



# Summer Application Form Engineering

Date: \_\_\_\_\_

Please indicate below your area of study, and the type of work you are looking for.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Personal Data: (Please Print Clearly)

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Position applied for: \_\_\_\_\_

Are you 16 years of age or older? Yes No

Were you previously employed by us? Yes No

If yes, when? \_\_\_\_\_

Position held and Department: \_\_\_\_\_

Have you ever been convicted of a criminal offence for which you have not received a record suspension?  
Yes No

Do you possess a valid driver's license? Yes No

Class \_\_\_\_\_

Do you plan to return to full time studies in September? Yes No

Are you legally entitled to work in Canada? \_\_\_\_\_

School	Course of Study	Year Completed	Did You Graduate	List Diploma or Degree
High School				
College/University				
Other (Specify)				

# Employment

List below, beginning with your most recent/present employment

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Name of Company

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Address

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Dates worked to and from

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Position Title

Duties

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Name of Company

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Address

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Dates worked to and from

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Position Title

Duties

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**(Please attach resume)**

Please note if you are selected as a successful candidate for a position, you will be required to obtain a current (within 3 months) criminal record check prior to the start date of employment.

The Corporation of the City of North Bay will request to contact previous employers for the purposes of obtaining validation of experience, qualifications and employment references in relation to your application for employment with the Corporation of the City of North Bay.

The facts set forth above in my application for employment are true and complete. I understand that if employed false statements on this application shall be considered sufficient cause for dismissal.

**Signature of Applicant** \_\_\_\_\_

**Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* and will be used to determine eligibility for employment. Questions about this collection of personal information should be directed to the City Clerk, 200 McIntyre Street East, North Bay (705) 474-0626, ext. 2510.**

**Accommodation will be provided in all parts of the hiring process as required under the City of North Bay's Accessibility Policy. We encourage applicants to make their needs known to Human Resources in advance.**