

**PROPERTY TAX DEFERRAL PROGRAM APPLICATION**

**Complete the following information and mail this application to the City of North Bay Tax Department, PO Box 360, 200 McIntyre St., E., North Bay, On P1B 8H8.**

I am applying as: \_\_\_\_\_ a Senior \_\_\_\_\_ a Person with a Disability

Date of Application: \_\_\_\_\_ Tax Year: \_\_\_\_\_ Roll No. 4844- \_\_\_\_\_

**PROPERTY OWNER(S) INFORMATION:**

Name of Owner(s) \_\_\_\_\_

Date of Birth (Seniors only) \_\_\_\_\_ S.I.N. \_\_\_\_\_

Spouse's Date of Birth (Seniors only) \_\_\_\_\_

Spouse's Social Insurance Number \_\_\_\_\_

Property Address: \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Low-Income Senior Applicant:** Please attach copies of the following documents for eligibility verification:

- Birth Certificate
- Proof of receipt of payments under the Guaranteed Income Supplement (GIS) as established under Part II of the *Old Age Security Act (Canada) as amended*.

**Low-Income Person with a Disability Applicant:** Please attach proof of receipt of assistance paid under the *Ontario Disability Support Program Act, 1997 as amended*. (include copies of stubs.)

**Important Information:**

- The property Tax Deferral Program applies to current taxes and not to tax arrears.
- The property taxes arrears must be paid in full prior to enrollment.
- The undeferred portion of taxes must be paid in full.
- The deferred amount must be in excess of \$100.00.
- The application must be filed annually.
- The owner and spouse must occupy the property.

**Statement to be Signed by Applicant:**

- I occupy residential property in the City of North Bay and have been assessed as owner of such property for at least one year immediately preceding the date of this application.
- I acknowledge this property is my principle residence and I have not applied for a tax deferral on any other property this year.
- I agree to notify the City of North Bay of any changes that would affect my eligibility for the Property Tax Deferral Program.
- I understand that the deferral amount is a special lien registered against my property and must be paid to the City of North Bay once the property changes ownership ceases to be occupied as my principle residence, or if I cease to be eligible for the tax deferral under this program. I agree to notify the City of North Bay if the property changes ownership, if I cease to occupy it as my principle residence, or if I cease to be eligible for the tax deferral under this program. I acknowledge that the tax deferral cannot be bequeathed.
- I further grant the City of North Bay permission to independently verify any documentation provided with the application.

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Spouse's Signature \_\_\_\_\_ Date: \_\_\_\_\_