

To: Shawn Killins  
Chief Building Official  
200 McIntyre Street, East  
P.O. Box 360  
North Bay, ON P1B 8H8

**NOTICE OF COMPLETION  
SECTION 11 OF THE BUILDING CODE ACT  
BUILDING LOCATED AT**

\_\_\_\_\_

**BUILDING PERMIT #** \_\_\_\_\_

Pursuant to the requirements of Section 11 of the Building Code Act, you are hereby informed that the above construction has been completed in accordance with the permit documents and the Ontario Building Code.

Pursuant to the requirements of Subsection 11 (2) of the Building Code Act, I hereby request an inspection at the above-noted location. Please advise the undersigned of the time and date of inspection in order to make arrangement for entry.

\_\_\_\_\_  
Owner/Contractor/Agent (Print)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date