



Office of the City Clerk
Direct Line: (705) 474-0400 ext. 2515
Fax Line: (705) 495-4353

APPLICATION FOR OUTDOOR PATIO LICENCE

Business Licensing By-Law 2012-225 Schedule "G"

BUSINESS INFORMATION

NAME	

OPERATING AS (IF APPLICABLE)	

STREET ADDRESS	

CITY/TOWN	
_____	_____
PROVINCE	POSTAL CODE

TELEPHONE NUMBER	

EMAIL ADDRESS	

OWNER INFORMATION

NAME	

STREET ADDRESS	

CITY/TOWN	
_____	_____
PROVINCE	POSTAL CODE

TELEPHONE NUMBER	

EMAIL ADDRESS	

PLEASE ATTACH ALL APPROPRIATE DOCUMENTATION

APPLICATION FEE - \$10.00 PER YEAR	
VALID INSURANCE CERTIFICATE (\$2,000,000.00) NAMING "THE CORPORATION OF THE CITY OF NORTH BAY" AS AN ADDITIONAL INSURED	
SKETCH OF THE PROPOSED OUTDOOR PATIO TO BE PROVIDED TO CITY ENGINEER	
COPY OF ARTICLES OF INCORPORATION OR MASTER BUSINESS LICENCE (IF APPLICABLE)	
RESOLUTION OF COUNCIL	

I/We hereby agree and understand the terms and conditions set out in By-Law 2012-225 and any amending By-Laws and will comply therewith and I understand that any non-compliance will result in the revoking of my licence without refund.

The undersigned certifies that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same.

Print Name: _____ Title: _____

Signature of Applicant: _____ Date: _____

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* and will be used to determine eligibility for lottery licensing. Questions about this collection of personal information should be directed to the City Clerk, 200 McIntyre Street East, North Bay (705) 474-0626 ext. 2510.

OUTDOOR PATIO

Applicable to:	Every Person with an outdoor patio on any sidewalk within the City.
Definitions:	Outdoor Patio shall mean an encroachment on a sidewalk or boulevard outside of or immediately adjacent to a building or other structure providing services in the nature of a restaurant or tavern or like business and within or on which may be included objects such as tables, chairs, temporary entrance shelters, canopies, umbrellas, parasols and decorative planters.
Exemptions:	None
Licence Fee:	\$10.00 per location per year
Application Circulated to and Approvals Required From:	1. City of North Bay Engineering Department.
Special Conditions:	<ol style="list-style-type: none"> 1. Every owner requesting an Outdoor Patio Licence shall produce a policy of insurance and shall include and name "The Corporation of the City of North Bay " as an additional insured and will be given at least thirty (30) days' notice in writing of any cancellation, insuring the City for at least the amount of Two Million Dollars (\$2,000,000.00) for comprehensive general liability against loss or damage resulting from bodily injury or death of one or more persons, or from loss or damage to property resulting from any accident. A copy of this certificate of such policy shall be deposited with the Issuer of Licences prior to the licence being issued. 2. Every Applicant for an Outdoor Patio Licence shall submit a sketch for the approval of the City Engineer and the Issuer of Licences, to show that: <ol style="list-style-type: none"> (i) adequate space of a minimum of five (5) feet in width for pedestrian passage is being maintained, and (ii) current standards of engineering requirements for public services is being maintained, including fire hydrants, drainage, etc. 3. The City Engineer shall prepare a Report to Council to authorize the use of the sidewalk by the Licensee and Council shall make the final determination as to whether or not the City will allow the Outdoor Patio. 4. The Licensee shall not encumber the sidewalk any further than as shown on the sketch approved by the City Engineer and the Issuer of Licences. 5. The Licensee shall not damage the sidewalk area or make any permanent attachments to the sidewalk area. 6. The Licensee shall maintain the sidewalk area in the manner shown on the sketch approved by the City Engineer and the Issuer of Licences. 7. The licensee shall clean and keep clean the area of the Outdoor Patio and keep it free from papers and rubbish of any kind. 8. No tables, chairs, temporary entrance shelters, canopies, umbrellas, parasols or decorative planters shall be placed so as to interfere with access by wheelchairs.

	<ol style="list-style-type: none">9. The Licensee shall erect and maintain a fence or other vertical barrier to delineate the perimeter of the licensed sidewalk area. The top rail of a fence shall be painted reflective yellow and the remainder of the fence shall be painted in a contrasting colour for the benefit of visually impaired people.10. The sidewalk area shall not be used for tables, chairs, temporary entrance shelters, canopies, umbrellas, parasols or decorative planters positioned in such a manner as to obstruct exit from the restaurant.11. The Licensee shall clearly illuminate patio entrances and patio to restaurant entrances.12. The Licensee shall comply with all other applicable laws.13. No advertising is permitted on the sidewalk by virtue of the Outdoor Patio Licence.14. No frame sandwich board signs are permitted on the sidewalk near the Outdoor Patio.
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