

**THE CORPORATION OF THE CITY OF NORTH BAY
APPLICATION
FOR ENCROACHMENT AGREEMENT**

PROPERTY CHARACTERISTICS

| | |
|---|--|
| Municipal Address | |
| Tax Roll Number | |
| Full Legal Description | |
| Type of Encroachment (i.e. deck, swimming pool, building, canopy, etc.) | |
| Property Identifier No. | |

REGISTERED OWNER'S AUTHORIZATION

I/We, the Owner of the subject property, hereby endorse the application:

| OWNER'S NAME (please print) | FULL MAILING ADDRESS (including postal code) | PHONE # | SIGNATURES |
|--------------------------------|---|---------|------------|
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INFORMATION REQUIRED FOR PROCESSING APPLICATION

The following must be submitted to the City Solicitor's office:

- a) Completed Application Form
- b) Copy of Deed
- c) Survey showing location of encroachment
- d) Cheque in the amount of \$275.00 (residential) or \$370.00 (commercial) (2008 rate) made payable to the Corporation of the City of North Bay

If the application is approved by the Corporation of the City of North Bay, the City Solicitor's office will notify the owner/applicant in writing. The City will require the owner to obtain and maintain public liability (personal injury and property damage insurance) covering the erection and maintenance of the Encroachment in the amount of at least Two Million Dollars (\$2,000,000.00) naming "The Corporation of the City of North Bay" as an additional named insured and containing a cross-liability endorsement and ten (10) days notice of cancellation or material change in circumstances.

