

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2001-71

BEING A BY-LAW TO AUTHORIZE CHANGES TO
USER FEE SCHEDULES FOR THE VARIOUS
DEPARTMENTS AT CITY HALL.

WHEREAS Section 220.1 of the *Municipal Act* authorizes the Council and Local Boards to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of the municipality or the Local Board and for the use of its property;

AND WHEREAS the Section 102.1 of the *Municipal Act* authorizes the Council to delegate, by by-law, to an employee of the municipality any powers, duties or functions that are administrative in nature, excluding duties that are legislative or relate to passing by-laws, adopting estimates, levying taxes or making appointments to offices created by statute.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY DOES HEREBY ENACT AS FOLLOWS:

1. The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Schedule "A"	-	Clerk's Department
Schedule "B"	-	Department of Planning Services
Schedule "C"	-	Department of Environmental Services
Schedule "D"	-	City Solicitor's Office
Schedule "E"	-	Corporate Support Department
Schedule "F"	-	North Bay Fire Department
Schedule "G"	-	Building Department
Schedule "H"	-	Public Works Department
Schedule "T"	-	Financial Services

2. All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
3. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
4. Council does hereby delegate to the Managing Director of each Business Unit of The Corporation of the City of North Bay, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.

5. The fees set out in this By-Law shall be increased at the rate of inflation, based upon the Consumer Price Index for Ontario, as of July 1 in each year.
6. That By-Law No. 137-98, being a by-law to establish application fees under the *Planning Act*, is hereby repealed.
7. That By-Law No. 129-99, being a by-law to amend By-Law No. 137-98, is hereby repealed.
8. That By-Law No. 1999-06 is hereby amended as follows:
 - a) In paragraph 7.6.1 the words “(set in schedule “A”)” are hereby deleted; and
 - b) Schedule A is hereby deleted.
9. That By-Law No. 47-95 is hereby amended as follows:
 - (a) Section 7.1.1 is hereby amended to delete the following words:

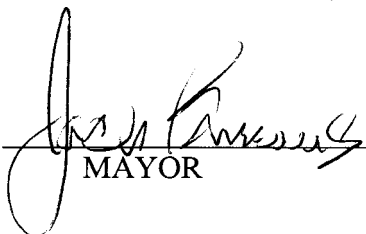
“as set out by Schedule “A” of the by-law”
 - (b) Section 7.1.5 is hereby amended to delete the following words:

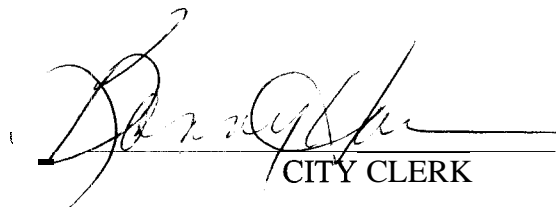
“required under Schedule ‘A’”
 - (c) Schedule A relating to the classes of Permits and Permit Fees is hereby deleted.
10. This by-law shall come into force and effect upon being passed.

READ A FIRST TIME IN OPEN COUNCIL THE 27TH DAY OF AUGUST, 2001.

READ A SECOND TIME IN OPEN COUNCIL THE 27TH DAY OF AUGUST, 2001.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THE 27TH DAY OF AUGUST, 2001.


MAYOR


CITY CLERK

THIS IS SCHEDULE "A" TO BY-LAW NO. 2001-71 OF THE CORPORATION OF THE CITY OF NORTH BAY.

1. The user fees charged by the **Clerk's Department** shall be as follows:
 - (i) Commissioning documents \$ 30.00
 - (ii) Use of Council Chambers \$100.00 per day
 - (iii) Use of meeting room \$ 50.00 per day
 - (iv) Burial Permits \$ 30.00
 - (v) Photocopies \$.50 per page

THIS IS SCHEDULE "B" TO BY-LAW NO. 2001-71 OF THE CORPORATION OF THE CITY OF NORTH BAY.

1.	The user fees charged by the Department of Planning Services shall be paid for applications made under the <i>Planning Act</i> :	
(i)	Official Planning Amendment	\$1,550.00
(ii)	Zoning By-Law Amendment	\$1,050.00
(iii)	Zoning By-Law Amendment to legalize an existing illegal use	\$1,550.00
(iv)	Plan of Subdivision or Condominium	\$1,550.00 (plus \$15/unit)
(v)	Applications for Exemption from (Condominium) Draft Approval	\$1,000.00
(vi)	Consent to Sever (regular fees)	\$ 600.00
(vii)	Each additional Lot or Part Lot created	\$ 100.00
(viii)	Minor Variance	\$ 550.00
(ix)	Development Proposal Reports	\$ 550.00
(x)	Legal Enquiries – Zoning By-Law	\$ 50.00
(xi)	Legal Enquiries – Site Plan Control Agreement Subdivision Agreement, Condominium Agreement, L.A.C.A.C. evaluations	\$ 50.00
(xii)	Lane Closures Applications	\$ 500.00
(xiii)	Road Closure Applications	\$ 600.00
(xiv)	Sign By-Law Variance Application	\$ 100.00
(xv)	Sign Permits	\$ 50.00
(xvi)	Miscellaneous Application Approvals (e.g. Liscensing Letters)	\$ 50.00
(xvii)	Applications to demolish, renovate or convert to condominium ownership under the <i>Tenant Protection Act</i> (formerly the <i>Rental Housing Protection Act</i>)	\$1,000.00
<u>Documents and Publications</u> (plus G.S.T)		
(xviii)	Official Plan	\$ 75.00
(xix)	Zoning By-Law (full consolidated version)	\$ 100.00
(xx)	Secondary Plans (Airport Heights, Laurentian, Circle Lake, West Ferris)	\$ 30.00 each
(xxi)	Watershed Studies (Parks Creek, Lavase River, Chippewa Creek, Jessups Creek)	\$ 75.00 each

- | | |
|--|---------------|
| (xxii) Escarpment Planning Policy Review Report | \$ 10.00 |
| (xxiii) Trout Lake Fact Files (set) | \$ 10.00 |
| (xxiii) Corridor Land Use Review Reports
(Algonquin Avenue, Lakeshore Drive,
McKeown Avenue) | \$ 30.00 each |

THIS IS SCHEDULE "C" TO BY NO. 2001-71 OF THE CORPORATION OF THE CITY OF NORTH BAY

1. The user fees charged by the **Department of Environmental Services** shall be as follows:

- (i) Processing Regional Recyclables \$ 7.00 per tonne
- (ii) Septage Treatment Charges:

RESIDENTIAL	SEPTAGE *CODE*/1000 GAL	FEE PER 1000 GAL	MAX/YR
		1. WITHIN URBAN AREA	0
	2. NORTH BAY - RURAL		
	A. SEPTIC	\$20.00	
	B. HOLDING	\$10.00	\$60.00
	3. OUTSIDE CITY LIMITS		
	A. SEPTIC	\$40.00	
	B. HOLDING	\$20.00	\$120.00
ALL OTHER USES			
	4. NORTH BAY		
	A. SEPTIC	\$20.00	
	B. HOLDING	\$10.00	\$,1800.00
	5. OUTSIDE NORTH BAY		
	B. HOLDING	\$20.00	\$3,600.00

INDUSTRIAL WASTE WATER

USE WITHIN CITY LIMITS	SEPTAGE	FEE PER 1000 GAL	MAX/YR
		6. COMPLIANCE	0
	A. SANITARY	\$20.00	\$1,800.00
	B. STORM	N/A	
	7. NON-COMPLIANCE		
	A. SANITARY	\$40.00	
	B. STORM	\$20.00	
USE OUTSIDE CITY LIMITS	8. COMPLIANCE		
	A. SANITARY	\$20.00	\$1,800.00
	B. STORM	N/A	
	9. NON-COMPLIANCE		
	A. SANITARY	\$100.00	
B. STORM	\$50.00		

Discharge of Carpet Cleaner Waste Water \$ 5.00 per load

- (iii) Solid Waste Collection & Disposal
 - where truck tire is >16" \$ 5.00 per tire
 - where truck tire is <16" \$ 2.00 per tire

Landfill Tipping Fee – Merrick \$39.00 per tonne as of July 1,2001

Private vehicles with equivalent of 6 bags or less \$ 5.00
 Private vehicles with more than 6 bags \$20.00

Appliance containing CFC's \$25.00
 + applicable tipping fee

(iv)	Organic Drop-off area at 112 Patton Road	
	6 – 8 bags or less (commercial vehicle)	\$ 2.00
	½ tonne truck (commercial vehicle)	\$ 5.00
	truck and trailer (commercial vehicle)	\$10.00
(v)	Industrial Grade Fill fee for tipping at the former Marsh Drive Landfill	
	0 – 2500 tonnes	\$14.00/tonne
	2500 tonnes and over	\$12.00/tonne

THIS IS SCHEDULE "D" TO BY-LAW NO. 2001-71 OF THE CORPORATION OF
THE CITY OF NORTH BAY.

1. The user fees charged by the **City Solicitor's Office** shall be as follows:

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|-------|--|----------|
| (i) | Encroachment Agreement Fees: | |
| | (a) Application Fee | \$ 50.00 |
| | (b) Preparation Fee | \$ 50.00 |
| | (c) Registration Fee | \$ 60.00 |
| (ii) | Approval Fees | \$ 55.00 |
| (iii) | Site Plan Control Agreement Fees: | |
| | (a) Trout Lake Properties | |
| | - Preparation Fee | \$250.00 |
| | - Registration Fee | \$ 60.00 |
| | (b) Non- Trout Lake Properties | |
| | - Preparation Fee | \$500.00 |
| | - Registration Fee | \$ 60.00 |
| (iv) | Amendments to Existing Site Plan Control Agreements: | |
| | (a) Preparation Fee | \$100.00 |
| | (b) Registration Fee | \$120.00 |
| (v) | Miscellaneous Agreements | \$105.00 |
| (vi) | Commissioning Documents | \$ 30.00 |

THIS IS SCHEDULE ‘E’ TO BY-LAW NO. 2001-71 OF THE CORPORATION OF THE CITY OF NORTH BAY.

1. The user fees charged by the **Corporate Support Department** shall be as follows:

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|------|-------------------------|----------|
| (i) | Marriage Licences | \$100.00 |
| (ii) | Commissioning Documents | \$ 30.00 |

THIS IS SCHEDULE "F" TO BY-LAW NO. 2001-71 OF THE CORPORATION OF
THE CITY OF NORTH BAY

1. The user fees charged by the **North Bay Fire Department** shall be as follows:
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|-------|-----------------------------|----------|
| (i) | Summary of Fire Report | \$ 50.00 |
| (ii) | Legal Inquiry | \$ 50.00 |
| (iii) | Inspection for Real Estate: | |
| | (a) Buildings to 3 storeys | \$100.00 |
| | (b) Single Family Dwelling | \$100.00 |
| | (c) Shopping Malls | \$100.00 |
| (iv) | LLBO Occasional Permits | \$ 50.00 |
| (v) | Open Burning Permits: | |
| | (a) Annual | \$ 50.00 |
| | (b) Monthly | \$ 25.00 |
| | (c) Weekly | \$ 10.00 |

THIS IS SCHEDULE "G" TO BY-LAW NO. 2001-71 OF THE CORPORATION OF
THE CITY OF NORTH BAY

1. The user fees charged by the **Building Department** shall be as follows:

Classes of Permits and Permit Fees

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|--------|--|---|
| (i) | To construct a building | \$50.00 for the first \$1,000.00 value or part thereof.

\$ 8.00 for each additional \$1,000.00 value or part thereof. |
| (ii) | Staged Permits | The first stage of a staged permit is considered a Class 2 permit. The fee of \$200.00 shall apply to each additional stage.

Stages of Partial Permits

(a) Excavation & Foundation Stage
(b) Structural & Architectural Stage
(c) Mechanical & Electrical Stage |
| (iii) | Demolition Permit | \$50.00 |
| (iv) | Amendments to Permits | Minimum fee of \$50.00 will be charged for amending permits. Where construction value is amended, a fee of \$8.00 per \$1,000 value will be paid, but the fee shall be not less than \$50.00. |
| (v) | Change of Use Permit | The Change of Use Permit shall be classified as a Class 2 Permit if any construction is proposed.

If no construction is to be made, the minimum fee for a Change of Use Permit shall be \$100.00 and shall include at least one inspection. |
| (vi) | To Authorize Partial Occupancy of a Building | \$100.00 |
| (vii) | To Construct a Fence | \$ 50.00 |
| (viii) | Blasting Permit | \$ 50.00 for each project |
| (ix) | Transfer of a Permit | \$100.00 |

- (x) Fees for Plumbing Fixtures:
 - (a) Cost per fixture each \$ 10.00
 - (b) Cost per stack each \$ 10.00
 - (c) Cost per catch basin each \$ 10.00
 - (d) Cost per manhole each \$ 12.00
 - (e) Cost per interceptor each \$ 10.00
 - (f) Sewer connections each \$ 25.00
(sanitary & storm)

- (xi) Plan examination and the issuance of a Permit for private sewers or private water services shall be:
 - (a) for each application for private sewers and/or private water systems. \$100.00 flat fee
 - (b) cost for inspection of each manhole and catch basin. \$ 12.00
 - (c) cost of inspection for the installation of sanitary sewers, storm sewer and private water system. \$12.00 per each 100 fee of pipe

The application fee shall not be applicable to private sewers or private water systems and the permit for private sewers or water systems may be obtained as a separate permit.

- (xii) Miscellaneous request for inspection under City By-Laws \$100.00

- (xiii) Re-inspections on interior or final inspections where the work is not completed for the requested inspection. \$100.00

FEE SCHEDULE FOR INSPECTION FOR ISSUANCE OF CERTIFICATE OF COMPLIANCE:

Residential Property, Multiple Commercial and Industrial Buildings	Number of Inspected Units per building	Charge
	1 to 2 units	\$50.00 per unit inspection fee
	More than 2 and not more than 5 units	\$40.00 per unit inspection fee
	More than 5 and not more than 15 units	\$200.00 plus \$15.00 per unit above 5 th unit inspection fee
	More than 15 and not more than 25 units	\$300.00 plus \$10.00 per unit above the 15 th unit inspection fee
	More than 25 units	\$400.00 plus \$5.00 per unit above the 25 th unit/inspection fee
Free Standing Industrial and Commercial Buildings (Single Occupancy)		\$50.00 per 98 square meters (1,000 square feet) \$200.00 minimum inspection fee
Vacant and Derelict Property		\$100.00
Certificate of Compliance		\$100.00

THIS IS SCHEDULE "H" TO BY-LAW NO. 2001-71 OF THE CORPORATION OF THE CITY OF NORTH BAY

1. The user fees charged by the **Public Works Department** shall be as follows:

DESCRIPTION	FEE	RESTRICTIONS
20 mm Water Service	\$1500.00 each	Restoration, Frost, Rock, Depth Over 2.5m Extra
125mm Sanitary Sewer Service	\$1500.00 each	Restoration, Frost, Rock, Depth Over 2.5m Extra
125 mm Storm Sewer Service	\$1500.00 each Quantity Discount Quantity Discount	Restoration, Frost, Rock, Depth Over 2.5m Extra \$300.00 Discount for any two services \$600.00 Discount for all three services
Culvert - New or Extension	\$75.00 per metre \$25.00 per coupling	Minimum Charge \$200.00 380 mm - 610 mm diameter Larger diameters quoted individually Includes Granular Backfill to max. of 7.0 m
Concrete Curb & Gutter	\$150.00 per lineal metre	Includes removal of existing if required Restoration Extra Minimum Charge \$400.00
Concrete Sidewalk	\$60.00 per square metre	Includes removal of existing if required Restoration Extra Minimum Charge \$400.00
Interlocking Concrete Pavers	\$42.00 per square metre	
Hot Mix Asphalt	Contract Cost Plus \$20.00 to nearest \$5.00	Includes cutting & removal as Necessary
Rock Excavation	\$175.00 per cubic metre	
Fire Hydrant Maintenance	\$100.00 each, Summer \$250.00 each, Winter	
Water Off or Water On	\$40.00 regular hours \$60.00 after regular hours	Only one charge if both turns completed within 30 minutes of first turn
Sewer Rodding	\$40.00 regular hours \$60.00 after regular hours	Blockage within entire service length responsibility of owner
Power Sewer Rodding	\$140.00 regular hours \$160.00 after regular hours	

DESCRIPTION	FEE	RESTRICTIONS
Camera Inspection of Service	\$140.00 regular hours \$160.00 after regular hours	
Thawing of Water Service	\$300.00	
Sale of Water	\$2.50 less than 500 gallons \$5.00 for 500 - 1000 gallons \$10.00 for 1001 - 2000	

In addition, the Managing Director of Public Works to be authorized to set up a price schedule for larger diameter sewer and water services and other construction work on a sliding scale based upon basic service sizes.

THIS IS SCHEDULE "T" TO BY-LAW NO. 2001-71 OF THE CORPORATION OF
THE CITY OF NORTH BAY

1. The user fees charged by **Financial Services** shall be as follows:

(i)	Tax/Water Certificate	\$ 40.00 per certificate
(ii)	Duplicate Tax/Water Receipt	\$ 15.00 per receipt
(iii)	Tax/Water Research Fee	\$ 15.00 per receipt
(iv)	Tax Registration	\$1,000.00 per file
(v)	Tax Registration Search Fee	\$ 110.00 per file
(vi)	Tax Extension Agreement Maintenance	\$ 50.00 per year per file
(vii)	Septic System Pump-Out Compliance Certificate	\$ 25.00 each
(viii)	Septic System Pump-Out Receipt	\$ 10.00 each
(ix)	Photocopies	\$.50 per page
(x)	Assessment Roll Print Copy	\$ 1.00 each