Budget.

ANALYSIS/OPTIONS**Option #1:**

That Council authorizes City Staff to make an application to the Healthy Communities Fund to assist with the funding of a third-party study to examine indoor recreation facility usage and demands.

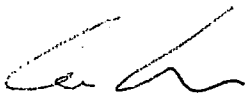
Option #2:

Do not authorize an application to the Healthy Communities Fund. This option is not recommended, as the Municipality would lose out on potential grant monies.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

1. That Council authorizes City Staff to make an application to the Healthy Communities Fund to assist with the funding of a third-party study to examine indoor recreation facility usage and demands.
2. In the event the funding application is approved, Council will proceed with the City's required contribution of \$50,000 from the Capital Budget. The balance of the funds required to complete the study would come from user groups.

Respectfully submitted,



Erik Acs, M.Sc.
Development Planner / GAP Coordinator

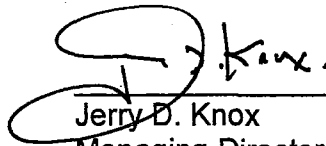
EA/dlb

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We concur with this report and recommendations.



Ian G. Kilgour, MCIP, RPP
Director, Parks Recreation & Leisure
Services



Jerry D. Knox
Managing Director, Community Services



David G. Linkie
Chief Administrative Officer

Report No: CORP 2011-36

Date: February 28, 2011

Originator: KAREN McISAAC

Subject: Rezoning of Third Avenue East and John Street – HANDS

RECOMMENDATION

That Community Services Committee Report No. 2011-04 adopted by Council on February 22, 2011 be amended to read as follows:

- That (a) the Proposed Zoning By-Law Amendment by Miller and Urso Surveying Inc. on behalf of the Corporation of the City of North Bay for the property legally described as Concession 13, Registered Plan 20, Lots 14 to 19 (Third Avenue East and John Street) from a "Residential Second Density (R2)" zone and a "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" to a "Residential Multiple Third Density Special Zone (RM3 Sp.)" be approved; and
- (b) the subject property be placed under Site Plan Control pursuant to Section 41 of the *Planning Act*, R.S.O. 1990, as amended, in order to regulate building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required."

BACKGROUND

On February 22, 2011 Council passed Community Services Report No. 2011-04 being:

Clause No. 1:

- "That a) the proposed Zoning By-Law Amendment by Miller & Urso Surveying Inc. on behalf of the City of North Bay for the property legally described as Concession 13, Registered Plan No. 20, Lots 14 to 19 (Third Avenue East and John Street), from a "Residential Second Density (R2)" zone to a "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38), be approved; and
- b) the subject property be placed under Site Plan Control pursuant to Section 41 of the *Planning Act*, R.S.O. 1990 as amended, in order to regulate building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required."

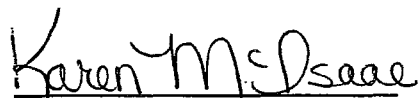
The recommendation that was adopted by Council was inaccurately transposed and therefore incorrect. This Report is simply to reflect the actual decision of Council. The rezoning should have read from a "Residential Second Density (R2)" zone and a Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" to a "**Residential Multiple Third Density Special Zone (RM3 Sp.)**".

A copy of the Planning Advisory Committee Recommendation is attached for your information.

A review of our file confirms that the Public Notices that were mailed on January 25, 2011 were correct. A copy of the Public Notice is attached for your review.

The By-Laws have not yet been presented to Council for their approval.


Respectfully submitted,


Karen McIsaac
Deputy City Clerk

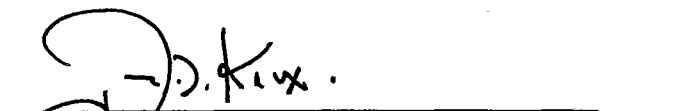
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Respectfully submitted,


Beverley Hillier, MCIP, RPP
Manager, Planning Services

We concur in this report and recommendation.


Jerry D. Knox
Managing Director of Community Services


David Linkie
Chief Administrative Officer

Personnel designated for continuance: Karen McIsaac, Deputy City Clerk

Attachments: Planning Advisory Committee Resolution

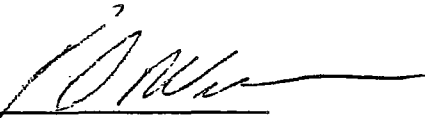
Copy of Public Notice

Copy for: Beverley Hillier, Manager, Planning Services

North Bay Planning Advisory Committee

Resolution No. 3

Date: January 19, 2011

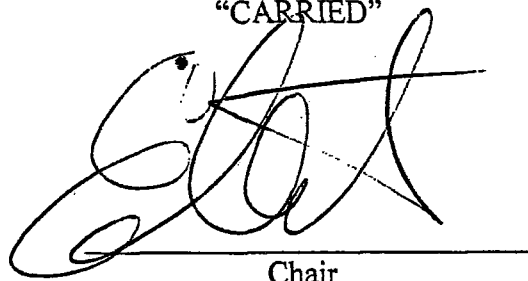
Moved By: 

Seconded By: 

"That the Planning Advisory Committee recommend the following to City Council:

1. That the Proposed Zoning By-law Amendment from a "Residential Second Density (R2)" zone and a "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" to a "Residential Multiple Third Density Special Zone (RM3 Sp.)" by Miller and Urso Surveying Inc. on behalf of the Corporation of the City of North Bay for the property legally described as Concession 13, Registered Plan 20, Lots 14 to 19 – Third Avenue East and John Street in the City of North Bay BE APPROVED; and
2. That the subject property be placed under Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O., 1990 as amended in order to regulate building massing, parking, lighting, landscaping, storm water, drainage, ingress and egress and fencing as required."

"CARRIED"


Chair



The Corporation of the
City of North Bay
200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: (705) 474-0400

OFFICE OF THE CITY CLERK
CORPORATE SERVICES DIVISION
Direct Line: (705) 474-0626, ext. 2510
Fax Line: (705) 495-4353
E-mail: cathy.conrad@cityofnorthbay.ca

**NOTICE OF PUBLIC MEETING
IN THE MATTER OF A PROPOSED AMENDMENT TO
ZONING BY-LAW NO. 28-80
regarding the premises at**

**CONCESSION 13, REGISTERED PLAN 20, LOTS 14 - 19
JOHN STREET AND THIRD AVENUE EAST
CITY OF NORTH BAY**

**AND IN THE MATTER OF THE *PLANNING ACT*,
Section 34, Chap. P.13, R.S.O., 1990, as amended**

TAKE NOTICE THAT the Council of The Corporation of the City of North Bay will hold a Public Meeting on **Monday, February 14, 2011** at 7:00 p.m. at the City Hall, Council Chambers, 200 McIntyre Street East, North Bay, to consider a proposed amendment to Zoning By-Law No. 28-80 under Section 34 of The *Planning Act*, Chap. P.13, R.S.O. 1990, as amended.

The proposed Zoning By-Law amendment would change the zone category from a "Residential Second Density (R2)" zone and a "Neighbourhood Commercial Special Zone No. 38 (C5 Sp.38)" to a "Residential Multiple Third Density Special Zone (RM3 Sp.)". The proposed rezoning would permit the construction of a therapeutic residence and treatment facility.

The subject lands affected by the rezoning are shown on Schedule "A" attached hereto.

ANY PERSON may attend the Public Meeting and/or make written or oral representation either in support of or in opposition to the proposed amendment.

AND TAKE NOTICE THAT any written submissions and material in support of or in opposition to the proposed amendment will be received by the City Clerk on or before the meeting.

AND TAKE NOTICE THAT if a person or public body does not make oral submissions at a public meeting or make written submissions to the Clerk of the City of North Bay before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the City of North Bay to the Ontario Municipal Board.

AND TAKE NOTICE THAT if a person or public body does not make oral submissions at a public meeting, or make written submissions to the Clerk of the City of North Bay before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed amendment to the zoning by-law is available for inspection at my office during regular office hours.

DATED at the City of North Bay this 25th day of January, 2011.

Catherine Conrad, City Clerk
P.O. Box 360
200 McIntyre Street East
NORTH BAY, ON P1B 8H8

CITY OF NORTH BAY
REPORT TO COUNCIL

#5

REPORT NO: EESW 2011-018

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance & Administration

SUBJECT: 2011 Capital Budget Project - 6000WS Design Work – Next Year's
Projects (On-going)

RECOMMENDATION:

That a Capital Expenditure By-law be prepared for Council's consideration to authorize the Design Work for future capital works projects for the Engineering, Environmental Services and Works Department, being a 2011 Water and Sanitary Sewer Capital Budget, project #6000WS, line item #W40, at a net debentured cost of \$103,000.

BACKGROUND:

The ongoing program funding for design works enables the Engineering, Environmental Services and Works Department to conduct preliminary engineering work such as geotechnical investigations, camera inspections of underground municipal services, watermain flow testing and conceptual designs. These works lay out the groundwork for next year's construction season.

A schedule to the proposed by-law is submitted for Council's consideration.

Engineering costs	\$97,850
Financing costs	\$5,150
Net Debentured Costs	\$103,000

ANALYSIS/OPTIONS

The approval of this capital budget item allows City staff to plan and research construction programs in advance. As well, it improves on the estimating and forecasting of additional costs that might be overlooked without the background investigation being completed. Should Council not approve this project, it will affect the efficiency of future project completions, and the confidence in the estimated project completion costs.

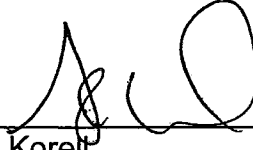
RECOMMENDED OPTION

It is recommended that City Council approve the 6000WS Design Work project.

Respectfully Submitted,

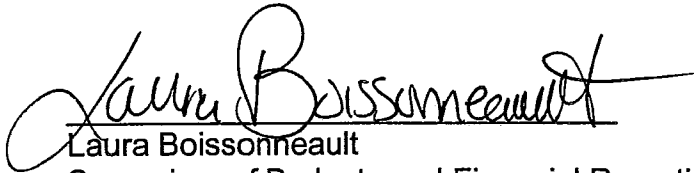


Angela Cox
Finance & Administration
Manager
Engineering, Environmental Services &
Works



Alan Korell
Managing Director
Engineering, Environmental Services &
Works

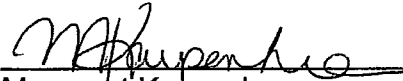
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Lirkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: David Euler

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**
DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact
CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other
DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	3% Inc per Yr
Other											
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$97,850	\$100,700	\$103,550	\$106,400	\$109,250	\$112,100	\$115,900	\$119,700	\$123,500	\$127,300	
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$5,150	\$5,300	\$5,450	\$5,600	\$5,750	\$5,900	\$6,100	\$6,300	\$6,500	\$6,700	
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

COMMENTS:

DEPARTMENT: **PROJECT LEAD:**

CITY OF NORTH BAY

#6

REPORT TO COUNCIL

REPORT NO: EESW 2011-017

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance and Administration

SUBJECT: 2011 Capital budget Project – #6012RD Downtown Roads and Sidewalk
Maintenance (on-going)

RECOMMENDATION:

1. That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Downtown Roads Maintenance Program, being 2011 Capital Budget, project #6012RD, line item #68, at a net debentured cost of \$77,000.
2. That individual reports may be provided to City Council with respect to the various components of this project.

BACKGROUND:

The approved 2011 – 2020 ten year capital budget included an amount of \$77,000 in the year 2011 for the 6012RD Downtown Roads Maintenance Program.

This project will allow the repair and replacement of crosswalks, retaining walls, and lighting system repairs in various downtown locations.

A Schedule to the proposed By-Law is submitted for consideration of City Council.

Construction Contract	\$73,150
Financing Costs	\$3,850
Net Debenture Cost	\$77,000

ANALYSIS/OPTIONS

Option 1: Proceed with the Authorizing By-Law

The approved Ten Year Capital Budget for 2011 includes an amount of \$77,000 for the 6012RD Downtown Roads Maintenance Program.

Reports on the specific projects and estimated cost of each of the various expenditure components of this project may be brought forward to City Council. This Option is recommended.

Option 2: Cancel outright or reduce

That Council has the option of canceling this project, or reducing the expenditure limit. This will result in unsafe sections of roads and sidewalks and increase liability to the City.

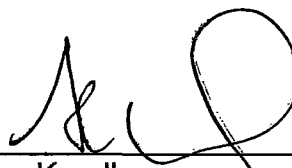
RECOMMENDED OPTION

It is recommended that City Council approve of the drafting of the necessary By-Law, which will authorize the expenditure of \$77,000 in 2011 Capital Funds for the 6012RD Downtown Roads Program.

Respectfully Submitted,

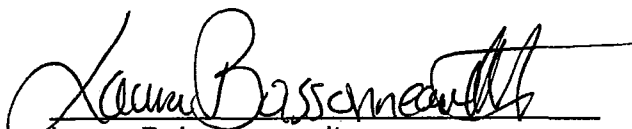


Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works



Alan Korell
Managing Director
Engineering, Environmental Services &
Works

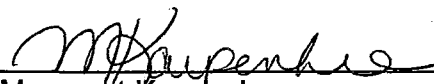
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Joe Germano

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY:

Roads <input checked="" type="checkbox"/>	Sewer <input type="checkbox"/>	Parks <input type="checkbox"/>	Parking <input type="checkbox"/>	Waste Disposal <input type="checkbox"/>	General Government <input type="checkbox"/>
Water <input type="checkbox"/>	Storm <input type="checkbox"/>	Recreational Facilities <input type="checkbox"/>	Transit <input type="checkbox"/>	Waste Collection <input type="checkbox"/>	Other <input type="checkbox"/>

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$77,000	\$79,000	\$81,000	\$83,000	\$85,000	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	3% Inc per Yr
Other											
Total	\$77,000	\$79,000	\$81,000	\$83,000	\$85,000	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$73,150	\$75,050	\$76,950	\$78,850	\$80,750	\$83,600	\$86,450	\$89,300	\$92,150	\$95,000	
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$3,850	\$3,950	\$4,050	\$4,150	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	
Total	\$77,000	\$79,000	\$81,000	\$83,000	\$85,000	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	\$0

COMMENTS:

DEPARTMENT: **PROJECT LEAD:**

CITY OF NORTH BAY

#7

REPORT TO COUNCIL

REPORT NO: EESW-2011-009

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance and Administration

SUBJECT: 2011 Capital Budget Project – #6010RD Sidewalk Replacement Program
& #6006RD Pedestrian Safety Program including New Sidewalks (On-going)

RECOMMENDATION:

1. That a Capital Expenditure By-Law be prepared for City Council's consideration to authorize the Sidewalk Replacement Program being 2011 Capital Budget, project #6010RD, line item #66, at a net debentured cost of \$155,000 and the Pedestrian Safety Program including New Sidewalks Project being 2011 Capital Budget, project #6006RD, line item #62, at a net debentured cost of \$103,000.
2. That individual reports may be provided to City Council with respect to the various components of this project.

BACKGROUND:

The approved 2011 – 2020 ten year capital budget includes an amount of \$155,000 for the Sidewalk Replacement Program and an amount of \$103,000 for the Pedestrian Safety Program including the construction of new sidewalks for the 2011 capital operating year.

These projects provide for an ongoing capital program for replacing deteriorated sidewalks and adding new sidewalks as outlined in the sidewalk evaluation program. A list of the highest priority sidewalks scheduled for replacement will be provided to Council for consideration

The Sidewalk Replacement Program will be funded from a combination of capital programs as follows:

<u>Capital Budget</u>	<u>Project Descriptions</u>	<u>Approved Budget</u>
Line#66	Sidewalk Replacement Program	\$147,250
Line#62	Pedestrian Safety Program	\$97,850
	Financing Charge	\$12,900
	Total Funding Available	\$258,000

ANALYSIS/OPTIONS

Option 1: Proceed with the Authorizing By-Law

To approve the 6010RD Sidewalk Replacement Program budget of \$155,000 and the 6006RD Pedestrian Safety Program budget of \$103,000 for the 2011 operating year.

Reports on the specific projects and estimated cost of each of the various expenditure components of this project may be brought forward to City Council. This Option is recommended.

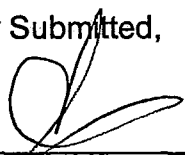
Option 2: Cancel outright or reduce

That Council has the option of canceling these projects, or reducing the expenditure limit. This will result in unsafe sections of sidewalks and increase liability to the City.

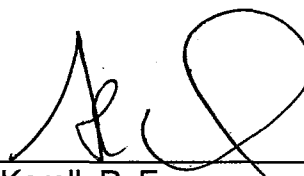
RECOMMENDED OPTION

It is recommended that City Council approve the drafting of the necessary By-Law, which will authorize the expenditure of \$155,000 in 2011 capital funds for the Sidewalk Replacement Program and \$103,000 for the Pedestrian Safety Program.

Respectfully Submitted,

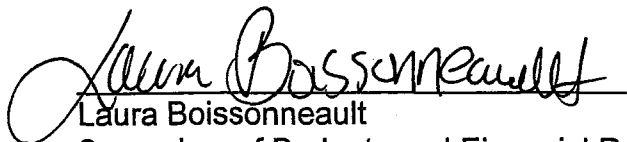


Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works

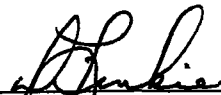


Alan Korell, P. Eng
Managing Director
Engineering, Environmental Services &
Works

We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Joe Germano

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION: This project provides for an ongoing capital program for the replacement of deteriorated sidewalks and results from the Sidewalk Evaluation Project which took place in 2003 and 2004.
 A list of the highest priority sidewalks scheduled for replacement will be provided to Council for consideration.

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	3% Inc per Yr
Other											
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$147,250	\$152,000	\$156,750	\$161,500	\$166,250	\$171,000	\$175,750	\$181,450	\$187,150	\$192,850	
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$7,750	\$8,000	\$8,250	\$8,500	\$8,750	\$9,000	\$9,250	\$9,550	\$9,850	\$10,150	
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**
DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact
CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other
DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	3% Inc per Yr
Other											
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$97,850	\$100,700	\$103,550	\$106,400	\$109,250	\$112,100	\$115,900	\$119,700	\$123,500	\$127,300	
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$5,150	\$5,300	\$5,450	\$5,600	\$5,750	\$5,900	\$6,100	\$6,300	\$6,500	\$6,700	
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

COMMENTS:

DEPARTMENT: **PROJECT LEAD:**

**CITY OF NORTH BAY
REPORT TO COUNCIL**

REPORT NO: EESW-2011-008**DATE:** February 11, 2011**ORIGINATOR:** Angela Cox
Manager, Finance and Administration**SUBJECT:** 2011 Capital Budget Project – #6009SL Traffic Control Signal Upgrade (On-going)**RECOMMENDATION:**

1. That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Traffic Control Signal Upgrade being 2011 Capital Budget, project #6009SL, line item #65, at a net debentured cost of \$155,000.
2. That individual reports may be provided to City Council with respect to the various components of this project.

BACKGROUND:

The approved 2011-2020 ten year capital budget included an amount of \$155,000 in the year 2011 for the Traffic Control Signal Upgrade Project. This project is anticipated to be ongoing with budget allocations also proposed for 2012 through to 2020.

This project of installing Camera Detection Systems will allow an increase in the flow of traffic. If project funding allows we will also include countdown pedestrian heads at various intersections.

A Schedule to the proposed By-Law is submitted for consideration of City Council.

Construction Costs	\$147,250
Financing Costs	\$7,750
Net Debenture Cost	\$155,000

ANALYSIS/OPTIONSOption 1: Proceed with the Authorizing By-Law

The approved ten year capital budget for 2011 includes an amount of \$155,000 for the Traffic Control Signal Upgrade Project.

Reports on the specific projects and estimated cost of each of the various expenditure components of this project may be brought forward to City Council. This Option is recommended.

Option 2: Cancel outright or reduce

The Council has the option of canceling this project, or reducing the expenditure limit. This may have a long term effect on larger capital expenditures being needed on traffic signals in the future.

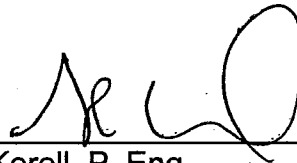
RECOMMENDED OPTION

It is recommended that City Council approve the drafting of the necessary By-Law, which will authorize the expenditure of \$155,000 in 2011 Capital Funds for the 6009SL Traffic Control Signal Upgrade Project.

Respectfully Submitted,

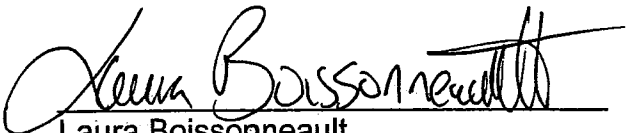


Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works

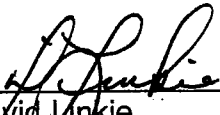


Alan Korell, P. Eng
Managing Director
Engineering, Environmental Services &
Works

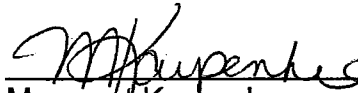
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Joe Germano

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: TITLE:

PROJECT #: AMOUNT: USEFUL LIFE: EST. COMPLETION DATE:

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	3% Inc per Yr
Other											
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$147,250	\$152,000	\$156,750	\$161,500	\$166,250	\$171,000	\$175,750	\$181,450	\$187,150	\$192,850	
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$7,750	\$8,000	\$8,250	\$8,500	\$8,750	\$9,000	\$9,250	\$9,550	\$9,850	\$10,150	
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

City of North Bay

Report to Council

Report No.: EESW-2011-020

Date: February 11, 2011

Originator: Angela Cox,
Manager, Finance & Administration

Subject: 2011 Capital Budget Project – 6001SS-WS City Share of New
Development Costs (On-going)

RECOMMENDATION

That a Capital Expenditure By-law be prepared for Council's consideration to authorize City's Share of the New Development Cost Project of the Engineering, Environmental Services & Works Department, being 2011 Capital Budget, project #6001SS-WS, line number #W41, at a net debentured cost of \$120,000.

BACKGROUND

The approved 2011-2020 ten year capital budget included an amount of \$120,000 to assist with the financial requirements to fund the City's share of miscellaneous infrastructure costs associated with new developments such as oversized watermains and off site works that are not recoverable from the development charges reserve. The development project scheduled for 2011 is Phase 1 the Highlands Woods Subdivision and Condominium which consists of four (4) single family detached residential lots, twelve (12) Standard condominium Units and eleven (11) Vacant Land Condominium Units located in the southern end of the subject lands.

A schedule to the proposed by-law is submitted for Council's consideration.

Construction Contract	\$114,000
Financing costs	\$6,000
Net Debentured Costs	\$120,000

OPTION/ANALYSIS

Option 1 – Proceed with the Authorizing By-law

That Council proceeds with the authorizing by-law to approve the expenditure as detailed in the Ten Year Capital Budget for 2011 in the amount of \$120,000 for the City's share of miscellaneous infrastructure costs on new Development projects. This option is recommended.

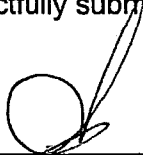
Option 2 – Cancel outright or reduce expenditure

That Council cancels outright or reduce the expenditure for this project. This would effect the development of any proposed projects and may increase costs in the future. This option is not recommended.

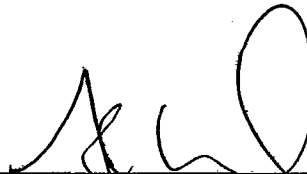
RECOMMENDED OPTION

It is recommended that City Council approve the drafting of the necessary by-law to authorize the expenditure of \$120,000 in the 2011 Capital Funds for the 6001SS-WS City's Share of New Development Cost Project.

Respectfully submitted,



Angela Cox,
Manager of Finance & Administration
Engineering, Environmental Services & Works

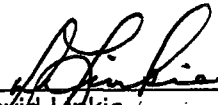


Alan Korell, P. Eng.,
Managing Director,
Engineering, Environmental Services & Works

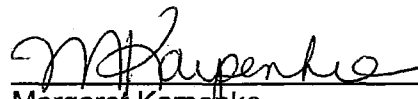
We concur in this report and recommendation.



Laura Boissoneault
Supervisor of Budgets and Financial Reporting



David Larkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Alan Korell

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY:

<input type="checkbox"/> Roads	<input checked="" type="checkbox"/> Sewer	<input type="checkbox"/> Parks	<input type="checkbox"/> Parking	<input type="checkbox"/> Waste Disposal	<input type="checkbox"/> General Government
<input checked="" type="checkbox"/> Water	<input type="checkbox"/> Storm	<input type="checkbox"/> Recreational Facilities	<input type="checkbox"/> Transit	<input type="checkbox"/> Waste Collection	<input type="checkbox"/> Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

FUNDING											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$120,000	\$140,000	\$160,000	\$180,000	\$200,000	\$220,000	\$240,000	\$260,000	\$280,000	\$300,000	20K Inc per Yr
Other											
Total	\$120,000	\$140,000	\$160,000	\$180,000	\$200,000	\$220,000	\$240,000	\$260,000	\$280,000	\$300,000	\$0

COSTS											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$114,000	\$133,000	\$152,000	\$171,000	\$190,000	\$209,000	\$228,000	\$247,000	\$266,000	\$285,000	
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$6,000	\$7,000	\$8,000	\$9,000	\$10,000	\$11,000	\$12,000	\$13,000	\$14,000	\$15,000	
Total	\$120,000	\$140,000	\$160,000	\$180,000	\$200,000	\$220,000	\$240,000	\$260,000	\$280,000	\$300,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

CITY OF NORTH BAY**REPORT TO COUNCIL****REPORT NO:** EESW-2011-21**DATE:** February 11, 2011**ORIGINATOR:** Angela Cox
Manager, Finance & Administration**SUBJECT:** 2011 Capital Budget Project – 6040SS Digester Cleaning and Grit Removal Program (On-going)**RECOMMENDATION:**

That a Capital Expenditure By-law be prepared for Council's consideration to authorize the Digester Cleaning and Grit Removal program of the Engineering, Environmental Services and Works Department, being 2011 Water and Sanitary Sewer Capital Budget, project #6040SS, line number #W46, at a net debentured cost of \$77,000.

BACKGROUND:

The approved 2011 – 2020 ten year capital budget for Water and Sanitary Sewer included an amount of \$77,000 in the year 2011. This program provides an ongoing annual cleaning of Digesters and Grit removal at the Waste Water Treatment Plant.

A Schedule to the proposed By-Law is submitted for Council's consideration.

Construction Contract	\$73,150
Financing costs	\$ 3,850
NET DEBENTURED COST	\$77,000

ANALYSIS/OPTIONS:Option 1 - Proceed with the Authorizing By-Law

The approved the Ten Year Capital Budget for 2011 which includes an amount of \$77,000 for an annual program of cleaning digesters and removing grit at the Waste Water Treatment Plant. This option is recommended.

Option 2 - Cancel outright or reduce

The Council has the option of canceling this project, or reducing the expenditure limit. This would have the effect of creating a further backlog which has a potential for higher maintenance costs.


RECOMMENDED OPTION:

It is recommended that City Council approve of the drafting of the necessary By-Law, which will authorize the expenditure of \$77,000 in 2011 capital funds for the 6040SS Digester Cleaning and Grit Removal program to be carried out by the Engineering, Environmental Services and Works Department.

Respectfully Submitted,



Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works



Alan Korell, P. Eng
Managing Director
Engineering, Environmental Services &
Works

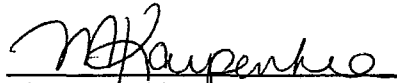
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Karin Morin-Strom

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: W46 **TITLE:** Digester Cleaning & Grit Removal (On-going)

PROJECT #: 6040SS **AMOUNT:** \$875,000 **USEFUL LIFE:** Operating **EST. COMPLETION DATE:** On-going

DESCRIPTION: This project provides for the necessary periodic scheduled maintenance on the digesters and primary clarifiers at the waste treatment plant to ensure this equipment is operating in the most optimal fashion.

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$77,000	\$79,000	\$81,000	\$83,000	\$85,000	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	3% Inc per Yr
Other											
Total	\$77,000	\$79,000	\$81,000	\$83,000	\$85,000	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$73,150	\$75,050	\$76,950	\$78,850	\$80,750	\$83,600	\$86,450	\$89,300	\$92,150	\$95,000	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$3,850	\$3,950	\$4,050	\$4,150	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	
Total	\$77,000	\$79,000	\$81,000	\$83,000	\$85,000	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	\$0

COMMENTS:

DEPARTMENT: Engineering, Environmental Services & Public Works

PROJECT LEAD: Alan Korell

CITY OF NORTH BAY

REPORT TO COUNCIL

REPORT NO: EESW-2011-023

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance & Administration

SUBJECT: 2011 Capital Budget Project – 6041SS Sewage Plant and Pumping Station Improvement Program (On-going)

RECOMMENDATION:

That a Capital Expenditure By-law be prepared for Council's consideration for Sewage Plant and Pumping Station program funded from the 2011 Water and Sanitary Capital Works budget, project #6041SS, line item #W47, at a net debentured cost of \$309,000.

BACKGROUND:

The City of North Bay has an ongoing program to repair, rebuild, refurbish and upgrade the Sewage Plant and Pumping Stations throughout the City. This program is necessary to keep the sewage collection and treatment system functioning in a reliable manner and to maximize the life expectancy of existing infrastructure. Upgrades and repair work are primarily undertaken by the Ontario Clean Water Agency or they supervise small contracts to complete work required. This funding is used for projects that typically range between \$5,000 and \$100,000. A list of proposed projects and costs for 2011 are attached in Table 1. Projects totaling \$309,000 will be completed.

A schedule to the proposed By-Law is submitted for Council's consideration.

Construction Contract with OCWA	\$293,550
Financing	\$15,450
Net Debentured Cost	\$309,000

OPTIONS/ANALYSIS:

As the attached list of work plans are completed, the list will be adjusted so that the total budget is not exceeded. Process repairs will be given priority.

Should Council choose not to approve the 2011 funding allocation at this time, annual upgrade and replacement works will not be completed. Higher maintenance costs will occur in the future as equipment will begin to fail.

FINANCIAL IMPLICATIONS:

The proposed projects totaling \$309,000 conforms to the 2011 Water and Sanitary Sewer Capital Works budget line item #W47

RECOMMENDED OPTION:

It is recommended that a Capital Expenditure By-law in the amount of \$309,000 be prepared for Council's consideration for Sewage Plant and Pump Station project 6041SS as allocated in the 2011 Capital Works Budget for Water and Sanitary Sewer.

Respectfully Submitted,

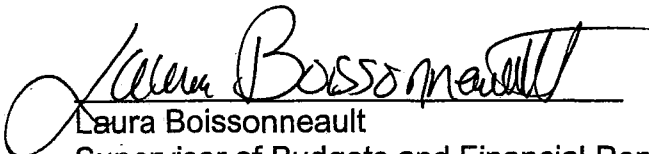


Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works

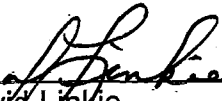


Alan Korell, P. Eng
Managing Director
Engineering, Environmental Services &
Works

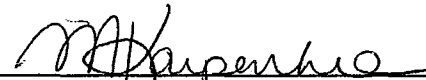
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Karin Morin-Strom

Attachments: (1)

Copy for: Cathy Conrad



North Bay Wastewater Plant Capital 2011

<u>Description</u>	<u>Budgeted Price</u>	<u>Amount Spent</u>	<u>Projected Remaining Cost</u>
Purchase spare Clarifier parts (annual)	50,000.00		50,000.00
Methane annual maintenance	15,000.00		15,000.00
Rebuild Raw Sewage Pump (P2)	45,000.00		45,000.00
Third Pump at Marshall Lift Station	110,000.00		110,000.00
Upgrade incoming hydro into Wallace lift stn	20,000.00		20,000.00
Replace/repair grit channel by-pass rotork	13,000.00		13,000.00
VFD Controls for #5, #6 Return Pumps	50,000.00		50,000.00
Muffin Monster rebuild	6,000.00		6,000.00
Total	309,000.00		309,000.00



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$309,000	\$318,000	\$328,000	\$338,000	\$348,000	\$358,000	\$369,000	\$380,000	\$391,000	\$403,000	3% Inc per Yr
Other											
Total	\$309,000	\$318,000	\$328,000	\$338,000	\$348,000	\$358,000	\$369,000	\$380,000	\$391,000	\$403,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$293,550	\$302,100	\$311,600	\$321,100	\$330,600	\$340,100	\$350,550	\$361,000	\$371,450	\$382,850	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$15,450	\$15,900	\$16,400	\$16,900	\$17,400	\$17,900	\$18,450	\$19,000	\$19,550	\$20,150	
Total	\$309,000	\$318,000	\$328,000	\$338,000	\$348,000	\$358,000	\$369,000	\$380,000	\$391,000	\$403,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

CITY OF NORTH BAY

REPORT TO COUNCIL

REPORT NO: EESW-2011-025

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance & Administration

SUBJECT: 2011 Capital Budget Project – #6043WS Sewer and Water Reconstruction
(On-going)

RECOMMENDATION:

That a Capital Expenditure By-law be prepared for Council's consideration to authorize the Sewer and Water Reconstruction program of the Engineering, Environmental Services, and Works Department, being 2011 Water and Sanitary Sewer Capital Budget, project #6043WS, line number#W49, at a net debentured cost of \$103,000.

BACKGROUND:

The approved 2011-2020 ten year capital budget for Sewer and Water Reconstruction program included an amount of \$103,000 in the year 2011. This relatively modest amount of funding is utilized to replace sections of water mains and sanitary sewers, which have a history of problems, usually because of under sizing or old age. The operating budget provides funds for maintenance and repair but does not include funds for larger scale replacements. The priority for this year includes repairs to the Mall Sear's entrance and True North's parking lot area where we have had two watermain breaks in 2010.

A Schedule to the proposed By-Law is submitted for Council's consideration.

Construction Contract	\$97,850
Financing costs	\$5,150
Net Debentured Cost	\$103,000

ANALYSIS/OPTIONS:

Option 1 - Proceed with the Authorizing By-Law

The approved ten year capital budget for 2011 includes an amount of \$103,000 for an annual program of water main and sanitary sewer replacements. There is a considerable ongoing need for replacement projects of a relatively minor nature.

Option 2 - Cancel outright or reduce

The Council has the option of canceling this project, or reducing the expenditure limit. This would have the effect of deferring important projects that, though minor in scope, are very important.

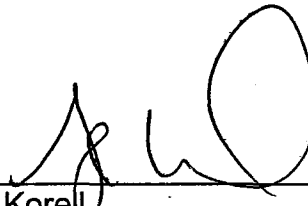
RECOMMENDED OPTION:

It is recommended that City Council approve of the drafting of the necessary By-Law, which will authorize the expenditure of \$103,000 in 2011 capital funds for the 6043WS Sewer and Water Reconstruction program to be carried out by the Engineering, Environmental Services and Works Department.

Respectfully Submitted,



Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works

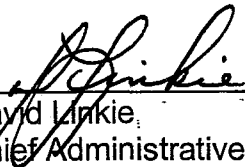


Alan Korell
Managing Director
Engineering, Environmental Services &
Works

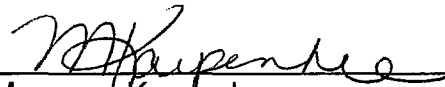
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Shawn Remillard

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY:

<input type="checkbox"/> Roads	<input checked="" type="checkbox"/> Sewer	<input type="checkbox"/> Parks	<input type="checkbox"/> Parking	<input type="checkbox"/> Waste Disposal	<input type="checkbox"/> General Government
<input checked="" type="checkbox"/> Water	<input type="checkbox"/> Storm	<input type="checkbox"/> Recreational Facilities	<input type="checkbox"/> Transit	<input type="checkbox"/> Waste Collection	<input type="checkbox"/> Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

FUNDING											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	3% Inc per Yr
Other											
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

COSTS											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$97,850	\$100,700	\$103,550	\$106,400	\$109,250	\$112,100	\$115,900	\$119,700	\$123,500	\$127,300	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$5,150	\$5,300	\$5,450	\$5,600	\$5,750	\$5,900	\$6,100	\$6,300	\$6,500	\$6,700	
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

COMMENTS:

DEPARTMENT: **PROJECT LEAD:**

CITY OF NORTH BAY

#13

REPORT TO COUNCIL

REPORT NO: EESW-2011-22

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance & Administration

SUBJECT: 2011 Capital Budget Project – #6047WS Watermain Looping-Automatic Flow Program (On-going)

RECOMMENDATION:

That the City Clerk prepares an Expenditure By-law for the Watermain Looping - Automatic Flow Program identified in the 2011 Water and Sanitary Sewer Capital Budget as project #6047WS, line item # W53, at a debenture cost of \$103,000.

BACKGROUND:

The City of North Bay has an ongoing program of looping watermains to improve water quality for its citizens. Water stagnates on dead end streets so the city flushes these dead ends to improve water quality but the ideal solution is to loop these dead ends to permanently solve the problem. Projects scheduled this year include Herman Crescent to Van Horne and from Van Horne to Strathcona streets.

OPTIONS/ANALYSIS

The approval of the 2011 Water and Sanitary Sewer capital budget item for the Watermain Looping Project provides sufficient budget allocation to ensure that a few of the dead end watermains are looped in the City each year.

Should Council choose not to approve the 2011 allocation of funding at this time, it will delay looping of watermains which add maintenance costs and does not address an existing problem.

FINANCIAL IMPLICATIONS

The proposed project totaling \$103,000 conforms to the approved costs for the 2011 Water and Sanitary Sewer Capital Budget, line #W53.

A Schedule to the proposed By-law is submitted for consideration of City Council.

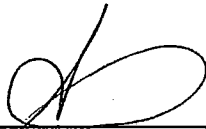
Construction Contracts	\$97,850
Financing	<u>\$5,150</u>

Net Debentured Cost	\$103,000
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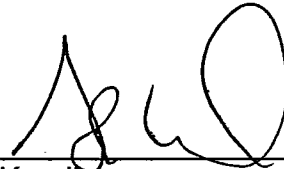
RECOMMENDED OPTION

The Project funding of \$103,000 reflects the intent of the Capital budget deliberations and approval is recommended.

Respectfully Submitted,



Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works



Alan Korell
Managing Director
Engineering, Environmental Services &
Works

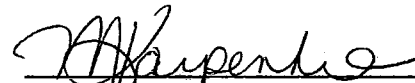
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Shawn Remillard

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**

PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	3% Inc per Yr
Other											
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$97,850	\$100,700	\$103,550	\$106,400	\$109,250	\$112,100	\$115,900	\$119,700	\$123,500	\$127,300	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$5,150	\$5,300	\$5,450	\$5,600	\$5,750	\$5,900	\$6,100	\$6,300	\$6,500	\$6,700	
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

CITY OF NORTH BAY**REPORT TO COUNCIL****REPORT NO:** EESW-2011 -024**DATE:** February 11, 2011**ORIGINATOR:** Angela Cox
Manager, Finance & Administration**SUBJECT:** 2011 Capital Budget Project – 6042WS Hydrant and Water Valve
Rehabilitation Program (On-going)

RECOMMENDATION:

That a Capital Expenditure By-law be prepared for Council's consideration to authorize the 6042WS Hydrant and Water Valve Rehabilitation Program of the Engineering, Environmental Services and Works Department, being 2011 Water and Sanitary Sewer Capital Budget project line item #W48, at a net debentured cost of \$155,000.

BACKGROUND:

The approved 2011 – 2020 ten year capital budget for Water and Sanitary Sewer included an amount of \$155,000 in the year 2011. The emphasis will be the testing and rehabilitation of fire hydrants and will also be addressing the need for a valve exercising and maintenance program, which is an ongoing annual program.

A Schedule to the proposed By-Law is submitted for Council's consideration.

Construction Contract	\$147,250
Contingency	\$7,750
Net Debenture Cost	\$155,000

OPTIONS/ANALYSIS:**Option 1** - Proceed with the Authorizing By-Law

The approved ten year capital budget for 2011 includes an amount of \$155,000 for the rehabilitation of the City's fire hydrants and exercising and maintaining. The emphasis in 2011 will be the replacement of fire hydrants that are beyond their useful life. This year we will use our own forces for the annual maintenance inspection of hydrants and valves and compare with results obtained using an outside contractor in the past two years.

Option 2 - Cancel outright or reduce

The Council has the option of canceling this project, or reducing the expenditure limit. This would have the effect of deferring the program but would not have major consequences for one year though hydrants eventually have to be maintained to insure fire protection for our residents.

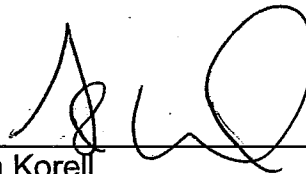
RECOMMENDED OPTION:

It is recommended that City Council approve of the drafting of the necessary By-Law, which will authorize the expenditure of \$155,000 in 2011 capital funds for the rehabilitation of the City's fire hydrants.

Respectfully Submitted,



Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works

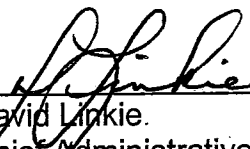


Alan Korell
Managing Director
Engineering, Environmental Services &
Works

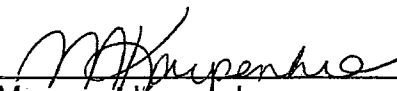
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Shawn Remillard

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY:

<input type="checkbox"/> Roads	<input type="checkbox"/> Sewer	<input type="checkbox"/> Parks	<input type="checkbox"/> Parking	<input type="checkbox"/> Waste Disposal	<input type="checkbox"/> General Government
<input checked="" type="checkbox"/> Water	<input type="checkbox"/> Storm	<input type="checkbox"/> Recreational Facilities	<input type="checkbox"/> Transit	<input type="checkbox"/> Waste Collection	<input type="checkbox"/> Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	3% Inc per Yr
Other											
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$147,250	\$152,000	\$156,750	\$161,500	\$166,250	\$171,000	\$175,750	\$181,450	\$187,150	\$192,850	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$7,750	\$8,000	\$8,250	\$8,500	\$8,750	\$9,000	\$9,250	\$9,550	\$9,850	\$10,150	
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

CITY OF NORTH BAY

#15

REPORT TO COUNCIL

REPORT NO: EESW-2011-026

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance & Administration

SUBJECT: 2011 Capital Budget Project – #6046WS Watermain (100mm) Replacement, Reaming or Relining Program (On-going)

RECOMMENDATION:

That the City Clerk prepare an Expenditure By-law for approval to fund the Water Main (100mm) Replacement, Reaming or Relining Program identified in the 2011 Water and Sanitary Sewer Capital Budget as project #6046WS, line number #W52, at a net debentured cost of \$155,000.

BACKGROUND:

The City of North Bay has an ongoing program which allows for 100mm to 150mm watermains to be rehabilitated or replaced at various locations throughout the City. This program is intended to remedy or prevent a reduction in water quality, fire flow and circulation problems related to the inventory of small diameter mains.

OPTIONS/ANALYSIS

The approval of the 2011 Capital budget item for the 6046WS Water Main (100mm) Replacement, Reaming or Relining Program provides sufficient budget allocation to ensure that the City can rehabilitate or replace these services over end water mains are looped in the City each year.

Should City Council choose not to approve the 2011 allocation of funding at this time, it will delay the looping of various water mains throughout the City which will add to the existing maintenance costs and fail to address the existing water quality and circulation problems.

FINANCIAL IMPLICATIONS

The proposed project totaling \$155,000 conforms to the approved 2011 Capital Budget, line # W52.

A Schedule to the proposed By-law is submitted for consideration of City Council.

Construction Contracts	\$147,250
Financing	<u>7,750</u>
Net Debentured Cost	\$155,000

RECOMMENDED OPTION

The Project funding of \$155,000 reflects the intent of the Capital budget deliberations and approval is recommended.

Respectfully Submitted,



Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works

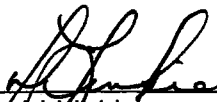


Alan Korell
Managing Director
Engineering, Environmental Services &
Works

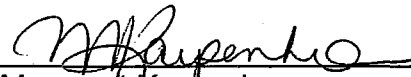
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Shawn Remillard

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	3% Inc per Yr
Other											
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$147,250	\$152,000	\$156,750	\$161,500	\$166,250	\$171,000	\$175,750	\$181,450	\$187,150	\$192,850	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$7,750	\$8,000	\$8,250	\$8,500	\$8,750	\$9,000	\$9,250	\$9,550	\$9,850	\$10,150	
Total	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

CITY OF NORTH BAY

REPORT TO COUNCIL

REPORT NO: EESW 2011-027

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance & Administration

SUBJECT: 2011 Capital Budget Project – #6045WS Water Treatment Plant and Facility Maintenance Program (On-going)

RECOMMENDATION:

That a Capital Expenditure By-law in the amount of \$258,000 be prepared for Council's consideration for the Water Treatment Plant Facilities and Repairs funded from the 2011 Water and Sanitary Capital Works Budget, project #6045WS, line item #W51, at a debenture cost of \$258,000.

BACKGROUND:

The City of North Bay has an ongoing program to maintain, repair and upgrade its Water Treatment Plant and Facilities from the capital budget. This program is necessary to keep the current Water Treatment Plant and Facilities functioning in a reliable manner and to maximize the life expectancy of its existing infrastructure. Upgrades and repair work are primarily undertaken by the Ontario Clean Water Agency or they supervise small contracts to complete required work. A list of proposed projects and costs are attached in Table 1. Projects totaling \$258,000 will be required in 2011.

A schedule to the proposed By-Law is submitted for Council's consideration.

Construction Contract with OCWA	\$245,100
Financing	\$12,900
NET DEBENTURED COST	\$258,000

OPTIONS/ANALYSIS:

The approval of the 2011 budget item for the Water Treatment Plant and Facility Maintenance Program provides sufficient budget allocation to ensure that various projects are completed.

Should Council choose not to approve the 2011 funding allocation at this time, annual upgrade and replacement works will not be completed. Higher maintenance costs will occur in the future as equipment begins to fail unpredictably.

FINANCIAL IMPLICATIONS:

The proposed projects totaling \$258,000 conforms to the 2011 Water and Sanitary Sewer Capital Works budget line item #W51.

RECOMMENDED OPTION:

It is recommended that a Capital Expenditure By-law in the amount of \$258,000 be prepared for Councils consideration for the Water Treatment Plant Facilities and Repairs as allocated in the 2011 Capital Works Budget, (Sewer and Water).

Respectfully Submitted,

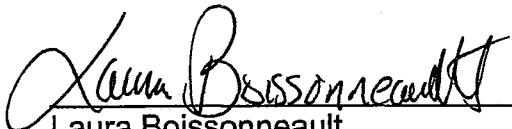


Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works



Alan Korell, P. Eng
Managing Director
Engineering, Environmental Services &
Works

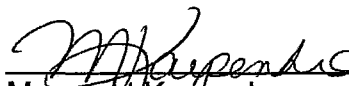
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Karin Morin-Strom

Attachments: (1)

Copy for: Cathy Conrad

North Bay Water Plant Capital 2011

<u>Description</u>	<u>Budgetted Price</u>	<u>Projected Remaining Cost</u>
Reservoir Access Building - Ellendale Install Fence, Concrete patch work, replace floor hatch	35,000.00	35,000.00
Sluice Gate - Ellendale Replace sluice gate between reservoir cells	40,000.00	40,000.00
Roof Repairs - Ellendale Roof is leaking onto MCC	15,000.00	15,000.00
Rebuild altitude valve at Birch's Standpipe	8,000.00	8,000.00
Sandblast and paint pipes at Birch's Standpipe	8,000.00	8,000.00
Generator Replacement - Ellendale	152,000.00	
Total	258,000	106,000



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION: This project is to provide for an annual recurring maintenance program to permit OCWA to keep the Water Treatment Plant operating within established regulations.

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY:

Roads <input type="checkbox"/>	Sewer <input checked="" type="checkbox"/>	Parks <input type="checkbox"/>	Parking <input type="checkbox"/>	Waste Disposal <input type="checkbox"/>	General Government <input type="checkbox"/>
Water <input checked="" type="checkbox"/>	Storm <input type="checkbox"/>	Recreational Facilities <input type="checkbox"/>	Transit <input type="checkbox"/>	Waste Collection <input type="checkbox"/>	Other <input type="checkbox"/>

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$258,000	\$266,000	\$274,000	\$282,000	\$290,000	\$299,000	\$308,000	\$317,000	\$327,000	\$337,000	3% Inc per Yr
Other											
Total	\$258,000	\$266,000	\$274,000	\$282,000	\$290,000	\$299,000	\$308,000	\$317,000	\$327,000	\$337,000	\$0

COSTS	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$245,100	\$252,700	\$260,300	\$267,900	\$275,500	\$284,050	\$292,600	\$301,150	\$310,650	\$320,150	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$12,900	\$13,300	\$13,700	\$14,100	\$14,500	\$14,950	\$15,400	\$15,850	\$16,350	\$16,850	
Total	\$258,000	\$266,000	\$274,000	\$282,000	\$290,000	\$299,000	\$308,000	\$317,000	\$327,000	\$337,000	\$0

COMMENTS:

DEPARTMENT: **PROJECT LEAD:**

CITY OF NORTH BAY

#17

REPORT TO COUNCIL

REPORT NO: EESW-2011-028

DATE: February 11, 2011

ORIGINATOR: Angela Cox
Manager, Finance & Administration

SUBJECT: 2011 Capital Budget Project – 6044WS Unidirectional Flushing of City Watermains (On-going)

RECOMMENDATION:

That a Capital Expenditure By-law be prepared for Council's consideration to authorize the 6044WS Unidirectional Flushing of City watermains program for the Engineering, Environmental Services and Works Department, being 2011 Water and Sanitary Sewer Capital Budget Project Line Item #W50, at a net debentured cost of \$206,000.

BACKGROUND:

The approved 2011 – 2020 ten year capital budget for Water and Sanitary Sewer included an amount of \$206,000 in the year 2011. This program provides for the ongoing annual flushing of the City's watermains in a special pattern to control the discharge of debris with minimal disruption of potable water supply to the users. Flushing of watermains is a key maintenance activity to ensure the provision of safe drinking water. This requirement is mandated by the Provincial Regulations outlined for water systems.

A Schedule to the proposed By-Law is submitted for Council's consideration.

Construction costs	\$195,700
Financing costs	\$10,300
Debenture Cost	\$206,000

ANALYSIS/OPTIONS:

Option 1 - Proceed with the Authorizing By-Law

The approved 2011-2020 ten year capital budgets included an amount of \$206,000 for an annual program of unidirectional flushing of City watermains. This requirement is mandated by the Provincial Regulations outlined for water systems.

Option 2 - Cancel outright or reduce

The Council has the option of canceling this project, or reducing the expenditure limit. This would result in a violation of the provincial regulation for water systems and increase liability to the City.

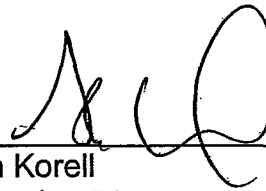
RECOMMENDED OPTION:

It is recommended that City Council approve of the drafting of the necessary By-Law, which will authorize the expenditure of \$206,000 in 2011 capital funds for the unidirectional flushing of City watermains program to be carried out by the Engineering, Environmental Services and Works Department.

Respectfully Submitted,

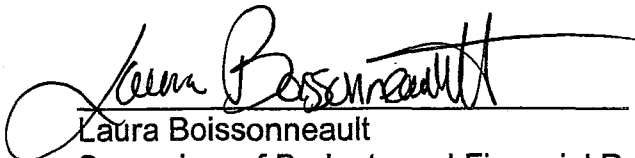


Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works

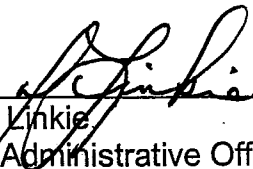


Alan Korell
Managing Director
Engineering, Environmental Services &
Works

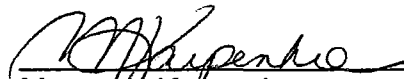
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Shawn Remillard

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**
DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$206,000	\$212,000	\$218,000	\$225,000	\$232,000	\$239,000	\$246,000	\$253,000	\$261,000	\$269,000	3% Inc per Yr
Other											
Total	\$206,000	\$212,000	\$218,000	\$225,000	\$232,000	\$239,000	\$246,000	\$253,000	\$261,000	\$269,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$195,700	\$201,400	\$207,100	\$213,750	\$220,400	\$227,050	\$233,700	\$240,350	\$247,950	\$255,550	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$10,300	\$10,600	\$10,900	\$11,250	\$11,600	\$11,950	\$12,300	\$12,650	\$13,050	\$13,450	
Total	\$206,000	\$212,000	\$218,000	\$225,000	\$232,000	\$239,000	\$246,000	\$253,000	\$261,000	\$269,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

Report to Council

Report No: CSBU 2011 - 28

Date: February 11, 2011

Originator: Fire Chief Grant J. Love

Subject: Capital Budget Project No. 6014FD – Fire Facilities Maintenance Program

RECOMMENDATION

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Fire Facilities Maintenance Program, being 2011 Capital Budget, Line 72, Project No. 6014FD, at a net debenture cost of \$90,000.

BACKGROUND

The 2011 Capital Budget included an amount of \$90,000 for the Fire Station Facilities Program, being Capital Budget, Line 72, Project No.6014FD, which would provide for maintenance to all four (4) Fire Stations and include energy conservation and wear and tear repairs.

A Schedule to the proposed By-Law is submitted for consideration of Council:

Building / Plant / Exterior Repairs \$ 90,000

Fire Facility Maintenance	\$85,500
Financing	\$4,500
Net Debenture Cost	\$90,000

ANALYSIS / OPTIONS

Option 1:

Approve the drafting of the necessary By-law for 2011 Capital Budget, Line 72, Project No. 6014FD, which will authorize the building /plant/exterior repairs as required at a net debenture cost of \$90,000.

Under this option, City Council would authorize the required ongoing maintenance to Fire Facilities.

Option 2:

Cancel the ongoing maintenance repairs.

This option would have the potential to affect the normal operations of Fire Facilities and require more extensive spending in future years.

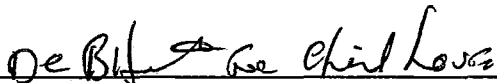
RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1:

Approve the drafting of the necessary by-law for 2011 Capital Budget, Line 72, Project No. 6014FD, which will authorize the ongoing maintenance of Fire Facilities as required at a net debenture cost of

\$90,000.

Respectfully submitted,

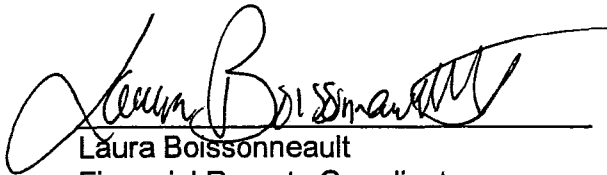


Grant J. Love
Fire Chief

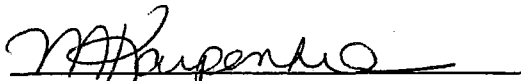
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We concur in this report and recommendation.



Laura Boissonneault
Financial Reports Coordinator



Margaret Karpenko
Chief Financial Officer



David G. Linkie
Chief Administrative Officer

Person designated for continuance: Deputy Chief Mike Bechard



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**
DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact
CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other
DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Expenditures											
Levy	\$90,000		\$90,000			\$90,000		\$100,000		\$100,000	As required
Other											
Total	\$90,000	\$0	\$90,000	\$0	\$0	\$90,000	\$0	\$100,000	\$0	\$100,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$85,500		\$85,500			\$85,500		\$95,000		\$95,000	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$4,500		\$4,500			\$4,500		\$5,000		\$5,000	
Total	\$90,000	\$0	\$90,000	\$0	\$0	\$90,000	\$0	\$100,000	\$0	\$100,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

REPORT TO COUNCIL

REPORT NO: EESW-2011-016

DATE: February 11, 2011

ORIGINATOR: Angela Cox
 Manager, Finance and Administration

SUBJECT: 2011 Capital Budget Project – #6011RD Bridge Rehabilitation (On-going)

RECOMMENDATION:

1. That a Capital Expenditure By-Law be prepared for the Council's consideration to authorize the Bridge Rehabilitation Project, being 2011 Capital Budget, project #6011RD, line Item #67, at a net debentured cost of \$103,000.
2. That individual reports may be provided to Council with respect to the various components of this project.

BACKGROUND:

The approved 2011-2020 ten year capital budget included an amount of \$103,000 in the year 2011 for the Bridge Rehabilitation Project. This project is anticipated to be ongoing.

The City inspects half of all our bridges every year. The Bridge Inspection Analysis includes a list of fairly minor repairs which if done will extend the useful life of these bridges. Therefore, it is the intent of this project to start addressing these needs so that we can delay future major expenditures on our bridges and maintain service to the public.

A Schedule to the proposed By-Law is submitted for Council's consideration.

Construction Contract	\$97,850
Financing costs	\$5,150
Net Debenture Cost	\$103,000

ANALYSIS/OPTIONS:Option 1 - Proceed with the Authorizing By-Law

The approved Ten Year Capital Budget for 2011 included an amount of \$103,000 for the #6011RD Bridge Rehabilitation Project.

Reports on the specific projects and estimated cost of each of the various expenditure components of this project may be brought forward to City Council. This Option is recommended.

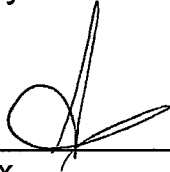
Option 2 - Cancel outright or reduce

The Council has the option of canceling this project, or reducing the expenditure limit. This may have a long term effect of larger capital expenditures being needed on bridges in the future.

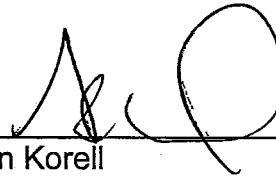
RECOMMENDED OPTION:

It is recommended that City Council approve of the drafting of the necessary By-Law, which will authorize the expenditure of \$103,000 in 2011 Capital Funds for the 6011RD Bridge Rehabilitation Project.

Respectfully Submitted,



Angela Cox
Finance & Administration Manager
Engineering, Environmental Services &
Works



Alan Korell
Managing Director
Engineering, Environmental Services &
Works

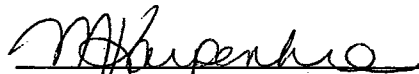
We concur in this report and recommendation.



Laura Boissonneault
Supervisor of Budgets and Financial Reporting



David Linkie
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer/Treasurer

Person designated for continuance: Joe Germano

Attachments: Capital Project Status Sheet

Copy for: Cathy Conrad



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #:

TITLE:

PROJECT #:

AMOUNT:

USEFUL LIFE:

EST. COMPLETION DATE:

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	3% inc per Yr
Other											
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$97,850	\$100,700	\$103,550	\$106,400	\$109,250	\$112,100	\$115,900	\$119,700	\$123,500	\$127,300	
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$5,150	\$5,300	\$5,450	\$5,600	\$5,750	\$5,900	\$6,100	\$6,300	\$6,500	\$6,700	
Total	\$103,000	\$106,000	\$109,000	\$112,000	\$115,000	\$118,000	\$122,000	\$126,000	\$130,000	\$134,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

City of North Bay

Report to Council

Report No: CORP 2011 - 32

Date: February 24, 2011

Originator: Al Lang

Subject: 2011 North Bay Public Library Capital Budget Allocation

RECOMMENDATION:

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the 2011 North Bay Public Library Capital Projects, being Capital Budget Project on line 109, Capital Project No. 6039LB at a net debenture cost of \$150,000.

BACKGROUND:

The 2011 Capital Budget was passed by Council Resolution No. 2011-79(a) at its regular meeting held on Monday, February 7, 2011. Included in the 2011 budget on line 109 was the amount of \$150,000 for the North Bay Public Library. Details of the Capital Budget request are attached to this report.

Equipment and building upgrades	\$142,500
Temporary financing and contingency	<u>\$ 7,500</u>
Net Debenture Cost	<u>\$150,000</u>

ANALYSIS / OPTIONS:

Option # 1:

Not to approve the preparation of a Capital By-Law. Any delays or deferment of the implementation of the Public Library Capital Projects would have a negative impact on the services provided to the community.

Option # 2:

To approve the \$150,000 allocation as adopted in the Capital Budget and that the City Clerk prepare a Capital Expenditure By-Law for the 2011 Capital allocation.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS:

Option # 2 is recommended.

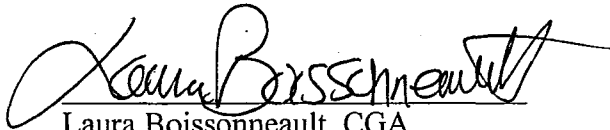
That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the 2011 North Bay Public Library Capital Projects, being Capital Budget Project on line 109, Capital Project No. 6039LB at a net debenture cost of \$150,000.

Respectfully submitted,

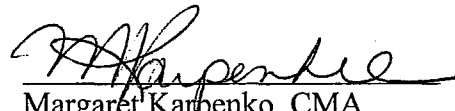


AJ Lang, CGA
Director of Financial Services

We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



Margaret Karpenko, CMA.
Chief Financial Officer / Treasurer



David Linkie
Chief Administrative Officer

Personnel designated for continuance: Chief Financial Officer

Attachments – Capital Project Information Sheet
2011 Preliminary Capital Budget

PRELIMINARY CAPITAL BUDGET

2011

Preparation of tender documents for installation of new elevator	\$45,000
Second phase of energy upgrades, lighting	\$56,000
Replacement of circulation computers	\$12,000
Second phase of enhanced public information network	\$15,000
Replacement of chairs in the Boardroom	\$9,000
Building upgrades	\$5,500
Financing	<u>\$7,500</u>
Total	\$150,000



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**

PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**

DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

FUNDING											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$150,000	\$850,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	
Other											
Total	\$150,000	\$850,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$0

COSTS											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$142,500	\$807,500	\$142,500	\$142,500	\$142,500	\$142,500	\$142,500	\$142,500	\$142,500	\$142,500	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$7,500	\$42,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	
Total	\$150,000	\$850,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$0

COMMENTS:

DEPARTMENT: **PROJECT LEAD:**

City of North Bay**Report to Council**

Report No: CORP 2011 - 29

Date: February 24, 2011

Originator: Al Lang

Subject: 2011 North Bay Police Services Capital Budget Allocation

RECOMMENDATION:

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the 2011 North Bay Police Services Capital Projects, being Capital Budget Project on line 108, Capital Project No. 6038PD at a net debenture cost of \$344,000.

BACKGROUND:

The 2011 Capital Budget was passed by Council Resolution No. 2011-79(a) at its regular meeting held on Monday, February 7, 2011. Included in the 2011 budget on line 108 was the amount of \$344,000 for the North Bay Police Services Board. The total allocation requested and approved in the 2011 Capital Budget is \$344,000. Details of the Capital Budget request are itemized below.

Vehicle Replacements	\$237,500
Tsunami Microwave Bridge	\$ 19,000
I Tracker GPS System	<u>\$ 70,300</u>
	\$326,800
Temporary financing and contingency	<u>\$ 17,200</u>
Net Debenture Cost	<u>\$344,000</u>

ANALYSIS / OPTIONS:**Option # 1:**

Not to approve the preparation of a Capital By-Law. This would delay the implementation of the Police Service Capital Projects and negatively impact the services that they provide to the community.

Option # 2:

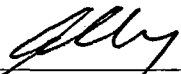
To approve the \$344,000 allocation as adopted in the Capital Budget and that the City Clerk prepare a Capital Expenditure By-Law for the 2011 Capital allocation.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS:

Option # 2 is recommended.

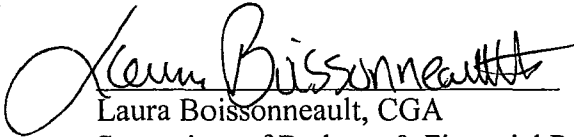
That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the 2011 North Bay Police Services Capital Projects, being Capital Budget Project on line 108, Capital Project No. 6038PD at a net debenture cost of \$344,000.

Respectfully submitted,

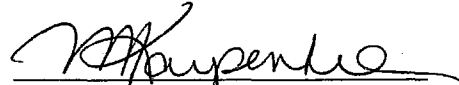


Al Lang, CGA
Director of Financial Services

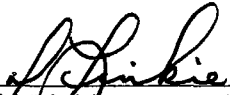
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



David Linkle
Chief Administrative Officer

Personnel designated for continuance: Chief Financial Officer

Attachments – Capital Project Information Sheet
Police Services Capital Budget

**Proposed Capital Budget
2011-2015 NBPS**



<u>Year</u>	<u>Project</u>		
2011	Vehicle Replacements	\$	250,000.00
2011	I Tracker GPS program	\$	74,000.00
2011	Tsunami Microwave Bridge	\$	20,000.00
	TOTAL PROPOSED REQUEST	\$	344,000.00
2012	Vehicle Replacements	\$	250,000.00
2012	Tsunami Microwave Bridge	\$	20,000.00
2012	Building Infrastructure	\$	30,000.00
	TOTAL PROPOSED REQUEST	\$	300,000.00
2013	Building Infrastructure	\$	30,000.00
2013	Vehicle Replacements	\$	250,000.00
	TOTAL PROPOSED REQUEST	\$	280,000.00
2014	Building Infrastructure	\$	30,000.00
2014	Vehicle Replacements	\$	250,000.00
	TOTAL PROPOSED REQUEST	\$	280,000.00
2015	Building Infrastructure	\$	30,000.00
2015	Vehicle Replacements	\$	250,000.00
	TOTAL PROPOSED REQUEST	\$	280,000.00
Total 5 year proposed capital spending		\$	1,484,000.00

** note this is to be revisited each Sept.



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**
DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact
CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other
DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$344,000	\$300,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	
Other											
Total	\$344,000	\$300,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating		\$28,500	\$28,500	\$28,500	\$28,500	\$28,500	\$28,500	\$28,500	\$28,500	\$28,500	
Construction											
Consultants											
Labour											
Vehicles	\$237,500	\$237,500	\$237,500	\$237,500	\$237,500	\$237,500	\$237,500	\$237,500	\$237,500	\$237,500	
Equipment	\$89,300	\$19,000									
Contingency											
Financing	\$17,200	\$15,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	
Total	\$344,000	\$300,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$280,000	\$0

COMMENTS: 2011 - Vehicle replacement - \$250,000, I Tracker GPS program - \$74,000, Tsunami Microwave Bridge - \$20,000
 2012 - Vehicle replacement - \$250,000, Building Infrastructure - \$30,000, Tsunami Microwave Bridge - \$20,000
 2013 - Vehicle replacement - \$250,000, Building Infrastructure - \$30,000
 2014 - Vehicle replacement - \$250,000, Building Infrastructure - \$30,000
 2015 - Vehicle replacement - \$250,000, Building Infrastructure - \$30,000

DEPARTMENT: **PROJECT LEAD:**

City of North Bay**Report to Council**

Report No: CORP 2011 - 30

Date: February 24, 2011

Originator: Al Lang

Subject: 2011 Capitol Centre Capital Budget Allocation

RECOMMENDATION:

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the 2011 Capitol Centre Capital Projects, being Capital Budget Project on line 106, Capital Project No. 6036OC, at a net debenture cost of \$200,000.

BACKGROUND:

The 2011 Capital Budget was passed by Council Resolution No. 2011-79(a) at its regular meeting held on Monday, February 7, 2011. Included in the 2011 budget on line 106 was the amount of \$200,000 for the Capitol Centre. The allocation is required for the ongoing capital upgrade program of the Capitol Centre. Details of the 2011 priorities are attached.

Capital Upgrades and Building Improvements	\$190,000
Temporary financing and contingency	<u>\$ 10,000</u>
Net Debenture Cost	<u>\$200,000</u>

ANALYSIS / OPTIONS:**Option # 1:**

Not to approve the preparation of a Capital By-Law, thus delaying the improvements to the Capitol Centre building.

Option # 2:

To approve the \$200,000 allocation as adopted and that the City Clerk prepare a Capital Expenditure By-Law for the 2011 Capital allocation.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS:

Option # 2 is recommended.

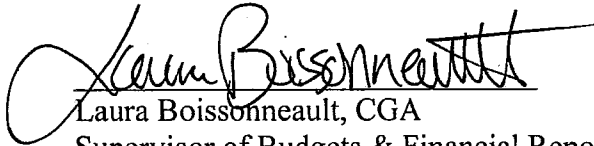
That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the 2011 Capitol Centre Capital Projects, being Capital Budget Project on line 106, Capital Project No. 6036OC, at a net debenture cost of \$200,000.

Respectfully submitted,

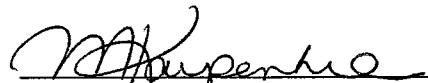


Al Lang, CGA
Director of Financial Services

We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



David Linkie
Chief Administrative Officer

Personnel designated for continuance: Chief Financial Officer

Attachments – Capital Project Information Sheet
Capital Budget Forecasts - 2011-2014

Capital Budget Forecasts – years 2011 – 2014 – The Capitol Centre

2011 – Capital Request \$200,000

Structural Issues Identified from Building Condition Assessment

Exterior sidewalk, ramp, paving, exterior walls, soffit
interior floors, ceilings, doors & hardware, handrails
Cabinetry

Mechanical Issues Identified from Building Condition Assessment

Miscellaneous repairs

Electrical Issues Identified from Building Condition Assessment

Interior lighting controls
Lighting service areas
Exit lighting

First year of Upgrades	\$50,000
Siding for structural walls on roof	\$48,000
Interior ceiling renovations including electrical, & materials	\$50,000
New Chiller, phase one	\$48,000
Computer Software:	\$2,000
Contingency/financing:	\$2,000
<u>Total Expenditures:</u>	<u>\$200,000</u>

2012 – Capital Request **\$200,000**

Structural Issues Identified from Building Condition Assessment

Exterior sidewalk, ramp, paving, exterior walls, soffit
interior floors, ceilings, doors & hardware, handrails
Cabinetry

Mechanical Issues Identified from Building Condition Assessment

Miscellaneous repairs

Electrical Issues Identified from Building Condition Assessment

Interior lighting controls
Lighting service areas
Exit lighting

Second year of Upgrades	\$50,000
Renovations to theatre to create new 400-seat space	\$130,000
Continuing Theatrical Light Replacement: Continuing our program of replacing older inefficient lamps	\$15,000
Contingency/financing:	\$5,000
Total Expenditures:	\$200,000

2013 – Capital Request **\$200,000**

Upgrades to projection booth including purchase of digital projector	\$80,000
Painting/patching throughout building	\$20,000
Theatrical Light Replacement	\$15,000
Carpet replacement – 8 offices @ \$1000	\$8,000
Boiler replacement	\$40,000
Building controls identified through Building Conditions Assessment Fund	\$32,000
Contingency/Financing:	\$5,000

Total Expenditures: **\$200,000**

2014 – Capital Request **\$200,000**

External Marquee \$60,000

Dressing room upgrades painting/patching
Plus purchase of furniture \$12,000

Humidity/temperature controls(Liebert) for Gallery \$75,000

Computer software & hardware upgrades \$9,500

Coat check upgrade \$5,000

Office furniture replacement & minor computer upgrades \$8,500

Storage cupboards built throughout the venue \$7,500

Replacement of canopies – theatre/gallery/rear entrance \$10,000

Theatre Light Replacement \$10,500

Total Expenditures: **\$200,000**

2015- Capital Request **\$200,000**

New issues identified through audit: \$15,000

Phase I – basement renovations/upgrades
(Dinner-theatre/storage) \$155,000

Phase III – basement renovations/upgrades- furniture \$20,000

Contingency: \$10,000

Total Expenditures: **\$200,000**



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #:
TITLE:

PROJECT #:
AMOUNT:
USEFUL LIFE:
EST. COMPLETION DATE:

DESCRIPTION:

TYPE:
 Operating
 New TCA
 TCA Replacement
 TCA Betterment
 Future Operating Impact

CATEGORY:
 Roads
 Sewer
 Parks
 Parking
 Waste Disposal
 General Government
 Water
 Storm
 Recreational Facilities
 Transit
 Waste Collection
 Other

DIVISION:
 Land
 Land Improvements
 Infrastructure
 Buildings
 Equipment
 Vehicles

BUDGET:

FUNDING											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	As Agreed
Other											
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$0

COSTS											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$0

COMMENTS:

DEPARTMENT:
PROJECT LEAD:

REPORT TO COUNCIL

Report No: CORP 2011 - 34

Date: February 24, 2011

Originator: Al Lang

Subject: Board of Management for the Downtown Improvement Area 2011 Budget

RECOMMENDATIONS:

- 1) That the Board of Management for the Downtown Improvement Area 2011 budget in the amount of \$123,629 with a resultant tax levy of \$108,893 be approved by City Council; and,
 - 2) That By-Law No. 1977-144 as amended by By-Law No. 2004-39 be amended to provide for an increase of \$65 in the maximum levy for properties on Main Street from \$2,600 to \$2,665 and an increase of \$40 in the maximum levy for properties not on Main Street from \$1,560 to \$1,600; and,
 - 3) That the necessary by-law to provide for the levy and collection of special charges in respect of certain business improvement areas be prepared for the approval of City Council.
-

BACKGROUND:

On February 23, 2011, in accordance with Section 205 (1) of the Ontario Municipal Act, the Board of Management for the Downtown Improvement Area held a meeting of the members of the improvement area to discuss the proposed budget. Six of the nine voting members of the Board were present at this budget meeting. This budget was passed unanimously by the members present at this meeting with the following motion:

Motion 2011-007:

- That the North Bay DIA 2011 Operating Budget in the amount of \$123,629 as amended at the 2011 General Membership Budget Meeting be approved by the General Membership.

On February 24, 2011 the DIA Board conducted a meeting to vote on the motion presented and approved by that General Membership meeting. The following resolution was passed by the Board:

Resolution 2011-001

- That the DIA Board of Management ratify the motion as carried by the DIA General Membership at their 2011 Budget Meeting, and that this resolution and budget be forwarded to City Council for their approval.

Significant items included in the budget are as follows:

- No tax rate increase for 2011. (last rate increase was 2004)
- Increase in the maximum levies from \$2,600 to 2,665 and from \$1,560 to \$1,600. (reflects an increase of 2.5% and not increased since 2004)
- Overall tax levy increased by \$3,222 or 3.05%.
- Total Commercial phase-in assessment increased by \$874,605 or 3.23%
- Tax levy revenues are 87% of total DIA revenues
- Total expenses are up by \$2,048 or 1.68% from 2010
- Surplus of \$3,006 from 2010 carried forward to 2011 to fund a much needed upgrade of the 5 year old office computer systems and Beautification Committee banner improvements.
- Reserve fund account balance as at December 31, 2010 is \$19,294

Should any program or event cost more than the amount budgeted, adjustments will be made within the Committee budget to maintain an overall balanced budget.

There is no financial impact on the City budget. A copy of the 2010 financial statements will be submitted to City Council after the audit is completed in March.

In accordance with Section 205 (2) of the Ontario Municipal Act, the DIA approved budget is being submitted to City Council for approval.

ANALYSIS / OPTIONS:

Option # 1:

Not to approve the 2011 budget as approved by the membership and DIA Board. This would materially impact the ability of the DIA to effectively manage the improvement, promotion, beautification and development of the downtown as a business and shopping area.

Option # 2:

Approve the 2011 budget to allow the DIA to manage their mandate to the business improvement area. As well, this provides sufficient time for notice to be sent to all property owners within the DIA as per Section 210 (1) of the Ontario Municipal Act. This mailing allows time for a 60 day period for objections, preparation and passage of a by-law respecting the levy, collection of special charges and the inclusion of the tax on the City tax bills, to be processed in early June.

RECOMMENDATIONS:

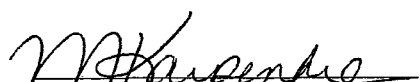
- 1) That the Board of Management for the Downtown Improvement Area 2011 budget in the amount of \$123,629 with a resultant tax levy of \$108,893 be approved by City Council; and,
- 2) That By-Law No. 1977-144 as amended by By-Law No. 2004-39 be amended to provide for an increase of \$65 in the maximum levy for properties on Main Street from \$2,600 to \$2,665 and an increase of \$40 in the maximum levy for properties not on Main Street from \$1,560 to \$1,600; and,
- 3) That the necessary by-law to provide for the levy and collection of special charges in respect of certain business improvement areas be prepared for the approval of City Council.

Respectfully submitted,




Al Lang, CGA
Director of Financial Services / Treasurer, DIA

WE concur in this report and recommendation.



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



David Linkie
Chief Administrative Officer

Personnel designated for continuance: Treasurer, DIA

Attachment: 2011 DIA Budget

**THE BOARD OF MANAGEMENT FOR THE
DOWNTOWN IMPROVEMENT AREA**

OK 2011 Budget

2011 BUDGET

REVENUES	2010	2010	2011	2011 Budget	2011 Budget	Budget to	Budget to
	BUDGET	ACTUAL	BUDGET	To 2010 Budget	To 2010 Actual	Budget	Actual
TAX LEVY	\$105,671	\$105,664	\$108,893	\$3,222	\$3,229	3.05%	3.06%
TAX ADJUSTMENTS	(\$1,000)	(\$863)	(\$1,000)	\$0	(\$137)	0.00%	15.87%
	\$104,671	\$104,801	\$107,893	\$3,222	\$3,092	3.08%	2.95%
MANAGEMENT COMMITTEE							
Grants	\$8,610	\$3,688	\$9,030	\$420	\$5,342	4.88%	144.85%
Member development / meetings	\$800	\$1,220	\$1,200	\$400	(\$20)	50.00%	-1.64%
2010 Surplus			\$1,848	\$1,848	\$1,848		
Sundry Revenue	\$0	\$208	\$0	\$0	(\$208)		-100.00%
	\$9,410	\$5,116	\$12,078	\$2,668	\$6,962	28.35%	136.08%
PROMOTIONS COMMITTEE							
Advertising and promotion	\$2,000	\$1,478	\$2,000	\$0	\$522	0.00%	35.32%
	\$2,000	\$1,478	\$2,000	\$0	\$522	0.00%	35.32%
BEAUTIFICATION COMMITTEE							
Partnerships	\$500	\$528	\$1,658	\$1,158	\$1,130	231.60%	214.02%
	\$500	\$528	\$1,658	\$1,158	\$1,130	231.60%	214.02%
ECONOMIC DEVELOPMENT and POLICY COMMITTEE							
Development programs	\$5,000	\$0	\$0	(\$5,000)	\$0	-100.00%	
	\$5,000	\$0	\$0	(\$5,000)	\$0	-100.00%	
TOTAL REVENUES	\$121,581	\$111,923	\$123,629	\$2,048	\$11,706	1.68%	10.46%
EXPENSES							
MANAGEMENT COMMITTEE							
Executive Director wages/benefits	\$44,200	\$44,912	\$45,743	\$1,543	\$831	3.49%	1.85%
Contract/student wages/benefits	\$9,858	\$3,703	\$10,339	\$481	\$6,636	4.88%	179.22%
Office supplies	\$1,524	\$1,668	\$1,700	\$176	\$32	11.55%	1.92%
Postage	\$150	\$166	\$175	\$25	\$9	16.67%	5.42%
Photocopying	\$100	(\$80)	\$50	(\$50)	\$130	-50.00%	-162.50%
Office rent and parking	\$6,225	\$6,224	\$6,263	\$38	\$39	0.61%	0.62%
Audit and accounting	\$3,500	\$3,360	\$3,500	\$0	\$140	0.00%	4.17%
Telephone and internet	\$4,583	\$4,785	\$4,818	\$235	\$33	5.14%	0.70%
Member development / meetings	\$1,000	\$1,449	\$1,500	\$500	\$51	50.00%	3.52%
Board/committee meetings	\$400	\$533	\$500	\$100	(\$33)		
Manager / Board development	\$1,400	\$2,013	\$1,845	\$445	(\$168)	31.79%	-8.35%
Equipment lease	\$1,749	\$1,749	\$1,697	(\$52)	(\$52)	-2.95%	-2.95%
Memberships and fees	\$492	\$492	\$501	\$9	\$9	1.81%	1.81%
Scholarships and donations	\$400	\$400	\$400	\$0	\$0	0.00%	0.00%
Computer system upgrade	\$0	\$0	\$2,500	\$2,500	\$2,500		
General contingency	\$500	\$254	\$500	\$0	\$246	0.00%	96.85%
	\$76,081	\$71,628	\$82,032	\$5,951	\$10,404	7.82%	14.52%
PROMOTIONS COMMITTEE							
Promotions/marketing/advertising	\$26,100	\$26,319	\$25,450	(\$650)	(\$869)	-2.49%	-3.30%
	\$26,100	\$26,319	\$25,450	(\$650)	(\$869)	-2.49%	-3.30%
BEAUTIFICATION COMMITTEE							
Maintenance/beautification	\$8,200	\$5,775	\$9,947	\$1,747	\$4,172	21.30%	72.24%
	\$8,200	\$5,775	\$9,947	\$1,747	\$4,172	21.30%	72.24%
ECONOMIC DEVELOPMENT AND POLICY COMMITTEE							
Development programs	\$11,200	\$5,195	\$6,200	(\$5,000)	\$1,005	-44.64%	19.35%
	\$11,200	\$5,195	\$6,200	(\$5,000)	\$1,005	-44.64%	19.35%
TOTAL EXPENDITURES	\$121,581	\$108,917	\$123,629	\$2,048	\$14,712	1.68%	13.51%
Revenues Over (Under) Expenditures	\$0	\$3,006	(\$0)	(\$0)	(\$3,006)		

Tax Levy - No change in tax rates. Phase in of assessments results in 2.52% increase in levy
 Maximum levy for Main Street properties is \$2,665, an increase of 2.5%.
 Maximum levy for non Main Street properties is \$1,600, an increase of 2.5%.

**THE BOARD OF MANAGEMENT FOR THE
DOWNTOWN IMPROVEMENT AREA
2011 BUDGET**

	<u>Expenses</u>	<u>Revenues</u>
Management		
Executive Director wages & benefits		
Executive Director wages	\$41,210	Increase of 3% over 2010(no increase in 2010)
Mandatory Benefits	<u>\$4,533</u>	CPP, EI, EHT, WSIB
	<u>\$45,743</u>	
Admin/Promo Assistant 8 Weeks)		
\$10.75/hr @ 35 hrs - 8 weeks	\$3,010	\$3,010 HRDC (10.75 @ 35 hrs - 8 weeks)
Benefits incl vac pay (14.5%)	<u>\$436</u>	CPP, EI, EHT, WSIB
	<u>\$3,446</u>	
Downtown Security Student		
\$10.75/hr @ 35 hrs - 8 weeks	\$3,010	\$3,010 HRDC (10.75 @ 35 hrs - 8 weeks)
Benefits incl vac pay (14.5%)	<u>\$436</u>	CPP, EI, EHT, WSIB
	<u>\$3,446</u>	
Downtown Beautification Student		
\$10.75/hr @ 35 hrs - 8 weeks	\$3,010	\$3,010 HRDC (10.75 @ 35 hrs - 8 weeks)
Benefits incl vac pay (14.5%)	<u>\$436</u>	CPP, EI, EHT, WSIB
	<u>\$3,446</u>	
Total contract and student wages	<u>\$10,339</u>	<u>\$9,030</u> Total grants
Unless we receive approvals for funding, there will be no hiring of part-time or student help.		
Office Supplies	\$1,700	
Postage	\$175	
Photocopying	\$50	
Office Rent & Parking		
12 months @ \$461.11	\$5,533	Jan to Dec
Office Parking \$182.38 per quarter	<u>\$730</u>	
	<u>\$6,263</u>	
Audit and accounting		
2009 Audit fees	\$2,500	Estimate based on 2010 fees
Treasurer's fee	<u>\$1,000</u>	
	<u>\$3,500</u>	
Telephone & Internet		
Telephone	\$1,800	12 @ \$150
Internet hosting & Domain registration	\$351	329.45 + 21.30
Bell - Internet charges	\$928	12 @ 77.30
Phone Directories	\$120	
Rogers Wireless	<u>\$1,820</u>	12 @ \$135
	<u>\$4,818</u>	
Member Development/meetings		
AGM / Budget Meeting	<u>\$1,500</u>	<u>\$1,200</u> Ticket sales
Board/Committee meetings	<u>\$500</u>	
Manager/Board Development		
Ontario BIA Board Meetings	\$0	
Annual Ontario BIA Conference	<u>\$1,845</u>	See below
	<u>\$1,845</u>	
Jeff & 1 Board member. Registration - 355 x 2 = 710		Meals & Misc = 250
Accommodations - 3 nights x 1 room @ 175 = 525		Mileage = 900 km @ .40 = 360
Equipment lease		
Lease agreement for photocopier	<u>\$1,697</u>	July - Dec = 141.45 per month
Memberships and fees		
Ontario BIA Association	\$127	
Chamber of Commerce	\$149	
Service Club - Rotary	<u>\$225</u>	
	<u>\$501</u>	
Scholarships and donations		
Canadore Police Foundations scholarship	\$200	
Sports Hall of Fame Award	<u>\$200</u>	
	<u>\$400</u>	
Computer system upgrade	<u>\$2,500</u>	Current system is 5 years old. System crashes and is not reliable.
Contingency	<u>\$500</u>	
TOTAL	<u>\$82,032</u>	

**THE BOARD OF MANAGEMENT FOR THE
DOWNTOWN IMPROVEMENT AREA
2011 BUDGET**

Promotions	<u>Expenses</u>	<u>Revenues</u>
Summer entertainment/Music from the Heart	\$7,500	\$1,000 Sponsors
Summer Event	\$4,000	
Christmas Walk / Santa Parade	\$8,000	\$500 Sponsors
Car Show (May)	\$2,100	
Festival Events Ontario Membership	\$250	
Downtown dollars	\$500 Redeemed	\$500 Sale of DT \$
General & Co-Op Advertising	\$2,700	
Street closures	\$400	
	<u>\$25,450</u>	<u>\$2,000</u>

Beautification	<u>Expenses</u>	<u>Revenues</u>
2010 Surplus		\$1,158 Allocated for hardware for banners
Banners, Decorations and solar lighting	\$7,500	\$500 Sponsors
Removal of wreaths	\$1,000 Install & Remove	
Hardware for Banners	\$1,158	
Other misc. maintenance	\$289	
	<u>\$9,947</u>	<u>\$1,658</u>

Economic Development and Policy	<u>Expenses</u>	<u>Revenues</u>
Recruitment	\$3,600	
DT Workshops	\$500	
Business Circle	\$2,100	
	<u>\$6,200</u>	<u>\$0</u>

**THE BOARD OF MANAGEMENT FOR THE
DOWNTOWN IMPROVEMENT AREA
RESERVE FUND STATEMENT**

	<u>2011 Budget</u>	<u>2010</u>	<u>2009</u>
Revenues			
Investment Income	\$140	\$139	\$92
Balance, Beginning of Year	\$19,294	\$19,155	\$14,120
Transfer from (to) Operating	\$0	\$0	\$4,943
Balance, End of Year	<u>\$19,434</u>	<u>\$19,294</u>	<u>\$19,155</u>

City of North Bay

Report to Council

Report No: CORP 2011 - 33

Date: February 24, 2011

Originator: Al Lang

Subject: 2011 City Hall First Floor Renovations

RECOMMENDATION:

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the City Hall First Floor Renovations project, being Capital Budget Project on line 101, Capital Project No. 3115GG at a net debenture cost of \$250,000.

BACKGROUND:

The 2011 Capital Budget was passed by Council Resolution No. 2011-79(a) at its regular meeting held on Monday, February 7, 2011. Included in the 2011 budget on line 101 was the amount of \$250,000 for renovations to the first floor of City Hall. The renovations are required to improve functionality of the work areas and increase cross training opportunities within the Finance Department.

Capital upgrades	\$237,500
Temporary financing and contingency	<u>\$ 12,500</u>
Net Debenture Cost	<u>\$250,000</u>

ANALYSIS / OPTIONS:

Option # 1:

Not to approve the preparation of a Capital By-Law.

Option # 2:


To approve the \$250,000 allocation as adopted in the Capital Budget and that the City Clerk prepare a Capital Expenditure By-Law for the 2011 Capital allocation.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS:

Option # 2 is recommended.

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the City Hall First Floor Renovations project, being Capital Budget Project on line 101, Capital Project No. 3115GG at a net debenture cost of \$250,000.

Respectfully submitted,

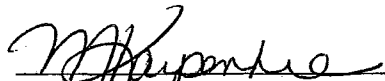


Al Lang, CGA
Director of Financial Services

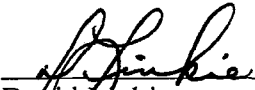
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



David Linkie
Chief Administrative Officer

Personnel designated for continuance: Chief Financial Officer

Attachments – Capital Project Information Sheet



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**
DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact
CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other
DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$250,000										
Other											
Total	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

COSTS	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$237,500										
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$12,500										
Total	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

COMMENTS:

DEPARTMENT: **PROJECT LEAD:**

City of North Bay

Report to Council

Report No: CSBU 2011-18

Date: February 10, 2011

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: **Community Services Capital Budget Project Line No. 90, Project No. 6023PR
Parks – Waterfront Rehabilitation Program**

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parks Waterfront Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 90, Project No. 6023PR at a net debenture cost of \$93,000.

BACKGROUND

The 2011 Capital Budget included an amount of \$93,000 for the Parks Waterfront Rehabilitation Program being Community Services Capital Budget Project Line No. 90, Project No. 6023PR. This program provides renovation to the City's waterfront and includes park lighting, sidewalks, boardwalks, stairs, parking lots, fencing, irrigation, turf, shrubs and park furnishings.

The following projects are scheduled for 2011; furnishings and phase 2 of pedestrian lighting replacement.

A Schedule to the proposed by-law is submitted for consideration of Council:

Waterfront Rehabilitation Costs	\$88,350
Financing Costs	\$ 4,650
NET DEBENTURE COST	\$93,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parks Waterfront Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 90, Project No. 6023PR at a net debenture cost of \$93,000.

Under this option, City Council would authorize the ongoing rehabilitation to the Waterfront Park with improvements to both lighting and furnishings.

Option 2 – Cancel the Parks Waterfront Rehabilitation Program for this year.

This option could compromise the safety and aesthetics of the waterfront park facility.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

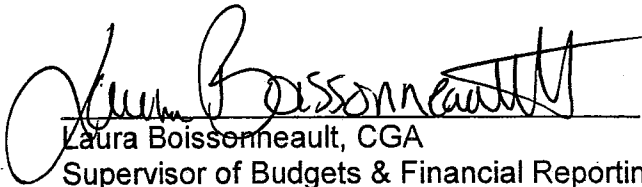
Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parks Waterfront Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 90, Project No. 6023PR at a net debenture cost of \$93,000.

Respectfully submitted,

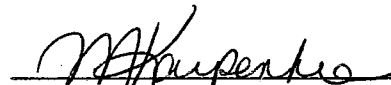


Rhéaume Bellehumeur
Facilities & Parking Supervisor

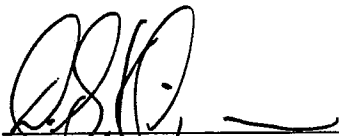
We concur in this report and recommendation.




Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



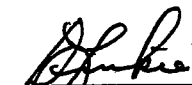
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Jerry Knox
Managing Director, Community Services



Dave Linkie
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: 090 **TITLE:** Parks - Waterfront Rehab Program (On-going)
PROJECT #: 6023PR **AMOUNT:** \$1,066,000 **USEFUL LIFE:** Operating **EST. COMPLETION DATE:** On-going

DESCRIPTION: This program provides for rehabilitation to the City's Waterfront Park. The program includes; park lighting, benches, sidewalks, boardwalks, stairs, parking lots, fencing, irrigation, turf, trees, shrubs and parks furnishings.
 2011 Pedestrian lighting phase 2 of 2 / furnishings 2013 Boardwalk / furnishings
 2012 North sidewalk to underpass crossing / Golden Mile Beach sand migration 2014 Marathon Beach rehab

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$93,000	\$96,000	\$99,000	\$102,000	\$105,000	\$108,000	\$111,000	\$114,000	\$117,000	\$121,000	3% Inc. Per Year
Other											
Total	\$93,000	\$96,000	\$99,000	\$102,000	\$105,000	\$108,000	\$111,000	\$114,000	\$117,000	\$121,000	\$0

COSTS

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$88,350	\$91,200	\$94,050	\$96,900	\$99,750	\$102,600	\$105,450	\$108,300	\$111,150	\$114,950	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$4,650	\$4,800	\$4,950	\$5,100	\$5,250	\$5,400	\$5,550	\$5,700	\$5,850	\$6,050	
Total	\$93,000	\$96,000	\$99,000	\$102,000	\$105,000	\$108,000	\$111,000	\$114,000	\$117,000	\$121,000	\$0

COMMENTS: 2011 - pedestrian lighting phase 2 of 2, furnishings

DEPARTMENT: Community Services

PROJECT LEAD: Rheaume Bellehumeur

Report to Council

Report No: CSBU 2011-27

Date: February 10, 2011

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: Community Services Capital Budget Project Line No. 92, Project No. 6025PR
Parks – City Hall Grounds Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the City Hall Grounds Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 92, Project No. 6025PR at a net debenture cost of \$88,000.

BACKGROUND

The 2011 Capital Budget included an amount of \$88,000 for the City Hall Grounds Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 92, Project No. 6025PR which will provide for the rehabilitation of City Hall grounds.

The following projects are scheduled in 2011; retaining wall replacement, landscaping, and furnishings.

A Schedule to the proposed by-law is submitted for consideration of Council:

City Hall Rehabilitation Costs	\$83,600
Financing Costs	\$ 4,400
NET DEBENTURE COST	\$88,000

ANALYSIS / OPTIONS

Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the City Hall Grounds Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 92, Project No. 6025PR at a net debenture cost of \$88,000.

Under this option, City Council would authorize the continuing rehabilitation of City Hall Grounds.

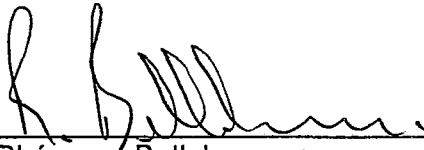
Option 2 – Cancel the City Hall Grounds Rehabilitation Program for this year.

This option could compromise the safe use and overall appearance of the City Hall grounds.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

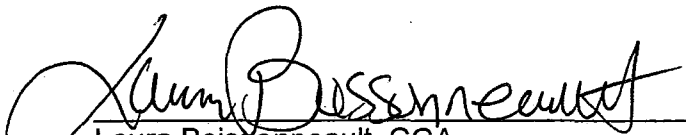
Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the City Hall Grounds Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 92, Project No. 6025PR at a net debenture cost of \$88,000.

Respectfully submitted,

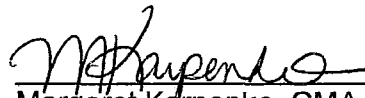


Rhéaume Bellehumeur
Facilities & Parking Supervisor

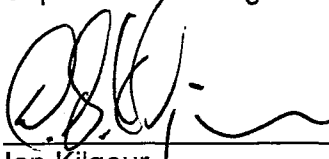
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



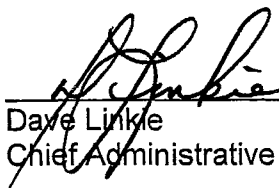
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Jerry Knox
Managing Director, Community Services



Dany Linkie
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: 092 **TITLE:** City Hall Grounds Rehab Program (On-going)

PROJECT #: 6025PR **AMOUNT:** \$1,016,000 **USEFUL LIFE:** Operating **EST. COMPLETION DATE:** On-going

DESCRIPTION: This program provides for the rehabilitation of the City Hall grounds. The program includes; retaining walls hard surfaces (interlock, sidewalks, stairs, railings, parking lots), landscaping (turf, trees, shrubs, irrigation), furnishings (benches, picnic tables, waste receptacles, bike racks), and lighting.

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	\$103,000	\$106,000	\$109,000	\$112,000	\$116,000	3% Inc. Per Year
Other											
Total	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	\$103,000	\$106,000	\$109,000	\$112,000	\$116,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$83,600	\$86,450	\$89,300	\$92,150	\$95,000	\$97,850	\$100,700	\$103,550	\$106,400	\$110,200	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300	\$5,450	\$5,600	\$5,800	
Total	\$88,000	\$91,000	\$94,000	\$97,000	\$100,000	\$103,000	\$106,000	\$109,000	\$112,000	\$116,000	\$0

COMMENTS: 2011 - retaining wall replacement, landscaping, turf, trees, furnishings. Review landscaping plans with NB Library.

DEPARTMENT: Community Services

PROJECT LEAD: David Schroeder

City of North Bay**Report to Council****Report No:** CSBU 2011-16**Date:** February 10, 2011**Originator:** Rhéaume Bellehumeur,
Facilities & Parking Supervisor**Subject:** **Community Services Capital Budget Project Line No. 87, Project No. 6020RF
Facilities – Recreation Facilities Rehabilitation and Development Program****RECOMMENDATION**

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Recreation Facilities Rehabilitation and Development Program being 2011 Community Services Capital Budget Project Line No. 87, Project No. 6020RF at a net debenture cost of \$275,000.

BACKGROUND

The 2011 Capital Budget included an amount of \$275,000 for the Recreation Facilities Rehabilitation and Development Program being Community Services Capital Budget Project Line No. 87, Project No. 6020RF which provides for improvements to the maintenance of the City's outdoor sports facilities.

The 2005 Sportsfield Feasibility Study recommendations point to major maintenance improvements to the City's fields that are under heavy use.

The following projects are scheduled for rehabilitation in 2011; Fischer Field renovation, field turf rehabilitation and rink light upgrades.

A Schedule to the proposed by-law is submitted for consideration of Council:

Sports Field Rehabilitation Costs	\$261,250
Financing Costs	\$ 13,750
NET DEBENTURE COST	\$275,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Recreation Facilities Rehabilitation and Development Program, being 2011 Community Services Capital Budget Project Line No. 87, Project No. 6020RF at a net debenture cost of \$275,000.

Under this option, City Council would authorize the Parks, Recreation and Leisure Services Department to improve the condition of the City's existing sport fields and follow the strategies and implementation plan as outlined in the 2005 Sportfield Feasibility Study.

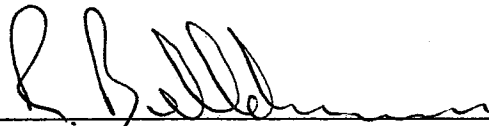
Option 2 – Cancel the Recreation Facilities Rehabilitation & Development Program for this year.

This option would delay the proposed improvements to the maintenance of the City's outdoor sports facilities . This could result in field closures because of unsafe field conditions.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

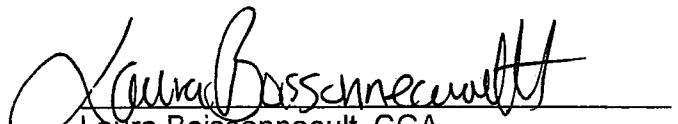
Option 1 - That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Recreation Facilities Rehabilitation and Development Program, being 2011Community Services Capital Budget Project Line No. 87, Project No. 6020RF at a net debenture cost of \$275,000.

Respectfully submitted,

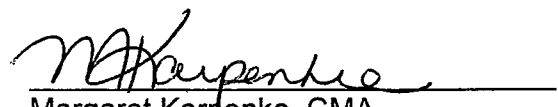


Rhéaume Bellehumeur
Facilities & Parking Supervisor

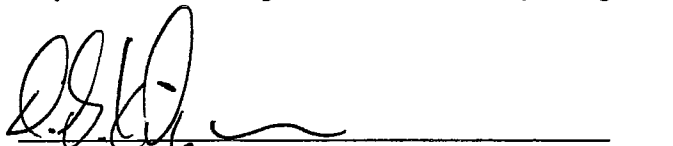
We concur in this report and recommendation.



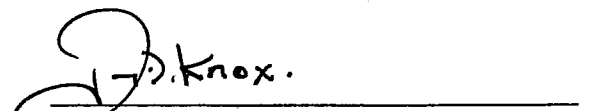
Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



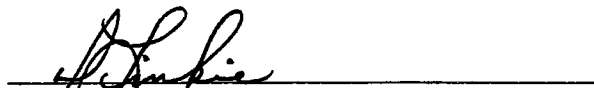
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Jerry Knox
Managing Director, Community Services



Dave Linkie
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: 087

TITLE: Facilities - Recreation Facilities Rehab & Development (On-going)

PROJECT #: 6020RF

AMOUNT: \$4,550,000

USEFUL LIFE: Operating

EST. COMPLETION DATE: On-going

DESCRIPTION: This program provides for the rehabilitation of the outdoor sport facilities to maintain safe playing areas for the public and for the development of new fields and partnerships with other field providers.
 2011 Fisher field renos / field turf rehab / rink light upgrade 2013 Veterans field renos / field turf rehab / rink light upgrade
 2012 Centennial field renos / field turf rehab / rink light upgrade 2014 Kelly & Handley field renos / field turf rehab / rink light upgrade

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$275,000	\$300,000	\$325,000	\$350,000	\$475,000	\$500,000	\$525,000	\$550,000	\$600,000	\$650,000	Inc. 50K per Yr
Other											
Total	\$275,000	\$300,000	\$325,000	\$350,000	\$475,000	\$500,000	\$525,000	\$550,000	\$600,000	\$650,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$261,250	\$285,000	\$308,750	\$332,500	\$451,250	\$475,000	\$498,750	\$522,500	\$570,000	\$617,500	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$13,750	\$15,000	\$16,250	\$17,500	\$23,750	\$25,000	\$26,250	\$27,500	\$30,000	\$32,500	
Total	\$275,000	\$300,000	\$325,000	\$350,000	\$475,000	\$500,000	\$525,000	\$550,000	\$600,000	\$650,000	\$0

COMMENTS: Update rink lights for like cycling and efficiency.

DEPARTMENT: Community Services

PROJECT LEAD: David Schroeder

Report to Council

Report No: CSBU 2011-17

Date: February 10, 2011

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: **Community Services Capital Budget Project Line No. 89, Project No. 6022PR
Parks – Park and Playground Rehabilitation Program**

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park and Playground Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 89, Project No. 6022PR at a net debenture cost of \$211,000.

BACKGROUND

The 2011 Capital Budget included an amount of \$211,000 for the Park and Playground Rehabilitation Program being Community Services Capital Budget Project Line No. 89, Project No. 6022PR which will provide for the rehabilitation of parks and playgrounds.

The primary focus will be replacing playground equipment and improving play surfaces in order to meet the standards of the Canadian Standards Association (CSA). The secondary focus will be the tree planting program and landscape repairs to parks to improve safety and maintenance efficiencies.

The following projects are scheduled in 2011; Bourke Park and Thomson Park playgrounds, and Ike Bowness Field decommissioning.

A Schedule to the proposed by-law is submitted for consideration of Council:

Park and Playground Rehabilitation Costs	\$200,450
Financing Costs	\$ 10,550
NET DEBENTURE COST	\$211,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park and Playground Rehabilitation Program being Community Services Capital Budget Project Line No. 89, Project No. 6022PR at a net debenture cost of \$211,000.

Under this option, City Council would authorize the continuance of the City's Parks and Playgrounds Rehabilitation Program in the locations identified for improvements to parks, the tree planting program, and to abide by the Canadian Standards Association requirements for these playgrounds.

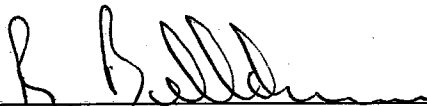
Option 2 – Cancel the Park and Playground Rehabilitation Program for this year.

This option would have the potential for increased liability exposure from injury claims as playground equipment nears the end of its life expectancy.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

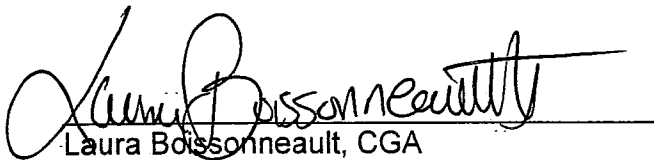
Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park and Playground Rehabilitation Program being Community Services Capital Budget Project Line No. 89, Project No. 6022PR at a net debenture cost of \$211,000.

Respectfully submitted,

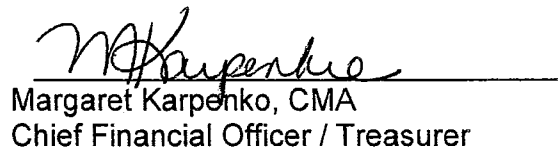


Rhéaume Bellehumeur
Facilities & Parking Supervisor

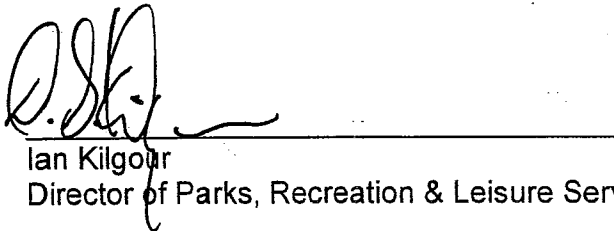
We concur in this report and recommendation.



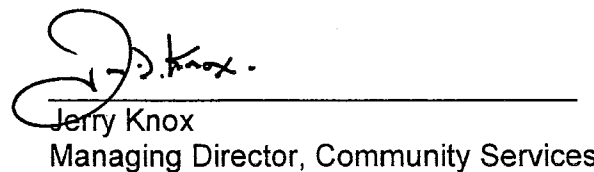
Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



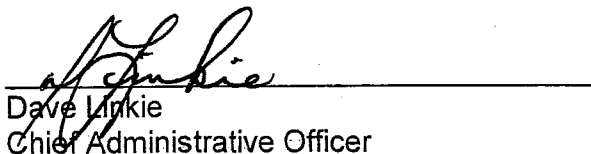
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Jerry Knox
Managing Director, Community Services



Dave Linkie
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: TITLE:
 PROJECT #: AMOUNT: USEFUL LIFE: EST. COMPLETION DATE:

DESCRIPTION: This program provides for the rehabilitation of the City's Parks and Playground Facilities. This program continues to upgrade playground sites to meet CSA standards. It provides for parks rehabilitation (includes hard and soft landscaping) renovated to current standards, i.e. accessibility issues. It provides for the tree planting program which includes tree planting, maintenance, managing & preserving the natural environment & working with partners to develop the public's understanding of the importance of trees.
 2011 Bourke Playground / Thomson playground / Ike Bowness decommissioning 2013 Tourist Centre playground / Lee accessible playground / landscaping
 2012 Tweedsmuir playground & landscaping 2014 Waterfront playground / Kinsmen landscaping / landscaping

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$211,000	\$217,000	\$224,000	\$231,000	\$238,000	\$245,000	\$252,000	\$260,000	\$268,000	\$276,000	3% Inc. Per Year
Other											
Total	\$211,000	\$217,000	\$224,000	\$231,000	\$238,000	\$245,000	\$252,000	\$260,000	\$268,000	\$276,000	\$0

BUDGET:	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$100,225	\$103,075	\$106,400	\$109,725	\$113,050	\$116,375	\$119,700	\$123,500	\$127,300	\$131,100	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment	\$100,225	\$103,075	\$106,400	\$109,725	\$113,050	\$116,375	\$119,700	\$123,500	\$127,300	\$131,100	
Contingency											
Financing	\$10,550	\$10,850	\$11,200	\$11,550	\$11,900	\$12,250	\$12,600	\$13,000	\$13,400	\$13,800	
Total	\$211,000	\$217,000	\$224,000	\$231,000	\$238,000	\$245,000	\$252,000	\$260,000	\$268,000	\$276,000	\$0

COMMENTS: 2013 - Lee Park playground project is \$150,000 - expected to receive Kiwanis funding in the amount of \$75,000.

DEPARTMENT: PROJECT LEAD:

Report No: CSBU 2011-21

Date: February 9, 2011

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: **Community Services Capital Budget Project Line No. 93, Project No. 6026PR
Parks – Trail System Development Program**

RECOMMENDATIONS

That a Capital Expenditure By-law be prepared in the amount of \$400,000 for the consideration of City Council to authorize the Parks Trail System Development Program being 2011 Community Services Capital Budget Project Line No. 93, Project No. 6026PR at a net debenture of \$200,000.

BACKGROUND

The 2011 Capital Budget included an amount of \$400,000 for the Parks Trail System Development Program being 2011 Community Services Capital Budget Project Line No. 93, Project No. 6026PR. This project will support the partnership between the City of North Bay, the Discovery Routes Trails Association, and the North Bay-Mattawa Conservation Authority that has been actively developing existing and new multi-use trails throughout the city.

This year's trail development will focus on completing the south link of the Kate Pace Way along Lakeshore Drive. This portion of the trail will extend from Booth Road to the existing trail further east on Lakeshore Drive. This will offer users a direct route to the new Sports Field Complex which will provide water, washrooms, and a rest site to the east end of the trail system. We will provide an off road, paved trail along Lakeshore Drive to improve safety.

Trail Project Funding

1. The **2011 Parks - Trails System Development Program Capital Budget** (City's share) in the amount of \$200,000.00.
2. In the fall of 2010, the Discovery Routes Trails Organization made the City aware of the availability of a **Trans Canada Trails Coalition grant in the amount of \$200,000**, a 15% grant rate based upon all expenses paid out from October 28, 2008 to March 31, 2011 for trail infrastructure development and improvements. We are confident that the City will acquire a minimum of \$200,000 through this grant.

A Schedule to the proposed by-law is submitted for consideration of Council:

2011 Trail System Development	\$380,000
Financing	<u>\$ 20,000</u>
Net Expenditures	\$400,000
Less Trans Canada Trails Coalition Grant	<u>-\$200,000</u>
NET DEBENTURE COST	\$200,000

Option 1 – That a Capital Expenditure By-law be prepared in the amount of \$400,000 for the consideration of City Council to authorize the Parks Trail System Development Program being 2011 Community Services Capital Budget Project Line No. 93, Project No. 6026PR at a net debenture of \$200,000.

Under this option, City Council would endorse the City's continued support in the development of the Kate Pace Way trail to promote active and safe transportation.

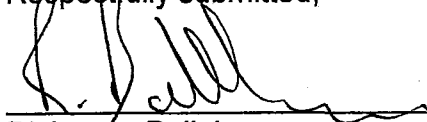
Option 2 – Cancel the Parks Trail System Development for this year.

Under this option, the Kate Pace Way trail improvement would not complete the south link of the trail system along Lakeshore Drive. This option would not offer a safe trail system along Lakeshore Drive in the area of the new Sports Field Complex.

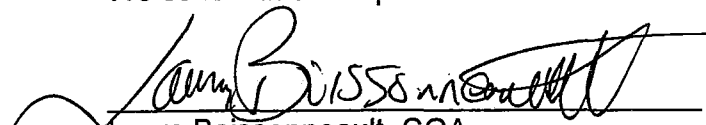
RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

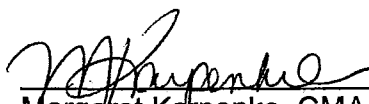
Option 1 – That a Capital Expenditure By-law be prepared in the amount of \$400,000 for the consideration of City Council to authorize the Parks Trail System Development Program being 2011 Community Services Capital Budget Project Line No. 93, Project No. 6026PR at a net debenture of \$200,000.

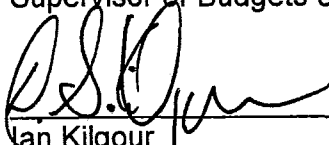
Respectfully submitted,

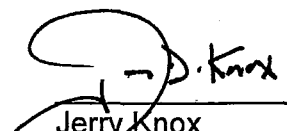

Rhéaume Bellehumeur
Facilities & Parking Supervisor

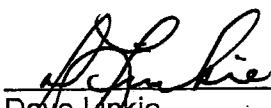
We concur in this report and recommendation.


Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting


Margaret Karpenko, CMA
Chief Financial Officer / Treasurer


Ian Kilgour
Director of Parks, Recreation & Leisure Services


Jerry Knox
Managing Director, Community Services


Dave Kirkie
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager



CITY OF NORTH BAY CAPITAL PROJECT INFORMATION SHEET

LINE #:
TITLE:

PROJECT #:
AMOUNT:
USEFUL LIFE:
EST. COMPLETION DATE:

DESCRIPTION: This program provides the planning and development of the trail system. It will provide funding for various trail initiatives and regional linkages as identified in the Trails Strategy and recommended by the City's Trails Committee to Council.

2011 Kate Paceway - south link to Birches/Booth Road phase 2 2015 Kate Paceway - north link to Memorial to Gormanville phase 2
 2014 Kate Paceway - north link to Memorial to Gormanville phase 1

TYPE:
 Operating
 New TCA
 TCA Replacement
 TCA Betterment
 Future Operating Impact

CATEGORY:
 Roads
 Sewer
 Parks
 Parking
 Waste Disposal
 General Government
 Water
 Storm
 Recreational Facilities
 Transit
 Waste Collection
 Other

DIVISION:
 Land
 Land Improvements
 Infrastructure
 Buildings
 Equipment
 Vehicles

BUDGET:

	<i>FUNDING</i>										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants	\$200,000										
Contributions											
Reserves											
Debentures											
Levy	\$200,000			\$850,000	\$900,000		\$950,000		\$1,000,000		As Required
Other											
Total	\$400,000	\$0	\$0	\$850,000	\$900,000	\$0	\$950,000	\$0	\$1,000,000	\$0	\$0

	<i>COSTS</i>										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating											
Construction	\$380,000			\$807,500	\$855,000		\$902,500		\$950,000		
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$20,000			\$42,500	\$45,000		\$47,500		\$50,000		
Total	\$400,000	\$0	\$0	\$850,000	\$900,000	\$0	\$950,000	\$0	\$1,000,000	\$0	\$0

COMMENTS: Estimated to received 200K from Trans Canada Trail Foundation. 2011 - Kate Pace Way south link along Lakeshore from Booth Road to existing Kate Paceway Priority is placed on extension of the Kate Pace to connect from the Campus to Callandar.

DEPARTMENT:
PROJECT LEAD:

Report No: CSBU 2011-22

Date: February 9, 2011

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: Community Services Capital Budget Project Line No. 94, Project No. 6027PR
Parks – Trail & Supporting Hard Surfaces Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Trail & Supporting Hard Surfaces Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 94, Project No. 6027PR at a net debenture cost of \$165,000.

BACKGROUND

The 2011 Capital Budget included an amount of \$165,000 for the Trail and Supporting Hard Surfaces Rehabilitation Program, being Capital Budget Project No. 3038PR. This program provides for the rehabilitation to the 20 plus kilometers of bike trails, nature trails, 5 pedestrian bridges, parks walkways, 30 park parking lots, entrance roadways, outdoor rink services and 4 boat launches.

The following projects are scheduled in 2011; annual Kate Pace Way repairs, Champlain Park boat launch renovation, and Bourke parking lot.

A Schedule to the proposed by-law is submitted for consideration of Council:

Rehabilitation Costs	\$156,750
Financing Costs	\$ 8,250
NET DEBENTURE COST	\$165,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Trail & Supporting Hard Surfaces Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 94, Project No. 6027PR at a net debenture cost of \$165,000.

Under this option, City Council would authorize improvements to the City’s recreational trails network and to various hard surfaces, including Champlain Park boat launch, to ensure the continued level of service and safety.

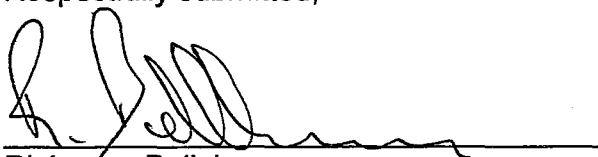
Option 2 – Cancel all or a portion of the Trail & Supporting Hard Surfaces Program for this year.

This option could compromise the safe use of the recreational trails, parking lots, and the Champlain boat launch and would have the potential for increased liability exposure for injury claims due to deteriorating infrastructure.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

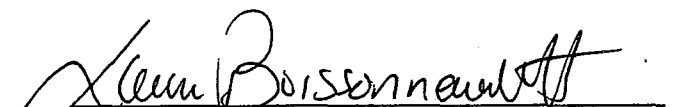
Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Trail & Supporting Hard Surfaces Rehabilitation Program being 2011 Community Services Capital Budget Project Line No. 94, Project No. 6027PR at a net debenture cost of \$165,000.

Respectfully submitted,

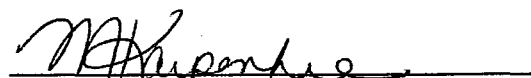


Rhéaume Bellehumeur
Facilities & Parking Supervisor


We concur in this report and recommendation.




Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting




Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Jerry Knox
Managing Director, Community Services



Daxie Linkie
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: TITLE:
 PROJECT #: AMOUNT: USEFUL LIFE: EST. COMPLETION DATE:

DESCRIPTION: This program provides for the rehabilitation to the 20+ kilometres of bike trails and nature trails, 5 pedestrian bridges, parks walkways, 30 park parking lots, entrance roadways, outdoor rink surfaces and 4 boat launches
 2011 Kate Paceway repairs/ Champlain boat launch / Bourke parking lot
 2012 Kate Paceway repairs / Greehill trails / Lee parking lot / bridge replacement / Chippewa boat launch
 2013 Kate Paceway repairs / Lang trails / Laurentian parking lot / bridge replacement
 2014 Kate Paceway repairs / Sage trails / bridge replacement

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$209,000	\$215,000	3% Inc. Per Year
Other											
Total	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$209,000	\$215,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$156,750	\$161,500	\$166,250	\$171,000	\$175,750	\$181,450	\$187,150	\$192,850	\$198,550	\$204,250	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$8,250	\$8,500	\$8,750	\$9,000	\$9,250	\$9,550	\$9,850	\$10,150	\$10,450	\$10,750	
Total	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$191,000	\$197,000	\$203,000	\$209,000	\$215,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

Report to Council

Report No: CSBU 2011 - 36

Date: February 28, 2011

Originator: Michael B. Burke, City Solicitor
Beverley Hillier, Manager, Planning Services

Subject: Rental Housing Licensing By-law

RECOMMENDATION

1. That City Council receive Report to Council CSBU 2011- 36 for information purposes; and
2. That Staff prepare a supplemental report and final By-law for Council's consideration subsequent to public consultation as outlined in to Report to Council CSBU 2011 – 36.

BACKGROUND

The City of North Bay has recognized a need within the community to deal with various rental housing issues occurring within the City of North Bay. This comes from a variety of complaints that have been received over many years regarding conflict around, and resolutions to, students and non-student issues in residential neighbourhoods in the City.

Complaints regarding rental housing generally are with respect to neighbourhood nuisance issues such as property standards, noise, parking, waste management, and life safety issues such as the number of tenants, use of rental units and construction within rental units without a permit.

As a result of the complaints received, the City has had preliminary consultation with Nipissing University, Canadore College, staff, students, local residents and landlords. These meetings have set the stage for the development and implementation of a Rental Housing Licensing By-law which will license rental housing within the area shown on Schedule B. Staff has prepared a Draft Rental Housing Licensing By-law (attached as Schedule A).

In summary the By-law will:

- limit the number of tenants per rental unit to four (4);
- apply to single detached, semi-detached and duplex dwelling units;
- will not apply to owner occupied rental units where no more than two (2) bedrooms are rented to tenants;
- as part of the license renewal process annual inspections will be required to ensure the rental units comply with the Ontario Building Code, the Ontario Fire Code, the City's Property Standards By-law, the City's Zoning By-law, the City's Waste Management By-law and the Electrical Safety Code;
- require landlords/owners of rental properties to acquire and renew their license on a yearly basis
- impose an annual licensing fee of \$300 plus an initial ESA inspection fee.; and
- be presented for Council consideration by May 2, 2011 and proposed to be effective on September 1, 2011.

City Staff has done a significant amount of research regarding rental housing issues within other communities. We recognize the need for rental accommodation within the community and have attempted to develop a Rental Housing Licensing By-law that would license rental units, help to ensure safe living accommodations and also balance the character, enjoyment and amenities of existing residential neighbourhoods.

With the completion of the Draft By-law, Staff will be conducting consultation with Nipissing University, Canadore College, local residents and landlords in March 2011. Through this consultation Staff will receive input and comments on the Draft By-law. The By-law will be revised and brought back for Council's consideration together with a supplemental report outlining the comments received. In addition to consultation with stakeholders, a public meeting will be held in front of Council for broad community input on 20 days notice in mid-April 2011. It is anticipated the By-law would be passed by City Council on May 3, 2011 and come in to effect on September 1, 2011. Fire, Building and Planning Services will start conducting inspections in May 2011 for licenses to be issued under the By-law.

OPTIONS ANALYSIS

Option 1:

Do not proceed with the Draft Rental Housing Licensing By-law or associated public consultation.

Option 2:

Consult with the public regarding the Draft Rental Housing Licensing By-law and report back to Council.

RECOMMENDED OPTION

Option 2 is the recommended option.

The Draft Rental Housing Licensing By-law will attempt to regulate rental housing within the area shown on Schedule B. This is being completed based on concerns raised from local residents, landlords, Nipissing University and Canadore College.

Respectfully submitted,



Michael B. Burke
City Solicitor



Beverley Hillier, MCIP, RPP
Manager, Planning Services

MBB/BH/dlb

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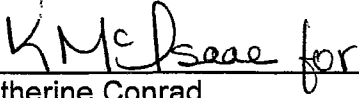
attach.




Ron Melnyk
By-law Enforcement Coordinator




Elizabeth Courville, ACST
Zoning Administrator



Catherine Conrad
City Clerk

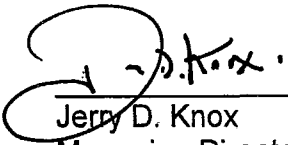


for Grant Love
Fire Chief



Shawn Killins
Chief Building Official

We concur in this report and recommendation.



Jerry D. Knox
Managing Director, Community Services



David G. Linkie
Chief Administrative Officer

Personnel designated for continuance: City Solicitor
Manager, Planning Services
Chief Building Official
Fire Chief
By-law Enforcement Coordinator

SCHEDULE A

THE CORPORATION OF THE CITY OF NORTH BAY

By-law No. 2011-_____

RENTAL HOUSING LICENCING BY-LAW

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THE CORPORATION OF THE CITY OF NORTH BAY

By-law No. 2011-__

BEING A BY-LAW A BY-LAW TO PROVIDE FOR THE LICENCING AND REGULATION OF RENTAL UNITS IN THE CITY OF NORTH BAY

WHEREAS subsection 5(3) of the Municipal Act, 2001 S.O. 2001, c.25 provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the Municipal Act, 2001 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the Municipal Act, 2001 provides that a municipality may pass by-laws respecting: in paragraph 5, Economic, social and environmental well-being of the municipality; in paragraph 6, Health, safety and wellbeing of persons; in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1); in paragraph 8, Protection of persons and property; in paragraph 11 Business Licensing;

AND WHEREAS subsection 151(1) of the Municipal Act, 2001 provides that, without limiting sections 9 and 10 of the Act, a municipality may: provide for a system of licences with respect to a business;

AND WHEREAS subsection 151(5) of the Municipal Act, 2001 provides that subsection 151(1) applies necessary modifications to a system of licences with respect to any activity, matter or thing for which a by-law may be passed under sections 9, 10 and 11 as if it were a system of licences with respect to a business;

AND WHEREAS the Council for the Corporation of the City of North Bay considers it necessary and desirable for the public to regulate the renting of residential premises for the purpose of protecting the health and safety of the persons residing in residential rental premises by ensuring that the certain regulations are met, that the required essentials such as plumbing, heating and water are provided, for ensuring that the residential rental premises do not create a nuisance to the surrounding properties and neighbourhood and to protect the residential amenity, character and stability of residential areas;

AND WHEREAS section 23.2 of the Municipal Act, 2001 permits a municipality to delegate certain legislative and quasi-judicial powers;

AND WHEREAS subsection 391(1) of the Municipal Act, 2001 provides that a municipality may impose fees and charges on persons for services or activities provided or done by or on behalf of it.

AND WHEREAS section 444 of the Municipal Act, 2001 provides that the municipality may make an order requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity, and any person who contravenes such an order is guilty of an offence;

AND WHEREAS the Council of the Corporation of the City of North Bay has ensured that sufficient information has been made available to the public and has held at least one public meeting after due notice of the purpose of informing the public of this By-law;

AND WHEREAS the Council of the Corporation of the City of North Bay passed a resolution on _____, 2011, to approve the adoption of a by-law to provide for the licencing and regulation of Rental Units in the city of North Bay;

AND WHEREAS it is deemed expedient to pass this by-law;

NOW THEREFORE the Council of The Corporation of the City of North Bay enacts as follows:

1 INTERPRETATION

1.1 For the purposes of this By-law:

“Apartment Building” means a building consisting of four or more dwelling units, which units have a common entrance from the street level and the occupants of which have the right to use, in common, halls, stairs, elevators, yards or any combination of the above;

“Applicant” means a person applying for a licence under this By-law;

“Bedroom” means a room or area within a Rental Unit used, designed, equipped or intended for sleeping;

“Building” means any structure, whether temporary or permanent, used or built for the shelter, accommodation or enclosure of persons, animals or chattels, other than a lawful boundary wall or fence, and shall include any structure, loading dock, staging gallery, wall, excavation, storage tank, gasoline pump, pump island, bleacher, fence, swimming pool, grandstand, tent, awning, bin, bunker or platform, vessel or vehicle used for any of the said purposes is deemed a building;

“By-law Enforcement Coordinator” means the By-law Enforcement Coordinator of the City or a person delegated by him for the purposes of this By-law;

“Chief Building Official” means the Chief Building Official as appointed by Council pursuant to the Building Code Act;

“City” means The Corporation of the City of North Bay;

“City Clerk” means the Clerk of The Corporation of the City of North Bay or a person delegated by him or her for the purposes of this By-law.

“Converted Dwelling” means a building which has been altered by the creation of more dwelling units than existed originally, with each dwelling unit having its own sanitary facilities and cooking facilities;

“Council” means the Municipal Council of The Corporation of the City of North Bay;

“Dwelling Unit” means a suite of habitable rooms which:

- i) is in a building;
- ii) is used or intended to be used by one or more persons as a single, independent and separate household unit;
- iii) contains food preparation and sanitary facilities for the exclusive common use of the occupants, and;
- iv) has a means of egress directly to the outside of the building or structure in which it is located, which may be a means of shared egress with another residential unit.

“Fire Chief” means the Chief of North Bay Fire & Emergency Services of the City or a person delegated by him or her for the purposes of this By-law;

“Gross Floor Area” means the sum of all floor areas above grade, except in the case of an apartment building where part of the area of the basement is used for a dwelling unit(s), in which case the said area constitutes part of the gross floor area measured between the internal faces of the exterior walls of the building at the level of each floor, including any part of the building above grade used for the storage or parking of motor

vehicles, locker storage and laundry facilities, but excluding any part of the building used for mechanical purposes which are an integral part of the building;

“Hearings Officer” means a person or body that has been delegated the power or duty to hold a hearing or provide an opportunity to be heard for the purpose of this Bylaw;

“Inspectors” means:

- i) a member of the Fire Prevention Division of the Fire & Emergency Services of the City and includes the Fire Chief and any other member of the Fire & Emergency Services designated by the Fire Chief;
- ii) Chief Building Official;
- iii) Building Inspectors;
- iv) Property Standards Inspectors;
- v) Zoning Administrator; or
- vi) By-law Enforcement Coordinator and any By-law Enforcement Officers designated by the By-law Enforcement Coordinator.

“Issuer of Licences” means a person appointed by the Council to issue the licences as set out in this By-law;

“Landlord” includes:

- i) each owner of a Rental Unit; and,
- ii) each person who permits occupancy of a Rental Unit.

“Licencee” means any person, corporation or partnership licenced under this By-law;

“Lot” means any parcel of land with frontage on a road which is a separate parcel of record or is shown as a whole lot on a registered Plan of Subdivision, including any part of which is subject to an easement or right-of-way. (Section 44, By-law No. 165-80);

“Medical Officer of Health” means the Medical Officer of Health for the North Bay Parry Sound District Health Unit or a person delegated by him or her for the purposes of this By-law;

“Municipality” means the land within the geographic limit of the City of North Bay;

“Owner” includes:

- i) each person owner of a Rental Unit; and,
- ii) each person who permits occupancy of a Rental Unit.

“Person” includes:

- i) individuals;
- ii) corporations; and
- iii) partnerships.

“Rent” includes the amount of any consideration paid or required to be paid or given by or on behalf of a Tenant to a Landlord or the Landlord’s agent for the right to occupy a Rental Unit and for any privilege, accommodation or thing that the Landlord provides for the Tenant in respect of the occupancy of the Rental Unit;

“Rental Area” means each Lot as depicted in Schedule “B” of this By-law;

“Rental Property” includes each Building containing a Rental Unit and the Lot on which the Rental Unit is situate.

“Rental Unit” means a Building or part of a Building:

- i) consisting of one or more rooms;
- ii) containing toilet and cooking facilities;

- iii) designed for use as a single housekeeping establishment; and
- (iv) used or intended for use as a rented residential premises.

“Townhouse” means a building that is divided vertically by common walls into three or more dwelling units, each of which has independent entrances, to a front and rear yard immediately abutting the front and rear walls of each dwelling unit;

“Tenant” includes a person who pays rent in return for the right to occupy a Rental Unit and includes the person’s heirs, assigns (including subtenants) and personal representatives.

2 PROHIBITIONS

- 2.1 No person shall operate a Rental Unit without holding a current valid licence issued under the provisions of this By-law.
- 2.2 No person shall hold himself, herself or itself out to be licenced under this By-law if they are not.
- 2.3 No person shall contravene or fail to comply with a term or condition of his, her or its licence imposed under this By-law.
- 2.4 No person shall operate a Rental Unit while the licence issued under this By-law is under suspension.

3 SCOPE

- 3.1 This By-law applies to the specified geographical area as depicted in Schedule “B” of this By-law for those properties that are zoned “Residential First Density (R1)”, “Residential Second Density (R2)”, “Residential Third Density (R3)”, or have a legal non-conforming R1, R2 or R3 property according to the City’s Comprehensive Zoning By-law, as amended.
- 3.2 This By-law does not apply to:
 - 3.2.1 a “Housing project” as that term is defined in the *Social Housing Reform Act, 2000*, S.O. 2000, c.27;

3.2.2 an Apartment Building; or to

3.2.3 a Rental Unit that is occupied by the owner of the Rental Unit as their sole residence and in which no more than two (2) bedrooms are occupied by Tenants.

4 ADMINISTRATION

4.1 The administration of this By-law is assigned to the City Clerk who shall generally perform all of the administrative functions conferred upon him or her by this By-law and without limitation may:

4.1.1 receive and process all applications for all licences and renewals of licences under this By-law;

4.1.2 issue licences in accordance with the provisions of this By-law;

4.1.3 impose terms and conditions on licences in accordance with this By-law; and,

4.1.4 refuse to issue or renew a licence or revoke or suspend a licence in accordance with this By-law.

5 APPLICATION FOR AND RENEWAL OF A LICENCE

5.1 Every application for a licence and renewal licence shall be made to the Issuer of Licences on the forms provided by the Issuer of Licences.

5.2 Without limitation, every application for a licence or a renewal shall include the following information:

5.2.1 the name, municipal address and telephone number of each Landlord;

5.2.2 the municipal address and legal description of the Rental Unit;

5.2.3 if a Landlord is a corporation, the name, address and telephone number of each director and officer; and shareholder;

5.2.4 if a Landlord is a partnership, the name address and telephone number of each partner;

5.2.5 the number of bedrooms;

- 5.2.6 a statement by each Landlord certifying the accuracy, truthfulness and completeness of the application; and
 - 5.2.7 each Landlord's signature or of any duly authorized Landlord's agents that would bind the Landlord.
- 5.3 Every person applying for a licence or renewal of a licence shall provide in full at the time the application is submitted all of the information requested on the application form as well as:
- 5.3.1 payment of the prescribed fee as set out in Schedule "A" of this By-law;
 - 5.3.2 a copy of the transfer/deed evidencing a Landlord's ownership;
 - 5.3.3 if a Landlord is a corporation, a copy of:
 - 5.3.3.1 the Landlord's articles of incorporation; and
 - 5.3.3.2 a corporate profile report issued by the Ontario Ministry of Consumer and Business Services;
 - 5.3.4 a floor plan of the Rental Unit, including, for each room, its dimensions and its proposed use;
 - 5.3.5 a maintenance plan identifying measures that the Landlord will implement for the purpose of complying with the City's Waste Management and Property Standards By-laws;
 - 5.3.6 a parking plan that complies with the City's Zoning By-law, as amended, and that shows the location and dimensions of all parking spaces for vehicles on the Rental Property;
 - 5.3.7 proof of Placement of insurance that:
 - 5.3.7.1 includes a limit of liability of not less than \$2,000,000.00 (two million dollars) per occurrence for property damage and bodily injury;
 - 5.3.7.2 identifies the proposed use as residential rental; and that

- 5.3.7.3 requires that the Issuer of Licences be notified of any intended cancellation by the insurer no fewer than fifteen (15) days prior to such cancellation;
 - 5.3.8 a statement from or on behalf of the City's Fire Chief confirming that the Rental Property and its proposed use comply with the *Fire Protection and Prevention Act, 1997* (Ontario) and its regulations;
 - 5.3.9 an initial certificate issued by the Electrical Safety Authority (ESA) confirming that the Rental Property and its proposed use comply with the *Electrical Safety Code, O. Reg. 164/99*, and such further certificates as may be required by an Inspector;
 - 5.3.10 a statement from or on behalf of the City's Chief Building Official confirming that the Rental Property and its proposed use comply with the *Building Code Act, 1992* (Ontario) and its regulations;
 - 5.3.11 a statement from or on behalf of the City's Zoning Administrator confirming that the subject property is in conformity and compliance with the City's Zoning By-law;
 - 5.3.12 a statement from or on behalf of the By-law Enforcement Coordinator as to any noise by-law convictions during the previous year at this location and comments thereon; and
 - 5.3.13 proof of payment of any fine, fee or property taxes owed to the City by any Landlord respecting any Rental Property; and
- 5.4 All documents and information required by sections 5.2 and 5.3 must be submitted at the time of the application for or renewal of a licence under this By-law.
 - 5.5 The Issuer of Licences may refuse an application for a licence or its renewal where any of the documents required by sections 5.2 and 5.3 of this By-law are incomplete or lacking in any way.
 - 5.6 The Issuer of Licences may also refuse to accept an application for a licence where any of the documents required by clause 5.3.3 and by paragraphs 5.3.7, 5.3.8, 5.3.9 and 5.3.10 of this By-law was issued prior to the sixtieth (60th) day preceding the date on which the application is submitted.

6 LICENCE ISSUANCE

- 6.1 Each licence shall include the following:

- 6.1.1 The licence number;
 - 6.1.2 Date the licence was issued and the date it expires;
 - 6.1.3 The municipal address of the Rental Unit;
 - 6.1.4 The name, address and telephone number of each Landlord;
 - 6.1.5 Where a Landlord is a corporation, the name address and telephone number of each Issuer of Licences and each officer of the Landlord or of their duly authorized agent; and
 - 6.1.6 Where a Landlord is a partnership, the name, address and telephone number of each partner.
- 6.2 A licence issued under this By-law shall be valid only for the period of time for which it was issued.
- 6.3 The issuance of a licence or renewal thereof under this By-law is not intended and shall not be construed as permission or consent by the City for the Licencee to contravene or fail to observe or comply with any law of Canada, Ontario or any by-law of the City.
- 6.4 Every licence, at all times, is owned by and is the property of the City and is valid only in respect of the person and for the Rental Unit on the Rental Property named therein. A separate licence shall be required for each Rental Property.
- 6.5 No licence issued under this By-law may be sold, purchased, leased, mortgaged, charged, assigned, pledged, transferred, seized, distrained or otherwise dealt with.
- 6.6 The Licencee shall notify the City Clerk of any change in ownership of the Rental Unit or Rental Property within seventy-two (72) hours of the completion of such change in ownership.
- 6.7 Within seventy-two (72) hours of a change in ownership for a Dwelling Unit, the new owner shall provide the following information and documentation to the City Clerk in order to have a licence reissued:
- 6.7.1 the name, municipal address and telephone number of each Landlord;
 - 6.7.2 a copy of the transfer/deed evidencing the new ownership;

- 6.7.3 proof of Placement of insurance according to section 5.3.7 of this By-law;
 - 6.7.4 a statement by each Landlord certifying no changes have been made to documents submitted according to sections 5.3.4, 5.3.5 and 5.3.6 of this By-law;
 - 6.7.5 a statement by each Landlord certifying the Rental Unit conforms with section 7 of this By-law; and
 - 6.7.6 each Landlord's signature or of any duly authorized Landlord's agent that would bind the Landlord.
- 6.8 Following a change in ownership, a reissued licence under this By-law shall be valid only for the period of time for which it was originally issued.
- 6.9 Following a change in ownership of a Dwelling Unit, no fee shall be required to reissue a licence under this By-law.
- 6.10 All licence fees paid under this By-law are non-refundable.

7 LICENCE CONDITIONS

- 7.1 No Landlord shall permit Rent to be collected except for a Rental Unit in respect of which a licence has been issued pursuant to this By-law and except pursuant to the following conditions, each of which is a condition as a requirement of continuing to hold the licence.
- 7.1.1 Subject to paragraph 7.1.2, 7.1.3 and 7.1.4 of this By-law, the number of Bedrooms in the Rental Unit does not exceed four (4);
 - 7.1.2 No more than 40% of the Rental Unit's Gross Floor Area – Residential below the average elevation of the finished surface of the ground where it meets the exterior of the Building may be comprised of Bedrooms provided that each such Bedroom must have been constructed in accordance with and must comply with all applicable law;
 - 7.1.3 No room within the Rental Unit is used as a Bedroom except a Bedroom depicted in the licence;
 - 7.1.4 No more than 40% of the Gross Floor Area – Residential of the Rental Unit's ground floor may be comprised of Bedrooms;

- 7.1.5 Each Tenant is a party to a written tenancy agreement with a Landlord;
- 7.1.6 A Landlord does not directly or indirectly require or cause a Tenant to refuse or consent to lawful entry and inspection of a Rental Unit for the purpose of determining compliance with this By-law;
- 7.1.7 A Landlord notifies the Issuer of Licences in writing within two (2) days of any change to any information provided pursuant to section 5 and 6 of this By-law;
- 7.1.8 A legible copy of the licence is posted and maintained prominently and visibly within one (1) meter of the interior of the Rental Unit's main entrance door;
- 7.1.9 A Landlord maintains insurance respecting the Rental Unit that:
 - 7.1.9.1 includes a limit of liability of not less than \$2,000,000.00 (two million dollars) per occurrence for property damage and bodily injury;
 - 7.1.9.2 identifies the use as residential rental; and that
 - 7.1.9.3 requires that the Issuer of Licences be notified of any intended cancellation by the insurer no less than fifteen (15) days prior to such cancellation;
- 7.1.10 The Landlord and the Rental Property comply with all applicable law including:
 - 7.1.10.1 the *Health Protection and Promotion Act* (Ontario) and its regulations, as amended;
 - 7.1.10.2 the *Fire Protection and Prevention Act, 1997* (Ontario) and its regulations, as amended;
 - 7.1.10.3 the *Electrical Safety Code*, O. Reg. 164/99, as amended;

- 7.1.10.4 the *Building Code Act, 1992* (Ontario) and its regulations, as amended;
 - 7.1.10.5 the City's *Carbon Monoxide Alarm By-law*, as amended;
 - 7.1.10.6 the City's *Zoning By-law*, as amended;
 - 7.1.10.7 the City's *Property Standards By-law*, as amended; and
 - 7.1.10.8 the City's *Waste Management By-law*, as amended.
- 7.1.11 No fine, administrative penalty or fee is owed to the City by any Landlord;
- 7.1.12 The Landlord and the Rental Property comply with the maintenance plan submitted pursuant to section 5.3.5 of this By-law; and
- 7.1.13 No vehicle may be stopped or parked on any part of the Rental Property except within a parking space identified on the parking plan shuttered pursuant to section 5.3.6 of this By-law.

8 POWERS OF THE ISSUER OF LICENCES

- 8.1 The power and authority to issue or renew a licence, refuse to issue or refuse to renew a licence, to cancel, revoke or suspend a licence, to impose terms and conditions, including special conditions, on a licence, are delegated to the City Clerk.
- 8.2 The City Clerk shall issue a licence or renew a licence where the requirements or conditions of this By-law have been met.
- 8.3 The City Clerk may refuse to issue, refuse to renew or revoke or suspend a licence or impose a term or condition on a licence on the following grounds:

- 8.3.1 the conduct of the Applicant or Licencee, or any partner, officer, director, employee or agent of the Applicant or Licencee, affords reasonable cause to believe that the Applicant or Licencee will not carry on or engage in the operation of the Rental Unit in accordance with the law or with honesty or integrity;
 - 8.3.2 there are reasonable grounds to believe that an application or other documents provided to the City Clerk by or on behalf of the Applicant or a Licencee contains a false statement;
 - 8.3.3 an Applicant or Licencee is carrying on activities that are in contravention of this By-law; or,
 - 8.3.4 an Applicant or Licencee does not meet all of the requirements of this By-law or that the Rental Unit or Rental Property does not comply with the provisions of this By-law.
- 8.4 Notwithstanding any other provision of this By-law, the City Clerk may impose terms and conditions on any licence at issuance, renewal or any time during the term of the licence, including special conditions, as are necessary in the opinion of the City Clerk to give effect to this By-law.
- 8.5 Where the City Clerk is of the opinion that:
- 8.5.1 an application for a licence or renewal of a licence should be refused;
 - 8.5.2 a reinstatement should not be made;
 - 8.5.3 a licence should be revoked;
 - 8.5.4 a licence should be suspended, or,
 - 8.5.5 a term or condition of a licence should be imposed; the City Clerk shall make that decision.
- 8.6 Where the City Clerk has made a decision under subsection 8.5, the City Clerk's written notice of that decision shall be given to the Applicant or the Licencee by regular mail to the last known address of that person and shall be deemed to have been given on the third day after it is mailed. Service on a corporation can be affected by registered mail to the address of the corporation's registered head office.
- 8.7 The written notice to be given under subsection 8.6 shall:

- 8.7.1 set out the grounds for the decision;
- 8.7.2 give reasonable particulars of the grounds;
- 8.7.3 be signed by the City Clerk; and,
- 8.7.4 state that the Applicant or Licencee is entitled to a hearing by the Hearings Officer if the Applicant or Licencee delivers to the City Clerk, within ten (10) days after the notice in subsection 8.6 is served, and the appeal fee as set out in Schedule "A" of this By-law.

8.8 Where no appeal is registered within the required time period, the decision of the City Clerk shall be final.

8.9 Despite subsection 8.7 where a licence is voluntarily surrendered by the Licencee for revocation, the City Clerk may revoke the licence without notice to the Licencee.

9 HEARINGS BEFORE THE HEARINGS OFFICER

9.1 The power and authority to conduct hearings of appeals under this By-law are hereby delegated to the Hearings Officer.

9.2 The provisions of the *Statutory Powers Procedure Act*, R.S.O. 1990, c. S.22, except sections 17, 17.1 and 19, applies to all hearings conducted by the Hearings Officer under this By-law.

9.3 When the Applicant or Licencee, who has been given written notice of the hearing, does not attend at the appointed time and place, the Hearings Officer may proceed with the hearing in his or her absence and the Applicant or Licencee shall not be entitled to any further notice of the proceeding.

9.4 At the conclusion of the hearing, the Hearings Officer may give its decision orally or in writing but in each case it shall provide its decision in writing, with reasons, within thirty (30) days of the hearing to the Applicant or Licencee and the Issuer of Licences.

9.5 The Hearings Officer may uphold or vary the decision of the Issuer of Licences or make any decision that the Issuer of Licences was entitled to make in the first instance.

9.6 The decision of the Hearings Officer is final.

9.7 Notwithstanding anything in this By-law to the contrary, where an Applicant or Licencee appeals against or requests a review of a decision concerning a

Rental Housing licence, no decision in the appeal or review shall be made unless each Owner of a Lot situated within thirty (30) meters of the Rental Property subject of the appeal or review has been given no fewer than seven (7) days notice of the hearing of the appeal or review and has been given an opportunity to be heard at the hearing of the appeal or review which hearing shall be open to the public.

10 ENFORCEMENT

10.1 Inspectors, acting under the Fire Chief's, Chief Building Official's, Zoning Administrator's or By-law Enforcement Coordinator's instructions, may enforce this By-law.

10.2 Subject to section 437 of the *Municipal Act, 2001*, as to entry of dwelling units, the Inspector may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not:

10.2.1 this By-law is being complied with;

10.2.2 a direction or order of the City made pursuant to the *Municipal Act, 2001*, or any successor thereof or made pursuant to a By-law of the City is being complied with;

10.2.3 a condition of a licence issued under a by-law of the City is being complied with; or

10.2.4 an order made pursuant to Section 431 of the *Municipal Act, 2001*, which prohibits the continuation or repetition of an offence is being complied with.

10.3 An Inspector may for the purpose of an inspection:

10.3.1 require the production for inspection of documents or things relevant to the inspection;

10.3.2 inspect or remove documents or things relevant to the inspection for the purpose of making copies or extracts;

10.3.3 acquire information from any person concerning a matter related to the inspection ; and

10.3.4 alone or in conjunction with a person possessing special or expert knowledge, make examinations or take test samples or photographs necessary for the purpose of the inspection.

10.4 The Inspector may undertake inspections pursuant to orders which are made pursuant to section 438(2) of the *Municipal Act, 2001*.

10.5 No person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this By-law, including carrying out an inspection.

11 PENALTIES

11.1 Any person who contravenes any provision of this By-law is guilty of an offence and on conviction is liable to a fine, penalty or order as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P.33, or in the *Municipal Act, 2001*, S.O. 2001, c.25, as amended or any successor thereof.

11.2 A director or officer of a corporation who knowingly concurs in the contravention of any provision of this By-law is guilty of an offence.

11.3 A person convicted under this By-law is liable to a maximum fine of \$25,000.00 upon a first conviction and a maximum fine of \$50,000.00 for any subsequent conviction.

11.4 Despite section 11.3, where the person convicted is a corporation, the corporation is liable to a maximum fine of \$50,000.00 upon a first conviction and a maximum fine of \$100,000.00 for any subsequent conviction.

11.5 If this By-law is contravened and a conviction entered, in addition to any other remedy and to any penalty imposed by this By-law, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order,

11.5.1 prohibiting the continuation or repetition of the offence by the person convicted; and,

11.5.2 requiring the person convicted to correct the contravention in the manner and within the period that the court considers appropriate.

12 ADMINISTRATIVE PENALTIES

12.1 Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with this section 12, be liable to pay to the City an administrative penalty in the amount of \$250.

- 12.2 An Officer who finds that a person has contravened any provision of this By-law may issue a penalty notice addressed to the person.
- 12.3 The penalty notice shall be given to the person to whom or to which it is addressed as soon as is reasonably practicable and shall include the following information:
- 12.3.1 Particulars of the contravention;
 - 12.3.2 The amount of the administrative penalty;
 - 12.3.3 Information respecting the process by which the person may exercise the person's right to request a review of the administrative penalty; and
 - 12.3.4 A statement advising that an administrative penalty will, unless cancelled or reduced pursuant to the review process, constitute a debt of the person to the City.
- 12.4 No Officer may accept payment of an administrative penalty.
- 12.5 A person who receives a penalty notice may request a review of the administrative penalty by the Hearings Officer in accordance with this paragraph 12.5.
- 12.5.1 The person's right to request a review expires on the tenth (10th) day after the penalty notice is given to the person.
 - 12.5.2 The person's right to request that the Hearings Officer extend the time to request a review expires on the twentieth (20th) day after the penalty notice is given to the person at which time the administrative penalty shall be deemed to be affirmed.
 - 12.5.3 The person shall be given seven (7) days notice of the date, time and place of the hearing of a review request under clause 12.5.1 or an extension request under clause 12.5.2.
 - 12.5.4 The Hearings Officer shall not make a determination with respect to a review request under clause 12.5.1 or an extension request under clause 12.5.2 unless the Hearings Officer has given to the Licencee, the Issuer of Licences and the Officer who issued the penalty notice an opportunity to be heard.

- 12.5.5 The Hearings Officer may affirm the administrative penalty or extend the time to request a review of an administrative penalty.
- 12.5.6 The Hearings Officer may cancel or reduce the administrative penalty or may extend the time for payment of the administrative penalty only where the Hearings Officer is satisfied that doing so would maintain the general intent and purpose of this By-law and that
- 12.5.6.1 there is reason to doubt that the person contravened this By-law;
- 12.5.6.2 the person took all reasonable steps to prevent the contravention; or that
- 12.5.6.3 the cancellation, reduction or extension of the time for payment is necessary to relieve undue financial hardship.
- 12.5.7 The decision of a Hearings Officer is final and not subject to review including review by any Court.
- 12.5.8 The Issuer of Licences may at any time cancel, reduce or extend the time for payment of an administrative penalty, including any late payment fee imposed pursuant to Schedule "A" of this By-law..
- 12.5.9 An administrative penalty that is deemed to be affirmed pursuant to clause 12.5.2 or that is affirmed or reduced or in respect of which the time for payment has been extended pursuant to clause 12.5.5 or paragraph 12.6 constitutes a debt to the City of each person to whom or to which the penalty notice was given.
- 12.5.10 Where a person has paid an administrative penalty that is then cancelled or reduced pursuant to clause 12.5.5 or paragraph 12.6, the City shall refund the amount cancelled or reduced.
- 12.5.11 Where an administrative penalty is paid within fifteen (15) days after the date that it becomes due and payable, no person to whom the penalty notice was given shall be liable for an offence in respect of the contravention described in the penalty notice.
- 12.5.12 Where an administrative penalty is not paid within fifteen (15) days after the date that it becomes due and payable, each person

to whom the penalty notice was given shall pay to the City a late payment administrative fee pursuant to Schedule "A" of this By-law.

13 MISCELLANEOUS

13.1 This by-law may be referred to as the "Residential Rental Housing Licensing Bylaw".

13.2 This By-law shall not be construed to reduce or mitigate any restrictions or regulations lawfully imposed by the City or by any governmental authority having jurisdiction to make such restrictions or regulations.

13.3 If there is a conflict between a provision of this By-law and a provision of any other City By-law, the provision that establishes the higher standard shall apply.

13.4 This by-law shall come into force and effect on September 1, 2011.

SCHEDULE "A"
FEES

Licence Fee for a licence for each Rental Property	\$ 300.00
Licence Renewal Fee for each licence renewed under this By-law	\$ 300.00
Late Payment Fee	\$ 25.00
Appeal Fee	\$50.00

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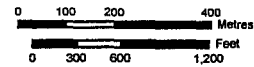
Commanda Township
City of North Bay

City of North Bay Rental Housing By-law 2011



Map Projection: Universal Transverse Mercator
Map Datum: North America Datum 1983 Zone 17 T (Metric)

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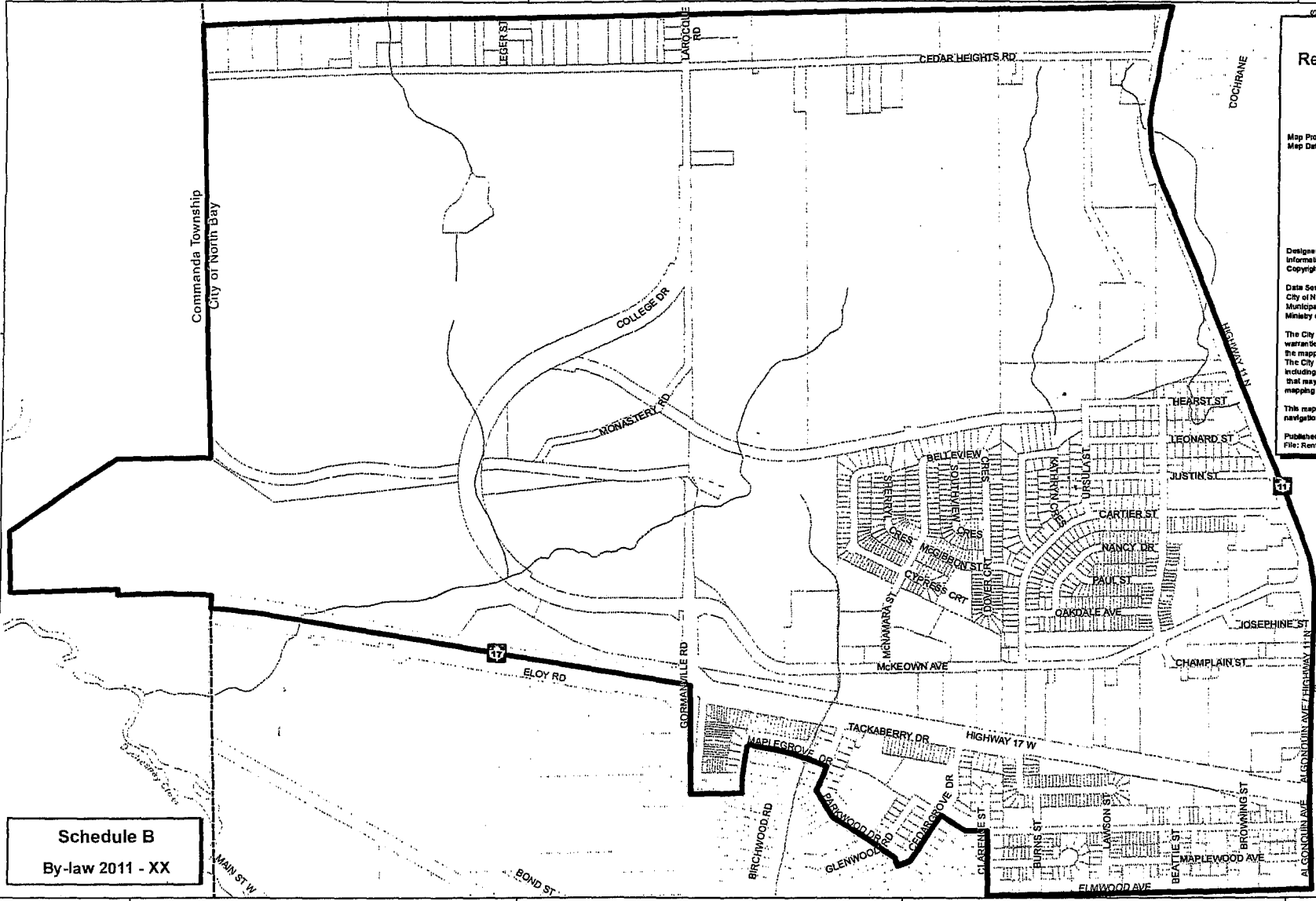
Designed and Developed by Planning Services and
Information Systems Departments.
Copyright City of North Bay

Data Sources:
City of North Bay GIS
Municipal Property Assessment Corporation (MPAC)
Ministry of Natural Resources (MNR)

The City of North Bay makes no guarantee, representation or
warranties respecting the accuracy, completeness or reliability of
the mapping data either express or implied.
The City of North Bay specifically disclaims any and all liability,
including without limitation, consequential and incidental damages,
that may arise in any way from the use of or reliance on the
mapping data.

This map is not a legal plan or survey and is not to be used as a
navigation aid.

Published: May 3 2011
File: RentalHousingLicensingBylaw2011_V3.mxd



Schedule B
By-law 2011 - XX

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SCHEDULE B

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CITY OF NORTH BAY REPORT TO COUNCIL

Report No: CORP 2011-28

Date: February 24th, 2011

Originator: MICHAEL B. BURKE

Subject: L'Arche Group Homes – Sprinkler System Agreement

RECOMMENDATION

That Council approve an Agreement with Steve Crea Homes Limited to authorize a Sprinkler System Agreement between 361 McPhail Street and 369 McPhail Street in North Bay.

BACKGROUND

L'Arche has purchased two semi detached dwelling units on McPhail Street, 361 and 369, from Steve Crea Homes Limited for the provision of 2 Group Homes for 4 individuals each, with one resident supervisor to be responsible for both adjacent homes.

Any Group Homes require a sprinkler system to be installed. The builder proceeded with the construction of the sprinkler system prior to obtaining a building permit. As a function of applying for the building permit when the work was stopped, it was determined that an Agreement would be required because the pumping system for the sprinkler system was located in one unit, 361, while it was going to serve both units and the system would be intermingled between the two units, that is both 361 and 369 McPhail Street.

The attached Agreement sets out these terms so as to allow the owner of 369 to have an easement over the full extent of the house and lot at 361, to take advantage of the single pumping system for both dwelling units. Upon approval, this Agreement will be registered against the title to both lands.

OPTIONS ANALYSIS

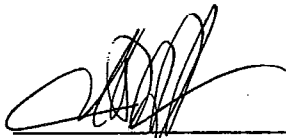
Option # 1: To approve the Sprinkler System Agreement.

Option # 2: Not to approve the Sprinkler System Agreement. This would jeopardize L'Arche's ability to provide the Group Homes as well as the very

significant funding for those Group Homes which has been approved by other Government Agencies for L'Arche.

RECOMMENDED OPTION:


That Council approve an Agreement with Steve Crea Homes Limited to authorize a Sprinkler System Agreement between 361 McPhail Street and 369 McPhail Street in North Bay.



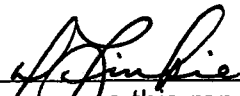
Respectfully submitted,
MICHAEL B. BURKE
City Solicitor



JERRY D. KNOX
Managing Director Community Services



SHAWN KILLINS
Chief Building Official



I concur in this report and recommendation.
DAVID G. LINKIE
Chief Administrative Officer

Personnel designated for continuance: Michael B. Burke, City Solicitor

Attachments: Agreement

MBB/lc

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**THIS SPRINKLER SYSTEM EASEMENT AGREEMENT DATED THE 24TH
DAY OF FEBRUARY, 2011**

BETWEEN:

STEVE CREA HOMES LIMITED

and

THE CORPORATION OF THE CITY OF NORTH BAY

WITNESSES THAT:

WHEREAS the Applicant intends to construct a Group Home Type 1 at 361 McPhail Street and 369 McPhail Street in North Bay;

AND WHEREAS any such group home requires a sprinkler system;

AND WHEREAS the Applicant proposes to install the required pumping system for the sprinkler system in 361 McPhail Street and to have the sprinkler system for 369 McPhail Street served from the same pumping system;

AND WHEREAS the Applicant has asked to commence construction of such sprinkler system at its own risk and prior to approval of the required easement severance by the Committee of Adjustment of North Bay;

NOW THEREFORE IN CONSIDERATION OF the payment of the Easement preparation and registration and Severance Application fee of \$1,700.70 to the City;

IT IS MUTUALLY AGREED between the parties hereto for themselves respectively and their heirs, executors, administrators and assigns as follows:

1. The Applicant shall construct a sprinkler system to serve the premises at 361 McPhail Street and 369 McPhail Street, according to the plans prepared by Lucien Delean, Architect, dated February 22nd, 2011.
2. The Applicant acknowledges that the sprinkler system pumping system, to be located in the premises at 361 McPhail Street, legally known as Part 9 on Plan 36R-12845 is required by law to serve the premises on 369 McPhail Street, legally known as Parts 7 & 8 on Plan 36R-12845, so long as such premises are used as a group home. Any cost of operating, maintaining and repairing the said sprinkler system or rebuilding the same in the event of destruction, partial or complete, shall be borne and paid for by the Owner of 361 McPhail Street and the owner of 369 McPhail Street in equal shares.
3. In case any person or person liable to operate, maintain, or repair or contribute to the expense of maintaining or repairing any part of the said sprinkler system shall neglect or refuse to join in such sprinkler system maintenance or repairing after reasonable written notice mentioning these present, requiring them so to do given to them from any other person or persons at that time entitled to the use and enjoyment of the said sprinkler system or extension thereof, then the other person or persons as aforesaid may proceed with all such maintenance and repairing as may then reasonably be requisite and may enter the premises on the said lands during reasonable business hours.
4. The expense of maintenance, repair or rebuilding as hereinafter provided shall be a joint expense and in the event of either party failing to pay his or her share thereof, the same shall constitute a charge against the lands of the party liable to pay the same.
5. If the parties hereto cannot agree as to the cost of any maintenance, repair or replacement or if there is any question or dispute with respect to interpretation of these provisions, then the matter shall be referred to three disinterested persons of which one shall be appointed by each party and the said two shall appoint a third and the decision of

the said three arbitrators or any two of them in writing shall be binding on the parties hereto.

6. The covenants herein contained shall run with the lands but no covenant shall be personally binding on either party except in respect of breach during his seisin of or title to the said lands.

7. The Applicant shall apply for an Easement severance approval from the North Bay Committee of Adjustment to have this Agreement be registered against the subject lands as an Easement based as Schedule "A" hereto.

8.. Upon approval of such easement severance, the Applicant consents to the registration of this Easement Agreement by the City of North Bay, as an easement in perpetuity, in gross, on both 361 McPhail Street and 369 McPhail Street. In the event that such easement severance is not approved then this agreement shall apply for 21 years less a day to the Subject Lands.

THE CORPORATION OF THE CITY OF NORTH BAY

Allan McDonald, Mayor

Karen McIsaac, Deputy City Clerk

STEVE CREA HOMES LIMITED

Name:
Title:

I have Authority to Bind the Corporation

SCHEDULE A

Community Services Business Unit
Planning Services

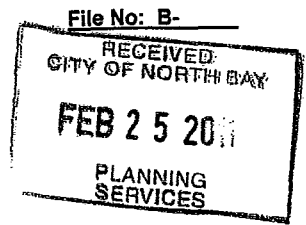
2011

Application for Consent

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the schedules to Ontario Regulations 197/96 made under the Planning Act, R.S.O. 1990 as amended. In addition to this form, the Applicant will be required to submit the appropriate fee, site plan, and any additional information or studies that may be necessary to assess the proposal.

Failure to submit all of the required information may prevent or delay the consideration of the Application. If more space is required please use additional sheets. Two copies of the completed application accompanied by the required fee must be filed with the Secretary Treasurer of the Committee of Adjustment.



Please Print and Complete or (✓) Appropriate Box (es)

SECTION 1 APPLICANT INFORMATION			
1.1 Name of Owner(s). An owner's authorisation is required in Section 11.1, if the applicant is not the owner.			
Name of Owner(s) Steve Crea Homes Limited		Home Telephone No.	
Business Telephone No 472-4620	Fax No 472-4677	Email Address luc.lalonde@jpinvestments.com	
Address 591 Main Street East, Suite 105, North Bay		Postal Code P1B 1B7	
1.2 Agent/Applicant: Name of the person who is to be contacted about this application, if different than the owner. (This may be a person or a firm acting on behalf of the owner)			
Address		Home Telephone No.	
		Postal Code	
Business Telephone No	Fax No.	Email Address	
1.3 Communications to be between the Municipality and owner X Applicant/Agent all			
2. LOCATION/DESCRIPTION OF THE SUBJECT LAND(S) that is the subject of this application			
2.1 Municipal Address 361/369 McPhail Street (if any)			
Concession Number(s)	Lot / Part Lot Number (s) Parts 7,8 & 9	Registered Plan No. 36R-12845	Lot (s) Block(s)
Reference Plan No.	Part Number(s)	PIN (Parcel Number)	Former Township
2.2 Are there any easements or restrictive covenants affecting the subject land? X <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES If Yes, describe the easement or covenant and its effect.			
3. PURPOSE OF APPLICATION			
3.1 Type and Purpose of proposed transaction (circle the appropriate transaction)			
Transfers: Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> An easement <input checked="" type="checkbox"/> Other purpose <input type="checkbox"/>			
Other: A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title <input type="checkbox"/>			
3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged N/A			
3.3 If a lot addition, identify the lands to which the parcel will be added N/A			
3.4 Number of new lots to be created N/A			

4. DESCRIPTION OF SUBJECT LAND & SERVICING INFORMATION (Complete each subsection)					
		Lot 1	Lot 2	Lot 3	Retained
4.1 Description	Frontage (m)	9.85	9.85		
	Depth(m)	38.1	38.1		
	Area (ha)				
4.2 Use of Property	Existing Use(s) please be specific ie. Duplex, retail store, etc.	Vacant	Vacant		
	Proposed Use (s) please be specific as above	Type 1 Grp Home	Type 1 Grp Home		
4.3 Buildings or structures	Existing (date of Construction)	N/A	N/A		
	Proposed	Semi Detached	Semi Detached		
4.4 Access (check the appropriate space)	Provincial Highway				
	Municipal road, maintained all year	x	x		
	Municipal road, seasonally maintained				
	Other public road (e.g. LRB)				
	Right of way				
	Water access (if so describe below)				
	Describe in Section 9, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.				
4.5 Water Supply	Publicly owned and operated piped water system	x	x		
	Privately owned and operated individual well				
	Privately owned and operated communal well				
	Lake or other water body				
	other means				
4.6 Sewage Disposal (check the appropriate space)	Publicly owned and operated sanitary sewage system	x	x		
	Privately owned and operated individual septic system				
	Privately owned and operated communal septic system				
	Privy				
	Other means				
4.7 Other services Check if the service is available	Electricity	x	x		
	School Bussing	x	x		
	Garbage Collection	x	x		
4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year					

5. LAND USE		
5.1 What is the existing Official Plan designation(s), of the subject land? Residential		
5.2 What is the existing Zoning? R-3		
5.3 Has the subject property ever been used for commercial or industrial purposes? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES If yes, please advise if a RECORD OF SITE CONDITION has ever been completed in accordance with Ontario Regulation 153/04 and provide a copy as an attachment to this application.		
5.4 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified.		
Use or Feature	On the subject Land	Within 500 meters of subject land, Unless otherwise specify (indicate approximate distance)
An agricultural operation including livestock facility or stockyard	n/a	n/a
A landfill	n/a	n/a
A sewage treatment plant or waste stabilisation plant	n/a	n/a
A provincially significant wetland (class 1,2, or 3 wetland)	n/a	n/a
A provincially significant wetland within 120 meters of the subject property	n/a	n/a
Flood Plain	n/a	n/a
A rehabilitated mine site	n/a	n/a
A non-operating mine site within 1 kilometre of the subject land	n/a	n/a
An active railway line , a municipal/federal airport, utility corridors, Heritage Buildings, structures, sites	n/a	n/a
6. HISTORY OF THE SUBJECT LAND		
6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <input type="checkbox"/> UNKNOWN If yes and if known, provide the application file number and the decision made on the application. B-01-10, B-02-10, B-18-10		
6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application		
7. CURRENT APPLICATION		
7.1 Is the subject land currently the subject of a proposed Official Plan or Official Plan amendment? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No If yes, indicate status of the application		
7.2 Is the subject land the subject of an application for Zoning By-law amendment, Minor Variance, Consent or approval of a Plan of Subdivision? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes and if known specify the appropriate file number and status of the application		

8. SKETCH (IMPORTANT)

The application shall be accompanied by a sketch drawn to scale showing the following:

- i) the boundaries and dimensions of the subject land; the part that is to be severed and the part that is to be retained;
- ii) the boundaries and dimensions of any land owned by the owner of the subject land that abuts the subject land, the distance between the subject lands and the nearest township lot line or landmark, such as a railway crossing bridge;
- iii) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- iv) the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may effect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells, septic tanks, steep slopes, and narrow waterbodies;
- v) the existing uses on adjacent lands;
- vi) if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
- vii) the location and name of any easement affecting the subject land.

9. Other information

Is there any other information that you think may be useful to the Municipality or other agencies in reviewing this application? If so, explain below or attach on a separate page

The two semi detached units being constructed will be used as Type 1 Group Homes. (L'Arche).

The two semi detached units will be protected by a shared sprinkler system. The purpose of the easement is to allow unrestricted access to the sprinkler system for maintenance purposes.

10. AFFIDAVIT OR SWORN DECLARATION

I, Fortunato Crea of the City of North Bay in the District of Nipissing make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.


Sworn (or declared) before me

at the CITY OF NORTH BAY

in the District of NIPISSING

this 25 day of FEBRUARY 2011


Commissioner of Oaths


Applicant

Sue Ellen DeVuono, a Commissioner,
etc., District of Nipissing, for
Colvin & Colvin Professional
Corporation, Barristers and Solicitors,
Expires February 7, 2013.

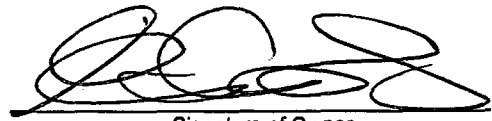
11. AUTHORIZATION

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, LUC LAKONDE, am the owner of the land that is subject of this application and I authorise _____ to make this application on my behalf.

Date



Signature of Owner

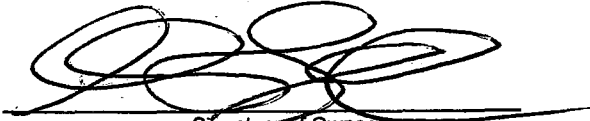
11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below

AUTHORIZATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date



Signature of Owner

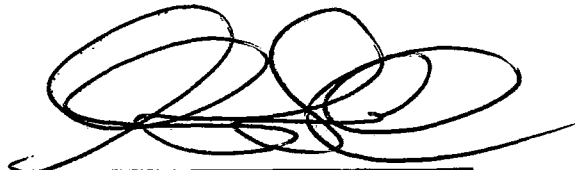
12. Consent of Owner

Complete the consent of the owner concerning personal information set out below

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date



Signature of Owner

Check List

Applicants check list: **HAVE YOU REMEMBERED TO ATTACH:**

- 2 copies of the complete application form (of which 1 must have original signatures)
- 2 copies of the required sketch (drawn to scale)
- 2 copies of any required technical or justification study
- a cover letter or planning report summarizing the purpose of the application
- The required fee of \$1,200.00 for the initial application plus \$115.00 for each additional lot or part lot created
- Parcel Register as proof of ownership (obtained from Land Registry Office)

8. SKETCH (IMPORTANT)

The application shall be accompanied by a sketch drawn to scale showing the following:

- i) the boundaries and dimensions of the subject land; the part that is to be severed and the part that is to be retained;
- ii) the boundaries and dimensions of any land owned by the owner of the subject land that abuts the subject land, the distance between the subject lands and the nearest township lot line or landmark, such as a railway crossing bridge;
- iii) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- iv) the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may effect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells, septic tanks, steep slopes, and narrow waterbodies;
- v) the existing uses on adjacent lands;
- vi) if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
- vii) the location and name of any easement affecting the subject land.

9. Other information

Is there any other information that you think may be useful to the Municipality or other agencies in reviewing this application? If so, explain below or attach on a separate page

10. AFFIDAVIT OR SWORN DECLARATION

I, Fortunato Crea of the City of North Bay in the District of Nipissing make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.


Sworn (or declared) before me

at the CITY OF NORTH BAY

in the District of NIPISSING

this 25 day of FEBRUARY 2011


 Commissioner of Oaths


 Applicant

Sue Ellen DeVuono, a Commissioner,
 etc., District of Nipissing, for
 Colvin & Colvin Professional
 Corporation, Barristers and Solicitors.
 Expires February 7, 2013.

11. AUTHORIZATION

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner of the land that is subject of this application and I authorise _____ to make this application on my behalf.

_____ Date  Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below

AUTHORIZATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

_____ Date _____ Signature of Owner

12. Consent of Owner

Complete the consent of the owner concerning personal information set out below

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

_____ Date _____ Signature of Owner

Check List

Applicants check list: **HAVE YOU REMEMBERED TO ATTACH:**

- 2 copies of the complete application form (of which 1 must have original signatures)
- 2 copies of the required sketch (drawn to scale)
- 2 copies of any required technical or justification study
- a cover letter or planning report summarizing the purpose of the application
- The required fee of \$1,200.00 for the initial application plus \$115.00 for each additional lot or part lot created
- Parcel Register as proof of ownership (obtained from Land Registry Office)

1.3 MUNICIPAL ACCEPTANCE

TO BE COMPLETED BY MUNICIPALITY

13.1 DATE RECEIVED BY PLANNING SERVICES

13.2 IN ADDITION TO THE INFORMATION CONTAINED WITHIN SECTIONS 1 TO 11 OF THIS APPLICATION, THE FOLLOWING INFORMATION / STUDIES ARE REQUIRED TO SATISFY THE REQUIREMENTS OF A COMPLETE APPLICATION UNDER THE PLANNING ACT

13.3 I have reviewed the information contained in this application and have deemed it to satisfy the requirements of a complete application under the Planning Act.

Date:

CITY OF NORTH BAY
REPORT TO COUNCIL

#33

Report No: CSBU 2011 - 40

Date: March 1, 2011

Originator: Jerry D. Knox, Managing Director, Community Services

Subject: Capital Budget Project #6031AT, Line 98 – North Bay Jack Garland Airport
- 2011 Regular Repairs / Maintenance

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the improvements to the North Bay Jack Garland Airport, being Community Services 2011 Capital Budget Line #98, Project No.6031AT, at a net debenture cost of \$260,000.

BACKGROUND

The 2011 Approved Capital Budget includes an amount of \$260,000 for the improvements to the North Bay Jack Garland Airport which includes three projects that are expected to be 95% funded under Transport Canada's ACAP program; Liquid De-Iceer, Runway Sweeper & replacement of Regulator Doors & Transformers. Some \$429,115 is anticipated to be leveraged from the ACAP program. In the event a portion of the ACAP funding is approved, only those components approved will proceed.

In addition other projects include brush removal, replace HVAC Compressor, upgrade security cameras and controllers, truck replacement, crosswind study & emergency repairs. Attached is a summary of the Airport's anticipated 10 Year Capital Plan.

A Schedule to the proposed By-law is submitted for consideration of Council:

Estimated project costs	\$ 247,000.
Financing Costs	\$ <u>13,000.</u>
NET DEBENTURE COST	\$ 260,000.

OPTIONS

OPTION 1:

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the improvements to the North Bay Jack Garland Airport, being Community Services 2011 Capital Budget Line #98, Project No.6031AT, at a net debenture cost of \$260,000.

This will allow for the continued investment in ongoing capital requirements for the upkeep of the North Bay Jack Garland Airport as well as facilitate the leveraging of up to some \$429,115 under Transport Canada's ACAP program.

OPTION 2:

Council may cancel this program or reduce the expenditure limit.

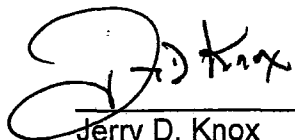
Under this option the Airport Corporation would be unable to proceed with ongoing maintenance of the infrastructure and over a period of time, Council would be faced with greater requests for capital assistance. Eliminating or reducing the capital investment in the Airport could also limit the amount of leveraged funds received from ACAP.

RECOMMENDED OPTION

OPTION 1:

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the improvements to the North Bay Jack Garland Airport, being Community Services 2011 Capital Budget Line #98, Project No. 6031AT, at a net debenture cost of \$260,000.

Respectfully submitted,

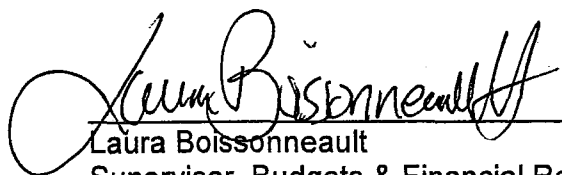


Jerry D. Knox
Managing Director, Community Services

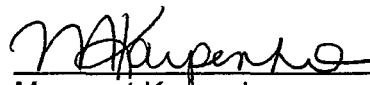
JDK/dlb

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attach.



Laura Boissonneault
Supervisor, Budgets & Financial Reporting



Margaret Karpenko
Chief Financial Officer

We concur with this report and recommendations.



David G. Linkie
Chief Administrative Officer

Person designated for continuance: Managing Director, Community Services
Manager, North Bay Jack Garland Airport

Copy: Jack Santerre, Manager, North Bay Jack Garland Airport



**CITY OF NORTH BAY
CAPITAL PROJECT INFORMATION SHEET**

LINE #: **TITLE:**
PROJECT #: **AMOUNT:** **USEFUL LIFE:** **EST. COMPLETION DATE:**
DESCRIPTION:

TYPE: Operating New TCA TCA Replacement TCA Betterment Future Operating Impact

CATEGORY: Roads Sewer Parks Parking Waste Disposal General Government
 Water Storm Recreational Facilities Transit Waste Collection Other

DIVISION: Land Land Improvements Infrastructure Buildings Equipment Vehicles

BUDGET:

	FUNDING										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Grants											
Contributions											
Reserves											
Debentures											
Levy	\$260,000	\$276,000	\$276,000	\$266,000	\$261,000	\$228,000	\$573,000	\$233,000	\$241,000	\$241,000	As Required
Other											
Total	\$260,000	\$276,000	\$276,000	\$266,000	\$261,000	\$228,000	\$573,000	\$233,000	\$241,000	\$241,000	\$0

	COSTS										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021+
Operating	\$247,000	\$262,200	\$262,200	\$252,700	\$247,950	\$216,600	\$544,350	\$221,350	\$228,950	\$228,950	
Construction											
Land											
Consultants											
Labour											
Vehicles											
Equipment											
Contingency											
Financing	\$13,000	\$13,800	\$13,800	\$13,300	\$13,050	\$11,400	\$28,650	\$11,650	\$12,050	\$12,050	
Total	\$260,000	\$276,000	\$276,000	\$266,000	\$261,000	\$228,000	\$573,000	\$233,000	\$241,000	\$241,000	\$0

COMMENTS:

DEPARTMENT:

PROJECT LEAD:

**North Bay Airport Capital Plan
2010 – 2020 Airport Capital Initiatives**

	Capital Cost Estimates	ACAP	Airport /City	Other Contributions
2011				
Liquid De-Icer	\$91,400	\$86,830	\$4,570	
Replace 1988 Vohl Runway Sweeper 67 6010	\$210,300	\$199,785	\$10,515	
Airport Safety Management Report System	\$25,000		\$25,000	
Brush Removal	\$37,500		\$37,500	
Replace HVAC Compressors Terminal	\$50,000		\$50,000	
Upgrade Security Cameras and Controllers	\$25,000		\$25,000	
Replace truck 53-2002	\$40,000		\$40,000	
Replace Regulator Doors & Transformers	\$150,000	\$142,500	\$7,500	
Crosswind runway study to support ACAP Projects	\$20,000		\$20,000	
Emergency Repairs	\$25,000		\$25,000	
Financing cost	\$14,006		\$14,006	
Sub-total for 2011:	\$688,206	\$429,115	\$259,091	\$0
Total Airport/City Funding Cost				\$259,091
Hanger Design and Build	\$1,300,000		\$500,000	\$800,000
2012				
Replace 1988 Michigan Loader	\$160,000		\$160,000	
Install ODALS runway 26	\$65,000	\$61,750	\$3,250	
ODALS for Runway 26	\$10,000	\$9,500	\$500	
Brush removal	\$37,500		\$37,500	
Replace 1979 SMI Snow Blower 67-7902	\$500,000	\$475,000	\$25,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$18,008		\$18,008	
Sub-total for 2012:	\$935,508	\$660,250	\$275,258	\$0
Total Airport/City Funding Cost				\$275,258
2013				
Replace parking lot system	\$50,000		\$50,000	
Replace Sand Dome Roof And Door Systems	\$75,000	\$71,250	\$3,750	
Retrofit wiring and lights Lima East	\$50,000		\$50,000	
Replace carpet in Terminal	\$25,000		\$25,000	
Replace vehicle 53-2005	\$40,000		\$40,000	
Replace 1988 Multi purpose Tractor # 73-8924	\$65,000		\$65,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$18,113		\$18,113	
Sub-total for 2013:	\$348,113	\$71,250	\$276,863	\$0
Total Airport/City Funding Cost				\$276,863
2014				
Replace blower 60-9405	\$500,000	\$475,000	\$25,000	
Upgrade Controls HVAC systems Terminal	\$50,000		\$50,000	
Upgrade to HVAC Controls system Admin Building	\$150,000		\$150,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$17,500		\$17,500	
Sub-total for 2014:	\$742,500	\$475,000	\$267,500	\$0
Total Airport/City Funding Cost				\$267,500

**North Bay Airport Capital Plan
2010 – 2020 Airport Capital Initiatives**

	Capital Cost Estimates	ACAP	Airport /City	Other Contributions
2015				
Replace flooring in Administration Building	\$50,000		\$50,000	
Replace airfield Signs	\$250,000	\$237,500	\$12,500	
Replace 1993 1-ton multi-purpose truck 54-9301	\$125,000		\$125,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$14,875		\$14,875	
Sub-total for 2015:	\$464,875	\$237,500	\$227,375	\$0
Total Airport/City Funding Cost				\$227,375

	Capital Cost Estimates	ACAP	Airport /City	Other Contributions
2016				
Terminal IPU upgrades	\$200,000	\$100,000	\$100,000	
Upgrades to CSB Door systems	\$100,000	\$50,000	\$50,000	
Repair and Insulate Roof Maintenance Garage	\$150,000	\$75,000	\$75,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$17,500		\$17,500	
Sub-total for 2016:	\$492,500	\$225,000	\$267,500	\$0
Total Airport/City Funding Cost				\$267,500

	Capital Cost Estimates	ACAP	Airport /City	Other Contributions
2017				
Replace JD Loader 62-9901	\$200,000	\$190,000	\$10,000	
Terminal Entrance Road/Repair and Resurface	\$500,000	\$0	\$500,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$37,450		\$37,450	
Sub-total for 2017:	\$762,450	\$190,000	\$572,450	\$0
Total Airport/City Funding Cost				\$572,450

	Capital Cost Estimates	ACAP	Airport /City	Other Contributions
2018				
Replace sweeper 67-9902	\$250,000	\$237,500	\$12,500	
Resurface 18-36	\$2,000,000	\$1,900,000	\$100,000	
Replace vehicle 53-2006	\$40,000		\$40,000	
Replace Electrical Van 53-8090	\$40,000		\$40,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$15,225		\$15,225	
Sub-total for 2018:	\$2,370,225	\$2,137,500	\$232,725	\$0
Total Airport/City Funding Cost				\$232,725

	Capital Cost Estimates	ACAP	Airport /City	Other Contributions
2019				
Repair and resurface areas of Apron 3	\$200,000	\$0	\$200,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$15,750		\$15,750	
Sub-total for 2019:	\$240,750	\$0	\$240,750	\$0
Total Airport/City Funding Cost				\$240,750

	Capital Cost Estimates	ACAP	Airport /City	Other Contributions
2020				
Replace Boilers and controls ATB	\$200,000		\$200,000	
Emergency Repairs	\$25,000		\$25,000	
Financing Cost	\$15,750		\$15,750	
Sub-total for 2020:	\$240,750	\$0	\$240,750	\$0
Total Airport/City Funding Cost				\$240,750

~~ACAP funding subject to re-valuation by IFC to the crosswind runway based on IFC 112~~

Special project special approval required based on attracting a new aerospace or aviation business

~~Project on protected on-gate wind tunnel~~

City of North Bay

Report to Council

Report No: CSBU 2011 – 39

Date: March 1, 2011

Originator: Steve McArthur, Senior Planner - Current Operations

Subject: Laneway Closure application by Miller & Urso Surveying Inc. on behalf of 578441 Ontario Limited to Close a Portion of the Laneway in the Block Bounded by Greenwood Avenue, Browning Street, Street, Norwood Avenue & Algonquin Avenue (107 Greenwood Avenue - City of North Bay)

File No: L07/2010/LANEW/GREENWAV/#2011-01

RECOMMENDATIONS

- 1) That the application by Miller & Urso Surveying Inc. on behalf of 578441 Ontario Limited to close a portion of the laneway in the block bounded by Greenwood Avenue, Browning Street, Street, Norwood Avenue and Algonquin Avenue, as shown on the attached "Schedule A", be approved;
- 2) That the closure of the laneway be subject to the granting of any required easements; and
- 3) That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway.

BACKGROUND

Section 34(1) of the Municipal Act 2001 (S.O. 2001, c.25) permits municipalities to pass By-laws for "stopping up any highway or part of a highway".

ANALYSIS / OPTIONS

Attached, please find an application to close a portion of the laneway in the block bounded by Greenwood Avenue, Browning Street, Street, Norwood Avenue and Algonquin Avenue (107 Greenwood Avenue) as shown on "Schedule A".

Notice of this proposed closure was circulated to all parties that may have an interest in this matter with the following comments received:

- 1) Managing Director, Corporate Services – no objection.
- 2) Engineering Department – no objection.
- 3) Director, Parks, Recreation and Leisure Services - no objection.
- 4) Chief Fire Prevention Officer – no objection.
- 5) North Bay-Mattawa Conservation Authority – no objection.
- 6) Bell Canada – *"Upon review of the above noted laneway closure, it has been determined by our local Engineering Department, that Bell Canada requires a transfer of easement over that portion of Laneway, in order to protect our existing facilities. Bell Canada kindly requests that the easement be granted from the City of North Bay prior to the transfer of these lands into private ownership. Please find enclosed the document that should be used for this transaction. We look forward to receipt of the draft documents for our review and approval prior to registration."*

- 7) Ministry of Transportation – no comment.
- 8) Union Gas – no comment.
- 9) North Bay Hydro – *“In response to your request, North Bay Hydro Distribution Ltd. has reviewed the schedule provided and has determined that it does have facilities in this location. If successfully closed, North Bay Hydro will require easement protection for the existing pole and attachments which currently occupy portions of the laneway.”*
- 10) Planning Services – *“The subject property is designated ‘Residential’ in the Official Plan and zoned ‘Residential Multiple Third Density (RM3)’ in the City of North Bay’s Zoning By-law No. 28-80. The subject lands are occupied by a Legal Non-Conforming Use (Taxi Cab Stand) in the RM3 zone. Planning Services staff conducted a site visit in January of 2011 and offer no objection to the proposed laneway closure.”*

No further correspondence was received from any circulated internal department or external agency regarding this matter.

The notice regarding the proposed closure was circulated to all of the property owners that abut the portion of laneway proposed to be closed. None of the property owners contacted Planning Services with respect to the proposed closure. Based on the site inspection completed by Planning Staff on January 20th, 2011 it appears as though the laneway is currently occupied by the Applicant. The Applicant and the neighbours at the rear (fronting on Norwood Avenue) share a fence which appears to run along the neighbours’ rear lot lines, but this will only be confirmed after the required survey is completed in the Spring.

Option 1:

Do not close the laneway. This option is not recommended because there is no municipal requirement for the subject laneway.

Option 2:

Close the laneway and transfer a portion to each abutting owner. This option is not recommended. Each property owner was circulated regarding the proposed closure and none have expressed an interest in acquiring a portion of the laneway.

Option 3:

Close the laneway and transfer the whole laneway to the Applicant. This option is the recommended option. No other property owner is interested in a portion of the laneway and there is no municipal requirement for the laneway. Its status has remained unchanged for many decades and it is appropriate to close and transfer these Municipal lands.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 3 is the recommended option.

Close the laneway and transfer ownership of the subject lands, with the necessary easements being registered, is appropriate.

All costs associated with the proposed closure including, but not limited to, the application fee, advertising, survey and legal work, shall be borne by the Applicant. The requisite advertising survey and legal work shall occur to the satisfaction of the City.

Respectfully submitted,



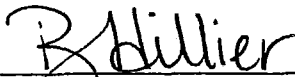
Steve McArthur
Senior Planner, Current Operations

SM/dlb

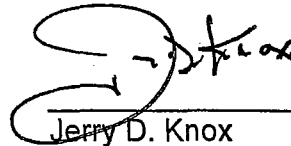
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attach(s) Schedule and Application

We concur with this report and recommendations.



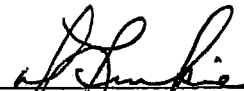
Beverley Hillier, MCIP, RPP
Manager, Planning Services



Jerry D. Knox
Managing Director, Community Services



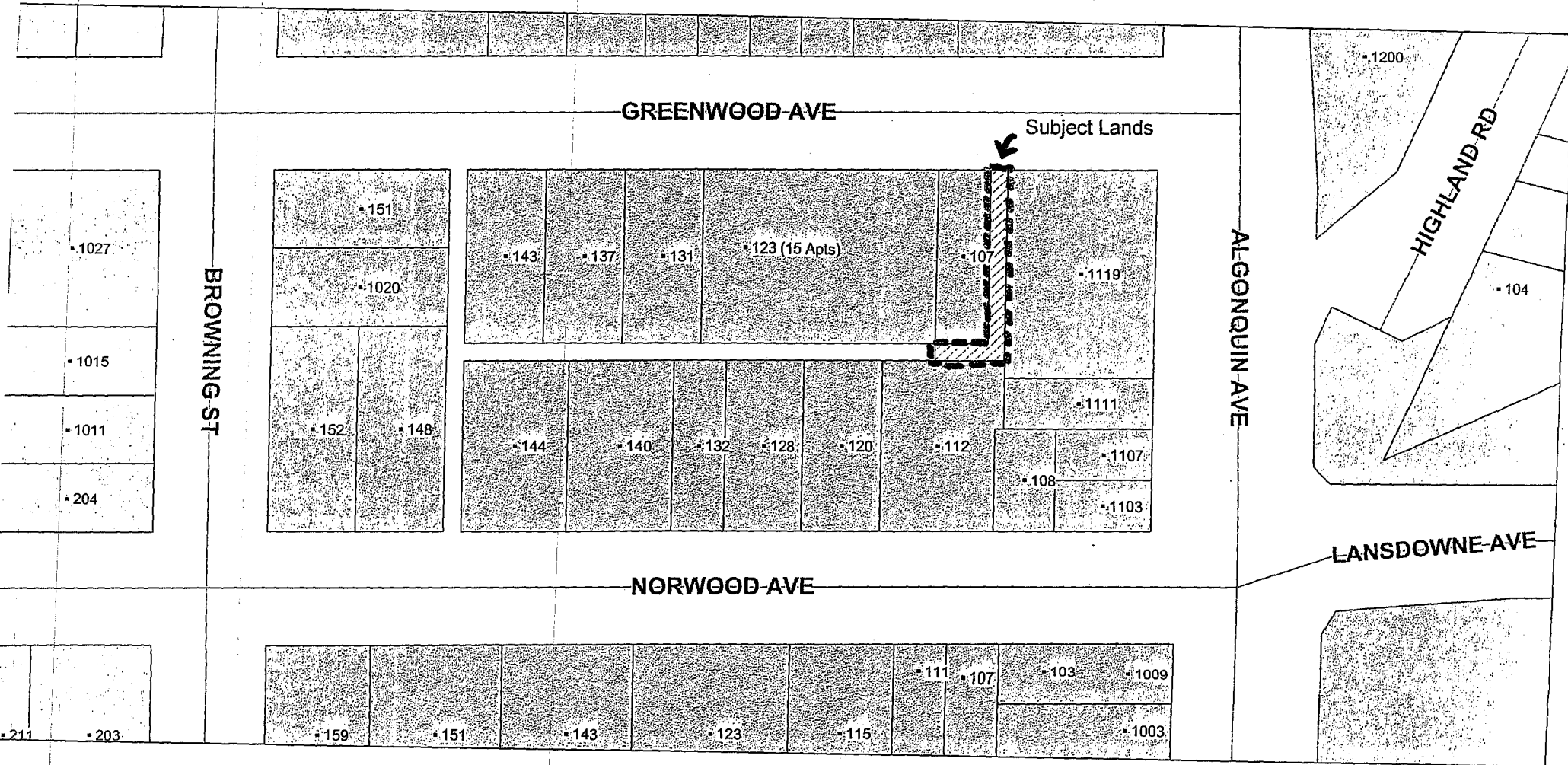
Michael B. Burke
City Solicitor



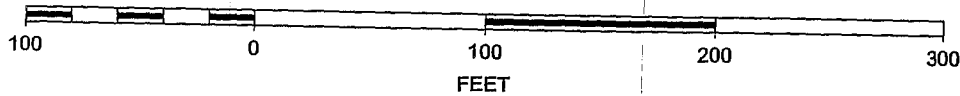
David G. Linkie
Chief Administrative Officer

Personnel designated for continuance: Steve McArthur, Senior Planner – Current Operations

SCHEDULE A



SCALE 1 : 1,010

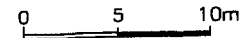


**---
PORTION OF LANEWAY
PROPOSED FOR CLOSURE**



SCHEDULE B

CITY OF NORTH BAY
DISTRICT OF NIPISSING



SCALE 1 : 400

Miller & Urso Surveying Inc.

METRIC

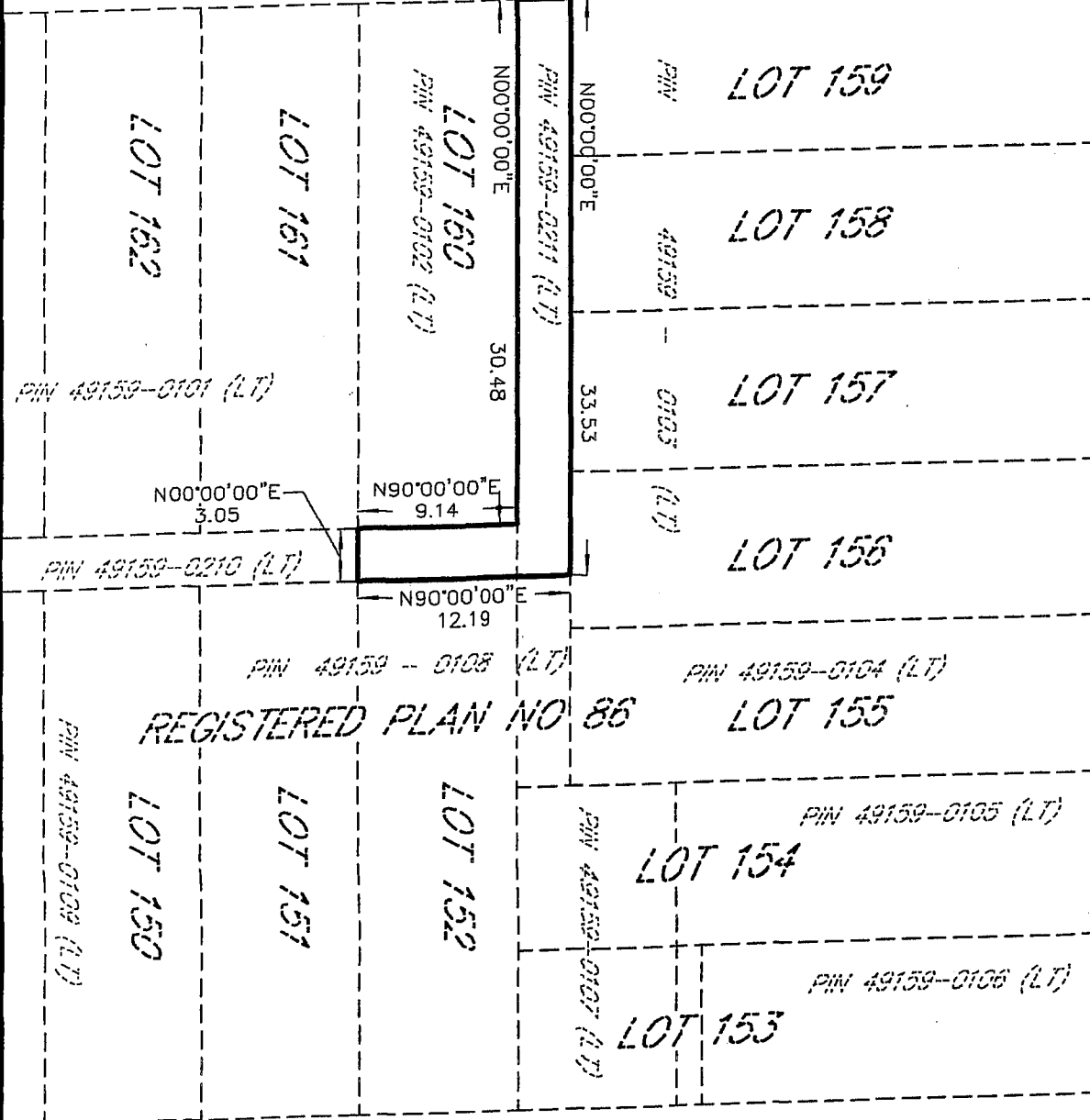
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

TOTAL AREA OF LANE
PROPOSED TO BE CLOSED = 130.06m²

ALCONQUIN AVENUE



GREENWOOD AVENUE
PIN 49159 -- 0187 (LT)



NORWOOD AVENUE
PIN 49159 -- 0188 (LT)

Miller & Urso Surveying Inc.
 Ontario Land Surveyors ♦ Canada Land Surveyors
 Planning Consultants
 1501 SEYMOUR STREET
 NORTH BAY ONT, P1B 8G4
 TEL: (705) 474-1210
 FAX: (705) 474-1783

SCHEDULE C



**CITY OF NORTH BAY
REPORT TO COUNCIL****Report No:** CORP 2011-37**Date:** March 2nd, 2011**Originator:** MICHAEL B. BURKE**Subject:** Provincial Offences Act
Collections

RECOMMENDATION

That Council approve an Agreement with A1 Collections for a period of one year for the collection of outstanding Provincial Offences fines.

BACKGROUND

As of January 31st, 2011 the City had unpaid Provincial Offences fines of \$11,351,735.00. These fines continue to increase and accumulate at a rate of about \$500,000.00 to \$1,000,000.00 per year. In 2010, there were fines imposed of about \$3,165,000.00 including one fine of \$1,000,000.00. Actual collections including fines from previous years totaled about \$2,100,000.00. Of that amount, the Province received \$450,000.00 in dedicated fines.

In reviewing the history of our collection experience with our existing provider, there has been a marked decrease in the number of accounts collected over the past five (5) years, from a high of \$362,796.00 to a low last year of \$238,992.00.

The current service provider receives a commission rate of 10% for the collection of commercial account and 17% for the collection of retail accounts which are "outstanding", that is, more than 45 days after the fine was due. This arose from a competitive process and reflects the experience of other Municipal Court service areas. One particular difficulty is in relation to what are referred to as "second calls" that is, there has already been one collection agency attempt and another year has gone by. From our own experience, we are aware that dated accounts are much more time consuming to collect and require more effort.

In this regard, we would like to try a pilot program where we continue the competitive rate for the first calls, but go to a rate to reflect the cost of a very specific, defined program for a commission of 39%. This would also include recommendations to write off as uncollectable accounts where there is no likely prospect of collection, including death or bankruptcies. This would allow us to monitor the experience as between first calls and second calls and allow us to be in a better position to obtain the experience of defining the

program and working with the program to maximize the recovery for all of the Municipal Partners.

I would note that the Provincial Offences Administration Office has recently hired a collections clerk so that we can do more collection work for the first 45 days after the fine is due. We will be maximizing those efforts above the \$198,995.00 collected on outstanding accounts by internal efforts, so that fines can, if at all possible, be collected as soon as possible after they are first imposed. We expect that this will be the most successful approach, but would like to advance both approaches at the same time in order to evaluate both. We would propose to start the new approach as of May 1st, 2011.

OPTIONS ANALYSIS

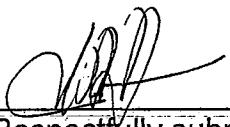
Option # 1: To proceed with a pilot program for a one (1) year referral of outstanding fines at the competitive rate for first calls and at a negotiate rate for second calls with A1 Credit Recovery & Collection Services Inc.

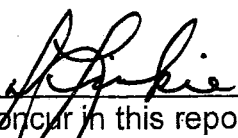
Option # 2: To call a long term tender for collection services.

Option #3: To take no action and continue with the current service provider. This is not recommended.

RECOMMENDED OPTION

That Council approves an Agreement with A1 Collections for a period of one year for the collection of outstanding Provincial.


Respectfully submitted,
MICHAEL B. BURKE
City Solicitor


I concur in this report and recommendation.
DAVID G. LINKIE
Chief Administrative Officer

Personnel designated for continuance: Michael B. Burke, City Solicitor

MBB/lc
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CITY OF NORTH BAY**REPORT TO COUNCIL**

Report No: CORP 2011-38

March 3, 2011

Originator: Jim Manning / Laura Boissonneault

Subject: Request for Proposal 2011-03 Tourism Charter Flight Development Feasibility Study and Market Research

RECOMMENDATIONS:

That North Bay City Council approve the award of a contract to Research Dimensions with an upset limit of 55,000.00 (HST inc.), for work described as:

- a charter flight analysis to assess the feasibility of developing new non-stop charter passenger air service and/or connecting air service through Toronto Pearson International Airport to Jack Garland Airport
- market research and implementation strategy identifying best bet markets to position Jack Garland Airport as the gateway for domestic and international tourism to Algonquin Park and other areas of Northeastern Ontario

BACKGROUND:

This initiative would involve working with 3rd party consultant who would undertake market research and charter flight analysis to identify best bet markets. The purpose will be to assess the feasibility of developing new non-stop charter passenger air service and/or connecting air service through Toronto Pearson International Airport to position Jack Garland Airport as the gateway for domestic and international tourism to Northeastern Ontario.

The advantage to attracting foreign charters to the North Bay region is that these services are focused on inbound tourism/leisure travel throughout Northern Ontario using North Bay as the gateway airport. This initiative will require resources dedicated to targeting foreign charter airlines and tour operators who will sell the product. For example, working with European charter carriers such as Condor and Thomas Cook, their aligned tour operators and selected Canadian receptive operators, Phase I will develop product itineraries and marketing tools that can be used by tour operators and travel agents. Essential components include stimulating travel media publicity, familiarization tours and partnerships with car/RV rental/shuttle, hospitality, attractions and outfitters. The objective is to develop, package and prepare for sale by major tour operators in 2012.

The Request for Proposal was publicly advertised as per the City of North Bay Purchasing By-Law. The Purchasing Manager distributed eight (8) proposal packages directly to firms. Two (2) proposals were received and evaluated by the Economic Development Officers, and the Jack Garland Airport Manager, then reviewed by Purchasing Manager.

The proposals were evaluated against the detailed evaluation criteria specified in the solicitation document. The recommendation of the award of the proposal call is based on highest total points. The results are as follows:

Firm	Points
Research Dimensions	340
LPS Aviation	295

The price is considered fair and reasonable.

ANALYSIS / OPTIONS:

1. Award the contract to the firm offering the best value per the City of North Bay Purchasing Policy.
2. Do not proceed with the work. This option is not recommended as the funding and partnerships are in place to proceed.

RECOMMENDED OPTION / FINANCIAL IMPACTS:

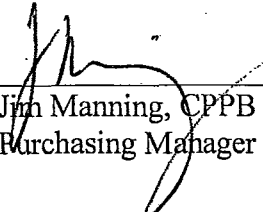
Option 1, is recommended as follows;

That North Bay City Council approve the award of a contract to Research Dimensions with an upset limit of 55,000.00 (HST inc.), for work described as:

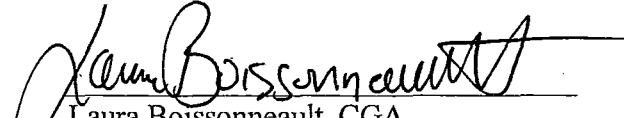
- a charter flight analysis to assess the feasibility of developing new non-stop charter passenger air service and/or connecting air service through Toronto Pearson International Airport to Jack Garland Airport
- market research and implementation strategy identifying best bet markets to position Jack Garland Airport as the gateway for domestic and international tourism to Algonquin Park and other areas of Northeastern Ontario

The funding is provided by the Ontario Funding Agreement, a copy of the agreement is attached.

Respectfully submitted,

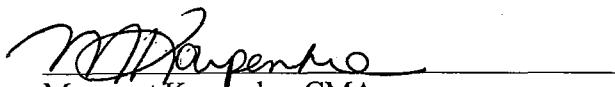


Jim Manning, CPPB
Purchasing Manager

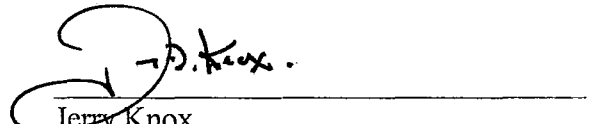


Laura Boissonneault, CGA
Supervisor of Budgets & Financial
Reporting

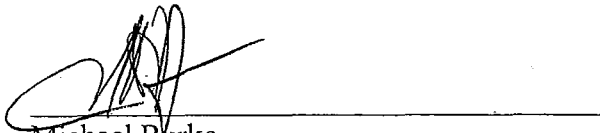
We concur in this report and recommendation.




Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Managing Director of Community Services



Michael Burke
Managing Director of Corporate



David Linkie
Chief Administrative Officer

Personnel designated for continuance: Economic Development Officer

Attachment; Ontario Funding Agreement

FinServ\Purch\REC\edccharterflight

**ONTARIO FUNDING AGREEMENT
PRIORITY PROJECTS - REGION # 13 Sub Region A**

THIS AGREEMENT made as of April 1, 2010.

BETWEEN:

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister
of Tourism and Culture**

(the "Province")

- and -

**City of North Bay
(On behalf of Region 13)**

(the "Recipient")

WHEREAS the Recipient is carrying-out the Initiative (as defined in Schedule "C");

AND WHEREAS the Province wishes to provide funding to the Recipient for the purpose of assisting with the Initiative;

AND WHEREAS the Recipient has agreed to share the entire Agreement with the Transitional Committee (as defined in Schedule "A");

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the parties agree as follows:

This Agreement, including:

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Initiative Specific Information and Additional Provisions
- Schedule "C" - Initiative Description and Timelines
- Schedule "D" - Budget
- Schedule "E" - Reporting Requirements

constitutes the entire agreement between the parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements. There are no other agreements, understandings, representations, warranties, collateral agreements or conditions affecting this Agreement except as expressed or anticipated in it.

IN WITNESS WHEREOF, the Province and the Recipient have respectively executed and delivered this Agreement as of the date set out above.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented
by the Minister of Tourism and Culture**

by:

Date


Name: Michael Kurts
Position: Assistant Deputy Minister

Authorized Signing Officer

**City of North Bay
(On behalf of Region 13)**

by:

Dec. 24/2010
Date



Name: Rick Evans
Position: Manager, Economic Development

I have authority to bind the Recipient

SCHEDULE "A" GENERAL TERMS AND CONDITIONS

1.0 Definitions

1.1 When used in this Agreement, the following terms will have the meanings ascribed to them below:

- (a) **"Additional Funding Requirements"** means the requirements referred to in paragraph 3.3(b) and as specified in Schedule "B";
- (b) **"Additional Provisions"** means the terms and conditions referred to in section 10.1 and as specified in Schedule "B";
- (c) **"Agreement"** means this agreement (including the cover and execution pages and all of the schedules) entered into between the Province and the Recipient and any instrument amending this agreement;
- (d) **"Budget"** means the Initiative budget set out in Schedule "D";
- (e) **"Claims"** means any and all liability, loss, costs, damages and expenses (including legal fees), causes of action, actions, claims, demands, lawsuits or other proceedings;
- (f) **"Effective Date"** means the date set out at the top of the first page of this Agreement;
- (g) **"Expiration Date"** means the date on which this Agreement will expire and is the date set out in Schedule "B";
- (h) **"Fiscal Year"** means:
 - (i) in the case of the first Fiscal Year, the period commencing on the date of this Agreement and ending on first day that is March 31 following the date of this Agreement; and
 - (ii) in the case of Fiscal Years after the first Fiscal Year, the period commencing on the date that is April 1 following the end of the previous Fiscal Year and ending on the following March 31;
- (i) **"Funding"** means the funds provided to the Recipient by the Province pursuant to this Agreement and will be payable in lawful money of Canada;
- (j) **"Initiative"** means the initiative described in Schedule "C";
- (k) **"Maximum Funding"** means the maximum amount of the Funding to be provided as set out in Schedule "B";
- (l) **"Region"** means the geographic area described in Schedule "B";
- (m) **"Reports"** means the reports identified in Schedule "E"; and
- (n) **"Transitional Committee"** means the group of regional tourism stakeholders identified by the Recipient to support the initiative.

2.0 Term of Agreement

2.1 The term of this Agreement will commence on the date set out on the first page of this Agreement and will

expire on the Expiration Date unless terminated earlier pursuant to Article 16.0, 17.0 or 29.0.

3.0 Funding

- 3.1 The Province will provide Funding up to the Maximum Funding to the Recipient for the purpose of supporting the Initiative.
- 3.2 The Province will disburse the Funding according to the payment schedule provided in Schedule "B".
- 3.3 Despite sections 3.1 and 3.2, the Province:
- (a) may adjust the amount of Funding to be provided to the Recipient in any Fiscal Year based upon the Province's assessment of the reports provided to the Province pursuant to Article 11.0;
 - (b) will not provide any Funding to the Recipient until the insurance requirements described in Article 14.0 have been met and any Additional Funding Requirements have been met; and
 - (c) shall not provide Funding instalments unless it is satisfied with the progress of the Initiative.
- 3.4 **Rebates, Credits and Refunds.** The Recipient shall not use the Funds for any costs, including taxes, for which it has received, will receive, or is eligible to receive, a rebate, credit or refund.

4.0 Initiative

- 4.1 The Recipient will carry out the Initiative and will do so in compliance with the description set out in Schedule "C" and all federal, provincial or municipal laws or regulations, or any orders, rules or by-laws related to any aspect of the Initiative. The Province is not responsible in any way for the carrying out of the Initiative.
- 4.2 The Recipient will not make any changes to the Initiative without the prior written consent of the Province.
- 4.3 The Recipient will carry out the Initiative in accordance with the timelines provided in Schedule "C".
- 4.4 If the Initiative involves the creation of intellectual property, the Recipient agrees that the Province may from time to time direct the Recipient to grant to one or more third parties a gratuitous, non-commercial license to reproduce all or part of such intellectual property.

5.0 Budget

- 5.1 The Recipient will only use the Funding for the purpose of carrying out the Initiative and will expend those funds only in accordance with the Budget.
- 5.2 The Recipient will not make any changes to the Budget (including re-allocating any part of the Funding to a different Fiscal Year) without the prior written consent of the Province.
- 5.3 Funding cannot be used against debts incurred prior to undertaking the Initiative or any costs not directly associated with carrying out the Initiative.

6.0 Holding of Funding

- 6.1 Until it is used in accordance with this Agreement, the Funding will be placed in an account that:
- (a) resides at a Canadian financial institution;
 - (b) is in the name of the Initiative; and

(c) has a minimum of two co-signers.

6.2 If the Province flows the Funding to the Recipient prior to the Recipient's immediate need for the Funding the Recipient shall place the Funding in an interest bearing account.

6.3 If the Recipient earns any interest on the Funding:

- (a) the Province may deduct the interest amount from any further Funding instalments; and/or
- (b) the Recipient shall pay any interest to the Province as directed by the Province.

7.0 Tendering for Goods and Services and Disposal of Assets

7.1 The Recipient will manage the Initiative wisely and prudently achieving value for money. The Recipient will acquire all supplies, equipment and services, including any advertising-related services, purchased with the Funding through an appropriate competitive process. Where the purchase price exceeds \$5,000, the Recipient will, at a minimum, obtain at least three written quotes unless the expertise, supplies, equipment or services the Recipient is purchasing is specialised and/or is not otherwise readily available.

7.2 In carrying out a competitive process, the Recipient must:

- (a) develop a clear description of the product/service which includes sufficient details concerning the requirements and;
- (b) apply consistent and objective evaluation criteria.

7.3 The Recipient will not without the Province's prior written consent sell, lease or otherwise dispose of any assets purchased with the Funding, the purchase price of which exceeds \$1,000.

8.0 Conflict of Interest

8.1 The Recipient will carry out the Initiative and use the Funding in a manner that no person associated with the Initiative in any capacity will have a potential or actual conflict of interest.

8.2 For these purposes, a conflict of interest includes a situation in which a person associated with the Initiative or any member of his or her family is able to benefit financially from his or her involvement in the Initiative. Nothing in this Article prevents the Recipient from reimbursing its volunteers for their reasonable out of pocket expenses incurred in connection with the Initiative.

8.3 The Recipient will disclose to the Province without delay any situation that may be reasonably interpreted as either an actual or potential conflict of interest.

9.0 Representations, Warranties and Governance

9.1 The Recipient represents warrants and covenants that:

- (a) it is, and shall continue to be for the term of this Agreement, a validly existing legal entity with full power to fulfill its obligations under this Agreement;
- (b) it has the experience and expertise necessary to carry out the Initiative; and
- (c) all information (including information relating to any eligibility requirements for Funding) the Recipient provided to the Province in support of its request for funding was true and complete at the time the Recipient provided it, and shall continue to be true and complete for the term of this Agreement, in every respect except as set out to the contrary in this Agreement.

9.2 The Recipient represents and warrants that:

- (a) it has the full power and authority to enter into this Agreement; and
- (b) it has taken all necessary actions to authorize the execution of this Agreement.

9.3 The Recipient represents, warrants and covenants that it has

- (a) established, and shall maintain for the period during which this Agreement is in effect, by-laws or other legally necessary instruments to:
 - (i) establish decision-making mechanisms;
 - (ii) provide for the prudent and effective management of the Funding;
 - (iii) establish procedures to enable the successful completion of the Initiative; and
 - (iv) establish procedures to enable the preparation and delivery of all reports required pursuant to Article 11.0.

9.4 Upon request, the Recipient shall provide the Province with proof of the matters referred to in this Article.

10.0 Further Conditions

10.1 The Recipient will comply with any Additional Provisions.

10.2 The Recipient acknowledges that the Province may impose further terms and conditions on the use of the Funding which it considers appropriate for the proper expenditure and management of the Funding and the carrying out and completion of the Initiative.

11.0 Reporting, Accounting and Review

11.1 The Recipient will submit to the Province:

- (a) Progress reports and other reports as required by Schedule "E"; and
- (b) such other reports as the Province may require from time to time.

11.2 The Recipient will deliver all reports in a form (or following templates or guidelines) satisfactory to the Province, as may be communicated by the Province from time to time.

11.3 The Recipient:

- (a) will keep and maintain all financial records, invoices and other financially-related documents relating to the Funding or otherwise to the Initiative in a manner consistent with generally accepted accounting principles and clerical practices;
- (b) will maintain such records and keep them available for review or investigation by the Province for a period of seven (7) years from the date of the expiry or termination of this Agreement; and
- (c) will maintain all non-financial documents and records relating to the Funding or otherwise to the Initiative, including any records it receives about its members, in a confidential manner consistent with all applicable law.

11.4 The Province or its authorized representatives may, upon twenty-four (24) hours' notice to the Recipient and during normal business hours:

- (a) enter upon the Recipient's premises to review the status and manner of operation of the Initiative;
- (b) inspect and copy any financial records, invoices and other financially-related documents in the possession or under the control of the Recipient which relate to the Funding or otherwise to the

Initiative;

- (c) inspect and copy non-financial records in the possession or under the control of the Recipient which relate to the Funding or otherwise to the Initiative, except that, where such records relate to a third party served by the Initiative, the Province will obtain the consent of the third person before inspecting or copying such records; and
- (d) conduct a full or partial audit or investigation of the Recipient in respect of the Initiative.

11.5 The Recipient will cooperate with the Province in respect of the exercise of the Province's rights set out in section 11.4, and the Recipient will provide any information in respect of the Funding or the Initiative that the Province may reasonably request.

11.6 The purposes for which the Province may exercise its rights under this Article include:

- (a) determining for what items and purposes the Recipient expended the Funding;
- (b) determining whether and to what extent the Recipient expended the Funding with due regard to economy and efficiency; and
- (c) determining whether the Recipient is supporting the Initiative effectively and in accordance with the terms of this Agreement.

11.7 For greater clarity, the Province's rights under this Article are in addition to any rights provided to the Auditor General pursuant to Section 9.1 of the *Auditor General Act* (Ontario).

12.0 Limitation of Liability

12.1 The Province, its officers, employees and agents will not be liable to the Recipient, its subcontractors or their respective directors, officers, agents, employees, partners, affiliates, volunteers or independent contractors for Claims howsoever caused that arise out of or are in any way related to the Initiative or this Agreement.

13.0 Indemnity

13.1 The Recipient will indemnify and hold harmless the Province from and against any and all Claims, by whomever made, sustained, incurred, brought or prosecuted, including for third party bodily injury (including death), personal injury and property damage, in any way based upon, occasioned by or attributable to anything done or omitted to be done by the Recipient, its subcontractors or their respective directors, officers, agents, employees, partners, affiliates, volunteers or independent contractors in the course of carrying out the Initiative under, or otherwise in connection with, this Agreement. The Recipient further agrees to indemnify and hold harmless the Province for any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit, by any person, entity or organisation, including, without limitation, the Province, claimed or resulting from such Claims.

14.0 Insurance

14.1 The Recipient hereby agrees to put in effect and maintain insurance for the term of this Agreement, at its own cost and expense, with insurers having a secure A.M. Best rating of B + or greater, or the equivalent, all the necessary insurance that is appropriate for a prudent person in the business of the Recipient would maintain including, but not limited to, the following:

- (a) commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage to an inclusive limit of not less than two million dollars (\$2,000,000) per occurrence. The policy is to include the following clauses:

- (i) the Province as an additional insured with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, this Agreement;
- (ii) cross-liability clause;
- (iii) contractual liability coverage; and
- (iv) thirty (30) day written notice of cancellation, termination or material change.

14.2 Before beginning the Initiative, the Recipient will provide the Province with a valid Certificate of Insurance that references the Initiative and confirms the above requirements. The Recipient will provide the Province with a copy of the policy and any renewal replacement certificates as may be necessary.

15.0 Credit

15.1 The Recipient:

- (a) will acknowledge, in a format approved by the Province, the support of the Province in all material including but not limited to print, electronic, television and radio related to the Initiative;
- (b) will advise the Province in writing of any public communication, interview, media event, report or presentation that is expected to refer to the Initiative and provide the opportunity for the Province to be present where appropriate. The Recipient will provide the Province with a minimum of ten (10) business days prior written notice of such events, or as soon as the Recipient is aware of such events;
- (c) will not make any public announcement, news release, advertising or other form of publicity regarding the Funding until permission to do so is received from the Province; and
- (d) where applicable, will include a statement in any materials related to the Initiative that the views expressed in such materials are the views of the Recipient and do not necessarily reflect those of the Province.

16.0 Termination for Convenience

16.1 The Province may terminate this Agreement at any time, for any reason, upon giving at least thirty (30) days' notice to the Recipient.

17.0 Termination and Corrective Action

17.1 The Province may terminate this Agreement immediately upon giving notice to the Recipient if:

- (a) in the opinion of the Province:
 - (i) the Recipient has knowingly provided false or misleading information regarding its funding request or in any other communication with the Province;
 - (ii) the Recipient breaches any provision of this Agreement;
 - (iii) the Recipient is unable to complete the Initiative or is likely to discontinue it; or
 - (iv) it is not reasonable for any reason for the Recipient to complete the Initiative;
- (b) the nature of the Recipient's business, or its corporate status, changes so that it no longer meets any applicable eligibility requirements under which the Province is providing the Funding;

- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or is petitioned into bankruptcy, or files for the appointment of a receiver; or
- (d) the Recipient ceases to carry on business.

17.2 If the Province considers that it is appropriate to allow the Recipient the opportunity to remedy a breach of this Agreement, the Province may give the Recipient an opportunity to remedy the breach by giving the Recipient written notice:

- (a) of the particulars of the breach;
- (b) of the period of time within which the Recipient is required to remedy the breach; and
- (c) that the Province will terminate this Agreement:
 - (i) at the end of the notice period provided for in the notice if the Recipient fails to remedy the breach within the time specified in the notice; or
 - (ii) prior to the end of the notice period provided for in the notice if it becomes apparent to the Province that the Recipient cannot completely remedy the breach within that time or such further period of time as the Province considers reasonable, or the Recipient is not proceeding to remedy the breach in a way that is satisfactory to the Province.

17.3 If the Province has provided the Recipient with an opportunity to remedy the breach, and

- (a) the Recipient does not remedy the breach within the time period specified in the notice;
 - (b) it becomes apparent to the Province that the Recipient cannot completely remedy the breach within the time specified in the notice or such further period of time as the Province considers reasonable; or
 - (c) the Recipient is not proceeding to remedy the breach in a way that is satisfactory to the Province,
- the Province may immediately terminate this Agreement by giving notice of termination to the Recipient.

17.4 Despite the Province's right to terminate this Agreement pursuant to section 17.1, the Province may, in addition to and in the alternative to section 17.2, choose not to terminate this Agreement and may take whatever corrective action it considers necessary and appropriate, including suspending Funding for such period as the Province determines, to ensure the successful completion of the Initiative in accordance with this Agreement.

17.5 The effective date of any termination under this Article will be the last day of the notice period, the last day of any subsequent notice period or immediately, which ever applies.

18.0 Funding Upon Termination

18.1 Upon termination of this Agreement pursuant to either Article 16.0 or 29.0, the Province may:

- (a) cancel all further Funding instalments; and/or
- (b) demand the repayment of any Funding (including any interest) remaining in the possession or under the control of the Recipient;

and the Province will determine the Recipient's reasonable costs to terminate the Initiative (if such action is necessary) and allow the Recipient to set-off such costs against the amount owing by the Recipient to the Province. In no event will the Province be responsible for any amount by which the costs exceed the

amount owing.

18.2 Upon termination of this Agreement pursuant to Article 17.0, the Province may:

- (a) cancel all further Funding instalments; and/or
- (b) demand the repayment of the Funding in whole or in part (including any interest), or an amount equal thereto.

19.0 Recipient's Repayment of Funds

19.1 If the Province demands the payment by the Recipient of any Funding or interest on the Funding pursuant to this Agreement, the amount demanded will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately unless the Province directs otherwise.

19.2 The Province may charge the Recipient interest on any amount owing by the Recipient at the then current interest rate charged by the province of Ontario on accounts receivable.

19.3 The Recipient will pay the amount demanded by cheque payable to the Minister of Finance, Ontario.

19.4 The Recipient agrees that any part of the Funding which has not been used or accounted for by the Recipient by the time this Agreement expires or is terminated will be used only for the purposes agreed upon by the Province or will be returned to the Province immediately on the written request of the Province.

20.0 Notices

20.1 Any notice or communication required or permitted to be given under this Agreement will be:

- (a) in writing;
- (b) delivered personally or by pre-paid courier, or sent by facsimile, certified or registered mail or postage pre-paid mail with receipt notification requested; and
- (c) addressed to the other party as provided in Schedule "B" or as either party will later designate to the other in writing.

20.2 All notices will be effective:

- (a) at the time the delivery is made if the notice is delivered personally, by pre-paid courier or by facsimile; or
- (b) three (3) days after the day the notice was deposited in the mail if the notice is sent by certified, registered or postage prepaid mail, unless the day the notice is effective falls on a day when the Province is normally closed for business, in which case the notice will not be effective until the next day that is a day when the Province is normally open for business.

21.0 Severability of Provisions

21.1 The invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provision of this Agreement and any invalid or unenforceable provision will be deemed to be severed.

22.0 Amendment and Waiver

- 22.1 No amendment of or addition to this Agreement will be valid unless it is in writing and signed by each party.
- 22.2 A waiver of any failure to comply with any term of this Agreement will be in writing and signed by the party providing the waiver. Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply.

23.0 Independent Parties

- 23.1 The parties are and will at all times remain independent of each other and are not and will not represent themselves to be the agent, joint venturer, partner or employee of the other. No representations will be made or acts taken by either party which could establish or imply any apparent relationship of agency, joint venture, partnership or employment and neither party will be bound in any manner whatsoever by any agreements, warranties or representations made by the other party to any other person nor with respect to any other action of the other party.

24.0 Assignment of Agreement or Funding

- 24.1 The Recipient will not assign this Agreement or the Funding or any part thereof without the prior written consent of the Province, which consent may be unreasonably and arbitrarily withheld.
- 24.2 This Agreement will enure to the benefit of and be binding upon the parties and their respective heirs, executors, administrators, successors and permitted assigns.

25.0 Governing Law

- 25.1 This Agreement and the rights, obligations and relations of the parties to this Agreement will be governed by and construed in accordance with the laws of the province of Ontario. The parties irrevocably attorn and submit to the exclusive jurisdiction of the courts of the province of Ontario and all courts competent to hear appeals therefrom.

26.0 Further Assurances and Consents

- 26.1 The parties agree to do or cause to be done all acts or things necessary to implement and carry into effect this Agreement to its full extent.
- 26.2 The Recipient acknowledges that the Province may impose conditions on any consent it provides pursuant to this Agreement.

27.0 Circumstances Beyond the Control of Either Party

- 27.1 Neither party will be responsible for damage caused by delay or failure to perform under the terms of this Agreement resulting from matters beyond the control of the Province and the Recipient including strike, lockout or any other action arising from a labour dispute, fire, flood, act of God, war, riot or other civil insurrection, lawful act of public authority, or delay or default caused by a common carrier which cannot be reasonably foreseen or provided against.

28.0 Survival

- 28.1 Upon the expiration or termination of this Agreement, the provisions in Articles 6.0 (Holding of Funding), 11.0 (Reporting, Accounting and Review), 12.0 (Limitation of Liability), 13.0 (Indemnity), 15.0 (Credit), 18.0 (Funding upon Termination), 19.0 (Recipient's Repayment of Funds), 28.0 (Survival), 32.0 (FIPPA) and sections 4.4 and 7.2 will survive.

29.0 Appropriation

29.1 Despite any other provision of this Agreement, any payment by the Province under this Agreement is subject to there being an appropriation for the Fiscal Year in which the payment is to be made and there being funds available. Furthermore, should the Province's funds be reduced or otherwise become unavailable by non-appropriation by the Legislative Assembly of Ontario, the Province may (1) reduce the amount of the Funding and/or (2) in accordance with section 18.1 terminate this Agreement immediately upon giving notice to the Recipient.

30.0 Interpretative Value of Agreement Documents

30.1 In the event of any of conflict or inconsistency between any of the Schedules to this Agreement, Schedule "A" will prevail over any of the other Schedules.

30.2 The division of this Agreement into schedules, articles, sections, clauses, paragraphs and the insertion of headings are for the convenience of reference only and will not affect the construction or interpretation of this Agreement.

31.0 Counterparts

31.1 This Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. This Agreement will be considered fully executed when all parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart. This Agreement may be executed and delivered by facsimile signatures and will be binding on all parties as if executed by original signature and delivered personally.

32.0 Freedom of Information and Protection of Privacy Act (FIPPA)

32.1 The Recipient acknowledges that the Province is bound by the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.F. 31, as amended from time to time, and that any information provided to the Province in connection with this Agreement is subject to disclosure in accordance with the requirements of that Act.

32.2 The Recipient acknowledges that the Province may make public the name and business address of the Recipient, the amount of the Funding and the purpose for which the Funding has been provided.

33.0 Time of Essence

33.1 Time will be of the essence in all respects. No extension of or waiver pursuant to this Agreement will operate as a waiver of this provision.

34.0 Number and Gender

34.1 This Agreement will be read with all changes in gender or number as required by the context.

35.0 Joint and Several

35.1 Where the Recipient is made up of two or more entities, each such entity will be jointly and severally liable (each completely and individually liable) to the Province for the fulfillment of the obligations of the Recipient under this Agreement.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B1"
INITIATIVE SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

INITIATIVE SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS	
Maximum Funding	\$ 60,000
Funding Instalments	<ul style="list-style-type: none"> • \$40,000 provided this Agreement has been signed by both parties and the requirements of subsection 3.3(b) of Schedule "A" of this Agreement have been met. • \$14,000 on or about April 1, 2011 provided that all deliverables have been met to date and the Province has received a Progress Report and is satisfied with the same. • \$6,000 on or about June 30, 2011 provided that all deliverables have been met and the Province has received the End of Initiative Summary Report and is satisfied with same.
Expiration Date	June 30, 2011
Address for notice if to the Province	Graham Campbell Region Tourism Advisor Timmins Office Ontario Government Complex PO Bag 3060, Hwy 101 E. South Porcupine, Ontario P0N 1H0 Ph: (705) 235-1665 Email: Graham.Campbell@Ontario.ca
Address for notice if to the Recipient	Rick Evans, Manager Economic Development City of North Bay 200 McIntyre St. E. PO Box 360 North Bay, Ontario Canada P1B 8H8 Ph: (705) 474-0400, ext. 2431 Email: Rick.Evans@cityofnorthbay.ca
Region	Region 13 – Sub Region A
Additional Funding Requirements	Nil
Additional Provisions	Nil

SCHEDULE "C"
INITIATIVE DESCRIPTION
AND TIMELINES

Euro-North Charter Air Service Research and Analysis
(\$60,000)

1. Initiative Description –

Just minutes from downtown core of North Bay, the municipally-owned North Bay Jack Garland Airport is the largest airport north of Toronto. While regularly scheduled service is offered by a variety of major carriers with frequent flights from North Bay to Toronto, Ottawa, Montreal, and other Northern Ontario centres, the international market is under serviced. With a main runway of 10,000 ft. in length, Category 1 instrument landing system, Canada Customs and flight service stations, North Bay Jack Garland Airport can accommodate aircraft ranging in size from light trainers to wide-bodied "heavies" such as the Boeing 747 and Antonov 124.

This initiative would involve working with 3rd party consultant who would undertake market research and charter flight analysis to identify best bet markets. The purpose will be to assess the feasibility of developing new non-stop charter passenger air service and/or connecting air service through Toronto Pearson International Airport to position Jack Garland Airport as the gateway for domestic and international tourism to the world renowned Algonquin Provincial Park.

The advantage to attracting foreign charters to North Bay region is that these services are focused on inbound tourism/leisure travel throughout Northern Ontario using North Bay as the gateway airport. This initiative will require resources dedicated to targeting foreign charter airlines and tour operators who will sell the product. Working with European charter carriers such as Condor and Thomas Cook, their aligned tour operators and selected Canadian receptive operators, Phase I will develop product itineraries and marketing tools that can be used by tour operators and travel agents. Essential components include stimulating travel media publicity, familiarization tours and partnerships with car/RV rental/shuttle, hospitality, attractions and outfitters. The objective is to develop, package and prepare for sale by major tour operators in 2012.

Implementation Plan:

Start Date: November 2010
Completion Date: June 2011

The City of North Bay will be responsible for all project management and implementation of the RFP.

Activities / Millstones Date

Project planning & development	Dec 23, 2010
RFP issued for Study	January 17 2011
Implementation (start date)	Feb 14, 2011
Key Project Milestones – Presentation of Study Findings	April 29, 2011
Implementation (end date)	May 20, 2011
Results /Final Reports	June 17, 2011
(Financials, Performance Measures, and Lessons Learned)	

2. Initiative 2010 Timeline / Project Work Plan

RTO # 13a – Euro-North Market Research and Charter Air Service Route Analysis – Initiative Timeline & Performance Measures

Strategic Direction	Objectives	Initiatives & Activities	Q3 (Oct – Dec) 2010	Q4 (Jan - Mar) 2011	Q1 (April – June) 2011	Performance Measurement	GOALS & and Targets (Outcomes)
Working Collaboratively	<ul style="list-style-type: none"> Aligns various regional stakeholders including the RTO13, area municipalities, City of North Bay, Jack Garland Airport, OTMPC, North Bay & District Chamber of Commerce Aligns with strategic efforts to promote in identified "best bet" international markets 	<ul style="list-style-type: none"> Working committee to undertake the planning and development of program Align with RTO13 Strategic Development Work with RTO12 on Algonquin Park packages 	<ul style="list-style-type: none"> Project Planning and development Commence committee work to plan and develop program 	<ul style="list-style-type: none"> Develop and release RFP for study Select consultant 	<ul style="list-style-type: none"> Oversee project Present findings, report and recommendations to RTO 13 	<ul style="list-style-type: none"> Establish working committee Successful RFP process Completion of study Recommendations to RTO 13 	<ul style="list-style-type: none"> Project milestones delivered on time and on budget Development of working committee to collaborate on project
Setting Standards for Success	<ul style="list-style-type: none"> Packaging of Northern Ontario tourism products for international markets leveraging North Bay airport Packages Algonquin Park as accessible and affordable for international travellers 	<ul style="list-style-type: none"> Develop packages with various local outfitters, operators 	<ul style="list-style-type: none"> Undertake inventory 	<ul style="list-style-type: none"> Complete Market Research and Charter Flight Analysis and report Start market research and charter flight analysis Identify Performance Measures for feasibility 	<ul style="list-style-type: none"> Identify best bet target markets Identify performance measures and data collection required to capture individual business impact of pilot 	<ul style="list-style-type: none"> # of measures identified Clear identification of best bet markets, market size and possible charter partners Evaluation of performance measures identified 	<ul style="list-style-type: none"> Determination of best bet markets and package opportunities Alignment with local operators Products and services clearly identified
Investing Wisely	<ul style="list-style-type: none"> Increase tourism receipts, # foreign visitors and length of stay Generate revenue for North Bay airport 	<ul style="list-style-type: none"> Phase 1 Research and Recommendations 	<ul style="list-style-type: none"> Project planning and development 	<ul style="list-style-type: none"> Phase II feasibility 	<ul style="list-style-type: none"> Identify budget requirements for expansion and/or other recommendations Decision on Phase II feasibility 	<ul style="list-style-type: none"> ROI Measures Recommendations for investment 	<ul style="list-style-type: none"> Investment result in quantifiable economic impact Recommendation for Phase II research of new product and marketing
Reaching Out	<ul style="list-style-type: none"> Expand Northern Ontario reach into international markets 	<ul style="list-style-type: none"> Market through travel media, FAM tours Develop recommendations on sales mission to Europe 	<ul style="list-style-type: none"> Research to support need/potential demand 	<ul style="list-style-type: none"> Investigate sales mission and marketing opportunities 	<ul style="list-style-type: none"> Investigate sales mission and marketing opportunities 	<ul style="list-style-type: none"> Plans for Phase II sales mission to Europe Successful identification of media communication opportunities 	<ul style="list-style-type: none"> Increased exposure Increased visitation Increased spend

SCHEDULE "D"
BUDGET

Eligible Expenses	Funding Amount
Market Research	\$20,000
Charter Air Service Route Analysis	\$20,000
To be Accrued Next Fiscal (Q1 2011)	Funding Amount
Market Research	\$10,000
Charter Air Service Route Analysis	\$10,000
Total	\$60,000

Budget Notes:

City of North Bay will contribute \$5,000 in kind for a total project cost of \$65,000.

SCHEDULE "E"
REPORTING REQUIREMENTS

Report	Due Date	Description
End of Initiative Summary Report	On or before June 30, 2011	<p>The End of Initiative Summary Report will follow the guidelines/templates provided by the Province and will include but not be limited to:</p> <ul style="list-style-type: none">• Executive Summary• Description and outcome of activities undertaken to support the Initiative Description as outlined in Schedule C• Financials - Expenditures and Audit• Lessons Learned• Any other details requested by the Province <p>The Recipient shall submit any other statistical, financial and narrative reports in a format described by the Ministry, upon the Ministry's request.</p>

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-26

**BEING A BY-LAW TO SET 2011 TAX RATES AND
TO LEVY TAXES FOR THE YEAR 2010 (AND TO
REPEAL BY-LAW NO. 2010-52)**

WHEREAS it is necessary for the Council of The Corporation of the City of North Bay, pursuant to the *Municipal Act*, 2001, S.O. 2001, c.25, as amended (hereinafter referred to as the "Act") to establish tax rates for 2010;

AND WHEREAS it is necessary for the Council of The Corporation of the City of North Bay, pursuant to the *Act* to levy on the whole rateable property according to the last revised assessment roll for The Corporation of the City of North Bay the estimates of all sums required for the purposes of the Corporation;

AND WHEREAS Section 330 of the *Act* authorizes municipalities to limit tax decreases as a means of funding the 10% limit on tax increases for 2011;

AND WHEREAS an interim levy was made before the adoption of the estimates for the current year;

AND WHEREAS it is necessary for the Council of The Corporation of the City of North Bay to levy tax rates as prescribed by the Province of Ontario (hereinafter referred to as the "Province") pursuant to Section 257.12.1 (1) of the *Education Act*, R.S.O. 1990, c.E.2, as amended (hereinafter referred to as the "*Education Act*") and the Regulations passed under the *Education Act*;

AND WHEREAS notice of the passing of the budget was published in the North Bay Nugget on Saturday, February 12th, 2011;

AND WHEREAS a public meeting under the *Act* was held on the 14th day of February, 2011;

AND WHEREAS the "Commercial Assessment", "Industrial Assessment" and "Pipeline Assessment" and the applicable subclasses pursuant to Section 7 of the *Assessment Act* have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS those tax rates on the aforementioned "Commercial Assessment", "Industrial Assessment" and "Pipeline Assessment" and the applicable subclasses have been calculated pursuant to the provisions of the *Act* and the provisions of the *Education Act* in the manner set out herein;

AND WHEREAS Council authorized the by-law to set 2011 tax rates and to levy taxes for the year 2011 by General Government Committee Report No. 2011-07, passed on the 7th day of March, 2011;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY ENACTS AS FOLLOWS:

1. For the purpose of this By-Law:
 - a) the commercial property class includes all commercial office property, shopping centre property and parking lot property,
 - b) the industrial property class includes all large industrial property; and
 - c) the "Tax Policy Development Reserve Fund" means the reserve fund established by General Government Committee Report No. 2005-03 dated February 28, 2005 containing a balance as of December 31, 2010 of \$344,577.22.



2. a) Tax Rate - General

For the purpose of levying \$71,292,405.00 for the general purposes for The Corporation of the City of North Bay, there is hereby levied, rated and imposed the tax rates set out on Schedule "A" for the Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipeline Assessment, Farmland Assessment and Managed Forest Assessment according to the current value assessment on the last returned Assessment Roll for the City of North Bay, as adjusted pursuant to Section 312 of the *Act*.

3. Education Rates

For the year 2011, The Corporation of the City of North Bay shall levy the tax rates prescribed in regulations made under the *Education Act* for the Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipeline Assessment, Farmland Assessment and Managed Forest Assessment according to the current value assessment on the last returned Assessment Roll for the City of North Bay, as adjusted pursuant to Section 312 of the *Act*.

4. PILT/Railways

a) For payments-in-lieu of taxes due to The Corporation of the City of North Bay, the actual amount due to The Corporation of the City of North Bay shall be based on the last returned assessment roll for the City of North Bay and the tax rates for the year 2011.

b) For the railway rights of way taxes due to The Corporation of the City of North Bay in accordance with the Regulations as established by the Minister of Finance, pursuant to the *Act*, the actual amount due to The Corporation of the City of North Bay shall be based on the last returned assessment roll for the City of North Bay and the tax rates for the year 2011.

5. If any section or portion of this By-Law or of Schedule "A" is found by a court of competent jurisdiction to be invalid, it is the intent of Council for The Corporation of the City of North Bay that all remaining sections and portions of this By-Law and of Schedule "A" continue in force and effect.

6. Schedule "A" attached hereto shall be and form a part of this By-Law.

7. The Manager of Revenues & Taxation or the Treasurer of The Corporation of the City of North Bay is hereby authorized to mail or cause to be mailed to the address or the residence or place of business of each person taxed, a notice specifying the amount of taxes payable by such a person pursuant to the provision hereof.

8. a) Real property taxes, rated, levied and imposed pursuant to the provisions of this By-Law shall become due and payable in one instalment, namely on June 30, 2011.

b) Notwithstanding the due date referred to in Section 8 (a), the due dates for any taxes due for real property, the owner of which has elected pre-authorized payments, shall be deemed to be the first day of each month of the year, or the fifteenth day of each month of the year, excluding December, for an 1/11 share of such annual taxes, as apportioned by the Treasurer.

c) The Manager of Revenues & Taxation and the Treasurer of The Corporation of the City of North Bay are hereby authorized and directed to mail or cause to be mailed to the address of the residence or place of business of each person taxed, a notice specifying the amount of taxes payable by such person, pursuant to the provisions of this By-Law, including local improvement rates, as well as other rates and charges.

- d) The aforesaid instalment of property taxes shall be paid into the office of the Treasurer or the Manager of Revenues & Taxation of The Corporation of the City of North Bay on or before the respective due date hereinbefore set forth.
 - e) Any amounts payable under this By-Law or the Water Rates By-Law may be paid into such bank named in Schedule "A" or "B" of the Bank Act, Trust Company or Credit Union within the meaning of the Credit Union or Caisse Populaire Act, to the credit of the Treasurer of The Corporation of the City of North Bay.
 - f) The levy provided for in this By-Law shall be reduced by the amount of the interim levy for 2011.
 - g) The City Treasurer is hereby directed and authorized to undertake any required action necessary to collect the education levies herein.
9. The Manager of Revenues & Taxation and City Treasurer are hereby authorized to accept part payment from time to time on accounts of any taxes due or to become due and to give a receipt for such part payment, provided that the acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable in respect of non-payment of any taxes or of any instalment thereof.
10. In default of payment of any instalment of Real Property Taxes levied herein, by the required due date for the payment thereof, a percentage charge of one and one-quarter per cent (1 1/4 %) is hereby imposed as a penalty for non-payment of such taxes, or any instalment thereof, and such penalty shall be added to any taxes as aforesaid or any instalment or part thereof remaining unpaid on the first day of each calendar month thereafter in which default continues, whether before or after December 31, 2011.
11. By-Law No. 2010-52 to set tax rates and levy taxes is hereby repealed and replaced by this by-law.

READ A FIRST TIME IN OPEN COUNCIL THIS 7th DAY OF MARCH, 2011

READ A SECOND TIME IN OPEN COUNCIL THIS 7th DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7th DAY OF MARCH, 2011.

MAYOR ALLAN MCDONALD

DEPUTY CLERK KAREN MCISAAC



THIS IS SCHEDULE "A" TO BY-LAW NO. 2011-26 OF THE CORPORATION OF THE CITY OF NORTH BAY

Property Assessment Class	General Tax Rate Percentage
Residential & Farm	1.441300
Multi-Residential	3.178600
Commercial - Occupied	2.712800
Commercial – Vacant	1.899000
Industrial – Occupied	2.017800
Industrial – Vacant	1.412500
Pipelines	1.680000
Farmlands	.216200
Managed Forests	.360300

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-27

**BEING A BY-LAW TO SET 2011 TAX RATIOS
FOR PRESCRIBED PROPERTY CLASSES**

WHEREAS The Corporation of the City of North Bay is required to establish tax ratios pursuant to Section 308 of the *Municipal Act*, 2001, S.O. 2001, c.25 as amended (herein referred to as the "Act");

AND WHEREAS the tax ratios set out below establish the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the *Assessment Act*, R.S.O. 1990, ch. A.31, as amended and Regulations thereto;

AND WHEREAS Council authorized the by-law to set 2011 tax ratios for the year 2011 by General Government Committee Report 2011-07 passed on the 7th day of March, 2011;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. Tax Ratios

For the taxation year 2011, the tax ratio for property in the City of North Bay is:

- a) the residential/farm property class is 1.0000;
- b) the multi-residential property class is 2.2054;
- c) the commercial property class is 1.8822;
- d) the industrial property class is 1.40;
- e) the pipelines property class is 1.1656;
- f) the farmlands property class is 0.1500;
- g) the managed forest property class is 0.2500.

2. This By-Law shall come into force and take effect upon being passed.

READ A FIRST TIME IN OPEN COUNCIL THIS 7th DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7th DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7th DAY OF MARCH, 2011.

MAYOR ALLAN MCDONALD

DEPUTY CLERK, KAREN MCISAAC

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THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-28

**BEING A BY-LAW TO SET 2011 TAX RATE REDUCTIONS FOR PRESCRIBED
PROPERTY SUBCLASSES**

WHEREAS the Council of The Corporation of the City of North Bay (the "Municipality") is required by s.313 of the *Municipal Act, 2001*, S.O. 2001 c.25, as amended (hereinafter referred to as the "Act") to provide for tax rate reductions for prescribed property subclasses for the Municipality;

AND WHEREAS the property subclasses subject to tax rate reductions are those prescribed under s.8(1) of the *Assessment Act*, R.S.O. 1990, c.A.31, as amended;

AND WHEREAS the Minister of Finance has prescribed the percentage reductions the subclasses for farm land awaiting development in *Ontario Regulation 383/98*, as amended;

AND WHEREAS that tax rate reductions reduce the tax rates that would otherwise be levied for municipal purposes;

AND WHEREAS Council authorized the by-law to set tax rate reductions for prescribed property classes;

NOW THEREFORE the Council of The Corporation of the City of North Bay hereby enacts as follows:

1. The tax rate that would otherwise be levied for municipal purposes in the City of North Bay for the subclasses prescribed under paragraph 1 of subsection 8(1) of the *Assessment Act* shall be reduced as follows in accordance with *Ontario Regulation 383/98*, as amended:
 - a) The commercial property class:
 - i) Subclass 1 – Commercial Vacant Land;
 - ii) Subclass 2 – Commercial Excess Land;
 - b) The industrial property class:
 - i) Subclass 1 – Industrial Vacant Land;
 - ii) Subclass 2 – Industrial Excess Land;
2. The tax rate that would otherwise be levied for municipal purposes for the subclass prescribed under subparagraph i of paragraph 2 of subsection 8(1) of the *Assessment Act* shall be reduced by 30%;
3. The tax rate that would otherwise be levied for municipal purposes for the subclass prescribed under subparagraph ii of paragraph 2 of subsection 8(1) of the *Assessment Act* shall be reduced by 30%;
4. The tax rate that would otherwise be levied for municipal purposes for the subclass prescribed under subparagraph i of paragraph 3 of subsection 8(1) of the *Assessment Act* shall be reduced by 30%;
5. The tax rate that would otherwise be levied for municipal purposes for the subclass prescribed under subparagraph ii of paragraph 3 of subsection 8(1) of the *Assessment Act* shall be reduced by 30%.
6. This By-Law shall come into force and take effect upon being passed.

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READ A FIRST TIME IN OPEN COUNCIL THIS 7th DAY OF MARCH, 2011

READ A SECOND TIME IN OPEN COUNCIL THIS 7th DAY OF MARCH, 2011

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7th
DAY OF MARCH, 2011

MAYOR ALLAN MCDONALD

DEPUTY CLERK KAREN MCISAAC

FINSERV/LORRAINE/TAX BILLING, OATHS/2011 tax rates by-law 2011-28

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THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-30

**A BY-LAW TO AUTHORIZE THE PARK
VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-109 at its Meeting held Tuesday, February 22, 2011, authorizing the Park Vehicle and Equipment Replacement Program, being 2011 Community Services' Capital Budget Line No. 95 (Project No. 6028PR), with a net debenture cost of \$350,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$350,000.00 for the Park Vehicle and Equipment Replacement Program be hereby authorized:

Vehicle and Replacement Cost	\$332,500.00
Financing Costs	<u>17,500.00</u>
Net Amount to be Debentured	\$350,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$350,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

 READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN MCISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-31

**A BY-LAW TO AUTHORIZE THE
DOWNTOWN SIDEWALK REHABILITATION PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-111 at its Meeting held Tuesday, February 22, 2011, authorizing the Downtown Sidewalk Rehabilitation Program, being 2011 Community Services' Capital Budget Line No. 91 (Project No. 6024PR), with a net debenture cost of \$90,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$90,000.00 for the Downtown Sidewalk Rehabilitation Program be hereby authorized:

Downtown Sidewalk Costs	\$85,500.00
Financing Costs	<u>4,500.00</u>
Net Amount to be Debentured	\$90,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$90,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN MCISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-32

**A BY-LAW TO AUTHORIZE THE
PARKING LOT MAINTENANCE AND
IMPROVEMENT PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-112 at its Meeting held Tuesday, February 22, 2011, authorizing the Parking Lot Maintenance and Improvement Program, being 2011 Community Services' Capital Budget Line No. 97 (Project No. 6030PK), with a net debenture cost of \$300,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$300,000.00 for the Parking Lot Maintenance and Improvement Program be hereby authorized:

Parking Garage Structural Repairs	\$190,000.00
Parking Study	47,500.00
General Rehabilitation	47,500.00
Financing Costs	<u>15,000.00</u>
Net Amount to be Debentured	\$300,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$300,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.



MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN MCISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-33

**A BY-LAW TO AUTHORIZE THE
PETE PALANGIO/WEST FERRIS ARENA
REHABILITATION PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-113 at its Meeting held Tuesday, February 22, 2011, authorizing the Pete Palangio/West Ferris Arena Rehabilitation Program, being 2011 Community Services' Capital Budget Line No. 84 (Project No. 6017RF), with a net debenture cost of \$400,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$400,000.00 for the Pete Palangio/West Ferris Arena Rehabilitation Program be hereby authorized:

Pete Palangio/West Ferris Arena Rehabilitation Costs	\$380,000.00
Financing Costs	<u>20,000.00</u>
Net Amount to be Debentured	\$400,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$400,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN MCISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-34

**A BY-LAW TO AUTHORIZE THE
KINGS LANDING AND MARINA
REHABILITATION PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-114 at its Meeting held Tuesday, February 22, 2011, authorizing the Kings Landing and Marina Rehabilitation Program, being 2011 Community Services' Capital Budget Line No. 85 (Project No. 6018MR), with a net debenture cost of \$250,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$250,000.00 for the Kings Landing and Marina Rehabilitation Program be hereby authorized:

Kings Landing and Marina Rehabilitation Costs	\$237,500.00
Financing Costs	<u>12,500.00</u>
Net Amount to be Debentured	\$250,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$250,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN MCISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-35

**A BY-LAW TO AUTHORIZE THE
ARENAS – RECREATION FACILITIES
LONG-TERM NEEDS STUDY**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-116 at its Meeting held Tuesday, February 22, 2011, authorizing the Arenas – Recreation Facilities Long-Term Needs Study, being 2011 Community Services' Capital Budget Line No. 77 (Project No.3114PR), with a net debenture cost of \$50,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$100,000.00 for the Arenas – Recreation Facilities Long-Term Needs Study be hereby authorized:

Long-Term Needs Study	\$ 95,000.00
Financing Costs	<u>5,000.00</u>
Total Project Cost	\$100,000.00
Less Contributions/Grants	<u>-50,000.00</u>
Net Amount to be Debentured	\$50,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$50,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN MCISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-36

**A BY-LAW TO AUTHORIZE THE AQUATIC CENTRE
REHABILITATION PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-117 at its Meeting held Tuesday, February 22, 2011, authorizing the Aquatic Centre Rehabilitation Program, being 2011 Community Services' Capital Budget Line No. 96 (Project No. 6029PR), with a net debenture cost of \$250,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$250,000.00 for the Aquatic Centre Rehabilitation Program for the following be hereby authorized:

Aquatic Centre Energy Updates	\$190,000.00
Aquatic Centre Rehabilitation Costs	47,500.00
Financing Costs	<u>12,500.00</u>
Net Amount to be Debentured	\$250,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$250,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-37

**A BY-LAW TO AUTHORIZE THE FACILITIES -
PARKS BUILDING REHABILITATION PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-118 at its Meeting held Tuesday, February 22, 2011, authorizing the Facilities - Parks Building Rehabilitation Program, being 2011 Community Services' Capital Budget Line No. 86 (Project No. 6019PR), with a net debenture cost of \$750,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$750,000.00 for the Facilities - Parks Building Rehabilitation Program for the following be hereby authorized:

Steve Omischl Sports Complex	\$525,000.00 (inclusive of financing)
Lee Park Design	57,000.00 (inclusive of financing)
Circle Lake Park	<u>168,000.00 (inclusive of financing)</u>

Net Amount to be Debentured \$750,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$750,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.



MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-38

**A BY-LAW TO AUTHORIZE THE
ROAD CULVERT REPLACEMENT PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-119 at its Meeting held Tuesday, February 22, 2011, authorizing the Road Culvert Replacement Program, being 2011 Engineering, Environmental & Works' Capital Budget Line No. 63 (Project No.6007RD), with a net debenture cost of \$155,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:


1. That the expenditure of \$155,000.00 for the Road Culvert Replacement Program, for the following be hereby authorized:

Construction Costs	\$147,250.00
Temporary Financing Costs	<u>7,750.00</u>
Net Amount to be Debentured	\$155,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$155,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

 READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-39

**A BY-LAW TO AUTHORIZE THE
RURAL ROADWAY RECONSTRUCTION PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-120 at its Meeting held Tuesday, February 22, 2011, authorizing the Rural Roadway Reconstruction Program, being 2011 Engineering, Environmental & Works' Capital Budget Line No. 64 (Project No.6008RD), with a net debenture cost of \$715,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$715,000.00 for the Rural Roadway Reconstruction Program, for the following be hereby authorized:

Construction Contract	\$679,250.00
Temporary Financing Costs	<u>35,750.00</u>
Net Amount to be Debentured	\$715,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$715,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

 READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-40

**A BY-LAW TO AUTHORIZE THE
VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM
SEWER AND WATER DIVISION**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-121 at its meeting held Tuesday, February 22, 2011, authorizing the Vehicle and Equipment Replacement Program, Sewer and Water Division, being 2011 Water and Sanitary Sewer Capital Budget Line No. W42 (Project No. 6002SS-WS), with a net debenture cost of \$800,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$800,000.00 for the Vehicle and Equipment Replacement Program, Sewer and Water Division, the following be hereby authorized:

Purchase of New Vehicles and Equipment for 2011 – Water & Sanitary Sewer Maintenance Activities	\$760,000.00
Temporary Financing Costs	<u>40,000.00</u>
Net Amount to be Debentured	\$800,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$800,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the cost of the works be funded first from the water and sanitary sewer rates, and if required the balance be funded by debentures to be issued to pay for the cost of such work.
5. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years and shall be a charge against all rateable property in the Urban Service Area of The Corporation of the City of North Bay, to such an extent as the principal and interest payments are not recovered from the water and sanitary sewer rates.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.



MAYOR ALLAN McDONALD

DEPUTY CITY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-41

**A BY-LAW TO AUTHORIZE THE
VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM
ROADS AND TRAFFIC DIVISION**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-122 at its Meeting held Tuesday, February 22, 2011, authorizing the Vehicle and Equipment Replacement Program, Roads and Traffic Division, being 2011 Engineering, Environmental & Works' Capital Budget Line No. 58 (Project No. 6002RD), with a net debenture cost of \$1,200,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$1,200,000.00 for the Vehicle and Equipment Replacement Program for the following be hereby authorized:

Purchase of New Vehicles and Equipment for 2011 – Water & Sanitary Sewer Maintenance Activities	\$1,140,000.00
Temporary Financing Costs	<u>60,000.00</u>
Net Amount to be Debentured	\$1,200,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$1,200,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-42

**A BY-LAW TO AUTHORIZE THE
VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM
FIRE DEPARTMENT**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-124 at its Meeting held Tuesday, February 22, 2011, authorizing the Vehicle and Equipment Replacement Program – Fire Department, being 2011 Fire Department Capital Budget Line No. 73 (Project No.6015FD), with a net debenture cost of \$546,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$546,000.00 for the Vehicle and Equipment Replacement Program for the Fire Department, the following be hereby authorized:

Vehicle and Equipment	\$518,700.00
Temporary Financing Costs	<u>27,300.00</u>
Net Amount to be Debentured	\$546,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$546,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

 READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-43

**A BY-LAW TO AUTHORIZE THE
DESIGN WORK FOR NEXT YEAR'S PROJECTS**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-126 at its Meeting held Tuesday, February 22, 2011, authorizing the Design Work for Next Year's Projects, being 2011 Engineering, Environmental & Works' Capital Budget Line No. 56 (Project No. 6000RD), with a net debenture cost of \$52,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$52,000.00 for the Design Work for Next Year's Projects, for the following be hereby authorized:

Construction Costs	\$49,400.00
Temporary Financing Costs	<u>2,600.00</u>
Net Amount to be Debentured	\$52,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$52,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

 READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-44

**A BY-LAW TO AUTHORIZE THE
CITY'S SHARE OF NEW DEVELOPMENT
COSTS PROJECT**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-127 at its Meeting held Tuesday, February 22, 2011, authorizing the City's Share of New Development Costs Project, being 2011 Engineering, Environmental & Works' Capital Budget Line No. 57 (Project No. 6001RD), with a net debenture cost of \$175,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$175,000.00 for the City's Share of New Development Costs Project, the following be hereby authorized:

Construction Contract	\$166,250.00
Financing Costs	<u>8,750.00</u>
Net Amount to be Debentured	\$175,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$175,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.



READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-45

**A BY-LAW TO AUTHORIZE THE
ASPHALT RESURFACING SHEETING
PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-128 at its Meeting held Tuesday, February 22, 2011, authorizing the Asphalt Resurfacing Sheeting Program, being 2011 Engineering, Environmental & Works' Capital Budget Line No. 60 (Project No. 6004RD), with a net debenture cost of \$103,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$103,000.00 for the Asphalt Resurfacing Sheeting Program, the following be hereby authorized:

Construction Contract	\$ 97,850.00
Financing Costs	<u>5,150.00</u>
Net Amount to be Debentured	\$103,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$103,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.



MAYOR ALLAN McDONALD

DEPUTY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-46

**A BY-LAW TO AUTHORIZE THE
RESIDENTIAL STREET REHABILITATION
PROGRAM**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 326 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2011-129 at its meeting held Tuesday, February 22, 2011, authorizing the Residential Street Rehabilitation Program being 2011 Engineering, Environmental & Works' Capital Budget Line No. 61 (Project No. 6005RD/ST), with a net debenture cost of \$258,000.00 and 2011 Water and Sanitary Sewer Capital Budget Line No. W44 (Project No. 6005RD/ST), with a net debentured cost of \$258,000.00 for total of \$516,000.00 net debentured costs.

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$516,000.00 for the Residential Street Rehabilitation Program, the following be hereby authorized:

Water and Sanitary Sewer Contract Costs	\$245,100.00
Road and Storm Sewer Contract costs	\$245,100.00
Financing Costs	<u>25,800.00</u>
Net Amount to be Debentured	\$516,000.00

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note or notes temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$516,000.00 limited in this by-law.
3. Any promissory note or notes issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the cost of the works in the amount of \$258,000.00 (Item W#44) be funded first from the water and sanitary sewer rates, and if required the balance be funded by debentures to be issued to pay for the cost of such work.
5. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years and shall be a charge against all rateable property in the Urban Service Area of The Corporation of the City of North Bay, to such an extent as the principal and interest payments are not recovered from the water and sanitary sewer rates.

 READ A FIRST TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A SECOND TIME IN OPEN COUNCIL THIS 7TH DAY OF MARCH, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CITY CLERK KAREN McISAAC

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2011-20

**BEING A BY-LAW TO STOP UP, CLOSE AND CONVEY
A PORTION OF THE LANEWAY ABUTTING LOTS 38, 39, 40 and 41
AND LOTS 10, 11, 12 AND 13, PLAN 81,
(LOCATED IN A BLOCK BOUNDED BY REGINA STREET, FRANKLIN STREET,
ELLIS STREET AND LAURIER AVENUE)
IN THE CITY OF NORTH BAY**

WHEREAS it is deemed expedient and in the interest of The Corporation of the City of North Bay that part of the laneway located in a block bounded by Regina Street, Franklin Street, Ellis Street and Laurier Avenue, abutting Lots 38, 39, 40 and 41 and Lots 10, 11, 12 and 13, Plan 81 be closed, stopped up and sold to the abutting owners;

AND WHEREAS by Resolution No. 2009-298 passed on the 27th day of April, 2009, Council approved the closure of the laneway;

AND WHEREAS the laneway abutting Lots 38, 39, 40 and 41 and Lots 10, 11, 12 and 13, Plan 81 is hereby declared to be surplus;

AND WHEREAS notice of this by-law, was published once a week for two consecutive weeks in the North Bay Nugget, published in the City of North Bay;

AND WHEREAS no person has claimed that his lands will be prejudicially affected by the passing of this by-law nor applied to be heard in person or by his counsel, solicitor, or agent, the Council of the City nor a Committee of said Council;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That certain part of the laneway abutting Lots 38, 39, 40 and 41 and Lots 10, 11, 12 and 13, Plan 81, designated as Parts 1, 2, 4, 5, 6, 8, 9 and 10 on Reference Plan 36R-12868 is hereby closed, stopped up and conveyed.
2. The City shall transfer Parts 1, 2, 4, 5, 6, 8, 9 and 10, Plan 36R-12868 to the owners of the lands abutting thereon, their successors or assigns, upon receipt of the consent in writing of the abutting registered owner, if the transfer is to be to a person other than the abutting registered owner.
- 3.(a) Subject to paragraph (b), in the event that an abutting owner to the said laneway does not consent to the disposition of the laneway within 60 days of the date of the passing of this by-law, then the clerk shall, upon request of an abutting owner of the opposite side of the laneway, give 30 days notice by prepaid registered mail to the abutting owner of the laneway to the effect that if the abutting owner does not agree to purchase one-half of the abutting laneway at a pro-rata share of the survey, legal, advertising costs and purchase price incurred in the laneway closing, then the said one-half of the laneway may be transferred to the opposite owner for the same cost.
- (b) Upon receipt of an Irrevocable Consent of the disposition of the laneway from the adjacent owner then that portion of the laneway may be transferred upon registration of the by-law.
4. This by-law comes into force and effect upon a certified copy of the by-law being registered in the Land Titles Office for the District of Nipissing.

READ A FIRST TIME IN OPEN COUNCIL THE 22ND DAY OF FEBRUARY, 2011.

READ A SECOND TIME IN OPEN COUNCIL THE 22ND DAY OF FEBRUARY, 2011.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THE 7TH DAY OF MARCH, 2011.

MAYOR ALLAN McDONALD

DEPUTY CITY CLERK KAREN McISAAC

MOTION

North Bay, Ontario March 7, 2011

Subject: Earth Hour 2011

File No. E06/2011/GENER/GENERAL

Res. No. 2011-_____

Moved by Councillor: ANTHONY _____

Seconded by Councillor: KOZIOL _____

WHEREAS municipalities can and should do their part to encourage a healthier environment;

BE IT THEREFORE RESOLVED THAT the City of North Bay take part in Earth Hour on Saturday, March 26th, 2011 and encourage all citizens to consider taking part as well by turning out the lights for one hour;

AND BE IT FURTHER RESOLVED THAT the City of North Bay declare the hour from 8:30 p.m. to 9:30 p.m. on Saturday, March 26th as "EARTH HOUR" in the municipality of North Bay.

Carried

Carried as amended

Lost

Conflict _____ Endorsement of Chair _____

Record of Vote (*Upon Request of Councillor* _____)

Yeas		Nays	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature of Clerk _____