



## **Manager, Current Operations**

The Corporation of the City of North Bay is inviting applications for the position of Manager, Current Operations. Reporting to the Director, Information Systems the successful candidate will provide direct management of the Information System staff and provide project management to the Information Systems Department, the Corporation and many clients and service partners.

The Manager will provide ongoing support to the Director through feedback and the reporting on existing projects, project status, staff allocation, a variety of performance metrics, project and task scheduling and existing hardware and software resources. The incumbent will also ensure staff and contractor compliance with all relevant safety standards and City policies and procedures.

The successful candidate will offer a strong combination of education and knowledge possessing a Post-Secondary education and five (5) years' experience in I.S. and/or Project Management. Project Management Accreditation, network certification course (CompTIA A+), MCSE certification course(s), ITIL certification course and accessibility certification course will be considered assets. The incumbent will have demonstrated strong conceptual, analytical, and problem solving skills as well as the ability to effectively communicate and interact with a variety of stakeholders. The Manager must have demonstrated personal attributes as a team builder, leader, communicator, strategic thinker and solid manager of people.

Qualified individuals interested in being considered for this position are requested to submit a covering letter and resume, in confidence, no later than **4:30 p.m., Friday, January 11th, 2019** to email,

**[staffing@cityofnorthbay.ca](mailto:staffing@cityofnorthbay.ca)**

While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

An Equal Opportunity Employer