

The Corporation of the City of North Bay

By-Law No. 2020-86

**Being a By-Law to Amend By-Law 2019-07 to
Authorize User Fees For City Departments (Schedule "B")**

Whereas Section 391 of the *Municipal Act, 2001* (S.O. 2001, c.25) authorizes municipalities and local boards to pass by-laws imposing fees or charges on any class of person for services or activities provided or done by or on behalf of the municipality or the Local board and for the use of its property;

And Whereas Notice of the Public Meeting in the matter user fees charged by various City Departments was given by advertisement in the North Bay Nugget on the 31st day of October, 2020 and the 7th day of November, 2020;

And Whereas a Public Meeting under the *Municipal Act* in the matter of the user fees charged by various City Departments was held on the 23rd day of November, 2020;

And Whereas Council passed General Government Committee Report No. 2020-06 at its Regular Meeting held Tuesday, November 24, 2020 to authorize an amendment to the By-Law for User Fees charged by various City Departments effective the 1st day of January, 2021.

Now Therefore the Council of The Corporation of the City of North Bay does hereby enact as follows:

1. That Schedule "B", City Clerk's Department, to By-Law No. 2019-07, as amended, to Authorize User Fees for Various City Departments be deleted and the attached Schedule "B" be inserted in lieu thereof.
2. This By-Law shall come into force and effect as of the 1st day of January, 2021.

Read a First Time in Open Council the 8th day of December, 2020.

Read a Second Time in Open Council the 8th day of December, 2020.

Read a Third Time in Open Council and Enacted and Passed this 8th day of December, 2020.

Mayor Allan McDonald

City Clerk Karen McIsaac

**This is Schedule "B" to By-Law No. 2020-86
of The Corporation of the City of North Bay**

The user fees charged by the **City Clerk's Department** shall be as follows:

| | 2019 | 2020 | 2021 | 2022 | HST* (Y/N) |
|--|-------------|-------------|-------------|-------------|-----------------------|
| Commissioning Documents | \$40 | \$40 | \$40 | \$40 | Y |
| Use of Council Chambers (per day) | \$130 | \$130 | \$130 | \$130 | Y |
| Burial Permits | \$50 | \$20 | \$20 | \$20 | N |
| Burial Permits – After Hours Charge (additional to permit charge) | \$60 | \$60 | \$60 | \$60 | N |
| Photocopies (per page) | \$0.60 | \$0.60 | \$0.60 | \$0.60 | Y |
| Application for Exemption from the Noise By-law | \$255 | \$255 | \$255 | \$255 | N |
| Advertising Costs for Applications for Exemption from Noise By-law (additional to application fee) | \$590 | \$590 | \$590 | \$590 | Y |
| Application for Liquor Licence Extension | \$40 | \$40 | \$40 | \$40 | N |
| Advertising for Lane Closures | \$590 | \$590 | \$590 | \$590 | Y |
| Application for Liquor Licence Approval | \$40 | \$40 | \$40 | \$40 | N |
| Marriage Licences | \$155 | \$155 | \$155 | \$155 | N |

Fees associated with Freedom of Information Requests:

| | 2021 | 2022 | HST (Y/N) |
|--|-------------|-------------|----------------------|
| ❖Application Fee | \$5.00 | \$5.00 | N |
| ❖Search Time (per ¼ hour) | \$7.50 | \$7.50 | N |
| ❖Record Preparation* (per ¼ hour) | \$7.50 | \$7.50 | N |
| or ❖Record Preparation* (per page) | \$0.20 | \$0.20 | N |
| Photocopying* 8 ½ x 11 or 11 ½ x 14 (per page) | \$0.20 | \$0.20 | Y |
| Plotter Photocopying (per page) | | | Y |
| 18 x 24 | \$4.15 | \$4.15 | |
| 24 x 36 | \$8.50 | \$8.50 | |
| 36 x 48 | \$17.00 | \$17.00 | |
| 42 x60 | \$35.00 | \$35.00 | |
| Encrypted USB (max size 32 GB) | \$10.00 | \$10.00 | Y |

❖ Fee set by Legislation

* The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee