



Office of the City Clerk  
 Direct Line: (705) 474-0400 ext. 2515  
 Fax Line: (705) 495-4353

## APPLICATION FOR TATTOO AND BODY PIERCING PARLOUR LICENCE

### City of North Bay Business Licensing By-Law 2012-225 Schedule "P"

#### BUSINESS INFORMATION

\_\_\_\_\_  
 NAME

\_\_\_\_\_  
 OPERATING AS (IF APPLICABLE)

\_\_\_\_\_  
 STREET ADDRESS

\_\_\_\_\_  
 CITY/TOWN

\_\_\_\_\_  
 PROVINCE                      POSTAL CODE

\_\_\_\_\_  
 TELEPHONE NUMBER

\_\_\_\_\_  
 EMAIL ADDRESS

#### OWNER INFORMATION

\_\_\_\_\_  
 NAME

\_\_\_\_\_  
 STREET ADDRESS

\_\_\_\_\_  
 CITY/TOWN

\_\_\_\_\_  
 PROVINCE                      POSTAL CODE

\_\_\_\_\_  
 TELEPHONE NUMBER

\_\_\_\_\_  
 EMAIL ADDRESS

#### PLEASE ATTACH ALL APPROPRIATE DOCUMENTATION

APPLICATION FEE - \$100.00 PER YEAR	
VALID INSURANCE CERTIFICATE (\$2,000,000.00)	
CURRENT CRIMINAL RECORD CHECK FOR <u>ALL</u> EMPLOYEES OF 18 YEARS OF AGE AND OLDER (MUST BE DATED WITHIN THE LAST 60 DAYS)	
COPY OF ARTICLES OF INCORPORATION OR MASTER BUSINESS LICENCE (IF APPLICABLE)	
CERTIFICATE OF INSPECTION FROM THE NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT PLEASE CONTACT ENVIRONMENTAL HEALTH DUTY INSPECTOR AT 705-474-1400 EXT. 2400 FOR INSPECTION	
APPROVAL OF THE CITY OF NORTH BAY ZONING DEPARTMENT – SEE PAGE 2 OF APPLICATION	
APPROVAL OF THE CITY OF NORTH BAY BUILDING DEPARTMENT – SEE PAGE 2 OF APPLICATION	
APPROVAL OF THE CITY OF NORTH BAY FIRE DEPARTMENT – SEE PAGE 2 OF APPLICATION	

I/We hereby agree and understand the terms and conditions set out in By-Law 2012-225 and any amending By-Laws and will comply therewith and I understand that any non-compliance will result in the revoking of my licence without refund.

The undersigned hereby certifies that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same.

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* and will be used to determine eligibility for business licensing. Questions about this collection of personal information should be directed to the City Clerk, 200 McIntyre Street East, North Bay (705) 474-0626 ext. 2510.

**APPLICATION FOR TATTOO AND BODY PIERCING  
PARLOUR LICENCE**

**City of North Bay Business Licensing By-Law 2012-225  
Schedule "P"**

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**APPROVALS REQUIRED**

Approval and signature of City of North Bay Zoning Administrator  
(Please contact the Planning Department at 474-0400 ext. 2401 for an appointment)

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval and signature of City of North Bay Chief Building Official  
(Please contact the Building Department at 705-474-0400 ext. 2415 for an appointment)

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval and signature of City of North Bay Fire Prevention Officer  
(Please contact the North Bay Fire Department at 705-474-5662 ext. 4855 for an appointment)

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TATTOO AND BODY PIERCING PARLOURS

<b>Applicable to:</b>	Any Business or Premise operating a Tattoo and Body Piercing Parlour.
<b>Definitions:</b>	Tattoo and Body Piercing Parlour shall mean Business or Premise where the skin of an individual is marked by puncturing it and inserting a pigment or pigments to make permanent marks and/or designs and where parts of a body are punctured by a sharp-pointed instrument for the purpose of making a hole or opening through which an item may be attached to the body but shall not include a Business or Premise which is operated solely for the purpose of piercing earlobes.
<b>Exemptions:</b>	None
<b>Annual Licence Fee:</b>	\$100.00 per year
<b>Application Circulated to and Approvals Required From:</b>	<ol style="list-style-type: none"> <li>1. North Bay Parry Sound District Health Unit</li> <li>2. City of North Bay Zoning Department</li> <li>3. City of North Bay Fire Department</li> <li>4. City of North Bay Building Department</li> </ol>
<b>Special Conditions:</b>	<p>Every Licensee shall ensure that:</p> <ol style="list-style-type: none"> <li>1. All services provided in the Tattoo and Body Piercing Parlour comply with all regulations, guidelines or protocols published or recommended by Health Canada or the Ontario Ministry of Health and Long Term Care.</li> <li>2. If a person is carrying on a Tattoo and Body Piercing Parlour in their residence the services may not take place in any room that is used as living, eating, food preparing, bathing or sleeping quarters.</li> <li>3. The use of the premises for the purpose of a Tattoo and Body Piercing Parlour is permitted or conforms to the use permitted under the applicable Zoning By-Law.</li> <li>4. No Person shall dispose of any needle or other similar instrument, item or tool in an unsafe manner. Biomedical waste is required to be disposed of in accordance with Provincial guidelines and regulations.</li> <li>5. The Applicant shall provide to the Issuer of Licences at the time of application, proof of liability insurance in the minimum amount of \$2,000,000.00.</li> <li>6. The Applicant shall provide a current criminal record check for all owners, operators and employees who are eighteen (18) years of age or over, which shall be obtained by them at their own expense from the North Bay Police Service or the local Police Service where they reside.</li> <li>7. The initial Criminal Record Check must be dated within the last sixty (60) days of the initial Application for a Tattoo and Body Piercing Parlour. All subsequent renewals for a Tattoo and Body Piercing Parlour must include a Criminal Record Check that is current within the last two (2) years.</li> <li>8. The Applicant shall provide to the Issuer of Licences a Certificate of Inspection prepared by the North Bay Parry Sound District Health Unit.</li> </ol>