



AFTER SCHOOL PROGRAMMERS

The City of North Bay Parks, Recreation and Leisure Services is looking for someone to work within the 3 After School Programs it is operating. All programs run **Monday, Wednesday and Friday** from 3 p.m. to 6 p.m. from September to June for youth ages 7-12. Programmer responsibilities include:

- General program coordination of physical activities, healthy food choices and nutrition, personal health and wellness, homework assistance and arts and crafts
- Supervision of program participants ages 7-12
- Day-to-day operation of centre – report writing, program scheduling and paperwork

Qualifications:

- Currently enrolled or Degree in Rec/Physical Ed, Concurrent Ed preferred
- Must hold a current First Aid and CPR Certificate
- Minimum 18 years of age
- Display leadership and supervisory skills
- Satisfactory Criminal Record Check dated within the last 3 months

Hours of Work: up to 3-9 hours a week depending on availability

Qualified applicants are invited to submit a detailed resume and cover letter no later than **4:30 p.m. Friday, December 14th, 2018** to email,

staffing@cityofnorthbay.ca

While we appreciate the interest of all applicants, only those selected for an interview will be contacted

An Equal Opportunity Employer