

# Minutes of the North Bay Municipal Heritage Committee

May 22, 2019 – 12:00 p.m.  
In the 7th Floor Boardroom

## Attendance

### **Members Present:**

Peter Handley (Chair)  
Councillor Scott Robertson  
Ed Valenti  
Naomi Rupke  
Andrew Bruce Payne  
George Maroosis  
Margaret Surtees

### **Members Absent with Regrets:**

Jennifer Buell (Vice Chair)  
Jeff Serran

### **Members Absent:**

None

### **Also Present:**

Peter Carello (Secretary-Treasurer)  
Caroline Loiselle (Ex-Officio)  
Matt Lerch  
Kealey Ducharme

## 1) Approval of the Minutes of Previous Meeting (April 17, 2019)

- Peter H. and Caroline both noted changes to be made to the minutes

### **Resolution No. 1**

Moved By: George Maroosis

Seconded By: Naomi Rupke

“That the Minutes of the meeting held April 17, 2019 be adopted as amended”.

**“Carried”**

## 2) Business Arising from the Minutes:

### **Colgan-Liddle Building**

- Peter H. tabled this item until Jennifer is present to speak on the report

Action: Peter C. to contact Jennifer for update on the Colgan-Liddle Report.

### **2019 Heritage Site Plaque Program (Lee Park)**

- Peter C. informed the committee that the plaque is completed, but City staff still need to determine GPS coordinates before the order for the plaque is placed
- Kealey shared with the committee that she contacted iZone Imaging to get a preliminary quote for the plaque

Action: Peter C. to meet with City Staff to get Lee Park Heritage Site Plaque coordinates.

Action: Peter C. to finalize and order Heritage Site Plaque.

### **Training**

- Caroline shared with the committee that the province now has two new contacts for the MHC as Bert Duclos has retired
  - Naomi asked if the new representatives could be contacted about potential training opportunities
- Matt Lerch shared that Jean Larocque would be willing to host the MHC for a heritage training session regarding St. Vincent de Paul at their offices
  - Committee determined that the most opportune day for said training would be Wednesday, June 19 at 12:00pm at Larocque Elder Architects
- Peter H. asked if copies of the MHC's report on St. Vincent de Paul could be provided to the committee prior to the training session
- Andrew informed the committee that renovations have taken place at St. Vincent de Paul since the committee evaluated the church, therefore, the training could provide information for a potential update to the report

Action: Caroline/Peter C. to contact provincial representatives about training.

Action: Peter C. to email copy of the St. Vincent de Paul report to committee members.

### **Site Evaluation Schedule**

- Peter C. informed the committee that a letter had been sent to the owners of the White Owl Bistro for potential evaluation
- Peter H. asked if a letter could also be sent to the owners of Algonquin Block for potential evaluation
- Peter H. and Margaret also suggested looking into a part-cobblestone home on Main Street West for evaluation

Action: Peter C. to contact owners of Algonquin Block.

### **Heritage Site Plaque Program**

- Committee determined that Jack Garland Airport was the site of most note and would be the subject of the MHC's 2020 Heritage Site Plaque

## **Resolution No. 2**

Moved By: Andrew Bruce Payne

Seconded By: Margaret Surtees

“That the Municipal Heritage Committee select ‘Jack Garland Airport’ as the subject of the 2020 Heritage Site Plaque”.

### **“Carried”**

- Caroline suggested that the plaque could include military history as well as the history of the airport and its namesake
- Peter H. and Andrew discussed the existing memorials that preside at the airport
- Andrew suggested that the HSP could be erected inside the airport terminal building
- Naomi and Caroline suggested seeking the advice of Captain Doug Newman when drafting the plaque’s text
- Peter H. also requested that research on Trout Mills be undertaken as a potential future HSP

Action: Committee to bring ideas to the next MHC meeting in order to decide the 2020 Heritage Site Plaque by the end of the summer.

## **Heritage Fair**

- Peter H. thanked Jennifer and others who participated in judging and awards presentation at the Heritage Fair
- Scott and Matt both shared that the projects present were outstanding and that there was a significant amount of community participation in the judging
- Kealey shared that the winner of the Community History award was a project on the Royal Canadian Air Force and its importance to North Bay

## **3) Report from the Chair**

## **4) Report from the Secretary Treasurer**

### **Photography Contest**

- Peter C. informed the Committee that although the deadline was extended to May 31, there has been minimal uptake on Photography Contest
- Peter C. informed the committee that Gord Young has posted the press release on all CNB social media accounts
- Peter C. suggested that before the Youth Photography Contest is undertaken next year, there should be a discussion with schools to see if they are willing to support and promote
- Kealey suggested hosting the contest via Instagram and instead of having a submission process, use a hashtag such as ‘#MHCYouthPhotographyContest’ and have them state why it is important to North Bay in the caption

## **Podcast**

- Kealey explained the accessibility requirements of the podcast as well as the need to purchase Dragon Naturally Speaking in order to convert the audio files to text
- Scott suggested checking with Gord Young to determine if there is already existing speech-to-text audio software in use

## **Resolution No. 3**

Moved By: Scott Robertson

Seconded By: Andrew Bruce Payne

“That the MHC may spend up to \$300 (plus tax) in order to purchase speech-to-text software”.

**“Carried”**

Action: Peter C. to inquire about available software in the building.

Action: Peter C. to purchase Dragon Naturally Speaking.

## **Farmer’s Market**

- Peter C. asked if the committee was interested in attending the Farmer’s Market this summer
- Caroline suggested attending potential Culture Days event on the last weekend in September

Action: Caroline to look into potential Culture Days event and confirm possible participation at June meeting.

## 5) Correspondence

## 6) For Public Release

## 7) New Business

### **First Nations/Indigenous History**

- Committee discussed whether there was any way to recognize local First Nations history
- Some members were concerned about how we could appropriately address this
- Scott shared that he is working on this subject with council
- Andrew suggested that the MHC share with City Council that we are interested in the prospect of recognizing First Nations history
- Scott informed the committee that he will bring this topic up in future Council discussions

- The committee determined that if First Nations history were to be researched by the committee, the inclusion of members of Nipissing First Nations would be necessary and that members of Nipissing First Nations would be the primary authors of a potential Heritage Site Plaque

## 8) Adjournment

### **Resolution No. 4**

Moved By: Scott Robertson

Seconded By: George Maroosis

“That the Municipal Heritage Committee meeting of May 22, 2019 be adjourned”.

**“Carried”**

- Meeting adjourned at 1:22pm.

**The MHC Training Session is scheduled for June 26, 2019 @ 12:00 p.m. at Larocque Elder Architects.**

**The next meeting date is scheduled for June 19, 2019 @ 12:00 p.m. in the 7<sup>th</sup> Floor Boardroom, City Hall.**

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Secretary-Treasurer, Peter Carello

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Chair, Peter Handley